



AGENDA
REGULAR MEETING OF THE
WINDSOR HEIGHTS CITY COUNCIL
Monday, October 5, 2020 - 6:00 PM
VIA ZOOM

Meeting ID: 882 5126 3290|Passcode: 084772|Phone: 312 626 6799

Notice to the Public: If you would like the supporting documents and information, please call City Hall by noon the day of the meeting. Copies of City Council Agendas are free to the public. In consideration of all, if you have a cell phone, please turn it off or put it on silent ring. The use of obscene and vulgar language, hate speech, racial slurs, slanderous comments, and any other disruptive behavior during the Council meeting will not be tolerated and the offender may be barred by the presiding officer from further comment before the Council during the meeting and/or removed from the meeting.

1. **Call to Order/Roll Call/Pledge of Allegiance**
2. **Approval of the Agenda**
3. **Public Forum:** This is time set aside for comments from the public on topics of City business other than those listed on the agenda. No action may be taken. Please come to the podium, state your name and address for the record and keep your comments to no more than 5 minutes.
4. **Consent Agenda:** Any item on the Consent Agenda may be removed for separate consideration.
 - A. Approve Minutes of the Regular Council Meeting on September 21, 2020
 - B. Approve Payment of Claims
5. **Old Business:**
 - A. Consideration of the Second Reading of Ordinance No. 20-08 - An Ordinance Amending Chapter 156.04 of the Windsor Heights Code of Ordinances to Remove Requirements for Rental Property Signage to be Provided Solely by the City, and Setting Size and Placement Limitations on Private Rental Signage
 - B. Consideration of Waiving the Third and Final Reading of Ordinance No. 20-08 - An Ordinance Amending Chapter 156.04 of the Windsor Heights Code of Ordinances to Remove Requirements for Rental Property Signage to be Provided Solely by the City, and Setting Size and Placement Limitations on Private Rental Signage and Move to Adopt Ordinance No. 20-08
6. **New Business:**
 - A. Consideration of Resolution No. 2020-115 - A Resolution Approving the Submittal of the Annual Street Financial Report to the Iowa Department of Transportation
 - B. Consideration of Resolution No. 2020-116 - A Resolution Approving the Windsor Heights Master Parks Plan
 - C. Consideration of Pay Request No. 2 - 2020 PCC Patching Project
 - D. Consideration of Pay Request No. 5 - University Avenue Project

The agenda was posted on the official bulletin boards, posted to www.windsorheights.org, and city social media platforms in compliance with the requirements of city ordinances the open meetings law.

- E. Consideration of Change Order No. 1 - 2020 North Walnut Creek Bank Stabilization Project
 - F. Consideration of Pay Request No. 2 - 2020 North Walnut Creek Bank Stabilization Project
- 7. **Reports:**
 - A. Mayor and Council Reports and Committee Updates
 - B. City Administrator's Report
- 8. **Adjourn**

The agenda was posted on the official bulletin boards, posted to www.windsorheights.org, and city social media platforms in compliance with the requirements of city ordinances the open meetings law.

City of Windsor Heights Regular Business Meeting Minutes
Monday, September 21, 2020 - 6:00 PM
VIA ZOOM

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Burgess called the meeting to order at 6:00 PM. Council members present: Susan Skeries, Joseph Jones, Mike Loffredo (at 6:03 PM), Mike Jones and Threase Harms. Staff present: City Administrator Dennis Durham, City Clerk Travis Cooke, Finance Director Rachelle Swisher, Police Chief Chad McCluskey, Public Works Director Dalton Jacobus, City Attorney Matt Brick, and City Engineer Justin Ernst. The Pledge of Allegiance was recited.

2. Approval of the Agenda

Motion by Harms to approve the agenda. Seconded by Mike Jones. Motion passed unanimously on roll call vote (4-0).

3. Public Hearing:

- A. Public Hearing on Ordinance No. 20-08 - An Ordinance Amending Chapter 156.04 of the Windsor Heights Code of Ordinances to Remove Requirements for Rental Property Signage to be Provided Solely by the City, and Setting Size and Placement Limitations on Private Rental Signage

Motion by Harms to open the public hearing at 6:02 PM. Seconded by Joseph Jones. Motion passed unanimously on roll call vote (4-0). No public comments written or oral. Council asked questions relating to rental property regulation. Motion by Harms to close the public hearing at 6:08 PM. Seconded by Mike Jones. Motion passed unanimously on a roll call vote (5-0).

- B. Consideration of the First Reading of Ordinance No. 20-08 - An Ordinance Amending Chapter 156.04 of the Windsor Heights Code of Ordinances to Remove Requirements for Rental Property Signage to be Provided Solely by the City, and Setting Size and Placement Limitations on Private Rental Signage

Motion by Harms to approve the First Reading of Ordinance No. 20-08 - An Ordinance Amending Chapter 156.04 of the Windsor Heights Code of Ordinances to Remove Requirements for Rental Property Signage to be Provided Solely by the City, and Setting Size and Placement Limitations on Private Rental Signage. Seconded by Mike Jones. Motion passed unanimously on roll call vote.

4. MetroNet Presentation - Kathy Sheller - MetroNet Government Affairs Director

Kathy Sheller gave a presentation on MetroNet fiber internet service planned for the City.

- A. Consideration of MetroNet Agreement

Motion by Harms to approve MetroNet Agreement. Seconded by Mike Jones. Motion passed unanimously on roll call vote.

5. Public Forum:

None.

6. Consent Agenda: Any item on the Consent Agenda may be removed for separate consideration.

Motion by Joseph Jones to approve the Consent Agenda Items A-D. Seconded by Harms. Motion passed unanimously on roll call vote.

- A. Approve Minutes of the Regular Council Meeting on September 8, 2020
- B. Approve Payment of Claims
- C. Approve Financial Reports
- D. Approve Real Estate Purchase Agreement 63rd and University Property

7. Old Business:

- A. Consideration of Resolution No. 2020-111- A Resolution Awarding a Contract to OPN Architects to Provide Concepts and Schematic Design of Community Center Flood Wall Improvements in the Amount of \$19,190

Motion by Mike Jones to approve Resolution No. 2020-111- A Resolution Awarding a Contract to OPN Architects to Provide Concepts and Schematic Design of Community Center Flood Wall Improvements in the Amount of \$19,190. Seconded by Loffredo. Roll call vote: Mike Jones - nay, Loffredo - nay, Skeries - nay, Joseph Jones - nay, and Harms - nay. Motion failed 0-5.

- B. Consideration of Resolution No. 2020 - 112 - A Resolution Approving a Scope and Fee for a Traffic Analysis on 69th Street between Hickman Road and Washington Ave in the Amount of \$5,500

Motion by Loffredo to approve Resolution No. 2020 - 112 - A Resolution Approving a Scope and Fee for a Traffic Analysis on 69th Street between Hickman Road and Washington Ave in the amount of \$5,500. Seconded by Mike Jones. Roll call vote: Loffredo - nay, Mike Jones - nay, Skeries - nay, Joseph Jones - aye, and Hann s - aye Motion failed 2-3.

8. New Business:

- A. Consideration of Resolution No. 2020-113- A Resolution Supporting the United Way of Central Iowa's 21-Day Equity Challenge

Motion by Mike Jones to approve Resolution No. 2020-113- A Resolution Supporting the United Way of Central Iowa's 21-Day Equity Challenge. Seconded by Harms. Motion passed unanimously on roll call vote.

- B. Consideration of Resolution No. 2020-114 - A Resolution Approving a Scope of Services Agreement with Bolton and Menk, Inc. in the Amount not to Exceed \$29,000 to Provide Engineering and Construction Administration Services for a Public/Private Partnership Streambank Stabilization Project on North Walnut Creek

Motion by Mike Jones to approve Resolution No. 2020-114 - A Resolution Approving a Scope of Services Agreement with Bolton and Menk, Inc. in the Amount not to Exceed \$29,000 to Provide Engineering and Construction Administration Services for a Public/Private Partnership Streambank Stabilization Project on North Walnut Creek. Seconded by Harms . After due consideration and discussion Mike Jones withdrew his motion. Harms withdrew her second. Motion by Mike Jones to refer the project to the public works committee. Seconded by Skeries . Motion passed unanimously on roll call vote.

9. Reports:

A. Mayor and Council Reports and Committee Updates

Joseph Jones - movie in the park is this Friday. Dart will be unveiling its all electric bus soon. Mike Jones gave communications committee updates. Harms - public safety committee updates.

B. Public Safety Report

Given.

C. Public Works Director Report

Given.

D. Communications/Recreation Coordinator Report

Given.

10. Adjourn

Motion by Harms to Adjourn at 6:59 PM. Seconded by Mike Jones. Motion passed unanimously on roll call vote.

Dave Burgess, Mayor

Travis Cooke, City Clerk



STAFF REPORT
CITY COUNCIL
October 5, 2020

TO: CITY COUNCIL
FROM:
SUBJECT: Approve Payment of Claims

GENERAL INFORMATION

SUMMARY

ATTACHMENTS

1. 10.05.20 Claims Report

Vendor Checks: 9/21/2020-10/02/202

Payroll Checks: 9/21/2020-10/02/2020

| VENDOR NAME | REFERENCE | AMOUNT | VENDOR TOTAL | CHECK# | CHECK DATE |
|--------------------------------|-------------------------|----------|-----------------|--------|---------------|
| AMERITAS LIFE INS. CORP. | DENTAL INS | | 2,958.64 | 51333 | 10/01/20 |
| SUSAN ANDERSON | RESIDENT TRANSPORT | | 238.00 | 51334 | 10/01/20 |
| ARNOLD MOTOR SUPPLY | OIL CHANGE | | 58.78 | 51335 | 10/01/20 |
| AUREON IT | IT SUPPORT | | 563.75 | 51336 | 10/01/20 |
| TATTY BAHAR | CEC REFUND | | 100.00 | 51337 | 10/01/20 |
| BAKER ELECTRIC INC. | LIGHT REPAIR | | 390.84 | 51338 | 10/01/20 |
| BANKERS TRUST COMPANY | CC FEES | 37.77 | | 2551 | 10/01/20 |
| BANKERS TRUST COMPANY | CC FEES | 17.23 | | 2552 | 10/01/20 |
| BANKERS TRUST COMPANY | CC FEES | 264.86 | 319.86 | 2553 | 10/01/20 |
| BITUMINOUS MATERIALS | SUPPLIES | | 105.00 | 51339 | 10/01/20 |
| BRICK GENTRY PC | SEPTEMBER LEGAL FEES | | 17,805.00 | 51340 | 10/01/20 |
| CENTURY LINK | TELEPHONE | | 219.42 | 51341 | 10/01/20 |
| CLIVE POWER EQUIP. | CHAIN SAW EQUIPMENT | | 19.95 | 51342 | 10/01/20 |
| COOKE, TRAVIS | CELL-MILEAGE | | 111.50 | 51343 | 10/01/20 |
| CRYSTAL CLEAR WATER CO. | WATER | | 18.50 | 51344 | 10/01/20 |
| DAVE'S DOZING | PAY REQUEST #2 | | 3,800.00 | 51345 | 10/01/20 |
| DES MOINES PUBLIC LIBRARY | 1ST QUARTER PAYMENT | | 15,000.00 | 51346 | 10/01/20 |
| DIAMOND OIL CO. | FUEL | | 632.77 | 51347 | 10/01/20 |
| DIAMOND VOGEL PAINTS | PAINT | | 144.50 | 51348 | 10/01/20 |
| DUMERMUTH, JARED | TUITION REIMBURSEMENT | | 1,350.00 | 51349 | 10/01/20 |
| ELDER CORPORATION | PAY REQUEST #5 | | 117,203.01 | 51350 | 10/01/20 |
| ELECTRICAL ENG. & EQ. | LED BULBS | | 30.00 | 51351 | 10/01/20 |
| FEDERAL TAX DEPOSIT | FED/FICA TAX | | 20,782.92 | 2548 | 10/02/20 |
| FIRST UNITED METHODIST CHURCH | CEC REFUND | | 325.00 | 51352 | 10/01/20 |
| FREEDOM TIRE & AUTO CENTER INC | TIRES | | 657.40 | 51353 | 10/01/20 |
| GRIMES ASPHALT & PAVING | SUPPLIES | | 148.00 | 51354 | 10/01/20 |
| HAAG TREE SERVICE | DERECHO CLEAN UP | | 600.00 | 51355 | 10/01/20 |
| HAWKEYE PAVING CORP | PAY ESTIMATE #2 | | 165,879.03 | 51356 | 10/01/20 |
| O'DONNELL ACE HICKMAN | SHOP SUPPLY | | 9.62 | 51357 | 10/01/20 |
| HOME DEPOT CREDIT SERVICES | TRAINING SUPPLY | | 17.72 | 51358 | 10/01/20 |
| ICMA RETIREMENT TRUST | CITY CONTRIBUTION | 1,324.24 | | 2545 | 9/23/20 |
| ICMA RETIREMENT TRUST | ICMA POST-TAX | 1,166.26 | | 2547 | 10/02/20 |
| ICMA RETIREMENT TRUST | CITY CONTRIBUTION | 1,268.24 | 3,758.74 | 2550 | 9/29/20 |
| IMWCA | WORK COMP 4 OF 7 | | 7,863.00 | 51359 | 10/01/20 |
| IOWA DOT | AGGREGATE TECH TRAINING | | 720.00 | 51360 | 10/01/20 |
| IOWA ONE CALL | LOCATES | | 254.80 | 51361 | 10/01/20 |
| IOWA WORKFORCE DEV. | UNEMPLOYMENT | | 770.51 | 2546 | 9/23/20 |
| KABEL BUSINESS SERVICES | FLEX - BENEFITS | | 667.30 | 2549 | 10/02/20 |
| KOCH OFFICE GROUP | OFFICE SUPPLIES | | 43.96 | 51362 | 10/01/20 |
| LEAF | COPIER LEASE | | 227.66 | 51363 | 10/01/20 |
| MEDIACOM | INTERNET | | 570.00 | 51364 | 10/01/20 |
| METRO WASTE AUTHORITY | GARBAGE FEE | | 39,997.42 | 51365 | 10/01/20 |
| MIDAMERICAN ENERGY | 6410 HICKMAN RD | 26.80 | | 2554 | 10/01/20 |
| MIDAMERICAN ENERGY | 6440 HICKMAN RD | 82.98 | | 2555 | 10/01/20 |
| MIDAMERICAN ENERGY | 6900 SCHOOL ST STAGE | 61.38 | | 2556 | 10/01/20 |
| MIDAMERICAN ENERGY | 2227 63RD ST | 27.36 | | 2557 | 10/01/20 |
| MIDAMERICAN ENERGY | 6900 ST CEC | 1,114.48 | | 2558 | 10/01/20 |
| MIDAMERICAN ENERGY | 6900 SCHOOL ST | 17.06 | | 2559 | 10/01/20 |
| MIDAMERICAN ENERGY | 6739 UNIVERSITY | 108.09 | | 2560 | 10/01/20 |
| MIDAMERICAN ENERGY | 6540 UNIVERSITY | 103.89 | | 2561 | 10/01/20 |
| MIDAMERICAN ENERGY | CITY HALL | 233.02 | | 2562 | 10/01/20 |
| MIDAMERICAN ENERGY | STREET LIGHTS | 3,377.47 | | 2563 | 10/01/20 |
| MIDAMERICAN ENERGY | 7001 UNIVERSITY | 23.17 | | 2564 | 10/01/20 |
| MIDAMERICAN ENERGY | 6300 UNIVERSITY | 28.03 | | 2565 | 10/01/20 |

