

March 20, 2018



CITY OF WINDSOR HEIGHTS
1145 66th Street, Ste 1
Windsor Heights, IA 50324
(515) 279-3662



Real People. Real Solutions.

BOLTON & MENK, INC.
309 E 5th Street, Ste 202
Des Moines, IA 50309
(515) 259-9190

CONSTRUCTION NEWSLETTER



Project Schedule



Construction



Access & Parking



Safety



Contact



PROJECT SCHEDULE

Construction will begin on **Monday, April 2nd (weather dependent)** between College Drive and Sunset Terrace. Kingston Services is the Contractor and will work north to south on 63rd Street. Residents will need to remove all vehicles out of their driveways and garages by 7:00 AM when work starts on their segment. They will be working one segment/block at a time. They anticipate it will take approximately 1-2 weeks per block/segment. Notices will be given prior to driveway removal for those residents south of Sunset Terrace.

The sidewalk project will include installation of new sidewalk and replacement of driveways along with retaining walls if needed.

If you have not completed the Right of Entry form that was sent in the mail (not all properties received a form), please contact Wyatt Klooster or Justin Ernst and they will pick it up from you or you may drop it off at City Hall. A form will be included with this mailing if needed for the project.

Finally, please contact Wyatt Klooster or Justin Ernst if you have an irrigation system or invisible dog fence in your front yard prior to the start of construction. This information will help minimize impacts to irrigation systems and dog fences during the construction process.



CONSTRUCTION

Lane closures on 63rd Street will occur during construction of the sidewalk. You can expect lane closures during the times of 9 AM and 3 PM on 63rd Street.

The Contractor may be out sooner than April 2nd looking for underground utilities.

Any landscaping or other personnel items within the street right-of-way (ROW) will be removed and salvaged back to the property owner if not already removed. They will NOT be reinstalling these items.



ACCESS, PARKING, & COMMUNICATION

The construction process results in a great product at its completion, but can test one's patience along its course. While the negatives of construction are in many ways unavoidable, the City aims to reduce the burden through working with the City's contractor to minimize disruption, mailings and other communication, and on-site assistance for residents.

Residents will not be able to access their driveway for approximately 7-10 days depending on the weather. If there are any special needs, please contact Wyatt Klooster and he will discuss options.

Typical working hours for the project will be 7 a.m. to 7 p.m., Monday through Saturday, and 11 a.m. to 6 p.m. on Sundays if necessary.

Finally, to combat the challenges of construction, the City has developed a multi-faceted approach to communication. Please call Wyatt Klooster or Justin Ernst with any concerns.

You can read the frequently asked questions and follow weekly project updates by signing up for electronic City News Bulletins and viewing the City's website (located on the homepage under Projects) for more information:

<http://www.windsorheights.org/202/City-Projects>



SAFETY

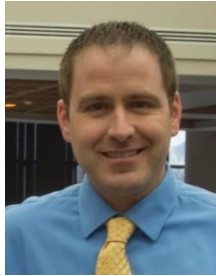
Kingston Services will do everything they can to make the project area safe for residents. However, residents should be aware of their surroundings when walking or driving near construction equipment. The City asks that residents keep their distance from construction equipment in use and utility trenches. Please keep children and pets away from construction activity and open trenches as they might not be aware of the dangers. If you see anything that you feel is unsafe, please do not hesitate to call Wyatt Klooster or Justin Ernst.



CONTACT INFO



Wyatt Klooster, of Bolton & Menk, Inc., will be on the project site representing the City and its residents and business owners. If you have any questions regarding this letter, the project, or anything in general, you may approach him on site or call his cell phone at **(563) 249-1719** or wyattkl@bolton-menk.com



Justin Ernst, of Bolton & Menk, Inc., is the Project Manager working on behalf of the City and its residents. He can be reached at **(515) 259-9190** or **(515) 318-8082** or justiner@bolton-menk.com

Contractor: Kingston Services, P.C. 515-402-3875. If you are interest in having your driveway completely replaced, please contact the contractor directly.

