

City of Windsor Heights Regular Meeting Minutes
Monday, April 18, 2022 - 6:00 PM

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Jones called the meeting to order at 6:00 PM. Council members present: Susan Skeries, Joseph Jones, Michael Libbie, Lauren Campbell and Threase Harms. Staff present: City Administrator Dennis Durham, City Clerk Travis Cooke, Police Chief Chad McCluskey, Public Works Director Dalton Jacobus, City Attorney Erin Clanton, and City Engineer Justin Ernst. The Pledge of Allegiance was recited.

2. Approval of the Agenda

Motion by Skeries to approve the Agenda. Seconded by Libbie. Motion passed 5-0.

3. Public Forum:

Kelly Swensen, MidAmerican Energy, presented a check for \$1000 for their Trees Please program. The funds are to be spent on placement of new trees in public spaces in the City.

4. Consent Agenda:

Motion by Harms to approve the consent agenda Item B and C. Seconded by Libbie. Motion passed 5-0.

Motion by Skeries to approve consent agenda Item A to include "shooting" in the public comment section. Seconded by Harms. Roll call vote: Skeries - Aye, Harms - aye, and Cambbell - aye. Libbie and J. Jones abstained. Motion passed 3-2.

- A. Approve Minutes of the Regular Council Meeting on April 4, 2022
- B. Approve Payment of Claims
- C. Approve Financial Reports

5. New Business:

A. Consideration and/or Discussion of Metro Waste Collection Day Change

Motion by Skeries to approve Metro Waste Collection Day Change. Seconded by Harms. Motion passed 5-0. Cassie Riley from Metrowaste was present to take questions from the Council.

B. Consideration of Proposal from Bolton & Menk to Complete a Review and Update of the City's Zoning Code for a Cost not to Exceed \$35,369 and Authorize Mayor Jones to Sign all Necessary Documents

Motion by J. Jones to approve the proposal from Bolton & Menk to complete a review and update of the City's Zoning Code for a cost not to exceed \$35,369 and to authorize Mayor Jones to sign all necessary documents. Seconded by Skeries. Motion passed 5-0.

C. Consideration of Proposal from Bolton & Menk for the Provision of Professional Planning Services per the Attached Professional Services Agreement and Authorize Mayor Jones to Sign all Related Documents

Motion by Harms to approve proposal from Bolton & Menk for the provision of professional planning services per the attached professional services agreement and authorize Mayor Jones to sign all related documents. Seconded by Skeries. Motion passed 5-0.

D. Consideration of Resolution No. 2022-26 - A Resolution Authorizing the City of Windsor Heights, Iowa to submit an Application for Funding from the Federal Community Project Funding Program for the Partial Funding of the Reconstruction of 73rd Street

Motion by Harms to approve Resolution No. 2022-26 with the population updated to 5,250 in the second whereas. Seconded by J. Jones. Motion passed 5-0.

E. Consideration of Resolution No. 2022-27 - A Resolution Authorizing an Application for Section 130 Funding for the At-Grade Rail Crossing on 73rd Street

Motion by Harms to approve Resolution No. 2022-27 with the request of a pedestrian crossing at the intersection. Seconded by J. Jones. Motion passed 5-0.

F. Consideration of End Loader Purchase

Motion by Harms to approve end loader repair not to exceed \$20,000. Seconded by Skeries. Roll call vote: Aye - Skeries, J. Jones, Campbell, and Harms. Nay - Libbie. Motion Passed 4-1.

Thomas Mc Mahon, 1227 64th St., spoke in favor of repairing the existing end loader.

G. Shared Fire and EMS Services Discussion with Clive

Council came to the consensus not to pursue shared fire and EMS services with Clive at this time.

A. Mayor and Council Reports and Committee Updates

Mayor Jones: Communications Committee update; 24/7 clean electricity pledge update; MAC update; Public Works Committee update; Community ID program discussion with Polk County; Mid Iowa Association of Local Governments update; Lions Park discussion with Geoff Wood - P&Z Chair; St. Vincent de Paul ribbon cutting; Special Events Committee update; ad hoc Parks Project Committee upcoming; Public Safety Committee meeting upcoming. Harms: MAC update; legislative update; Communications Committee update. Campbell: Special Events Committee update; St. Vincent De Paul ribbon cutting, thank you to the Fire Association for the Easter Egg Hunt on Saturday. Libbie: MAC meeting update; Reviewing communications plans from other communities. J. Jones: None. Skeries: Special Events Committee update; Public Works Committee update; Movies in the Park update - looking for sponsorships; St. Vincent De Paul ribbon cutting; thank you to Fire Association for putting out 5,000 eggs for the Easter Egg Hunt.


B. Administration Report(s)

Administrator Durham gave updates on the airport project, Apple Valley I demo to start this week with Aldi planning to be open by Thanksgiving. Deputy City Clerk position closed today. Public Safety Report: Given. Public Works Report: Given.

7. **Adjourn:** Motion by Harms to adjourn the meeting at 7:50 PM. Seconded by Skeries. Motion passed 5-0.



Travis Cooke, City Clerk



Mike Jones, Mayor