

City of Windsor Heights Regular Council Meeting Minutes
Monday, June 21, 2021 - 6:00 PM Via Zoom

1. **Call to Order/Roll Call/Pledge of Allegiance:** Mayor Burgess called the meeting to order at 6:05 PM. Present: Susan Skeries, Mike Loffredo, Mike Jones, and Threase Harms @ 6:13 PM. Absent: Joseph Jones. Others present: City Administrator Dennis Durham, City Clerk Travis Cooke, Public Safety Director Chad McCluskey, Public Works Director Dalton Jacobus, City Engineer Justin Ernst, and City Attorney Matt Brick.
2. **Approval of the Agenda:** Motion by Loffredo to approve the agenda. Seconded by Mike Jones. Motion passed 3-0.
3. **Public Forum:** Edye Beckerman gave Chamber updates. Lauren Campbell, 1004 63rd St. gave parade updates. Shelley Skuster, 6520 Forest Court spoke in opposition to the detour used for the 66th and University intersection construction project.
4. **Consent Agenda:** Motion by Mike Jones to approve the consent agenda removing item E for separate consideration. Seconded by Loffredo. Motion passed 4-0.
 - A. Approve Minutes of the Regular Council Meeting on June 7, 2021
 - B. Approve Payment of Claims
 - C. Approve Financial Reports
 - D. Approve Agreement with Safe Building
 - E. Approve Second Addendum to Purchase Agreement with Casey's Marketing Company
 - F. Approve 5 Year Maintenance Agreement between the City of Windsor Heights and the Iowa DOT
 - G. Approve 2021-2022 Tobacco Permits
 - H. Bravo Quarterly Contribution Letter - Informational Only
 - I. Approve Cancellation of the Tuesday, July 6th Regular City Council Meeting

Item E: Motion by Loffredo to approve the second addendum to purchase agreement with Casey's Marketing Company. Seconded by Skeries. Motion passed 4-0.
5. **New Business:**
 - A. Consideration of Resolution No. 2021-29 - A Resolution Setting Non-Union Pay Ranges: Motion by Mike Jones to approve Resolution No. 2021-19. Seconded by Harms. Motion passed 3-1. Loffredo voting nay.
 - B. Consideration of 28E Agreement between the City of Windsor Heights and Central Iowa Water Trails (CWIT) and Authorize FY 22 Funding/Membership Support in the Amount of \$6,336: Motion by to Loffredo to approve the 28E agreement. Seconded by Harms. Motion passed 4-0.
 - C. Consideration of Participation in the Des Moines Partnership DMDC Event in the Amount of \$7,500: Motion by Mike Jones to approve participation in the

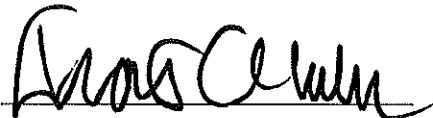
Des Moines Partnership DMDC Event. Seconded by Harms. Motion passed 4-0.

- D. Consideration of Approval of Letter of Support for WHPD ABLE Training Project: Motion by Loffredo to approve the letter of support for WHPD ABLE training. Seconded by Mike Jones. Motion passed 4-0.
- E. Consideration of Pay Request No. 10 - University Avenue Improvements Project in the Amount of \$441,124.42: Motion by Mike Jones to approve Pay Request No. 10. Seconded by Harms. Motion passed 4-0.
- F. Consideration of Pay Request No. 11 - College Drive Improvements Project in the Amount of \$87,015.25: Motion by Mike Jones to approve Pay Request No. 11. Seconded by Skeries. Motion passed 4-0.
- G. Consideration of Pay Request No. 12 - 2020 Streets Improvements Project (Allison Avenue and 69th Street) in the Amount of \$77,856.77: Motion by Harms to approve Pay Request No. 12. Seconded by Mike Jones. Motion passed 4-0.
- H. Consideration of Resolution No. 2021-30 - A Resolution Setting a Public Hearing for a Site Plan Review: Motion by Mike Jones to approve Resolution No. 2021-30. Seconded by Skeries. Motion passed 4-0.
- I. Consideration of Resolution No. 2021-31 - A Resolution Setting a Public Hearing on Ordinance No. 2021-05 Amending Chapter 55 - Animal Impound Fees: Motion by Harms to approve Resolution No. 2021-31. Seconded by Mike Jones. Motion passed 4-0.

6. **Reports:**

- A. Mayor and Council Reports and Committee Updates: Mike Jones: Bravo updates. Loffredo: evaluation process for Dennis. Skeries: movies in the park thank you. Harms: thanked Dennis for weekly email updates.
- B. Administration Reports
 - Public Safety Report: Given
 - Public Works Report: Given
 - Communications/Recreation Coordinator Report: Given

7. **Adjourn:** Motion by Harms to adjourn the meeting at 6:56 PM. Seconded by Mike Jones. Motion passed 4-0.



Travis Cooke, City Clerk



Dave Burgess, Mayor