

City of Windsor Heights Regular Council Meeting Minutes
Monday, July 19, 2021 – 6:00 PM Via Zoom

1. **Call to Order/Roll Call/Pledge of Allegiance:** Mayor Pro-Tem Jones called the meeting to order at 6:04 PM. Present: Susan Skeries, Mike Loffredo, Mike Jones, and Threase Harms. Absent: Joseph Jones. Others present: City Administrator Dennis Durham, City Clerk Travis Cooke, Public Safety Director Chad McCluskey, Public Works Director Dalton Jacobus, City Engineer Justin Ernst, and City Attorney Matt Brick. Mayor Burgess arrived at 6:04 PM.
2. **Approval of the Agenda:** Motion by Loffredo to approve the agenda. Seconded by Harms. Motion passed 4-0.
3. **Public Hearings:**
 - A. **Public Hearing on a Site Plan for Hy-Vee Isles Online - 7101 University Avenue:** Motion by Harms to open the public hearing at 6:05 PM. Seconded by Loffredo. Motion passed 4-0. No public comments written or oral. John Brehm from Hy-Vee answered questions from the council on the site plan and adding brick cladding to the support structures for the canopy. Motion by Jones to close the public hearing at 6:23 PM. Seconded by Loffredo. Motion passed 4-0.
 - B. **Consideration of a Site Plan for Hy-Vee Isles Online - 7101 University:** Motion by Harms to approve the site plan with the addition of brick cladding on the support structures of the canopy subject to staff review of an updated architectural plan. Seconded by Jones. Motion passed 4-0.
 - C. **Public Hearing on Ordinance No. 21-05 - An Ordinance Amending the Code of Ordinances for the City of Windsor Heights, Iowa, by Amending City Code Chapter 55 Related to Animal Control and Protection - Animal Impound Fees:** Motion by Jones to open the public hearing at 6:25 PM. Seconded by Loffredo. Motion passed 4-0. No public comments written or oral. Motion by Harms to close the public hearing at 6:26 PM. Seconded by Loffredo. Motion passed 4-0.
 - D. **Consideration of the First Reading of Ordinance No. 21-05 - An Ordinance Amending the City Code of Ordinances for the City of Windsor Heights, Iowa, By Amending City Code Chapter 55 Related to Animal Control and Protection -Animal Impound Fees:** Motion by Jones to approve the first reading of Ordinance No. 21-05. Seconded by Harms. Motion passed 4-0.
4. **Public Forum:** Edye Beckerman gave Chamber updates. Lauren Campbell, 1004 63rd St., gave thanks for all who supported the 4th of July parade.
5. **Consent Agenda:** Motion by Harms to approve the consent agenda items A-D. Seconded by Loffredo. Motion passed 4-0.
 - A. Approve Minutes of the Regular Council Meeting on June 21, 2021
 - B. Approve Payment of Claims
 - C. Approve Financial Reports
 - D. Approve Liquor License for Hy-Vee Market Café - 7101 University

6. New Business:

- A. Consideration of Sewer Line Cost Reimbursement Request - Mark John Conley - 6530 Del Matro: Motion by Loffredo to consider the sewer line replacement cost reimbursement request. Seconded by Harms. Council and Mr. Conley discussed his issue with having to take on extra expenses beyond his bid for his private sewer line replacement. Council did not come to a consensus on helping Mr. Conley with his private sewer line expenses. Harms withdrew her second. Motion to consider failed due to lack of a second.
- B. Consideration of Approval of \$12,843.30 Kelttek Bid for Public Safety Vehicle Modems to Facilitate Westcom Connectivity: Motion by Harms to approve Kelttek bid for vehicle modems. Seconded by Skeries. Motion passed 4-0.
- C. Consideration of Local Emergency Action Plan (LEAP): Motion by Loffredo to approve the Local Emergency Action Plan. Seconded by Skeries. Motion passed 4-0.
- D. Consideration of Change Order 9A - University Avenue Improvements Project: Motion by Harms to approve Change Order 9A. Seconded by Jones. Motion passed 4-0.
- E. Consideration of Change Order 9B - University Avenue Project - 73rd Street Traffic Signal Upgrades and Fiber Interconnects: Motion by Harms to approve Change Order 9B. Seconded by Jones. Motion passed 4-0.
- F. Consideration of City Administrator Evaluation Process: Council discussed planning for the city administrator evaluation.
- G. Consideration of Pay Request No. 12 - College Drive Improvements Project in the Amount of \$195,312.30: Motion Harms to approve Pay Request No. 12. Seconded Jones. Motion passed 4-0.
- H. Consideration of Pay Request No. 13 -2020 Streets Improvements Projects (Allison and 69th Streets) in the Amount of \$182,548.30: Motion by Jones to approve Pay Request No. 13. Seconded Harms. Motion passed 4-0.
- I. Consideration of Pay Request No. 11 - University Avenue Project In the Amount of \$869,209.43: Motion Harms to approve Pay Request No. 11. Seconded Skeries. Motion passed 4-0.

7. Reports:

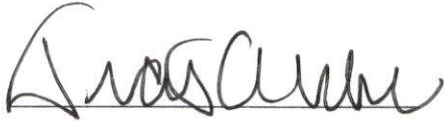
- A. Mayor and Council Reports and Committee Updates: Harms: MAC updates and DSM Partnership updates. Jones: Budget and Finance Committee Updates. Skeries: Thank you to all the effort by volunteers and staff put into the 4th of July parade.
- B. Administration Reports: Dennis will address the City's response to ADA concerns at 64th and University. Sump pump issue on Allison Ave has been resolved with the connection of the pump to the storm sewer. Work sessions upcoming on the CIP.

Public Safety Report: Given

Public Works Report: Given

Communications-Recreation Coordinator Report: Given

8. **Adjourn:** Motion by Jones to adjourn the meeting at 8:07 PM. Seconded by Harms. Motion passed 4-0.

A handwritten signature in black ink, appearing to read "Travis Cooke", written over a horizontal line.

Travis Cooke, City Clerk

A handwritten signature in blue ink, appearing to read "Dave Burgess", written over a horizontal line.

Dave Burgess, Mayor