

**City of Windsor Heights Regular Business Meeting Minutes**  
**Monday, October 3, 2022 - 6:00 PM**  
**WINDSOR HEIGHTS COUNCIL CHAMBERS - 1133 66th ST**

1. **Call to Order/Roll Call/Pledge of Allegiance**

Mayor Jones called the meeting to order at 6:00 PM. Council members present: Susan Skeries, Joseph Jones, Michael Libbie, Lauren Campbell and Threase Harms. Staff present: City Administrator Dennis Durham, City Clerk Travis Cooke, Police Chief Chad McCluskey, and City Attorney Erin Clanton.

2. **Approval of the Agenda**

Motion by Threase Harms to approve the Agenda. Seconded by Susan Skeries . Motion passed 5-0.

3. **Public Forum:**

Threase Harms, 1908 79th St., requested that the council put an item on the next agenda to move Trick-or-Treating to the last Saturday of October.

4. **Consent Agenda:**

Motion by Joseph Jones to approve the Consent Agenda Items A-C. Seconded by Threase Harms. Motion passed 5-0.

- A. Approve Minutes of the Regular Council Meeting on September 19, 2022
  
- B. Approve Payment of Claims
  
- C. Approve Resolution No. 2022-42 - A Resolution Setting Date for Public Hearing on Urban Renewal Plan Amendment for the Windsor Heights Consolidated Urban Renewal Area

5. **New Business:**

- A. Consideration of Cyber Breach Limit Insurance Increase  
Motion by Michael Libbie to Decline Cyber Breach Limit Insurance Increase. Seconded by Susan Skeries. Motion passed 5-0.
  
- B. Consideration of the First Reading of Ordinance No. 22-08 - An Ordinance Correcting a Scrivener's Error in the Code of Ordinances for the City of Windsor Heights  
Motion by Threase Harms to approve the First Reading of Ordinance No. 22-08 - An Ordinance Correcting a Scrivener's Error in the Code of Ordinances for the City of Windsor Heights. Seconded by Michael Libbie. Motion passed 5-0.
  
- C. Consider Waiving the Second and Third Readings of Ordinance No 22-08 and Move to Adopt  
Motion by Threase Harms to approve Waiving the Second and Third Readings of Ordinance No 22-08 and Move to Adopt. Seconded by Joseph Jones. Motion passed 5-0.

6. **Reports:**

Harms: Iowa League of Cities conference update. Campbell: Thank you to all who helped with the Fall Festival; Bravo update; and League update. Libbie: League update; J. Jones: Economic Development Committee update; Dart update; and League update. Skeries: League update; and

Movies in the Park update - Hocus Pocus this Friday. Administrator Durham: Update on the Strategic Visioning surveys.

7. **Closed Session** City Council will convene into closed session pursuant to Iowa Code 21.5.(i) To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

A. The Council will Convene into Closed Session

Motion by Threase Harms to Convene into Closed Session at 6:12 PM. Seconded by Michael Libbie. Roll call vote: Aye - Susan Skeries, Michael Libbie, Joseph Jones, Lauren Campbell, Threase Harms, Nay - None. Motion passed 5-0.

B. The Council will Convene into Open Session

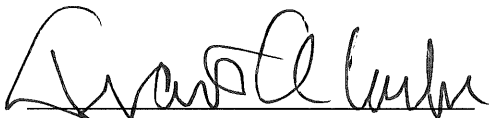
Motion by Threase Harms to Convene into Open Session at 6:44 PM. Seconded by Susan Skeries. Motion passed 5-0.

8. **Adjourn**

Motion by Joseph Jones to Adjourn the meeting at 6:45 PM. Seconded by Susan Skeries. Motion passed 5-0.



Mike Jones, Mayor



Travis Cooke, City Clerk