Vendor Checks: 9/21/2020-10/02/202

Payroll Checks: 9/21/2020-10/02/2020

| VENDOR NAME | REFERENCE | AMOUNT | VENDOR TOTAL | CHECK# | CHECK DATE |
|----------------------------|---------------------------|----------|-----------------|--------|---------------|
| MIDAMERICAN ENERGY | 6800 SCHOOL ST SHOP | 221.59 | | 2566 | 10/01/20 |
| MIDAMERICAN ENERGY | 6800 SCHOOL ST LIGHT | 19.38 | | 2567 | 10/01/20 |
| MIDAMERICAN ENERGY | 7116 UNIVERSITY | 25.18 | | 2568 | 10/01/20 |
| MIDAMERICAN ENERGY | 6900 SCHOOL ST STAGE | 61.38 | | 2569 | 10/01/20 |
| MIDAMERICAN ENERGY | 1150 66TH ST | 21.76 | | 2570 | 10/01/20 |
| MIDAMERICAN ENERGY | 951 73RD | 18.19 | | 2571 | 10/01/20 |
| MIDAMERICAN ENERGY | 1601 73RD ST | 14.20 | | 2572 | 10/01/20 |
| MIDAMERICAN ENERGY | 1140 73RD ST | 22.85 | | 2573 | 10/01/20 |
| MIDAMERICAN ENERGY | 1133 66TH ST PUB SAFETY | 1,044.58 | | 2574 | 10/01/20 |
| MIDAMERICAN ENERGY | 7290 UNIVERSITY | 21.71 | 6,674.55 | 2575 | 10/01/20 |
| PRAXAIR DISTRIBUTION INC | OXYGEN | | 9.12 | 51366 | 10/01/20 |
| PREMIER AUTOMOTIVE | BRAKES 2006 SILVERADO | | 1,306.03 | 51367 | 10/01/20 |
| PRICE, JEFF | TRAINING | | 25.00 | 51368 | 10/01/20 |
| PURCHASE POWER | POSTAGE | | 262.10 | 51369 | 10/01/20 |
| QUEEN OF CLEAN, LLC | CEC CLEANING | | 395.00 | 51370 | 10/01/20 |
| RACOM CORPORATION | EDAS ACCESS | | 1,270.41 | 51371 | 10/01/20 |
| SIMMERING-CORY, INC | SEPTEMBER 2020 SUPPLEMENT | | 161.00 | 51372 | 10/01/20 |
| SPOTFREE CAR WASH | PATROL CAR WASHES | | 227.80 | 51373 | 10/01/20 |
| STANDARD INSURANCE COMPANY | LIFE INS | | 998.80 | 51374 | 10/01/20 |
| STIVERS FORD | 2013 FORD EXPLORER REPAIR | | 2,178.61 | 51375 | 10/01/20 |
| THE SHREDDER | SHREDDING | | 40.00 | 51376 | 10/01/20 |
| TUCKER, WHITNEY | CELL-MILEAGE | | 54.95 | 51377 | 10/01/20 |
| VERIZON WIRELESS | CELL PHONES | | 527.07 | 2576 | 10/01/20 |
| WAL-MART COMMUNITY | SUPPLIES | | 81.95 | 51378 | 10/01/20 |
| WEST DES MOINES TRUE VALUE | SUPPLIES | | 51.20 | 51379 | 10/01/20 |
| WEST SIDE MECHANICS | OIL CHANGE FIRE ENGINE | | 300.06 | 51380 | 10/01/20 |
| Accounts Payable Total | | | 418,926.25 | | |

Payroll Checks

| | | |
|-------------------------|--------------|------------|
| 001 | GENERAL | 51,176.38 |
| 110 | ROAD USE TAX | 4,913.03 |
| 610 | SEWER | 362.31 |
| 740 | STORM WATER | 507.13 |
| Total Paid On: 10/02/20 | | 56,958.85 |
| Total Payroll Paid | | 56,958.85 |
| Report Total | | 475,885.10 |

**CLAIMS REPORT
CLAIMS FUND SUMMARY****Payroll Checks: 9/21/2020-10/02/2020**

| FUND | NAME | AMOUNT |
|-------|---------------------------|------------|
| 001 | GENERAL | 116,777.78 |
| 110 | ROAD USE TAX | 14,335.25 |
| 112 | EMPLOYEE BENEFITS | 15,010.84 |
| 313 | 2017/18 Capital Projects | 345.00 |
| 314 | UNIVERSITY AVE ST PROJECT | 117,353.01 |
| 319 | 2020 STREET PROJECTS | 495.00 |
| 320 | 2020 PCC PATCHING | 166,117.03 |
| 321 | WAL CREEK STREAM PROJECT | 3,800.00 |
| 610 | SEWER | 693.98 |
| 670 | LANDFILL/GARBAGE | 39,997.42 |
| 740 | STORM WATER | 959.79 |
| ----- | | |
| | TOTAL FUNDS | 475,885.10 |

ORDINANCE NO. 20-08

AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE CITY OF WINDSOR HEIGHTS, IOWA, BY AMENDING CITY CODE 156.04 REMOVING REQUIREMENTS RELATED TO RENTAL SIGNS BEING ONLY THOSE SUPPLIED BY THE CITY AND SETTING SIZE LIMITATIONS ON ANY PRIVATE SIGNS USED FOR RENTAL PROPERTIES

WHEREAS, the City of Windsor Heights seeks to promote the public health, safety, general welfare and aesthetics of the community through consistent, content- neutral and nondiscriminatory code requirements within its city limits; and

WHEREAS, the City Council of the City of Windsor Heights do hereby find and declare that the amendments to Chapter 156.04, Subsection 102.11.7 are necessary and will promote the aesthetics and general welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDSOR HEIGHTS, POLK COUNTY, IOWA:

SECTION 1. Purpose. The purpose of this ordinance is to amend Chapter 156.04, Subsection 102.11.7 of the Code of Ordinances for the City of Windsor Heights.

SECTION 2. Chapter 156.04, Subsection 102.11.7 is hereby amended to read as follows:

156.04 AMENDMENTS, MODIFICATIONS, ADDITIONS AND DELETIONS

102.11.7 Signage. Property owners shall be prohibited from placing any rental sign upon any rental property without the property having first been inspected and approved by the City, as provided by this subsection. Once a rental inspection is complete and approved by the City, any rental sign used shall be no larger than 18 inches x 24 inches in size; signs shall only display necessary contact information for the rental contact; no signs shall be placed in any right-of-way; and signs shall be promptly removed once the unit is rented.

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. Severability. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. Effective Date. This ordinance shall be effective after the final passage, approval and publication as provided by law.

Passed and Approved this ____ day of _____, 2020.

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Publish Date: _____

Dave Burgess, Mayor

(SEAL)

ATTEST:

Travis Cooke, City Clerk

ITEM # _____
DATE: September 8, 2020

COUNCIL ACTION FORM

AGENDA ITEM: CONSIDER SETTING PUBLIC HEARING FOR AMENDMENT TO CITY CODE 156.04 REMOVING REQUIREMENTS RELATED TO RENTAL SIGNS BEING ONLY THOSE SUPPLIED BY THE CITY AND SETTING SIZE LIMITATIONS ON ANY PRIVATE SIGNS USED FOR RENTAL PROPERTIES.

HISTORY:

City Code 156.04, Subsection 102.11.7, currently requires any signage used to advertise rental property be only signs provided by the City of Windsor Heights. The City maintains a handful of these signs and checks them out to residents for rental properties. Residents are required to pay a deposit of \$65.00 per sign at the time of issuance of the signs.

In the past, deposits via cash or check were held in the Fire Department until the sign was returned. This practice was ceased by Chief McCluskey and all deposits are now deposited into the City account for tracking and accountability purposes. When a sign is returned, the City issues a refund of the deposit via check.

This process is cumbersome, unnecessary and a challenge to track with regards to sign rentals. While the City needs some restrictions on size and placement of the signs, the necessity for the City to actually provide the signs (and prohibit those not provided by the City) seems counterintuitive.

As such, the following amendments are being recommended for City Code 156.04:

156.04 AMENDMENTS, MODIFICATIONS, ADDITIONS AND DELETIONS.

102.11.7 Signage. Property owners shall be prohibited from placing any rental sign upon ~~the subject any rental~~ property without the property having first been inspected and approved by the City, as provided by this subsection. Once a rental inspection is complete and approved by the City, any rental sign used shall be no larger than 18 inches x 24 inches in size; signs shall only display necessary contact information for the rental contact; no signs shall be placed in any right-of-way; and signs shall be promptly removed once the unit is rented. ~~Upon approval and passage of the inspection, if the property is in search of renters and if the owner chooses to notify potential renters by a sign, owners must use a sign provided by the City, which can be collected at City Hall. Any sign used to advertise a rental property must be the official sign available from the City. A deposit fee of \$65.00 will be charged to the property owner that reflects the cost of the sign and will be refunded to the property owner upon return of the sign. If it is discovered that the property owner is using a sign that does not conform to this code, it will be replaced with a code-compliant sign. The non-compliant signage will be left by the front door of the property. The property owner shall remit the \$65.00 deposit to the City for the compliant sign within 10 days of receipt of notice. If the property owner refuses to pay the sign deposit of \$65.00, it will be added to the cost of the next rental registration and will be non-refundable. If a non-compliant sign is replaced by the City, the property owner will be notified by City personnel by placing a notice on the front door of the rental property. A notice will also be mailed to the property owner's address of record with the City.~~



**STAFF REPORT
CITY COUNCIL**

October 5, 2020

TO: CITY COUNCIL

FROM:

SUBJECT: Consideration of Resolution No. 2020-115 - A Resolution Approving the Submittal of the Annual Street Financial Report to the Iowa Department of Transportation

GENERAL INFORMATION

SUMMARY

ATTACHMENTS

1. Resolution No. 2020-115 Approving Street Finance Report
2. Street Financial Report FY20

Resolution No. 2020-115

**A RESOLUTION APPROVING SUBMITTAL OF THE ANNUAL STREET
FINANCIAL REPORT TO THE IOWA DEPARTMENT OF
TRANSPORTATION**

WHEREAS, the Code of Iowa, Chapter 32, Section 14 requires the submission of this report annually to the Iowa Department of Transportation and;

WHEREAS, the City of Windsor Heights has worked diligently to maintain and improve transportation corridors in our community and;

WHEREAS, City staff documented and provided information to the Department of Transportation pursuant to State law and;

WHEREAS, the City of Windsor Heights has served as a capable steward of public transportation money.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windsor Heights, Iowa, that the Iowa Department of Transportation Street Finance Report for July 1, 2019 to June 30, 2020, attached to this resolution is hereby approved.

Passed and approved this 5th Day of October, 2020.

Dave Burgess, Mayor

Attest: _____
Travis Cooke, City Clerk

Street Finance Report for Windsor Heights 2020

| Expenses | General Fund Streets (001) | Special Revenues | | Debt Service (200) | Capital Projects (300) | Utilities (600 & Up) | Grand Total |
|---|-------------------------------------|----------------------|-------|--------------------------|------------------------------|-------------------------|----------------|
| | | Road Use (110) | Other | | | | |
| Salaries - Roads/Streets | | \$219,332 | | | | | \$219,332 |
| Benefits - Roads/Streets | | \$2,420 | | | | | \$2,420 |
| Training & Dues | | \$3,423 | | | | | \$3,423 |
| Building & Grounds Maint. & Repair | | \$1,897 | | | | | \$1,897 |
| Vehicle & Office Equip Operation and Repair | | \$21,897 | | | | | \$21,897 |
| Street Lights | | \$52,345 | | | | | \$52,345 |
| Other Utilities | | \$1,328 | | | | | \$1,328 |
| Engineering | | \$1,705 | | | | | \$1,705 |
| Insurance | | \$10,474 | | | | | \$10,474 |
| Legal | | \$5,763 | | | | | \$5,763 |
| Street Maintenance Expense | | \$10,906 | | | | | \$10,906 |
| Minor Equipment Purchases | | \$2,976 | | | | | \$2,976 |
| Operating Supplies | | \$7,267 | | | | | \$7,267 |
| Other Supplies | | \$589 | | | | | \$589 |
| Other Capital Equipment | | \$457 | | | | | \$457 |
| Principal Payment | | | | \$620,000 | | | \$620,000 |
| Interest Payment | | | | \$88,820 | | | \$88,820 |
| Bond Registration Fees | | | | \$1,000 | | | \$1,000 |
| Snow Removal | | \$74,335 | | | | | \$74,335 |
| Total | \$0 | \$417,114 | \$0 | \$709,820 | \$0 | \$0 | \$1,126,934 |

Street Finance Report for Windsor Heights 2020

| Revenues | General Fund Streets (001) | Special Revenues | | Debt Service (200) | Capital Projects (300) | Utilities (600 & Up) | Grand Total |
|---------------------------------|-------------------------------------|----------------------|-------|--------------------------|------------------------------|-------------------------|----------------|
| | | Road Use (110) | Other | | | | |
| Levied on Property | | | | \$709,820 | | | \$709,820 |
| State Revenues - Road Use Taxes | | \$624,697 | | | | | \$624,697 |
| Sale of Property & Merchandise | | \$1,221 | | | | | \$1,221 |
| Total | \$0 | \$625,918 | \$0 | \$709,820 | \$0 | \$0 | \$1,335,738 |

Street Finance Report for Windsor Heights 2020

| Bond/Loan Description | Principal Balance As of 7/1 | Total Principal Paid | Total Interest Paid | Principal Roads | Interest Roads | Principal Balance As of 6/30 |
|-----------------------|-----------------------------|----------------------|---------------------|-----------------|----------------|------------------------------|
| 2014A | \$140,000 | \$140,000 | \$79,220 | \$140,000 | \$79,220 | \$0 |
| 2017A | \$960,000 | \$480,000 | \$9,600 | \$480,000 | \$9,600 | \$480,000 |

Street Finance Report for Windsor Heights 2020

| Description | Model Year | Usage Type | Cost | Purchased Status |
|-----------------------------|------------|------------|----------|------------------|
| 1/2 ton Chevy Silverado | 2018 | Purchased | \$25,000 | No Change |
| 1/2 ton Chevy Silverado | 2018 | Purchased | \$25,000 | No Change |
| Ford F350 Boom Truck | 2013 | Purchased | \$27,000 | No Change |
| 1/2 ton Chevy Silverado | 2006 | Purchased | \$20,000 | No Change |
| 1 ton Chevy Silverado | 2016 | Purchased | \$32,000 | No Change |
| 1 ton Chevy Cheyenne | 1990 | Purchased | \$20,000 | No Change |
| 1 ton Chevy Silverado | 2007 | Purchased | \$32,000 | No Change |
| John Deere 326D Skid Loader | 2010 | Purchased | \$50,000 | No Change |

Street Finance Report for Windsor Heights 2020

| Project Description | Contract Price | Final Price | Contractor Name |
|--|----------------|-------------|--------------------------------|
| Complete tear out/rebuild of street | \$6,755,374 | \$6,755,374 | Elder Corporation |
| Complete tear out/rebuild of 3 streets | \$2,634,370 | \$2,634,370 | Absolute Concrete Construction |
| Patching of existing street | \$464,210 | \$464,210 | Hawkeye Paving Corporation |

Street Finance Report for Windsor Heights 2020

| Summary | General Fund Streets (001) | Special Revenues | | Debt Service (200) | Capital Projects (300) | Utilities (600 & Up) | Grand Total |
|-------------------|-------------------------------------|----------------------|-------|--------------------------|------------------------------|-------------------------|----------------|
| | | Road Use (110) | Other | | | | |
| Beginning Balance | | \$783,033 | | | | | \$783,033 |
| Expense | | \$417,114 | | \$709,820 | | | \$1,126,934 |
| Revenue | | \$625,918 | | \$709,820 | | | \$1,335,738 |
| Ending Balance | | \$991,837 | | | | | \$991,837 |

Resolution Number: 2020-115

Execution Date: 10/5/2020

Signature: Rachelle Swisher

RESOLUTION 2020-116

A RESOLUTION TO RECEIVE AND FILE THE WINDSOR HEIGHTS PARK PLAN

WHEREAS, on April 6th, 2020, the council approved Resolution No. 2020-56 to award a contract to BMI to complete a park plan for the City; and

WHEREAS, staff and BMI have worked collaboratively over the last 5 months to put together a plan; and

WHEREAS, the project team kicked off the project on April 15th, 2020; and

WHEREAS, public input was collected via survey for 6 weeks in May and June of 2020; and

WHEREAS, the project manager completed an inventory of existing and nearby park amenities; and

WHEREAS, the survey results were posted for public review in June of 2020; and

WHEREAS, the project team met on June 30th to evaluate public comments and findings from the amenity inventory; and

WHEREAS, City staff reviewed a 50% completion draft on July 9th; and

WHEREAS, City staff reviewed a 90% completion draft on July 22nd, and

WHEREAS, a draft of the park plan was posted for a public comment period from July 31st to August 20th; and

WHEREAS, the project team has reviewed the feedback from the public comment period; and

WHEREAS, BMI has completed the items described in their scope of services agreement that was approved in resolution 2020-56.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDSOR HEIGHTS, IOWA, that the City Council receive and file the Windsor Heights Park Plan.

