

City of Windsor Heights Regular Meeting Minutes
Monday, February 15, 2021 - 6:00 PM Via ZOOM

1. **Call to Order/Roll Call/Pledge of Allegiance:** Mayor Burgess called the meeting to order at 6:02 PM. Present: Susan Skeries, Mike Loffredo, Mike Jones (@ 6:04), and Threase Harms. Absent: Joseph Jones. Others present: City Administrator Dennis Durham, City Clerk Travis Cooke, Finance Director Rachelle Swisher, Public Safety Director Chad McCluskey, City Engineer Justin Ernst, City Attorneys Matt Brick and Erin Clanton.
2. **Approval of the Agenda:** Motion by Loffredo to approve the agenda with the addition of discussion of a Special Events Committee. Seconded by Harms. Motion passed 3-0.
3. **Public Forum:** None.
4. **Consent Agenda:** Motion by Harms to approve the consent agenda items A-E. Seconded by Skeries. Motion passed 3-0.
 - A. Approve Minutes of the Regular Council Meeting on February 1, 2021
 - B. Approve Payment of Claims
 - C. Approve Financial Reports
 - D. Approve Liquor License for Puerto Rico Restaurant - 6601 University STE 101
 - E. Approve Liquor License Ownership Change - Wal-Mart Supercenter #1764 - 1001 73rd St.
5. **Old Business:**
 - A. Consideration of the Second Reading of Ordinance No. 21-02 - An Ordinance Amending the Code of Ordinances for the City of Windsor Heights, Iowa, by Amending the City Code Chapter 156 Related to Property Maintenance and Rental Housing Code: Motion by Loffredo to approve the 2nd reading of Ordinance No. 21-02. Seconded by Skeries. Motion passed 4-0.
 - B. Consideration of the Waiving the Third and Final Reading of Ordinance No. 21-02 - An Ordinance Amending the Code of Ordinances for the City of Windsor Heights, Iowa, by Amending the City Code Chapter 156 Related to Property Maintenance and Rental Housing Code and Move to Adopt: Motion by Loffredo to waive the 3rd and final reading of Ordinance No. 21-02 and move to adopt Ordinance No. 21-02. Seconded by Skeries. Motion passed 4-0.
6. **New Business:**
 - A. Presentation of the Pontifex Public Safety Compensation Study (No Action to be Taken) - Peter Ronza - Pontifex Consulting Group, LLC: Peter Ronza presented the compensation study for the public safety employees. Motion by Harms to receive and file the Pontifex Public Safety Group Compensation Study. Seconded by Mike Jones. Motion passed 4-0.
 - B. Consideration of 28E Agreement with the City of Urbandale and the City of Clive Related to the Fire F.A.S.T. Training Tower which is Jointly Owned by Urbandale, Clive, and Windsor Heights: Motion by Harms to approve the 28E Agreement. Seconded by Skeries. Motion passed 4-0.
 - C. Consideration of Resolution No. 2021-05 - A Resolution Setting Time and Place for a

Public Hearing for the Purposes of Considering the Maximum Tax Dollars for Certain Levies for the City's Proposed Fiscal Year 2021-2022 Budget: Motion by Harms to approve Resolution No. 2021-05. Seconded by Mike Jones. Motion passed 4-0.


- D. Discussion of Special Events Committee: Mayor Burgess and the Council discussed the formation of a Special Events Committee for City events.

7. Reports:

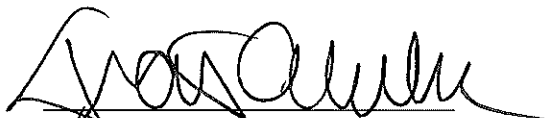
- A. Mayor and Council Reports and Committee Updates: Harms: Public Safety Committee reviewed comp study, Westcom transition, and shared services. Loffredo: Public Works Committee still looking at flood mitigation. Per Administrator Durham there has been an RFQ sent out for a study and 5 responses have been sent in so far. PWD Jacobus will look into costing and have that information for the next committee meeting. Skeries: Economic Development Committee met with Invest Des Moines on ideas for development in the City and heard updates on construction projects.
- B. Public Safety Report: Given.
- C. Public Works Report: Given.
- D. Communications/Recreation Coordinator Report: Given

8. Adjourn

- A. Adjourn to a Council Work Session Immediately Following the Regular Meeting: Motion by to adjourn to council work session at 7:11 PM. Seconded by Motion passed 4-0.



Dave Burgess, Mayor



Travis Cooke, City Clerk