

City of Windsor Heights Regular Council Meeting Minutes
Monday, March 7, 2022 - 6:00 PM

1. **Call to Order/Roll Call/Pledge of Allegiance:** Mayor Mike Jones called the meeting to order at 6:00 PM. Present: Susan Skeries, Michael Libbie, Lauren Campbell, and Threase Harms. Absent: Joseph Jones. Others present: City Administrator Dennis Durham, City Clerk Travis Cooke, Finance Director Rachelle Swisher, Public Safety Director Chad McCluskey, Public Works Director Dalton Jacobus, City Engineer Justin Ernst, and City Attorney Erin Clanton.
2. **Approval of the Agenda:** Motion by Libbie to approve the agenda. Seconded by Skeries. Motion passed 4-0.
3. **Public Hearings:**
 - A. Public Hearing on Maximum Property Tax Levy: Motion by Harms to open the public hearing at 6:02 PM. Seconded by Skeries. Motion passed 4-0. No public comments written or oral. Motion by Libbie to close the public hearing at 6:03 PM. Seconded by Harms. Motion passed 4-0.
 - B. Consideration of Resolution No. 2022-17 - Resolution to Adopt the Fiscal Year 2022-2023 Maximum Property Tax Dollars for Certain Levies: Motion by Harms to approve Resolution No. 2022-17. Seconded by Libbie. Motion passed 4-0.
 - C. Public Hearing on Site Plan for Aldi - 7100 University Ave: Motion by Harms to open the public hearing at 6:05 PM. Seconded by Libbie. Motion passed 4-0. No public comments written or oral. Motion by Libbie to close the public hearing at 6:24 PM. Seconded by Harms. Motion passed 4-0.
 - D. Consideration of Site Plan for Aldi - 7100 University Ave: Motion by Harms to approve the site plan for Aldi. Seconded by Libbie. Motion passed 4-0.
 - E. Public Hearing on Vacating Easements at 7116 University Ave: Motion by Libbie to open the public hearing at 6:25 PM. Seconded by Harms. Motion passed 4-0. No public comments written or oral. Motion by Harms to close the public hearing at 6:27 PM. Seconded by Skeries. Motion passed 4-0.
 - F. Consideration of Vacating Easements at 7116 University: Motion by Libbie to approve vacating easements at 7116 University. Seconded by Harms. Motion passed 4-0.
 - G. Public Hearing on Site Plan for Clive Learning Academy - 1600 73rd St: Motion by Libbie to open the public hearing at 6:28 PM. Seconded by Harms. Motion passed 4-0. No public comments written or oral. Motion by Harms to close the public hearing at 7:12 PM. Seconded by Skeries. Motion passed 4-0.
 - H. Consideration of Site Plan for Clive Learning Academy - 1600 73rd St: Motion by Harms to table the site plan for Clive Learning Academy. Seconded by Skeries. Motion passed 4-0.
4. **Public Forum:** None.
5. **Consent Agenda:** Motion by Harms to approve the consent agenda Items A-J. Seconded by Skeries. Motion passed 4-0.
 - A. Approve Minutes of the Regular Council Meeting on February 21, 2022

- B. Approve Minutes of the Council Work Session on February 21, 2022
- C. Approve Payment of Claims
- D. Approve Resolution No. 2022-18 - A Resolution Setting Time and Place for a Public Hearing on the Proposed Budget for Fiscal Year 2022-2023
- E. Approve Liquor License - Hy Vee Food & Drugstore - 7101 University Ave
- F. Approve Liquor License - Hy-Vee Club Room - 7101 University
- G. Approve Liquor License - Hy-Vee Market Cafe - 7101 University
- H. Approve Liquor License - Mojitos Mexican Grill - 6611 University Ste 100
- I. Approve Renewal of Agreement with Metro Waste Authority for Management of the City's Recycling, Solid Waste and Yard Waste Collection Services
- J. Receive Shared Services Analysis

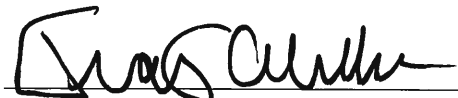
6. New Business:

- A. Consideration of Resolution No. 2022-19 - A Resolution Authorizing the Execution and Delivery of a Fifth Supplemental Indenture of Trust for the Benefit of ChildServe, Inc. and its Subsidiaries: Motion by Libbie to approve Resolution No. 2022-19. Seconded by Harms. Motion passed 4-0.
- B. Consideration of Resolution No. 2022-20 - A Resolution Approving a Notice of Intent to the Federal Emergency Management Agency of the City's Desire to Enroll in the Community Rating System (CRS): Motion by Harms to approve Resolution No. 2022-20. Seconded by Libbie. Motion passed 4-0.
- C. Consideration of I-235 Underpass Lighting Project: Motion by Libbie to approve I-235 underpass lighting project. Seconded by Harms. Motion passed 4-0.

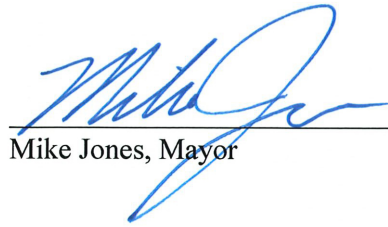
7. Reports:

- A. Mayor and Council Reports and Committee Updates: Mayor Jones: Economic Development Committee appointees will be on upcoming agenda; MAC updates; Mid-Iowa Association of Local Governments meeting upcoming. Harms: MAC updates; legislative updates. Campbell: DART updates; Special Events Committee updates; discussion of a fall festival on upcoming agenda; Bravo meeting upcoming. Libbie: congratulations to J. Jones on receiving his PhD; Keep Windsor Heights Beautiful updates; coffee with council at Grounds for Celebration upcoming; St. Vincent's de Paul updates, thanked Dennis and staff for assistance. Skeries: thank you to Chad and Dennis on keeping residents informed on social media; Special Events Committee updates including movies in the park, touch a truck event; July 4, and the new fall festival; special events calendar; volunteer link on website; Chamber updates; Metrowaste updates.
- B. Administration Report: Art shelter project process is nearing completion. Continuing work with Scott Raecker at Drake University on strategic visioning process for the city.

- 8. Adjourn:** Motion by Harms to adjourn the meeting at 7:35 PM. Seconded by Skeries. Motion passed 4-0.



Travis Cooke, City Clerk



Mike Jones, Mayor