

City of Windsor Heights Regular Business Meeting Minutes
Monday, September 19, 2022 - 6:00 PM
WINDSOR HEIGHTS COUNCIL CHAMBERS - 1133 66th ST

1. **Call to Order/Roll Call/Pledge of Allegiance**

Mayor Jones called the meeting to order at 6:00 PM. Council members present: Susan Skeries, Joseph Jones, Michael Libbie, Lauren Campbell and Threase Harms . Staff present: City Administrator Dennis Durham, City Clerk Travis Cooke, Finance Director Rachelle Swisher, Police Chief Chad McCluskey, City Attorney Erin Clanton, and City Engineer Justin Ernst.

2. **Approval of the Agenda**

Motion by Threase Harms to approve the agenda with Item 7E - Administrator Evaluation to be removed and considered at a future meeting. Seconded by Joseph Jones. Motion passed 5-0.

3. **Presentation of Life Saving Award to Officer Chad Norris**

Public Safety Director Chad McCluskey presented a Life Saving Award to Officer Chad Norris.

4. **Presentation by Nalo Johnson, President of the Mid-Iowa Health Foundation - Central Iowa Basic Income Pilot Project**

Nalo Johnson gave a presentation on the Central Iowa Basic Income Pilot Project

- A. Consideration for Approval of \$15,000 in American Rescue Plan Act Funds to the Mid-Iowa Health Foundation

Motion by Threase Harms approve \$15,000 in Local Option Sales Tax to the Mid-Iowa Health Foundation. Seconded by Susan Skeries . Motion passed 5-0.

- B. Consideration of Resolution No. 2022-40 - A Resolution Approving Expenditure of \$15,000 in ARPA Federal Funds to the Mid-Iowa Health Foundation for the Central Iowa Basic Income Pilot Project

Motion by Threase Harms to approve Resolution No. 2022-40 - A Resolution Approving Expenditure of \$15,000 in Local Option Sales Tax funds to the Mid-Iowa Health Foundation for the Central Iowa Basic Income Pilot Project. Seconded by Susan Skeries. Roll call vote: Susan Skeries -aye, Michael Libbie - aye, Lauren Campbell - aye, and Threase Harms - aye. Joseph Jones abstained due to conflict with his position at the Harkin Institute and as a board member of the Mid-Iowa Health Foundation. Motion passed 4-0-1.

5. **Public Forum:** None.

6. **Consent Agenda:** Any item on the Consent Agenda may be removed for separate consideration.

Motion by Threase Harms to approve the Consent Agenda Items A-H. Seconded by Joseph Jones. Motion passed 5-0.

- A. Approve Minutes of the Regular Council Meeting on August 18, 2022
- B. Approve Minutes of the Council Work Session Meeting on August 18, 2022
- C. Approve Payment of Claims
- D. Approve Financial Reports

- E. Approve Liquor License - HyVee Market Cafe - 7101 University Ave
- F. Approve Liquor License - Aldi #116 - 7100 University Ave
- G. Approve Intergovernmental Agreement Creating the Metropolitan Des Moines Sister Cities Commission
- H. Approve Resolution No. 2022-41 - A Resolution Providing for Notice of Hearing on Proposed Amendment to the Revitalization Plan for the Windsor Heights Urban Revitalization Area

7. New Business:

- A. Consideration of Park Master Plan - Bolton & Menk

Motion by Threase Harms to approve the Park Master Plan from Bolton & Menk. Seconded by Michael Libbie. Roll call vote: Threase Harms - aye, Michael Libbie - aye, Joseph Jones - aye, Susan Skeries - nay, and Lauren Campbell - aye. Motion passed 4-1.

Gunnar Olsen, 6510 Elmcrest spoke in favor of the plan.

Geoff Wood, 6711 Elmcrest spoke in favor of the plan.

- B. Consideration of Removal of a Monument Sign from the Design of the 68th Street Reconstruction Project

Motion by Susan Skeries to approve the Removal of a Monument Sign from the Design of the 68th Street Reconstruction Project. Seconded by Threase Harms. Motion passed 5-0.

- C. Consideration of Removal of Traffic Calming Measures from the Design of the 68th Street Reconstruction Project

Motion by Threase Harms to approve Removal of Traffic Calming Measures from the Design of the 68th Street Reconstruction Project. Seconded by Susan Skeries. Motion passed 5-0.

- D. Consideration of Sidewalk Recommendations in the Design of the 68th Street Reconstruction Project

Motion by Threase Harms to approve Sidewalk Recommendations in the Design of the 68th Street Reconstruction Project. Seconded by Michael Libbie. Motion passed 5-0.

- E. Discussion of and Possible Consideration of Recommendations - City Administrator Performance Evaluation

Item removed from agenda.

- F. Discussion on Code Enforcement and Nuisance Abatement at the Request of Mayor Jones

Council discussed methods to address code enforcement and nuisance abatement in the city.

- G. Consideration of Credit Card Fee Policy

Motion by Joseph Jones to APPROVE Credit Card Fee Policy Option C starting on January 1, 2023. Seconded by Michael Libbie. Motion passed 5-0.

- H. Consideration of Citibot Service

Motion by Susan Skeries to cancel Citibot Service. Seconded by Joseph Jones . Motion passed 5-0.

I. Consideration of Cyber Breach Limit Insurance Increase

Motion by Threase Harms to table Consideration of Cyber Breach Limit Insurance Increase and invite Mark Currie to a future meeting to present. Seconded by Susan Skeries. Motion passed 5-0.

8. **Reports:**

A. Mayor Jones Report

Given in the packet.

B. Council Reports

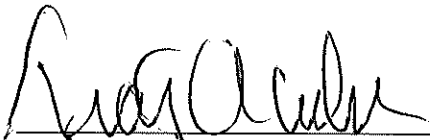
Harms: Airport expansion plan update; Legislative update; and ordinance update for changes to laws regulating alternate vehicles (ATV's, UTV's, electric scooters). Campbell: Fall Festival update and thank you to the event sponsors. Libbie: None. Joseph Jones: none, Skeries: Special events updates including Touch a Truck, Movies in the Park, and the upcoming Fall Fest; thanked sponsors and staff for their assistance with getting the events going; Thanked Adam for his work posting to social media; Communication from social media, yard signs, and handing out flyers has been successful; and will be attending the League's Annual Conference in Waterloo next week.

C. Public Safety Report

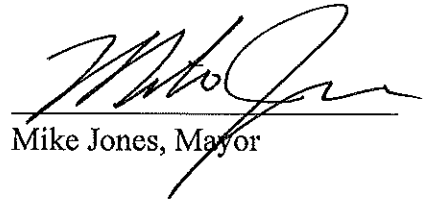
Given in the packet.

9. **Adjourn**

Motion by Threase Harms to adjourn the meeting at 8:24 PM. Seconded by Susan Skeries . Motion passed 5-0.



Travis Cooke, City Clerk



Mike Jones, Mayor