

Foundation Estimated FY18 Expenses- *Nights in the Heights*

Nights In the Heights	Expense Items	Descriptions	Fee Amounts	
	2 Special Occurrence Permits /per event. (2 food Trucks x 6 events) \$25 x 2 x 6	A Special occurrence permit is required for each food truck using parking spaces in the southwest portion of the parking lot. (please see building code requirements) The fee is \$25 per truck and the Foundation has requested 2 food trucks per event.	\$300.00	
	Special Event Permit	This permit is required on all events open to the public in Colby Park. One permit encompasses all 6 concerts	\$50.00	
	Noise Permit (6 events x \$20.00)	A noise permit is required for each concert held in the Colby Park pavilion.	\$120.00	
	Sign Permit	Please consult Shelia Lizer to determine the dimensions of the signs utilized. \$15 + \$1 per square foot; i.e.: 3x5 sign (\$15) + \$15 = \$30.00. Signs can only be placed in the park area and they may not be placed on University, due to code regulations.	\$30.00	
	Temporary Structure Permit		\$100.00	
	Public Works Maintenance Staff	Set up and clean up for 5 concert events requires 2 staff members, per event. 3 hours will be needed per event equaling 15 hour. This total does not include July 3rd assistance. The hourly rate will be dependent upon the hourly rate per individual and if they are in an overtime situation. Calculations are represented for both overtime and regular hourly rates x 15 hours : \$37.66 and \$56.49	\$847.35	\$847.35 or \$564.90
	Off Duty Officer Staff	Off Duty officers are required for events in the park selling alcohol, along with a licensed bar tender, Dram shop insurance and Iowa State License for the company serving the alcohol. An off duty officer is \$45.00/hour. The pricing provided is dedicated to 2 hours x 5 events	\$450.00	
	July 3rd Event Police, Maintenance and Fire	The pricing outlined for this specific date are suggested by the leadership of each department and based on a 5 hour period of time. Hourly pricing for maintenance (2 people) and police (one officer) is listed above. Fire is noted as an average of \$15.50/hour @ 10 members for 6 hours - (Shutting down Wal Mart parking lot)	\$1,719.90	\$225.00+\$564.90+\$930.00
	Pavilion Rental	2hours/ 6events @ \$50.00	\$300.00	
	The Total Amount Requested by the Windsor Heights Foundation	This request is for 6 concerts in July 2018, only.	\$3,917.25	