

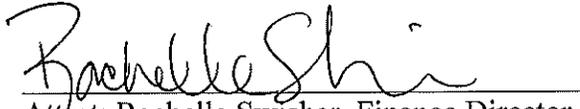
City of Windsor Heights Regular Business Meeting Minutes
Monday, May 4, 2020 – 6:00 P.M. via ZOOM

1. **Call to Order:** Mayor Burgess called the meeting to order via Zoom at 6:00 PM. Council members present: Susan Skeries, Joseph Jones, Mike Loffredo (@6:16 PM), Mike Jones, and Threase Harms. Staff present: Interim Administrator Mark Arentsen, Finance Director Rachelle Swisher, Public Safety Director Chad McCluskey, Public Works Director Dalton Jacobus, City Engineer Justin Ernst, and City Attorney Erin Clanton. .
2. **Approval of the Agenda:** Motion by Harms to approve the agenda. Seconded by J. Jones. Motion passed 4-0.
3. **Public Forum:** None.
4. **Consent Agenda:**
 - A. **Approve Minutes of the Regular Council Meeting on April 20, 2020**
 - B. **Approve Payment of Claims**
 - C. **Approve Resolution No. 2020-69 – A Resolution Extending Closure of the CEC Due to COVID-19 – Cost for May: \$4,332.50**
Motion by Harms to approve the consent agenda. Seconded by M. Jones. Motion passed 4-0.
5. **New Business:**
 - A. **Consideration of Setting Public Hearing on FY 2019-2020 Budget Amendment:** Motion by M. Jones. Seconded by Harms. Motion passed 4-0.
 - B. **Discussion Regarding Public Works Facilities and the Walnut Creek Floodplain:** Council directed Dalton to move forward with getting the elevation certificates for the shop, Community Center and existing salt storage facility.
 - C. **Consideration of Resolution No. 2020-70 - A Resolution Authorizing Metro Waste Authority (“MWA”) to Renew the Existing Contract for the Collection of Municipal Solid Waste on Behalf of the City:** Motion by Harms to approve. Seconded by Loffredo. Motion passed 5-0.
 - D. **Consideration of Resolution No. 2020-71 - A Resolution Authorizing the Use of \$25,000 for a Small Business Grant Program:** Motion by J. Jones to approve. Seconded by Harms. Motion passed 5-0.
 - E. **Consideration of Fireworks Display Agreements.** Motion by Loffredo to approve spending the amount of \$8,500 for fireworks and signing a 3-year agreement for services with J&M Displays. Seconded by M. Jones. Motion passed 5-0.
6. **Reports:**
 - A. **Mayor and Council Reports and Committee Updates:** Skeries reported on the Economic Development meeting. Loffredo reported that May 10th is the start of National Police Week, gave a Thank You to Staff and a Happy Mother’s Day to all. Mike Jones reported on the Budget Committee meeting. Harms met with the Metro Waste Authority Committee.
 - B. **Interim City Administrator Report:** Key Consulting work is done. Personnel policies are being sent to the City Attorney this week. FEMA Funding is being worked on. PCC Patching pre-construction meeting will be held on 5/5/20. Will revisit the subject of tax abatement. Ads are out for the City Administrator job.

7. **Adjourn to 6:00 pm on Monday, May 18, 2020 for a Regular Council Meeting at the Council Chambers:**
Motion by Harms to adjourn the meeting at 7:36 PM. Seconded by M. Jones. Motion passed 5-0.



David Burgess, Mayor



Attest: Rachelle Swisher, Finance Director