



City of Windsor Heights

www.windsorheights.org

Send the completed permit application and supporting documents to Justin Ernst from Bolton & Menk at Justin.Ernst@bolton-menk.com or call 515-259-9190 x2786.

TEMPORARY PUBLIC WAY OBSTRUCTION PERMIT

NAME OF APPLICANT/BUSINESS

Project Contact / Phone

Address

Owner of Property

Address of Owner

Contact/Phone

EXACT LOCATION OF OBSTRUCTION:

Need for Obstruction :

Dates(s) / Time(s) of Obstruction:

INSURANCE REQUIRED

Do you have insurance? _____ (an insurance certificate naming the City of Windsor Heights as an additional insured with comprehensive general liability limits in the amount of \$1,000,000 combined single limit shall be in full force and effect during the life of the permit. A copy of the current insurance certificate shall be maintained on file with the City Clerk).

Application Date: Date Issued:

All necessary precautions should be taken to protect the public during the time this obstruction is in place. This includes, but is not limited to, placing highly visible construction barricades or fencing around the obstructed area, as well as lighted barricades during the nighttime hours. The area will be cleaned up and any sod or plantings that are destroyed need to be replaced by: _____.

The City retains the right to revoke this Temporary Public Way Obstruction Permit at any time should substantiated complaints be registered with the City or should the removal of the obstruction be necessary to preserve the public safety.

Should you have any questions regarding the terms of this permit, please call the Department of Public Safety at 515-279-3662.

I understand and agree to the terms outlined in this agreement form.

Signature of Applicant	Date
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FOR CITY USE ONLY	
Approved _____ Denied _____	
Chief of Police and Fire Services	Date
Approved _____ Denied _____	
Director of Public Services	Date
Additional Conditions: _____	

TEMPORARY OBSTRUCTIONS

1. It is unlawful for any person to place any building or other materials, or to erect barricades, false work, form work or place other temporary obstructions within the limits of streets, alleys or sidewalks in the city without first obtaining written permission from the Department of Public Safety setting out the time to do the work. The permission given by the City shall specify the time, place and manner of placing the temporary obstructions and the precautions to be observed to protect the public during the time the obstructions are in place. The City may withdraw the permission at any time the obstructions become hazardous to the public or upon failure of the person failing or refusing to observe the instructions as set forth in the written permit.
2. No person shall construct any sidewalk, residence, building or other improvement, or while making repairs to the same, or for any other purpose, pile sand, dirt, brick, lumber, other material upon any street, avenue, alley, or public space, or within the street limits, without maintaining at and thereon, at proper places, a lighted barricade, lighted lantern or flares between the hours of sunset and sunrise, sufficiently bright to be easily observed at a distance of three hundred (300) feet.

Contractor shall provide signs, barricades, or other traffic control devices in accordance with Iowa Department of Transportation specifications Section 2528 for Traffic Control and the Manual on Uniform Traffic Control Devices (MUTCD)

SPACE BELOW PROVIDED FOR DIAGRAM (attach separate sheet if necessary)