

**City of Windsor Heights Regular Council Meeting Minutes**  
**Monday, August 16, 2021 – 6:00 PM**

1. **Call to Order/Roll Call/Pledge of Allegiance:** Mayor Burges called the meeting to order at 6:00 PM. Present: Susan Skeries, Joseph Jones, Mike Loffredo, Mike Jones, and Threase Harms. Others present: City Administrator Dennis Durham, City Clerk Travis Cooke, Public Safety Director Chad McCluskey, City Engineer Justin Ernst, and City Attorney Erin Clanton.
2. **Approval of the Agenda:** Motion by Harms to approve the agenda. Seconded by Joseph Jones. Motion passed 5-0.
3. **Public Forum:** None.
4. **Consent Agenda:** Motion by Harms to approve the consent agenda Items A-E. Seconded by Skeries. Motion passed 5-0.
  - A. Approve Minutes of the Regular Council Meeting on August 2, 2021
  - B. Approve Minutes of Council Work Session Meeting on August 2, 2021
  - C. Approve Payment of Claims
  - D. Approve Liquor License for Super Quick Mart - 7690 Hickman Road
  - E. Approval of City Administrator Performance Evaluation Instrument
5. **New Business:**
  - A. Consideration of Pay Request No. 12 - University Avenue Improvements Project in the Amount of \$372,809.61: Motion by Harms to approve Pay Request No. 12. Seconded by Skeries. Motion passed 5-0.
  - B. Consideration of Pay Request No. 12 - College Drive Improvements Project in the Amount of \$16,540.12: Motion by Harms to approve Pay Request No. 12. Seconded by Joseph Jones. Motion passed 5-0.
  - C. Consideration of Pay Request No. 14 - 2020 Street Improvements Project (69th and Allison Avenue) in the Amount of \$84,468.0: Motion by Joseph Jones to approve Pay Request No. 14. Seconded by Skeries. Motion passed 5-0.
  - D. Consideration of COVID-19 Facility Protocols: Council came to a consensus to recommend wearing of masks in public facilities and to wait for further guidance from the CDC on additional protocols if needed.
6. **Reports:**
  - A. Mayor and Council Reports and Committee Updates: Harms: MAC updates. Mike Jones: population up to 5,200 per census data. Loffredo: rental properties. Joseph Jones: None. Skeries: movie in the park August 20<sup>th</sup>.
  - B. Administration Reports: Chief McCluskey announced communications pieces that will go out to alert residents that the non-emergency dispatch number will be changing due to the Westcom Communications implementation.

Public Safety Report: Given.

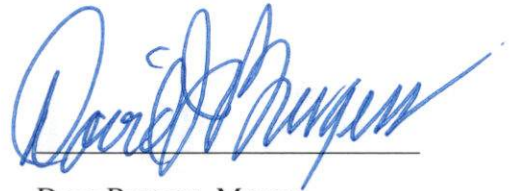
Public Works Report: Given.

Communications/Recreation Coordinator Report: Given

7. **Adjourn:** Motion by Harms to adjourn the meeting at 6:37 PM. Seconded by Skeries. Motion passed 5-0.

A handwritten signature in black ink, appearing to read "Travis Cooke", written over a horizontal line.

Travis Cooke, City Clerk

A handwritten signature in blue ink, appearing to read "Dave Burgess", written over a horizontal line.

Dave Burgess, Mayor