Passed and approved this 5th day of October 2020.

Dave Burgess, Mayor

ATTEST:

Travis Cooke, City Clerk

PARK MASTER PLAN



WINDSOR
HEIGHTS
the heart of it all



DRAFT

August 2020

ACKNOWLEDGMENTS

IN COLLABORATION WITH:

The City of Windsor Heights Public Works Department.

WITH SPECIAL THANKS TO:

The Windsor Heights Foundation and community participants who provided feedback to help define the final recommendations for this document.

PREPARED FOR:

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PREPARED BY:

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INTRODUCTION

COMMUNITY OVERVIEW

Located in Polk County, as a neighboring Des Moines suburb, Windsor Heights is “In the Heart of it All”. Windsor Heights is an entirely land-locked community spanning just 1.41 square miles, with a population of 4,898 (according to 2018 estimates by Census.gov).

The city of Windsor Heights’ mission statement is **“to provide our residents, businesses, and visitors a safe and exceptional city services through a team-oriented and fiscally responsible approach, in order to create a unique, sustainable and vibrant community”**.

Windsor Heights is surrounded by Urbandale on the north, Clive to the west, West Des Moines to the south, and Des Moines to the east. Close proximity to Interstate 235 running through the southern portion of the community, as well as other metro arterials including University Ave and Hickman Road, make for quick connections to local amenities and a quick commute to downtown Des Moines.

Windsor Heights residents are served by two school districts, West Des Moines Community School District and Des Moines Independent Community School District. Clive Learning Academy (WDMCS), Windsor Heights Elementary (DMPS), and Cowles Motessori (DMPS) are the main elementary schools in Windsor Heights, and there are two high schools close to the area: Roosevelt High School and Dowling Catholic High School. North Walnut Creek and Walnut Creek run through the west and south side of community. These two waterways provide both a great recreational and ecological amenity to the community but also contribute to seasonal flood risk for a portion of the community.

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Educational kiosk along Walnut Creek at Colby Park.

PARK SYSTEM OVERVIEW

Parks, trails, open space and recreational activities provide communities abundant value and contribute greatly to the health and wellbeing of the community. Access to outdoor recreation amenities is critical to the success of smaller communities, particularly in urban areas, as they offer a reprieve from the developed landscape and offer a change of pace from the typical setting of the urban community.

Due in part by its small footprint in the middle of the Des Moines Metro, Windsor Heights does not have an abundance of park and open space



offerings. The community's three community parks include:

Colby Park (8.6 acres)

The “hub” of the community, home to many social events throughout the year including concerts and community festivals. Colby park is a bustling space spring through fall, with an active playground, tennis courts, a ballfield and indoor community center and outdoor pavilion. Close proximity to the Walnut Creek Trail provides easy access to the park from surrounding neighborhoods and communities. Many of the current park amenities were updated/installed during an improvement project which started in 2007 and finished with the completion of the Community Center in 2010.

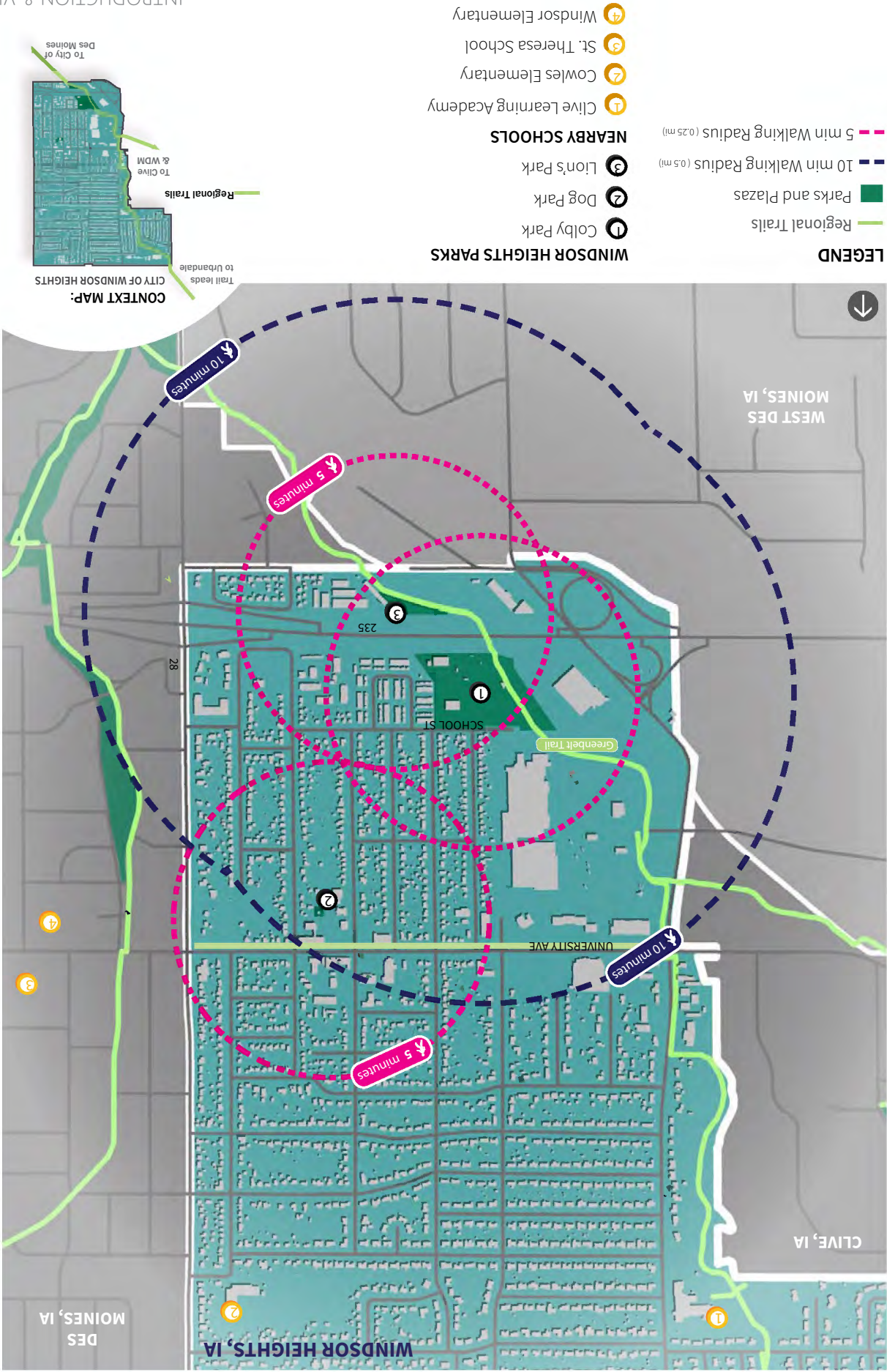
Historic flood events over the past 10+ years have had significant impacts on the park amenities, most notably the ballfield and the playground. Heavy sediment loading during major flood events has compromised some of the on-site stormwater management practices, including a bio-retention cell which handles the majority of the parking lot runoff.

Lions Park (.2 acre)

Tucked behind the Windsor Heights Public Safety building, Lions Park is a pocket park that was renovated in 2008 following a substantial commercial development to its north along University Ave. The current park space includes a short meandering path with numerous perennial gardens and a seating area. A gazebo had resided in the park until 2017 when it was removed due to deteriorating condition and annual upkeep.

The current condition of the park is declining, with overgrown and weedy landscape beds. Steep onsite topography and poor access contribute to some of the challenges facing this unique park space, however, the proximity to University Ave may create opportunities for reimagining this space as a more user-friendly community amenity.

FIGURE 1: PARK SERVICE AREAS



Dog Park (2.2 acres)

One of a handful of dog parks in the Des Moines Metro, the Windsor Heights Dog Park is located immediately off the Walnut Creek trail, nestled into the southwest corner of the community. Entirely in the floodplain and prone to seasonal flooding, the park space is limited in programming and amenities but as a dog park, functions well. Nearby and onsite trees provide ample shade in summer months and the proximity of the trail, provides easy access for trail users and neighboring residents.

Limited on-street parking continues to be a source of debate for this park and has raised concern amongst neighboring residents who have seen increased traffic and congestion along nearby Center Street.

Amenities in the park are limited to a handful of obstacles, perimeter fencing and some seating for park users.

Walnut Creek Trail System (2.2 miles)

The Walnut Creek Trail runs along the western edge of the community for just over two miles, extending from Hickman Road at the north, and Center Street on the south end. This segment of trail provides access to over 80 miles of the regional trail system, connecting numerous regional amenities and several metro communities.

Improvements to the University Avenue Corridor (2021 completion) through Windsor Heights will include a twelve-foot-wide multi use trail. Completion of that project will provide trail users direct connection to many retail businesses, restaurants, and other commercial offerings along University, as well, as provide connection to other residential neighborhoods.

VISION

PURPOSE OF THE PLAN

The purpose of the Park Master Plan is to guide the City of Windsor Heights in maintaining and enhancing existing parks and recreation resources while also promoting new possibilities and amenities for the community to experience and enjoy. This report provides an in-depth analysis of the existing facilities and their current condition while also presenting community outreach and feedback which should guide the implementation of future amenities.

The information provided throughout the report was developed and collected through public outreach from both the residents of Windsor Heights, City Council and City Staff. The recommendations described herein were influenced by responses collected during the outreach process and are representative of what participating Windsor Heights residents' value in park and recreation activities and how they seek to improve their community parks and open space.

At the onset of this planning process, the City sought solutions for providing the greatest community benefit, with knowingly limited park and recreation opportunities. Limited park acres require a comprehensive improvement approach to understand not only what amenities reside within Windsor Heights but may be on the periphery of the community as well. Specific subjects that are explored in detail in this report include:

- ***Flood resiliency evaluation to lower annual maintenance input from season flood events at Colby Park***
- ***Inventory and analysis of existing park and recreation amenities***
- ***Level of service analysis of current park and recreation offerings***
- ***Community needs assessment, grounded in feedback from the community and stakeholders***
- ***Recommendations for specific improvements, accompanied by realistic cost expectations***

The completion of this plan provides the City an updated record of their current park facilities, as well as, recommendations for implementing park and recreation improvements that respond to the needs expressed by community members that participated during the process.



Native perennial landscape beds in Colby Park. Photo courtesy of City of Windsor Heights.

PROCESS

In collaboration with the City of Windsor Heights, the design team executed a comprehensive planning process centered around determining what the community wants and needs pertaining to their park system and recreation amenities. Key elements of this planning process included:

- 1. **Information Gathering** | Inventory of existing Windsor Heights park amenities and assessment of current conditions and site features. Nearby neighborhood parks, as well as, larger community parks were also reviewed to determine what additional park amenities reside on the outskirts of Windsor Heights.
- 2. **Public Outreach** | Members of the community completed an online community input survey which received over 200 responses. A separate online survey was distributed to City Council members and City staff, to compare and contrast responses.
- 3. **Accessibility Review** | ADA compliance was evaluated at each city park to determine where accessibility issues exist.
- 4. **Analysis** | Thorough review of existing conditions, concurrent planning studies, National Recreation and Park Association (NRPA) metrics, and public input was performed to prepare a needs assessment and preliminary improvement strategies.
- 5. **Improvement Recommendations** | Improvement recommendations for community-wide and park specific improvements are accompanied by budget cost estimates for CIP planning and implementation.



Improvement Strategies 02



COMMUNITY DRIVEN IMPROVEMENTS

COMMUNITY-WIDE STRATEGIES

A multitude of parks, trails and recreational amenities are vital to the well-being of our communities. Having a diverse offering of amenities and resources, caters to the ever-changing recreation trends and diversity that continues to build in the Des Moines metro. Amenities should be accessible to all residents and appeal to users of different age groups and abilities. This section of the Park Master Plan outlines the objectives and opportunities available to preserve, restore and improve the park and recreation resources within Windsor Heights.

While understanding that there are specific improvements to be made at individual parks, there are also community-wide strategies that were evident in both the analysis stage and as identified by the community input survey (refer to Section 4 – Input Gathering).

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Summer concert series in the Colby Park event lawn. Photo courtesy of City of Windsor Heights.

Better Distribution of Amenities Throughout the Community

One of the recommendations of the 2017 Comprehensive Plan includes finding opportunities for additional park space in the northern portion of the community (north of University Avenue). As illustrated on the Park Service Area Map (Figure 1 on page 9), Windsor Heights parks’ reside in the southern one-third of the community, both the majority of residents are in the northern half of the community. Although parks in neighboring communities help serve residents in Windsor Heights, it is important that the City not rely on other communities to provide resources to it’s residents.

Consistent with the Comprehensive Plan recommendations, pursuing opportunities to acquire vacant lots, partnering with West Des Moines or Des Moines School Districts or with private developers, may open an opportunity to create additional park space for the Community.

Increase Diversity of Amenities

Colby Park is an incredible community amenity, but it doesn’t need to be the only place in the community to add new amenities. By potentially expanding the available acreage of the Windsor Heights park system, the City should consider adding amenities that are not already offered at other community parks and may not be available at parks on the periphery of the community. Specific amenities that should be considered include:

- **Open Air Shelter** – This could be a space that also functions as an outdoor classroom if the City could partner with one of the local schools.
- **Nature Playscape or Specialty Playground** – Could be a great trailside amenity.
- **Outdoor Fitness Circuit** – Consider placing stations along the trail or at multiple locations in the community.

Improve Accessibility and ADA Compliance

Attention should be given to providing accessible amenities and maintaining ADA compliance to and around all public facilities, this includes city parks. Review of ADA compliance at Colby Park, Lions Park and the Dog Park, identified numerous non-compliance issues that are not only a liability to the City, but limit access for those who are mobility impaired. Specific access issues include:

- **Seating areas** – Should allow wheelchair access and include ADA designed/designated tables.
- **Accessible walkways** – Should connect main sidewalks/circulation routes with park amenities (bleacher area at Colby Park, playground, seating areas, tennis court, etc.). Recommend six foot wide accessible walkway (five foot minimum). Specific areas will justify the need for wider paths.
- **Provide Accessible Play Equipment** – Review playground/play area design for ADA compliance and provide the appropriate amount of accessible play features.
- **Maintain Accessible Play Surfacing** – Replace existing play surfacing with an accessible material. If the existing surfacing is not replaced, provide compliant ramps into the play area and maintain the wood fiber surfacing to ensure an accessible route to the play equipment.

