


City of Windsor Heights Regular Council Meeting Minutes
Monday, April 4, 2022 - 6:00 PM

1. **Call to Order/Roll Call/Pledge of Allegiance:** Mayor Mike Jones called the meeting to order at 6:00 PM. Present: Susan Skeries, Michael Libbie, Lauren Campbell, and Threase Harms (via teleconference). Absent: Joseph Jones. Others present: City Administrator Dennis Durham, City Clerk Travis Cooke, Finance Director Rachelle Swisher, Public Safety Director Chad McCluskey, Public Works Director Dalton Jacobus, City Engineer Justin Ernst, and City Attorney Erin Clanton.
2. **Approval of the Agenda:** Motion by Libbie to approve the agenda. Seconded by Skeries. Motion passed 4-0.
3. **Public Hearing:**
 - A. Public Hearing on the FY 2022-2023 Capital Improvements Plan: Motion by Harms to open the public hearing at 6:02. Seconded by Campbell. Motion passed 4-0. No public comments written or oral. Motion by Hams to close the public hearing at 6:12 PM. Seconded by Skeries. Motion passed 4-0.
 - B. Consideration of Resolution No. 2022-24 - A Resolution Adopting the Fiscal Year 2022-2023 Capital Improvement Plan (CIP): Motion by Libbie to approve Resolution No. 2022-24 with the addition of 64th Street. Seconded by Skeries. Motion passed 4-0.
4. **Public Forum:** Darren Skeries, 1441 64th St. spoke in opposition to a shooting comment made by Mr. Libbie at the March 21st council meeting. Mayor Jones discussed the comment with Mr. Libbie in private. Mr. Libbie apologized for his comment.
5. **Consent Agenda:** Motion by Skeries to approve the consent agenda Items A-D.
 - A. Approve Minutes of the Regular Council Meeting on March 21, 2022
 - B. Approve Minutes of the Council Work Session Meeting on March 21, 2022
 - C. Approve Payment of Claims
 - D. Approve Resolution 2022-25 - A Resolution Waiving Fees for the Pavilion for Walnut Creek Church on May 29, 2022
6. **New Business:**
 - A. Consideration of Windsor Heights Fall Festival and Independence Day Activities: Motion by Libbie to allocate up to \$4,500 to assist the Windsor Heights Foundation with expenses related to the Independence Day celebration including staff from the police, fire, and public works departments. Seconded by Campbell. Motion passed 4-0. Colleen Kelleher, 6529 Colby Ave. spoke in favor of the city helping the Windsor Heights Foundation with fireworks for their Independence Day celebration.
 - B. Consideration of a Memorandum of Understanding between the City and The Robert D. and Billie Ray Center at Drake University for Facilitation Services: Motion by Harms to approve the MOU. Seconded by Libbie. Motion passed 4-0.
7. **Reports:**

- A. Mayor and Council Reports and Committee Updates: Mayor Jones: Garage sales update, public works committee update, communications committee meeting upcoming. Harms: Communications meeting upcoming and MAC meeting upcoming. Campbell: Special events committee updates. Libbie: Thanked staff for work on the CIP and Keep Windsor Heights Beautiful will be doing a project at Colby Park on April 5th. Skeries: Thank you to staff for helping the special events committee, fall festival planning, and seeking sponsorships for movies in the park.
- B. Administration Report: Dennis thanked Rachelle and Dalton for their work on the CIP.
8. **Adjourn:** Motion by Libbie to adjourn the meeting at 7:24 PM. Seconded by Skeries. Motion passed 4-0.



Travis Cooke, City Clerk



Mike Jones, Mayor