CONCURRENT STUDIES

Several metro-wide planning initiatives will have a positive impact on the outdoor recreation amenities in the area. From establishing a better network of inter-connected trails to connect to the regional trail systems, to establishing water trails and river access, most metro communities are making strides in improving and expanding outdoor recreation amenities for their residents. In Windsor Heights, specific concurrent studies/projects include:

University Avenue Corridor Reconstruction:

Once complete (anticipated completion of Fall 2021), the University Avenue Corridor through Windsor Heights will include a multi-use trail, increased pedestrian accommodations and a safer trail connection at 73rd Street.

Walnut Creek Water Trails Engineering Study:

The Capital Crossroads Water Trails Incubator has recommended a water trail access point for Walnut Creek in Windsor Heights. Their recommended improvements “are aimed at providing a connection to the creek for park and trail users, and features a stream restoration demonstration project, public art, interpretive signage, soft trails, natural play features near the creek, respite areas, and a limestone stair access. The proposed improvements benefit numerous user groups including: park visitors, paddlers, waders, birders, and anglers.”

More information about this study can be found on the MPO’s website:

<https://dmampo.org/water-trails/>

Walnut Creek Pedestrian Bridge and Bike Hub Engineering Study:

The City of Windsor Heights has partnered with the City of West Des Moines to do a feasibility study on a pedestrian bridge over Walnut Creek. There are three locations being studied to determine feasibility and estimated cost. All three locations are between Center Street and Interstate 235.

The City has been approached by a developer about building a public/private bike hub facility on the north side of the Center Street ROW somewhere on the west side of Walnut Creek. The bridge study will determine where the bridge serving this facility would be built. The intent is for the bike hub and bridge to be located adjacent to each other. The proposed bridge would more efficiently and safely connect the Des Moines, West Des Moines, Windsor Heights, and western suburb trail systems.

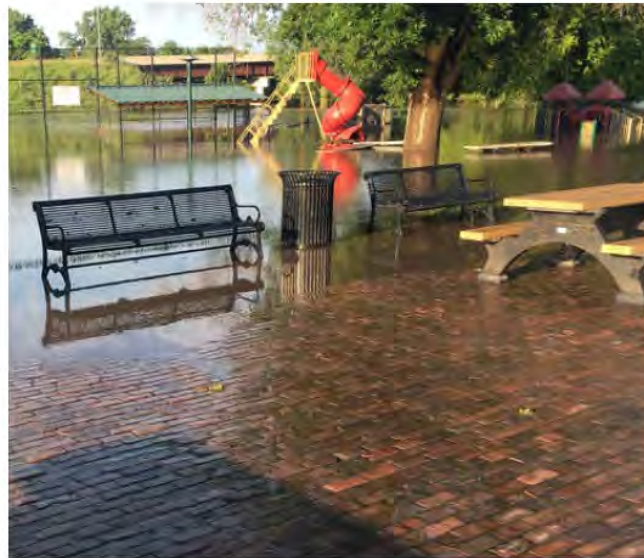
STORMWATER MANAGEMENT & FLOOD RESILIENCY

Colby Park sits alongside Walnut Creek. The overall Walnut Creek watershed comprises 83 square miles across Polk and Dallas counties. Approximately half of the watershed is developed currently; with continual growth expected as residential and commercial development spreads outward from the Des Moines metro. For more information, refer to the Walnut Creek Watershed Master Plan (2016) http://www.watershediowa.org/wp-content/uploads/2018/02/wma_masterplan_june-2016_final_lores.pdf.

The proximity and access to Walnut Creek serve as a great resource for the park, adding natural beauty and unique recreational opportunities. However, the benefits of the creek are not without consequence. Walnut Creek is prone to flash flooding, capable of swallowing Colby Park in a few feet of water with little to no notice before leaving behind a layer of debris and sediment. This phenomenon is unlikely to improve as further upstream development potentially increases peak flows in the stream. More stringent development standards for stormwater management will help to plateau the impacts, however.



Walnut Creek flooding, July 2018. Photo courtesy of City of Windsor Heights.



Flood prone area in Colby Park, July 2018. Photo courtesy of City of Windsor Heights.

As such, the flood risk in Colby Park will remain and the community must continually confront these challenges. To help mitigate the impacts of potential flooding, park enhancements should be incorporated which are resilient to flooding and which are conducive to post-flood clean up and maintenance. Park materials, such as playground equipment, should be properly anchored to resist buoyant forces and should be made of materials which are not susceptible to damage from colliding debris. Further, vegetated surfaces should be promoted where possible; where artificial surfaces are necessary, consideration should be given to the potential of that material to wash away during a flood and the costs of replacing it and or cleaning it.

One of the most significant features of Colby Park is the Community Center. This facility serves several community functions such as hosting community events and public meetings, as well as a rental facility for private events. Unfortunately, the community center sits approximately one-and-a-half feet below the 100-year base flood elevation. Potential flood damages to the facility could be costly. It is recommended that the City consider obtaining flood insurance for the building. Further, the costs and benefits of flood-proofing the building should be evaluated and considered.

PARK SPECIFIC IMPROVEMENTS

OVERVIEW

The following pages identify and describe improvement strategies that are specific to Colby Park, Lions Park and the Dog Park. These recommendations were derived by examining each site and developing an understanding of the challenges and opportunities at each location. Input from community members, City Council and City staff, informed this process and validate the community desire and need for each recommendation. Estimated preliminary budget costs accompany each recommendation. For a more detailed cost estimate, refer to **Appendix B.1 - Preliminary Cost Estimates**.



Perennial landscape beds at the entry to Colby Park.



Open-air performance pavilion is venue to many community events.



Historic paver patio outside the Community Center.

FIGURE 2: COLBY PARK IMPROVEMENTS



1 UPDATE PLAYGROUND AREA: BUDGET EST. = \$480K

Most of the existing play equipment is outdated and showing increased signs of wear. Existing rubberized play surfacing is deteriorating and the wood fiber is often displaced.

Opportunity.

Replace play equipment and consolidate play areas by utilizing play structures that can accommodate more uses, with higher play value and less footprint. Use poured-in-place surfacing in areas of higher use and minimize the use of wood fiber surfacing. Incorporate shade canopies into the play structures where feasible. Contain the play areas with accessible pavements and thickened concrete edging to tie into playground subbase. Provide adequate subsurface drainage beneath play surfacing with subdrain cleanouts.

2 RESURFACE TENNIS COURTS: BUDGET EST. = \$250K

Reconstruct existing tennis court pavement or repair surfacing and cover with sport court tiles.

Opportunity.

While reconstructing or replacing existing court surface, accomodate pickleball striping on one of the two courts and add a basketball hoop on one end of the courts. Add free-throw line and three point arc.

An Improved tennis facility provides the community a better user experience and presents an opportunity to provide additional amenities with efficient use of the current space.

3 INSTALL SPLASH PAD: BUDGET EST. = \$400K

Among the top requests of the community input survey participants, is the addition of a splash pad at Colby Park.

Opportunity.

Currently, the City of Windsor Heights does not have any aquatic resources. Adding a splash pad would diversify the recreational resources of the community, provide an aquatic amenity and is an activity that can be enjoyed by users of different age groups and abilities.

Siting a splash pad in close proximity to the Community Center could reduce infrastructure costs with access to existing utilities and would help reduce cleanup needs associated with seasonal flooding along Walnut Creek.



Existing tennis court facility.



Playground surfacing and edge conditions.



Native prairie restoration adjacent Walnut Creek.

4 PARKING LOT BIO-CELL: *BUDGET EST. = \$100K*

The existing bioretention cell (bio-cell) is no longer functioning as intended. The subsurface filter material and storage material has become clogged with sediment and the vegetation has become overgrown. The practice is beyond the point in which simple care and maintenance can remedy it. Instead, it is recommended that the biocell be replaced and reconstructed.

Opportunity.

Replacing the biocell will allow the City to rebuild it according to current design standards, while also beginning a proactive maintenance program to ensure long-term success. The practice can be designed to store and treat all runoff from the first 1.25" inches of rain, helping to improve water quality and reduce runoff from the site.



Existing condition of parking lot bio-cell.

5 B-CYCLE: *BUDGET TBD*

Bike sharing programs provide access to bicycles and an opportunity to experience trails, while reducing the need to rely on other forms of vehicular transportation. In the Des Moines Metro, the network of B-Cycle station continues to grow and provide access to this great mode of alternative transportation.

Opportunity.

Adding a B-Cycle station at Colby Park takes advantage of the close proximity to the Walnut Creek Trail and the available on-site parking. High visibility and increased foot traffic will promote increased use of the bike sharing facility. To better promote a successful bike share program, the City should partner with other western suburb communities to develop a stronger network of B-Cycle stations along Walnut Creek / Clive Greenbelt trail and potentially out to the Raccoon River Valley Trail.

Consideration while siting the B-Cycle station should take into account flood prone areas to minimize the need to relocate equipment during flood events.



B-Cycle station in downtown Des Moines.



Existing accessible parking accommodations at Colby Park.

6 ACCESSIBILITY: *BUDGET TBD*

While some improvements have already been made with the addition of an accessible walk to the Community Center entrance, ADA non-compliance issues still exist on walks and connections from the designated accessible parking spaces to the Community Center and other site amenities. Specific areas include: walks from the parking area and circle drive to the sidewalk from the tennis courts and Community Center.

Opportunity.

Establish accessible connections from the parking area to the Community Center and

to the entire park from the current designated accessible parking area. The City can also consider adding additional ADA parking spaces at the back of the Community Center along with providing an accessible path. Ensure ADA compliance on walkways to seating areas, ballfield bleachers and the playground.

An ADA transition should be considered to provide a more in-depth evaluation of all City owned facilities and formulate a replacement plan to bring the City into ADA compliance.

FIGURE 3: LIONS PARK IMPROVEMENTS



1 INCREASE AMENITIES AND FUNCTIONAL USE OF SPACE:

BUDGET EST. = \$450K

When asked about what should be improved at Lions Park, many community participants responded that they had never been to this park or didn't know it existed.

Opportunity.

Create a more functional space by providing amenities that the community is missing, such as an open-air shelter or additional 2-5 age play area. Utilize the sites' unique topography to incorporate slides or climbing structures that may not be possible in an otherwise flat park space.

2 PROVIDE DEDICATED PARKING: *BUDGET TBD*

Parking for Lions Park is available but finding it is confusing. Existing signage does not clearly indicate what spaces are provided for the park.

Opportunity.

Provide and sign dedicated parking for park visitors. Provide an accessible walkway from the parking areas into the park space.

3 WAYFINDING SIGNAGE:

BUDGET EST. = \$10K

One of the factors limiting the use and exposure of Lions Park is the understated and lack of adequate signage to direct community members into the space.

Opportunity.

Provide signage that is consistent with City of Windsor Heights branding to promote Lions Park and direct community members and visitors to the park.



Parking sign for Lions Park visitors.



Park walkways, seating area and landscape beds.



Plant debris and build up along retaining walls.

FIGURE 4: DOG PARK IMPROVEMENTS



1 ADDRESS PARKING CONCERNS:
BUDGET TBD

Many park users park on Center Street, which contributes to congestion on the street and takes up on-street parking which would otherwise be used for residents on that street.

Opportunity.

Consider head-in parking along Center Street or a public/private agreement with Storage Mart to utilize their parking area or expand it for public use.

2 UPDATE PARK EQUIPMENT:
BUDGET EST. = \$10K

There are few park obstacles and the existing amenities are showing increasing wear.

Opportunity.

Provide additional and replace existing park equipment / obstacles. More equipment would accomodate more users and better facilitate the needs of the park visitors.

3 REPLACE FENCING:
BUDGET EST. = \$75K

Fencing along the Walnut Creek Trail has multiple damaged areas and is unsightly, casting a negative image on the City's amenities.

Opportunity.

Replace fencing to match the fencing along the north side of the park, with more substantial posts and heavier gauge chain-link.

Replacing the fencing will improve the appearance of the park, provides a safer space for pets and will reduce annual upkeep and repairs.

4 MEMBERSHIP PROGRAM:
BUDGET TBD

This is the only dog park in the metro that does not require a membership and that poses some risks to the City from a liability stand-point and to other park users.

Opportunity.

To offset the maintenance costs and to be able to provide new equipment, the City should consider an annual membership program for Dog Park users. Most communities with dog parks, have a membership program and charge annual dues. This helps to not only fund the park and maintenance needs but also provides a level of accountability for park users to follow the City's ordinances and rules for the facility.



Dog Park entrance sign.



Parallel parking on Center Street.



Existing fence conditions.

IMPLEMENTATION

OVERVIEW

Collectively, the recommended improvement strategies are a comprehensive approach to preserving, restoring and enhancing the parks and open space in Windsor Heights, but the implementation will require time. It is anticipated that these improvements will be implemented in phases, as funding is available and opportunities for public and private partnerships are fostered.

As it is with many communities, funding needs for parks and open space typically exceeds the capabilities of the City’s budget and often take a back seat to other infrastructure improvements that residents rely on daily. As a result, it is important that the City explore opportunities for both public and private funding. The completion of this plan, accompanied by construction cost estimates, will allow the City to plan for and pursue additional funding to implement specific projects.

It should be understood that each project will require additional exploration and design, which will refine project extents and cost expectations. The information provided herein is intended for planning and budgeting purposes only.

Each improvement recommendation identified herein is described with a planning level budget cost. For a more detailed breakdown of the estimated costs associated with the major components of each project refer to **Appendix B.1 - Preliminary Cost Estimates**.

Inventory & Analysis

03



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PARK INVENTORY

OVERVIEW

Evaluating how well Windsor Heights is meeting the recreational needs of the community, starts by understanding what amenities currently exist within the park system and what condition each element is in. Park features and recreation equipment generally take a lot of abuse from users and from exposure to the elements. And like most things, there is a shelf life with this equipment. At some point the condition reaches a point where it is either not meeting the needs of the user, isn't functioning properly or is unsafe for continued use.

By conducting a through inventory of all Windsor Heights park equipment and amenities, the City can better track the condition of the equipment and implement a plan and timeline for continued maintenance or replacement.



Storm water information sign identifying existing storm water Best Management Practices at Colby Park.

FIGURE 5: PARK INVENTORY

| | | Acres | Distance (mi) to Windsor Heights (City Hall) | Basketball hoops/court |
|-----------------------------------|-------------------------------------|--------|--|------------------------|
| City of Windsor Heights Parks | | | | |
| | Location | | | |
| The Windsor Heights Dog Park | 6601 Center St., Windsor Heights | 1.8 | 1.2 | |
| Colby Park | 6900 School St., Windsor Heights | 8.6 | 0.4 | |
| Lion's Park | 1133 66th St., Windsor Heights | 0.2 | 0 | |
| Walnut Creek Trail System | 6900 School St., Windsor Heights | | | |
| Total | | 10.6 | | 0 |
| Nearby School Parks / Playgrounds | | | | |
| | Location | | | |
| Cowles Elementary | 6401 College Ave, Des Moines | 9.2 | 1 | 1 |
| Windsor Elementary | 5912 University Ave, Des Moines | 4.3 | 0.7 | 1 |
| Dowling Catholic High School | 1400 Buffalo Rd, West Des Moines | 60.8 | 1.1 | |
| Clive Learning Academy | 1600 73rd St, Windsor Heights | 8.3 | 1.3 | 1 |
| Hillis Elementary School | 2401 56th St, Des Moines | 8.0 | 2.1 | 1 |
| St. Theresa School | 5801 Cara Carpenter Ave. Des Moines | 7.7 | 0.8 | |
| Neighboring Community Parks | | | | |
| | City | | | |
| George Lundberg Park | Clive | 2.0 | 1.2 | 1 |
| Gray's Lake | Des Moines | 167.0 | 5.9 | |
| Holiday Park | West Des Moines | 62.2 | 3.9 | |
| Legion Park | West Des Moines | 9.9 | 2.1 | 1 |
| Linnan Park | Clive | 34.0 | 1.9 | 1 |
| Pearson Park | West Des Moines | 8.5 | 2 | 1 |
| Raccoon River Park | West Des Moines | 631.6 | 5.2 | |
| Riley Park | Urbandale | 2.8 | 2.5 | |
| Rocklyn Park | Urbandale | 3.9 | 1.7 | |
| South Karen Acres | Urbandale | 7.0 | 2.6 | 1 |
| Walker Johnston | Urbandale | 70.5 | 3.7 | |
| Water Works Park | Des Moines | 1500.0 | 6.1 | |
| Waveland Tennis Complex | Des Moines | 2.2 | 1.9 | |
| Wilson Park | West Des Moines | 3.8 | 2.8 | 1 |
| Total (including schools) | | 2603.7 | | 10 |

The figure above is an inventory of various park amenities and recreational activities typically found in city parks, identifying which amenities exist in Windsor Heights parks. Understanding that Windsor Heights residents visit many of the parks just outside of the Windsor Heights city limits, the same inventory was performed for areas parks that residents indicated they visit on a regular basis.

FIGURE 5: CONT. FROM PREVIOUS PAGE

| | Tennis courts | Pickleball courts (striped for) | Splash pad | Backstop/softball/baseball | Open field/football/soccer | Shelter (enclosed) | Open air shelters | Toilet facilities | Dog Park | Playground Equipment | Bike/walk Trail | Volleyball court | Parking | Skate Park |
|----|---------------|---------------------------------|------------|----------------------------|----------------------------|--------------------|-------------------|-------------------|----------|----------------------|-----------------|------------------|---------|------------|
| | | | | | | | | | | | | | | |
| | 2 | 2 | | 1 | | 1 | 5 | 1 | 1 | 1 | 1 | | 1 | |
| | | | | | | | | | | | | | 1 | |
| | 2 | 2 | 0 | 1 | 0 | 1 | 5 | 1 | 1 | 1 | 2 | 0 | 2 | 0 |
| | | | | | | | | | | | | | | |
| | | | | | 1 | | | | | 1 | | | 1 | |
| | | | | | 1 | | | | | 1 | | | 1 | |
| 6 | | | | 2 | 4 | | | | | | | | 1 | |
| | | | | | 1 | | | | | 1 | | | 1 | |
| | | | | | 1 | | | | | 1 | | | 1 | |
| | | | | 1 | | | | | | 2 | | | 1 | |
| | | | | | | | | | | | | | | |
| | | | | | | 1 | | | | 1 | 1 | | 1 | |
| | | | | | | 1 | | 2 | | 1 | 1 | | 1 | |
| | | | 1 | 16 | | 1 | | 2 | | | | | 1 | |
| 1 | | | 1 | 1 | | | 1 | 1 | | 2 | | | 1 | |
| 3 | | | 1 | 1 | | | 1 | 1 | | 1 | | | 1 | |
| | | | | | | | 1 | 1 | | 1 | 1 | | 1 | |
| | | | | 5 | 1 | 2 | 4 | 4 | 1 | 2 | 1 | | 1 | |
| | | | | | 1 | | 2 | | | | | | 1 | |
| | | | | | | 1 | | | | 1 | | | 1 | |
| 2 | 2 | | | 1 | | | | 1 | | 1 | 1 | | | |
| 8 | 4 | | | 4 | 1 | 1 | 3 | 1 | | 2 | 1 | | 1 | 1 |
| | | | | 9 | 1 | | 4 | 4 | | | 1 | | 1 | |
| 12 | | | | | | | | 1 | | | | | 1 | |
| 1 | | | | 1 | | | 1 | | | | 1 | | 1 | |
| 33 | 6 | 3 | 41 | 12 | 5 | 19 | 18 | 1 | 18 | 8 | 0 | 19 | 1 | |

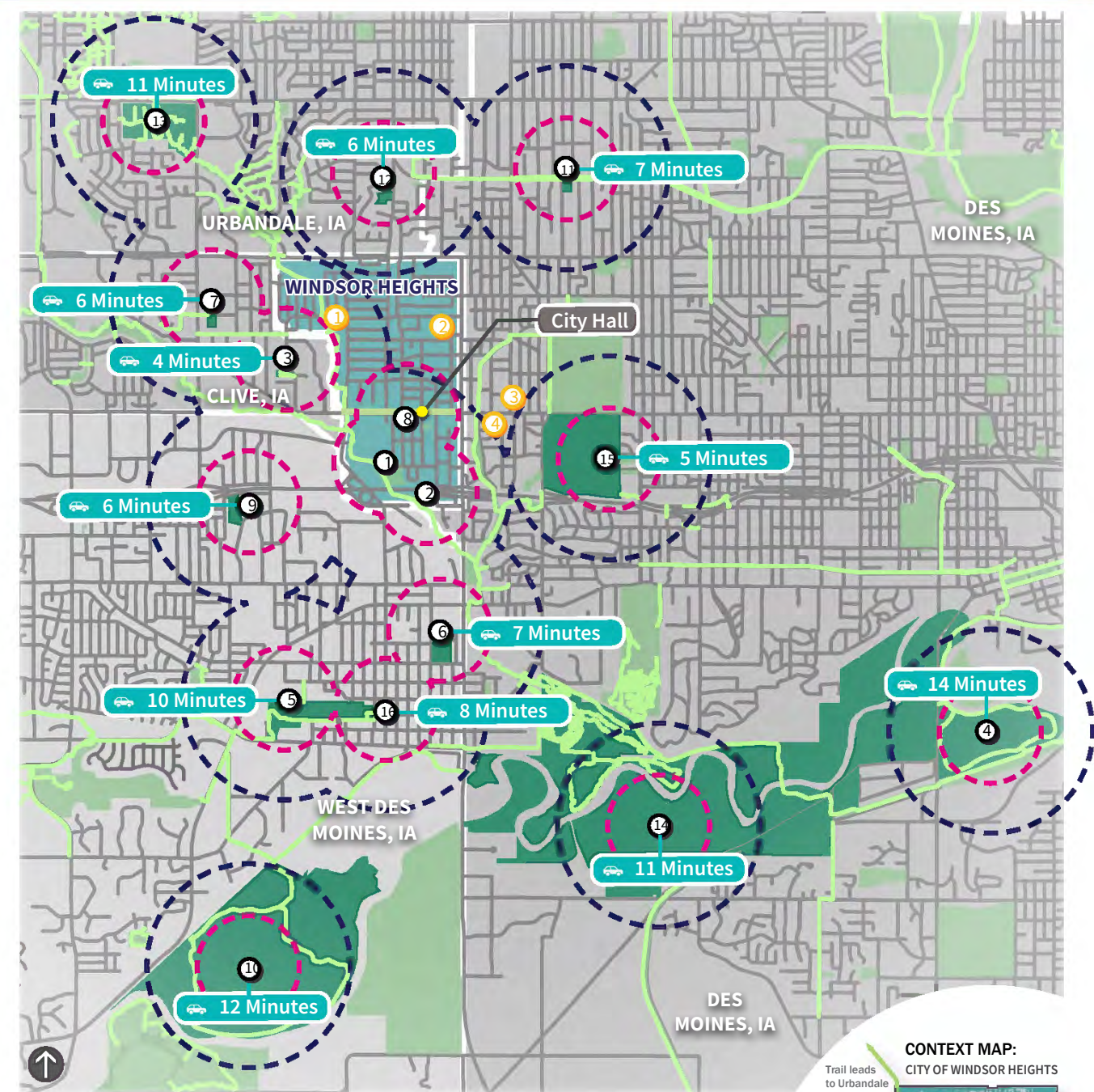
PROXIMITY MAPPING

During the public input phase of the project, community participants indicated that they would like the City to keep and improve the existing tennis facility, consider adding a basketball court and add a splash pad to the community amenities.

While evaluating the need for these facilities a series of proximity maps were created to determine where similar facilities exist in and/or around Windsor Heights. Included in that mapping exercise, 1/4 mile and 1/2 mile walking radii are indicated, which also equal an approximately 5 minute or 10 minute walk. In general, these are the distances that are considered as the service areas for neighborhood parks. Larger scale, regional parks and/or regional attractions have larger services areas with the understanding that people will travel further for those destinations.

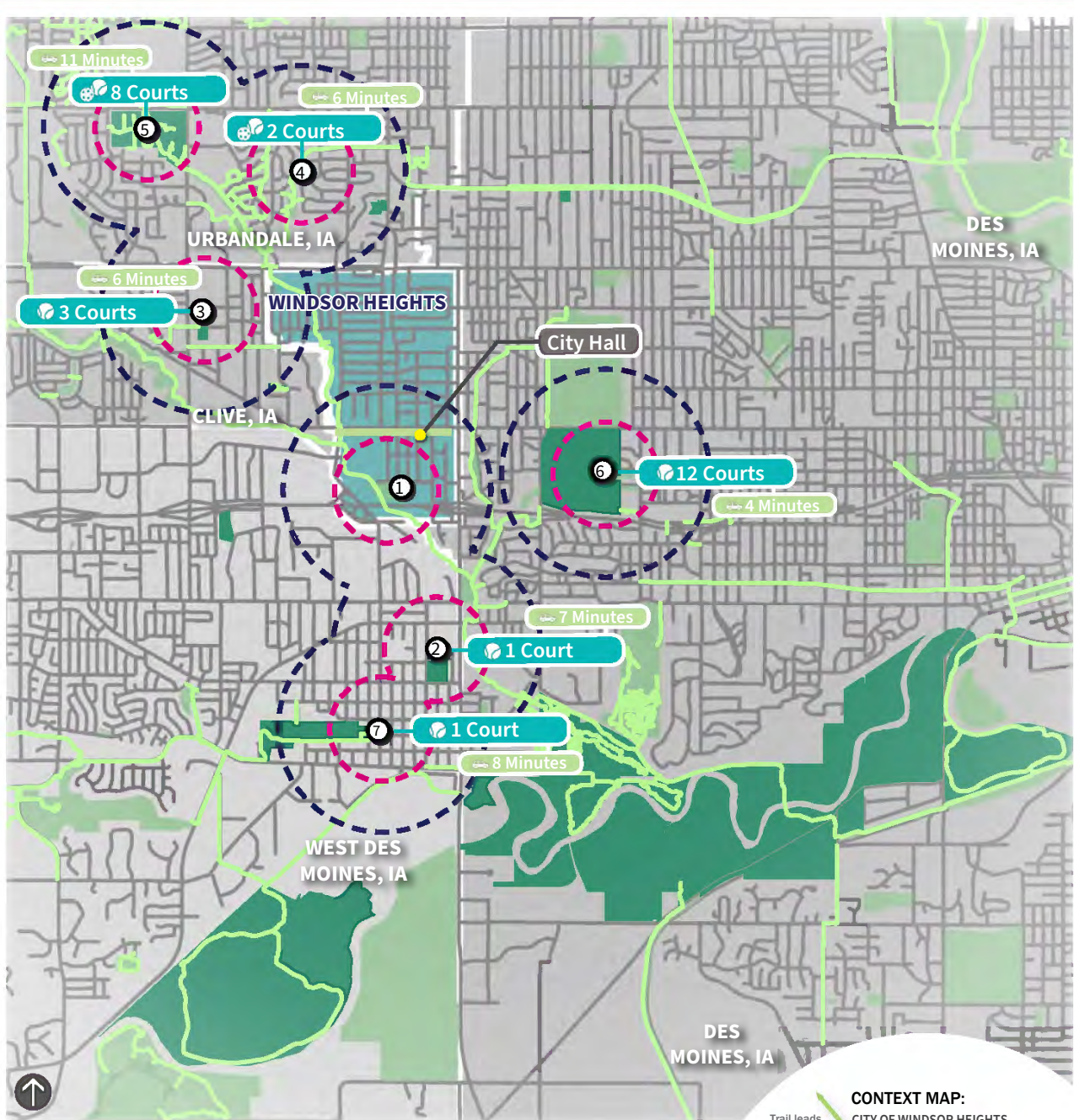
Proximity maps for tennis / pickleball facilities, outdoor basketball courts / hoops, and outdoor splash pad / wading pools are shown on the following pages.

FIGURE 6: LOCAL PARK PROXIMITY



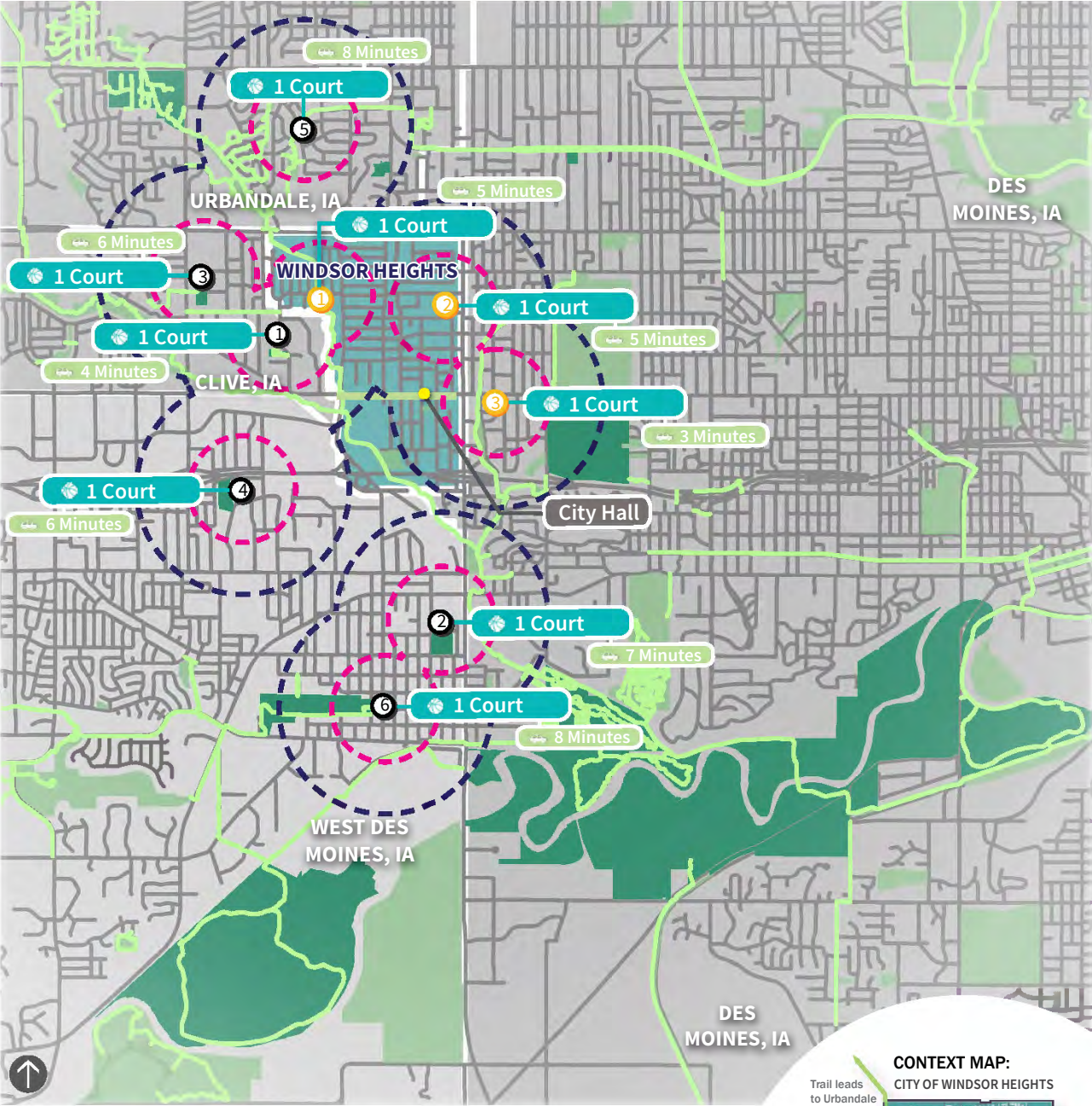
- LEGEND**
- Regional Trails
 - Regional Parks
 - 10 min Walking Radius (0.5 mi)
 - 5 min Walking Radius (0.25 mi)
- AREA PARKS**
- 1 Colby Park (0.4 mi)
 - 2 Dog Park (1.2 mi)
 - 3 George Lundberg Park (1.2 mi)
 - 4 Gray's Lake (5.9 mi)
 - 5 Holiday Park (3.9 mi)
 - 6 Legion Park (2.1 mi)
 - 7 Linnan Park (1.9 mi)
 - 8 Lion's Park (0.2 mi)
 - 9 Pearson Park (2 mi)
 - 10 Raccoon River Park (5.2 mi)
 - 11 Riley Park (2.5 mi)
 - 12 Rocklyn Park (1.7 mi)
 - 13 Walker Johnston Park (3.7 mi)
 - 14 Water Works Park (6.1 mi)
- NEARBY SCHOOLS**
- 1 Clive Learning Academy (1.3 mi)
 - 2 Cowles Elementary (1.0 mi)
 - 3 St. Theresa School (0.8 mi)
 - 4 Windsor Elementary (0.7 mi)
 - 5 Waveland Tennis Complex (1.9 mi)
 - 6 Wilson Park (2.8 mi)

FIGURE 7: LOCAL TENNIS & PICKLEBALL FACILITY PROXIMITY



- LEGEND**
- Regional Trails
 - Regional Parks
 - 10 min Walking Radius (0.5 mi)
 - 5 min Walking Radius (0.25 mi)
 - Tennis Court
 - Pickleball Court
- AREA PARKS**
- 1 Colby Park (0.4 mi)
 - 2 Legion Park (2.1 mi)
 - 3 Linnan Park (1.9 mi)
 - 4 South Karen Acres (2.6 mi)
 - 5 Walker Johnston Park (3.7 mi)
 - 6 Waveland Tennis Complex (1.9 mi)
 - 7 Wilson Park (2.8 mi)

FIGURE 8: LOCAL BASKETBALL COURT PROXIMITY



LEGEND

- Regional Trails
- Regional Parks
- 10 min Walking Radius (0.5 mi)
- 5 min Walking Radius (0.25 mi)
- Basketball Court

AREA PARKS

- ① George Lundberg Park (1.2 mi)
- ② Legion Park (2.1 mi)
- ③ Linnan Park (1.9 mi)
- ④ Pearson Park (2 mi)
- ⑤ South Karen Acres (2.6 mi)
- ⑥ Wilson Park (2.8 mi)

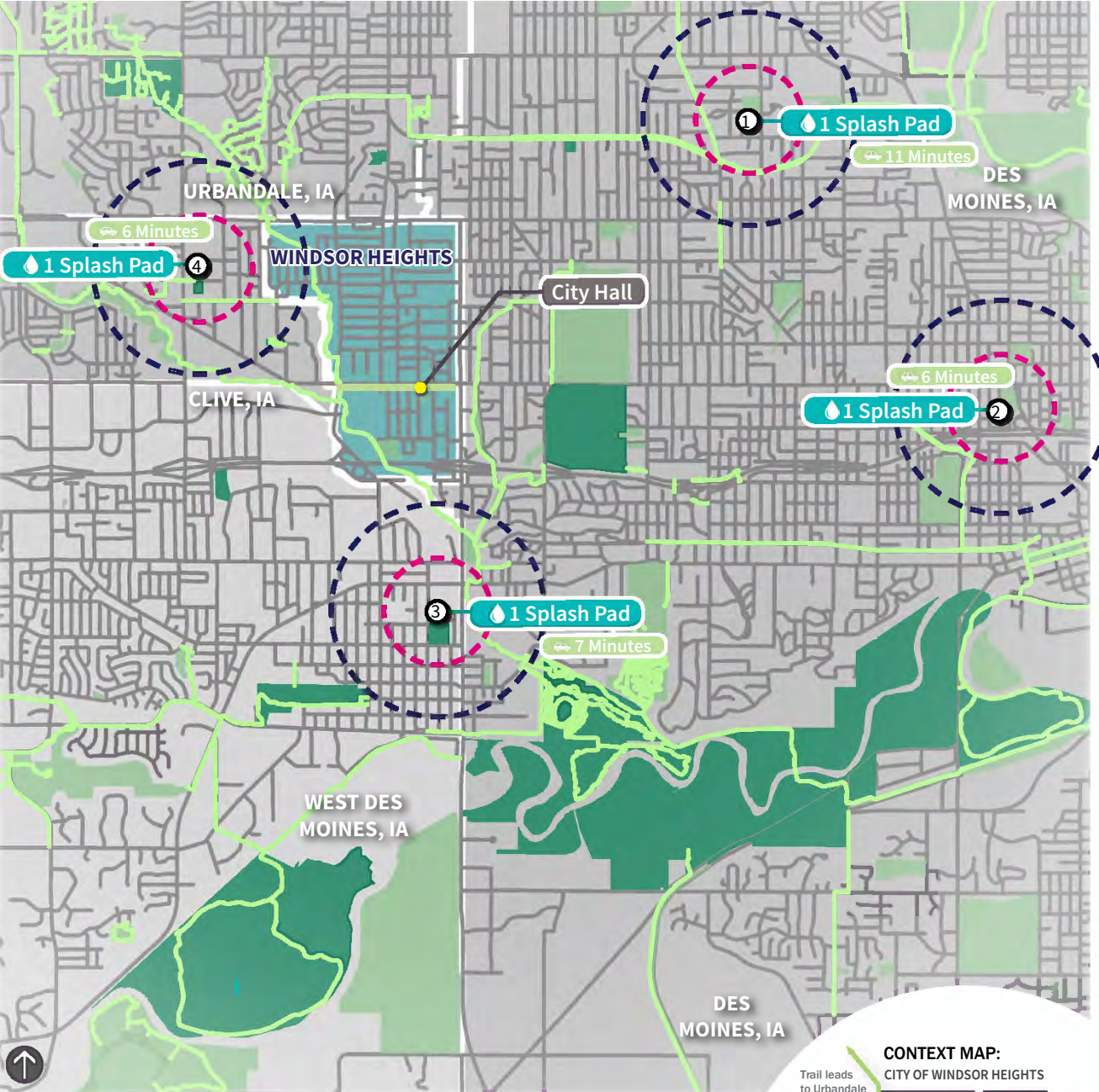
NEARBY SCHOOLS

- ① Clive Learning Academy (1.3 mi)
- ② Cowles Elementary (1.0 mi)
- ③ Windsor Elementary (0.7 mi)

CONTEXT MAP:
CITY OF WINDSOR HEIGHTS



FIGURE 9: LOCAL SPLASH PAD PROXIMITY



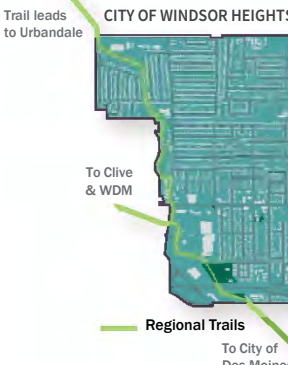
LEGEND

- Regional Trails
- Regional Parks
- 10 min Walking Radius (0.5 mi)
- 5 min Walking Radius (0.25 mi)
- Splash Pad

AREA PARKS

- ① Ashby Park (3.9 mi)
- ② Good Park (4.8 mi)
- ③ Legion Park (2.1 mi)
- ④ Linnan Park (1.9 mi)

CONTEXT MAP:
CITY OF WINDSOR HEIGHTS



INDIVIDUAL PARK ASSESSMENTS

An inventory assessment was performed at each Windsor Heights park to prepare an individual inventory of each facility but also conduct an objective analysis of the condition of the park features. The following figures include the inventory worksheets for Lions Park, Colby Park and the Dog Park.

FIGURE 10: LIONS PARK INVENTORY

| | | |
|--|---------------|---|
| 1133 66th S. | | |
| Overall Size = 0.2 AC | | |
| PARK AMENITIES | YES/NO | DESCRIPTION |
| Playgrounds | NO | N/A |
| Play Equipment | NO | N/A |
| Ball Fields | NO | N/A |
| Courts | NO | N/A |
| Athletic Fields | NO | N/A |
| Shelter | NO | N/A |
| Restroom Facilities | NO | N/A |
| Drinking Fountain | NO | N/A |
| On-Site Parking | YES | There is parking available, but no ADA stalls. City owned parking is behind Public Safety building. |
| NOTABLE SITE FEATURES | | |
| Seating is available, picnic tables (1) and chairs (4). There are 3 lights surrounding the site and various planting beds. A winding trail with an ADA ramp to the top and stairs that create a central space. | | |
| ADDITIONAL NOTES | | |
| The site is in poor condition, overgrown with weeds. There are many planting beds, but they are all overgrown, there is limited seating and no shade. The site itself is hard to find due to its location being behind the Windsor Heights City Hall. The site is underutilized and due to the steep grade change and limited space, opportunities for recreational amenities will be challenging. | | |

FIGURE 11: COLBY PARK INVENTORY

| | | |
|---|---------------|--|
| 6900 School St. | | |
| Overall Size = 8.6 AC | | |
| PARK AMENITIES | YES/NO | DESCRIPTION |
| Playgrounds | YES | Multiple play areas with close proximity. |
| Play Equipment | YES | Three playground areas. Area no. 1 (age range 2-5): play structure (older condition), seated spring toys (2). Area no. 2 (age range 2-12): Adult swings (4), infant swings (2), swing with harness (1). Area no. 3 (age range 5-12): small play structure, large slide with steps (1), rock wall (1), digging seats (2), interactive tik tac toe (1), harmony musical play elements (new condition). |
| Ball Fields | YES | There is a field available for rent, bleachers (1), dugouts (2), and an exterior fence (damage by the dugouts). |
| Courts | YES | Tennis courts (2), poor condition with large cracks and damaged nets, pickleball striping (newer/good condition) on east court with portable pickleball net. Lights surrounding the court. |
| Athletic Fields | NO | N/A |
| Shelter | YES | One enclosed shelter, 1 open air structure (bandshell), and shade structures along path. Community Center (200 capacity), available for rent with a kitchen, heat and ac, restrooms, and 2 exterior grills. Parking is available. Bandshell, electrical outlets and lighting, sidewalk access with ADA ramp. |
| Restroom Facilities | YES | Restroom facilities are available in the Community Center. Both private restrooms indoors and exterior public restrooms. |
| Drinking Fountain | YES | Drinking fountains are available on the southern exterior wall of the Community Center. |
| On-Site Parking | YES | On site parking available to the west of the Community Center with a circle drive drop off area. ADA ramp available to and from the Community Center and connected to the drop off area. |
| NOTABLE SITE FEATURES | | |
| Community Center, bandshell, benches (24), picnic tables (9), ecological practices such as bioretention cell, rain garden, and native prairie, annual planting beds around community center, welcome sign, ADA accessibility to community center, bandshell, and accessible parking. | | |
| ADDITIONAL NOTES | | |
| Tennis courts are in poor condition and public interest in updating the courts is prevalent. All of the ecological practices are good in concept but trap a lot of sediment and trash. Playground surfacing is in poor/failing condition. Play equipment is largely outdated. Circulation between play areas could be improved. Accessibility issues exist around main park amenities with numerous compliance issues from ADA parking to building and to park amenities. | | |

FIGURE 12: DOG PARK INVENTORY

6601 Center St.

Overall Size = 1.76 AC

| PARK AMENITIES | YES/NO | DESCRIPTION |
|---------------------|--------|---|
| Playgrounds | NO | N/A |
| Play Equipment | NO | Dog play equipment: concrete tube/pipe, small hurdles (3), hill obstacle (1). All of these are on the "large dog" side of the park. |
| Ball Fields | NO | N/A |
| Courts | NO | N/A |
| Athletic Fields | NO | N/A |
| Shelter | NO | N/A |
| Restroom Facilities | NO | N/A |
| Drinking Fountain | NO | N/A |
| On-Site Parking | NO | Only on-street parking on Center Street. |

NOTABLE SITE FEATURES

The site is split into 2 separate dog parks, one being suitable for smaller dogs and one being for larger dogs. There are 3 stations that provided the guests with doggie bags. The site has benches (7), picnic tables (5), trash receptacles (3).

ADDITIONAL NOTES

Some of the seating is in poor conditions. Along the fence there is a lot of buildup debris. No food or drink is allowed in the park. The park can be difficult to find without knowledge of the area.

Input Gathering 04



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COMMUNITY INPUT SURVEY

OVERVIEW

A community input survey was prepared and available for public access for a period of six weeks. The online survey was advertised weekly on the City's website and social media outlets, as well, as in the community newsletter. Overall, there were 204 responses to the community input survey.

In order to better understand the participants, the survey started by asking a series of introductory questions relating to participant demographics. Then followed by questions pertaining to how community members value parks and open space, as they relate to the overall quality of life in the community. In general, participants put considerable value on parks and open space amenities and feel that these resources are very important to the quality of life in Windsor Heights. The majority age group of participants were in the 30-40 age range, which may be suggestive of an increase of active, younger families residing in the community. The remainder of the survey asked participants to describe what specific amenities, activities, and improvements they would like to see added or changed at each City owned park.

In addition to the community-wide input survey, a separate survey was developed for completion by City Council members and City staff. While this survey asked some of the same questions as the community survey, council and staff were asked to also evaluate proposed recommendations of the 2017 Comprehensive Plan.

By conducting a separate survey, a comparison could be made to determine how the community needs align with city leadership expectations. While community members often sought new and improved amenities, staff and council members generally advised to fix issues with the City's current amenities and find long-term solutions to reduce maintenance, upkeep, and lower life-cycle costs. In addition, staff and council understand the shortage of park acres and are in favor of pursuing additional opportunities for expanding park and open space opportunities in the community.

The recommendations described in Section 2 – Improvement Strategies, strike a balance between expanding amenities and **“fixing what we already have”** by providing long-term solutions to on-going issues / maintenance concerns.

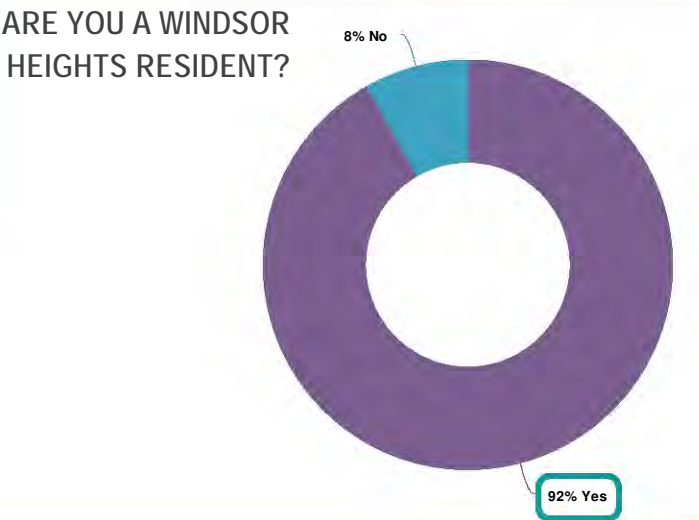
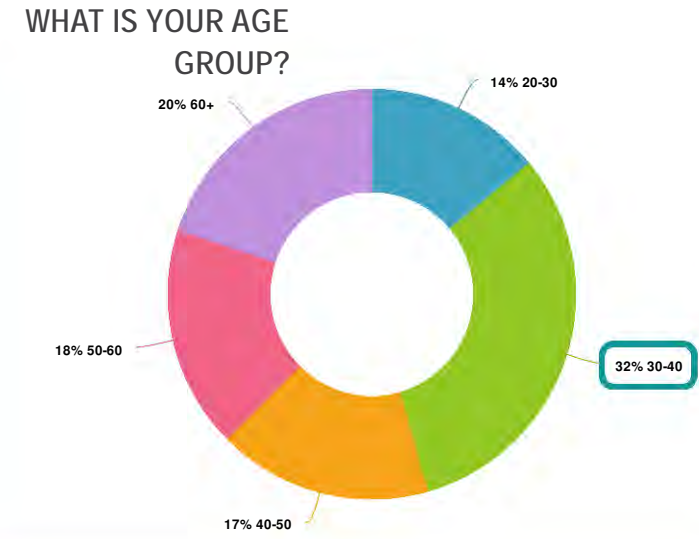
The following provides a summary of the community input received from the community survey and input from City Council and staff. A full report of results from both surveys can be found in the appendix documents of this plan.

SURVEY RESULTS SUMMARY

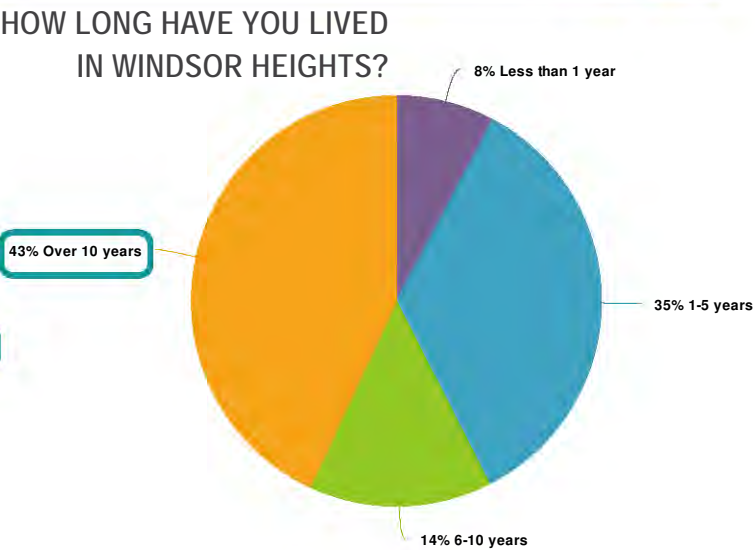
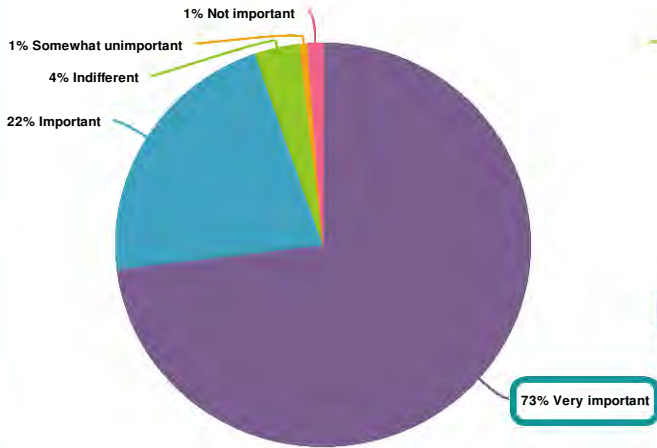
32% of participants were in the 30-40 age group, which may suggest a increase of active, younger families.

43% of participants have lived in Windsor Heights for 10+ years, which illustrates strong community involvement and longevity.

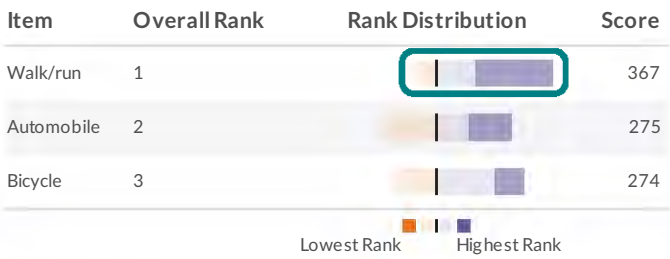
An overwhelming majority say parks, trails and open spaces are very important to the overall quality of life in their community, which supports the importance of maintaining and enhancing these amenities to continue supporting the needs of the community.



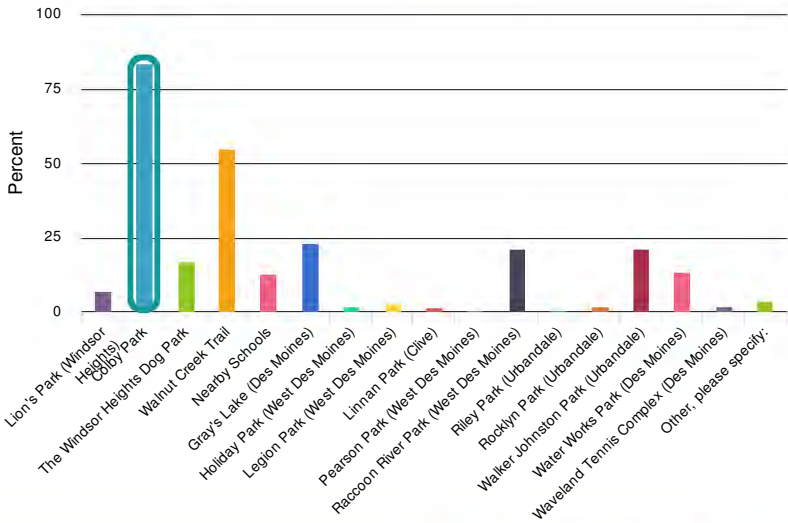
HOW IMPORTANT ARE PARKS, TRAILS, AND OPEN SPACES TO THE OVERALL QUALITY OF LIFE IN WINDSOR HEIGHTS?



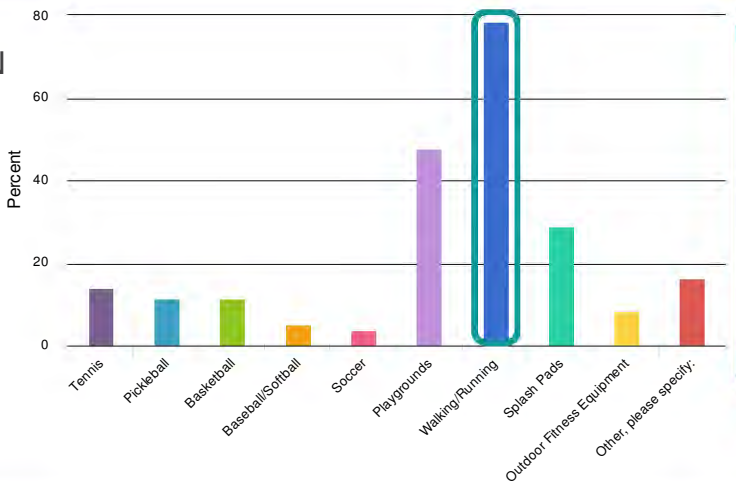
IF YOU ARE GOING TO VISIT A PARK OR TRAIL, HOW DO YOU TYPICALLY GET THERE?



IF YOU ARE GOING TO VISIT AN AREA PARK, WHICH PARK DO YOU VISIT MOST OFTEN?

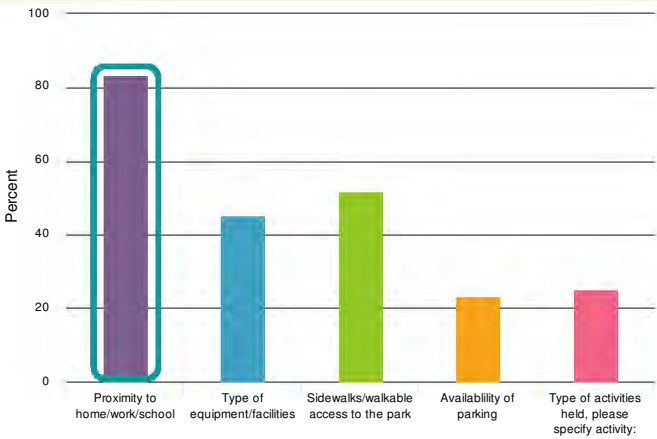


WHEN YOU VISIT A PARK OR OPEN SPACE, WHAT ACTIVITY DO YOU AND/OR YOUR FAMILY LIKE TO DO OR PARTICIPATE IN MOST OFTEN?



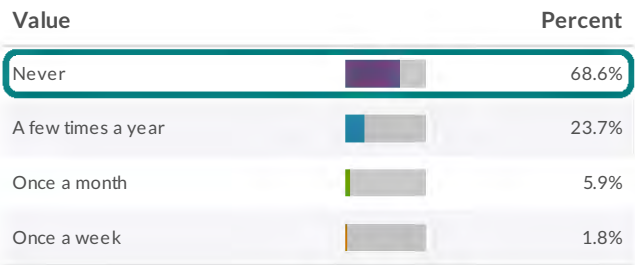
These results express the importance of providing close proximity and accessibility to recreational amenities do to the high percentage of people walking/running to access city parks.

WHY DO YOU VISIT CERTAIN PARKS MORE OFTEN THAN OTHERS?



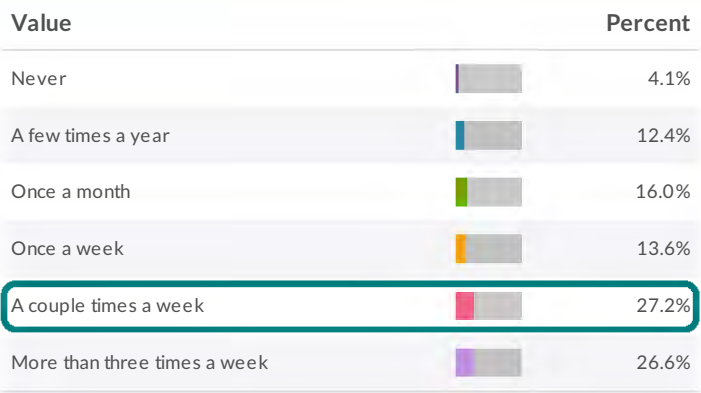
HOW OFTEN DO YOU OR A MEMBER OF YOUR HOUSEHOLD TYPICALLY VISIT LION’S PARK?

This illustrates a need for promoting this park and putting emphasis on utilizing this community space.



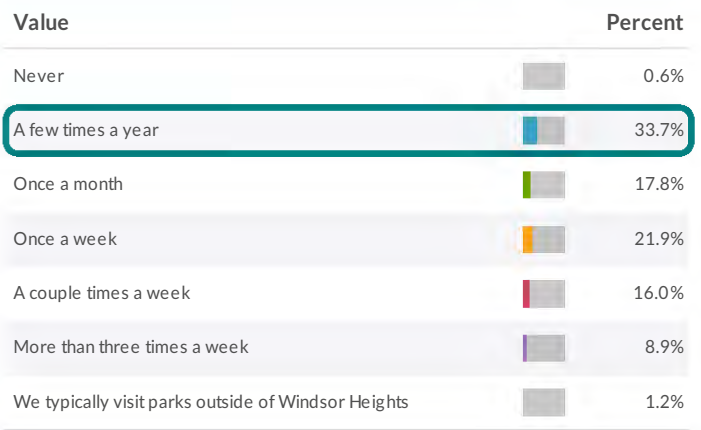
HOW OFTEN DO YOU OR A MEMBER OF YOUR HOUSEHOLD TYPICALLY USE THE TRAIL SYSTEM?

Efficient and accessible connections to the trail system are important to the community, continuing to invest in improving sidewalks, trail access and pedestrian safety is critical to supporting the needs of the community.



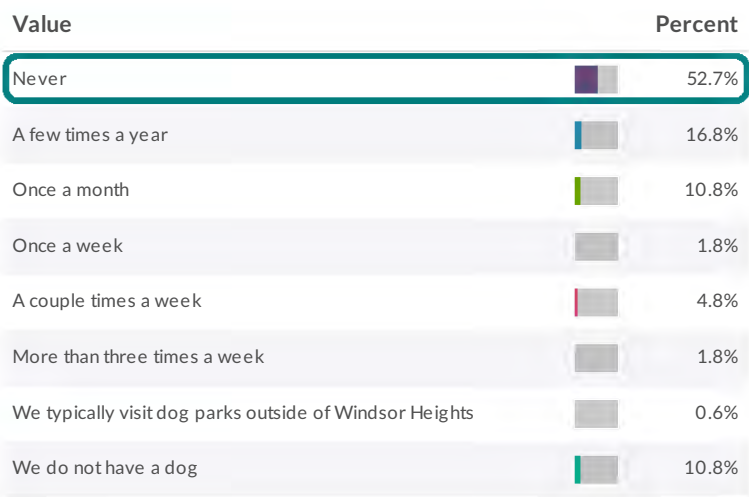
HOW OFTEN DO YOU OR A MEMBER OF YOUR HOUSEHOLD TYPICALLY VISIT COLBY PARK?

Most participants indicate they would like to see more activities in the park. More outdoor concerts and community events, coupled with improving park amenities may promote more park usage.



HOW OFTEN DO YOU OR A MEMBER OF YOUR HOUSEHOLD TYPICALLY USE THE WINDSOR HEIGHTS DOG PARK?

The dog park is appealing to dog owners and while it may not appeal to the broader community, it does get a lot of use, likely by a combination of Windsor Heights residents and residents in neighboring communities.



WHAT WOULD YOU LIKE TO SEE CHANGED/ ADDED/IMPROVED AT COLBY PARK?

Top Recurring Responses:

Community-Wide

- 1. Splash Pad
- 2. More events (food trucks, exercise classes, live music, etc.)
- 3. More shade and seating
- 4. Updated playground equipment

Other items for consideration:

- Pickleball striping and tennis court updates
- Basketball court
- More water fountains

Top Recurring Responses:

Staff / Council

- 1. Repairs to existing amenities
- 2. Updated playground equipment
- 3. Tennis court repaired or resurfaced

Other items for consideration:

- Splash pad
- More community events

WHAT WOULD YOU LIKE TO SEE CHANGED/ ADDED/IMPROVED AT LIONS PARK?

Top Recurring Responses:

Community-Wide

- 1. Unaware of location, advertise park more with signage
- 2. Better upkeep and more greenery
- 3. More shade

Other items for consideration:

- More seating
- A notable feature that will bring people to the park

Top Recurring Responses:

Staff / Council

- 1. Remove or replace with something different
- 2. Better upkeep and replace landscaping

Other items for consideration:

- More seating
- Potential for replacing the park with a splash pad or more parking

WHAT WOULD YOU LIKE TO SEE CHANGED/ ADDED/IMPROVED AT THE DOG PARK?

Top Recurring Responses:

Community-Wide

- 1. Water source (for both people and animals)
- 2. Better parking options
- 3. Updated course equipment
- 4. Maintenance to the property

Other items for consideration:

- Updating rules of the park to ensure that dogs entering the park are vaccinated

Top Recurring Responses:

Staff / Council

- 1. Better and more parking options
- 2. Repairs to the property specifically the fencing
- 3. Updated course equipment

Other items for consideration:

- More trash cans

WHAT WOULD YOU LIKE TO SEE CHANGED/
ADDED/IMPROVED ON THE TRAILS?

Top Recurring Responses:

Community-Wide

- 1. Better and safer trail transition from 73rd Street and University
- 2. Water stations
- 3. More signage along the trails
- 4. Better drainage along the trails

Other items for consideration:

- More lighting
- More trash cans

WITH LIMITED AVAILABLE PARK/RECREATION SPACE, THE CITY SEEKS TO OFFER UNIQUE RECREATION AMENITIES NOT AVAILABLE AT OTHER NEARBY PARKS. WITH THAT IN MIND, WHAT RECREATION AMENITY WOULD YOU LIKE TO SEE ADDED AT COLBY PARK?

Top Recurring Responses:

- 1. Splash Pad
- 2. Outdoor Fitness Equipment
- 3. Pickleball

Other items for consideration:

- Basketball court
- Volleyball court

WHICH OF THE ITEMS BELOW DO YOU FEEL IS A PRIORITY FOR THE CITY TO INVEST IN OVER THE NEXT FIVE YEARS ? (rank in order of preference)

Community-Wide:

- 1. Additional / New Park Amenities
- 2. Colby Park Stormwater Management
- 3. Addition of Outdoor Fitness Equipment
- 4. Colby Park Playground / Play Equipment
- 5. Accessibility / ADA Improvements
- 6. Improving Park Aesthetics

Top Recurring Responses:

Staff / Council

- 1. Better and safer trail transition from 73rd Street and University
- 2. Better drainage along the trails
- 3. More lighting

Staff / Council:

- 1. Colby Park Stormwater Management
- 2. Colby Park Playground / Play Equipment
- 3. Accessibility / ADA Improvements
- 4. Additional / New Park Amenities
- 5. Improving Park Aesthetics
- 6. Addition of Outdoor Fitness Equipment

Needs Assessment 05



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RECREATION NEEDS & LEVEL OF SERVICE

OVERVIEW

According to the Iowa Department of Public Health, obesity is Iowa’s #1 health threat. As identified by the 2018 Physical Activity Guideline Advisory Committee Scientific Report, only 1 in 5 adults in Iowa meets the performance guidelines for physical activity.

Among adults in Iowa:

- *Ages 35-44 have the highest percentage of obesity*
- *45-older have the highest percentage in overweight classifications*

Understanding that unhealthy habits are formed at early ages, this problem plagues younger Iowans as well.

Percent of Students in Grades 9-12 Who Have Obesity:

- *9th grade: 15%*
- *10th grade: 13%*
- *11th grade: 12%*
- *12th grade: 14%*

One strategy for improving these statistics is for communities to offer quality outdoor recreation amenities and provide access to these resources at every age group and ability level. One of the top two reasons that Iowans don’t participate in outdoor recreation activities is not having enough opportunities for the activity. The other is lack of time. By improving access to recreation and promoting the available resources and opportunities that exist, community members will be more prone to participating in outdoor recreation activities.



Little Free Library in Colby Park.



Donor recognition for Harmony Park features at Colby Park.

FIGURE 13: METRO COMMUNITY POPULATION COMPARISON

| Community | Population |
|-----------------|------------|
| Windsor Heights | 4,900 |
| Bondurant | 6,646 |
| Pleasant Hill | 10,064 |
| Grimes | 13,562 |
| Clive | 17,100 |
| Altoona | 18,844 |
| Johnston | 22,040 |
| Waukee | 24,089 |
| Urbandale | 45,077 |
| Ankeny | 65,284 |
| West Des Moines | 66,641 |
| Des Moines | 216,853 |

Windsor Heights is the smallest Des Moines Metro community in terms of area and population and as previously described, is completely land locked. This presents a challenge with expanding park and open space, as land is scarce and expensive. Evaluating community needs is critical to the conversation of improving and expanding parks and open space in Windsor Heights, to allow the City to make informed decisions that utilize space and opportunities efficiently and fulfill some of the voids that currently exist in the City’s park and open space system.

To assess the community’s needs for park and recreation amenities, a combination of resources were evaluated:

- **Community feedback**
- **Existing park inventory and analysis**
- **2017 Comprehensive Plan**
- **2018 – 2023 Iowa DNR Outdoor Recreation in Iowa Plan**
- **2020 NRPA Agency Performance Review – Park Metrics**

OUTDOOR RECREATION IN IOWA PLAN

The Outdoor Recreation in Iowa Plan “provides a framework for outdoor recreation priorities and plans that will enhance Iowa’s natural resources while contributing to the well-being and enjoyment of all Iowans”. The plan evaluates outdoor recreation activities specifically in Iowa and provides recommendations for how communities can connect people to the outdoors and interact with the natural resources in our state. A copy of the report can be found at: <https://www.iowadnr.gov/About-DNR/Grants-Other-Funding/State-Conservation-and-Outdoor-Recreation-Plan>.

Many of the recommendations of the IDNR Plan are applicable to Windsor Heights. Specific priorities for outdoor recreation identified in the Plan include:

- **Increasing access for natural water-based recreation opportunities**, such as swimming, boating, fishing, and wildlife viewing: 48% of people say this is a high priority
- **Acquiring open space**, such as greenbelts and buffers to urban development, for outdoor recreation activities: 47% of people say this is a high priority
- **Building park and recreation facilities such as playgrounds and ballfields** for activities like basketball, soccer, football, and baseball: 46% of people say this is high priority
- **Acquiring natural areas for outdoor recreation activities**, that is, areas that have few manmade features: 45% of people say high priority, 42% say medium priority
- **Acquiring wetland areas**: 37% of people say high priority, 38% say medium priority

NRPA PARK METRICS AND LEVEL OF SERVICE ANALYSIS

Every year, the NRPA performs a comprehensive evaluation of participating agencies across the United States to develop a series of metrics of the recreation offerings in our communities. This data is a useful tool for comparing how the park and recreation amenities in Windsor Heights compare to other communities at a national level.

Review of the NRPA Park Metrics identified that Windsor Heights is underserved by the current availability of City owned park acres (Figure 15). While the number of residents per park (Figure 14) is not that out of line with the national trend, this evaluation includes the Dog Park which only caters to a very specific user, as well as Lions Park, which in its current condition is not well utilized. These two metrics further support the need to expand City owned park acres, as well as, improve the amenities and functionality of Lions Park and the Dog Park.

The following Park Service Area maps (Figure 16 and Figure 17) indicate the locations of City owned parks in Windsor Heights and the service areas associated with each park. As previously described in this plan, the majority of the community north of University Avenue is underserved by City parks. When neighboring community parks are included in the evaluation, this greatly improves but the City of Windsor Heights has no control on those facilities and should not solely rely on the recreation amenities outside of their control to support their citizens.

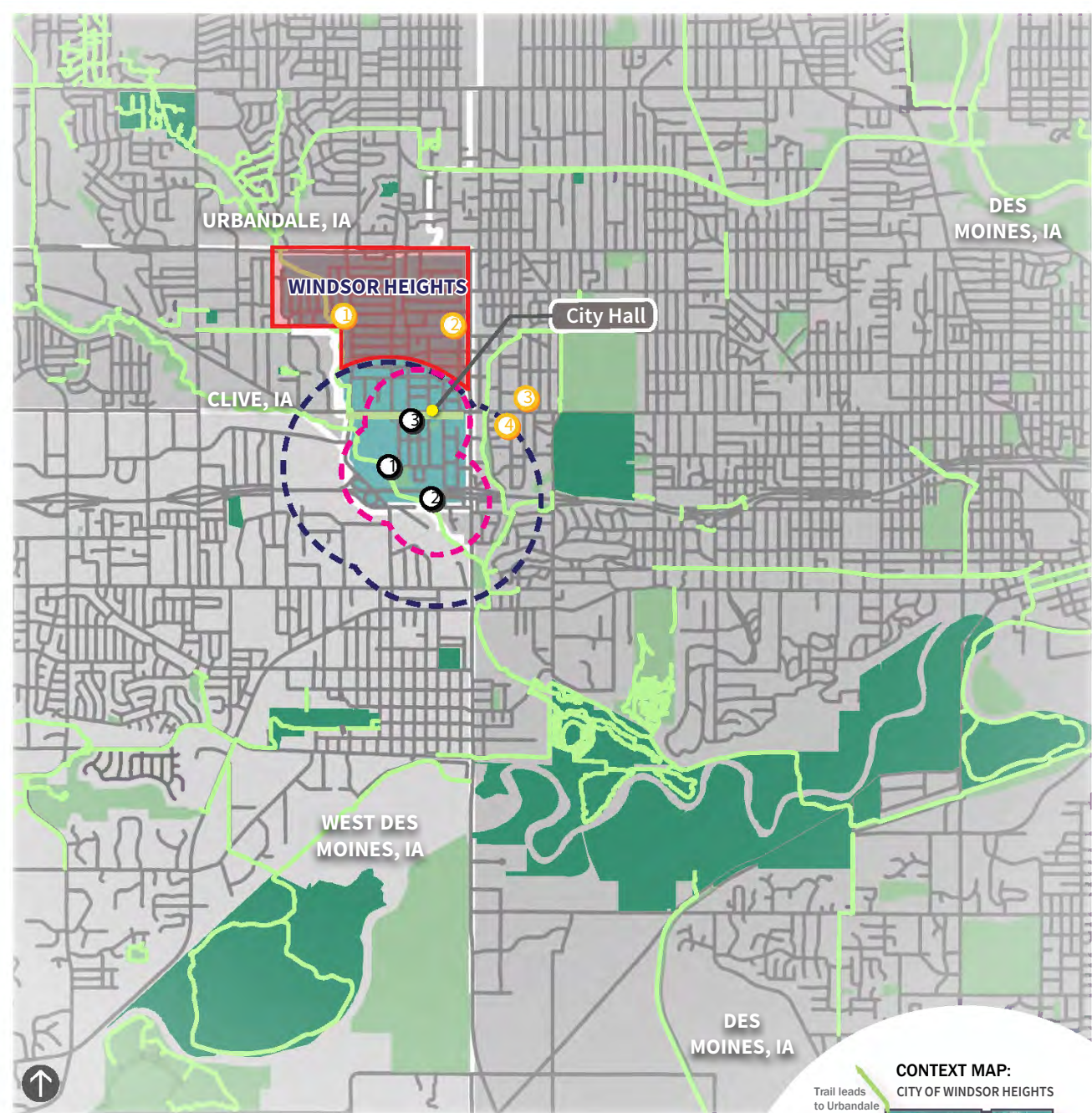
FIGURE 14: RESIDENTS PER PARK

| | All Agencies | Less Than 20,000 | Windsor Heights |
|----------------|--------------|------------------|-----------------|
| Median | 2,381 | 1,300 | 1,633 |
| Lower Quartile | 1,316 | 908 | |
| Upper Quartile | 4,140 | 3,140 | |

FIGURE 15: PARK ACRES PER 1,000 RESIDENTS

| | All Agencies | Less Than 20,000 | Windsor Heights |
|----------------|--------------|------------------|-----------------|
| Median | 9.9 | 12.0 | 2.2 |
| Lower Quartile | 5.1 | 5.2 | |
| Upper Quartile | 17.1 | 20.8 | |

FIGURE 16: PARK SERVICE AREA GAPS



LEGEND

- Regional Trails
- Regional Parks
- 10 min Walking Radius (0.5 mi)
- 5 min Walking Radius (0.25 mi)

WINDSOR HEIGHTS PARKS

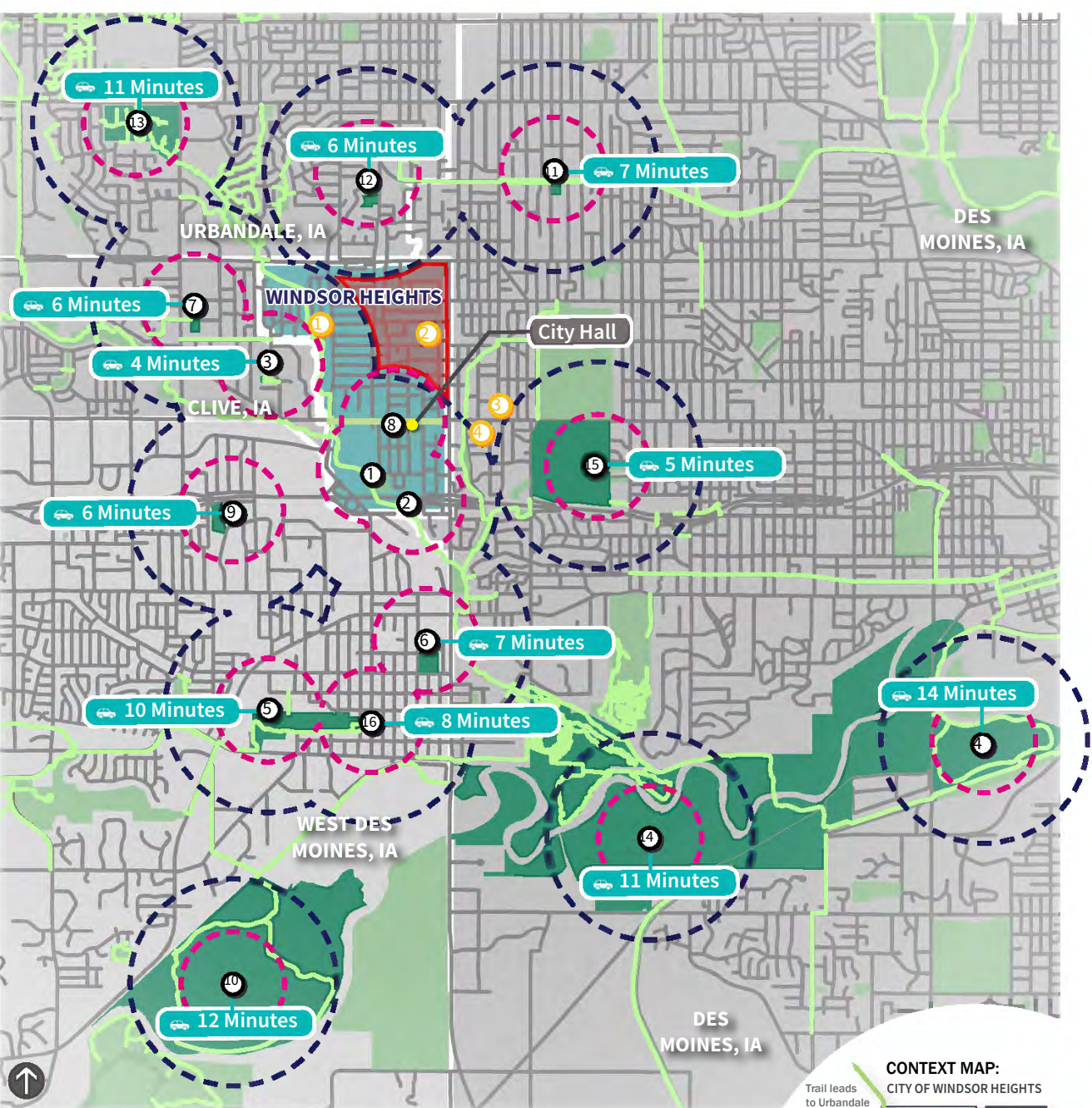
- 1 Colby Park
- 2 Dog Park
- 3 Lion's Park

NEARBY SCHOOLS

- 4 Clive Learning Academy
- 5 Cowles Elementary
- 6 St. Theresa School
- 7 Windsor Elementary



FIGURE 17: PARK SERVICE AREA GAPS W/ NEIGHBORING FACILITIES



LEGEND

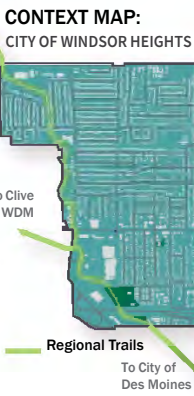
- Regional Trails
- Regional Parks
- 10 min Walking Radius (0.5 mi)
- 5 min Walking Radius (0.25 mi)

AREA PARKS

- 1 Colby Park (0.4 mi)
- 2 Dog Park (1.2 mi)
- 3 George Lundberg Park (1.2 mi)
- 4 Gray's Lake (5.9 mi)
- 5 Holiday Park (3.9 mi)

- 6 Legion Park (2.1 mi)
- 7 Linnan Park (1.9 mi)
- 8 Lion's Park (0.2 mi)
- 9 Pearson Park (2 mi)
- 10 Raccoon River Park (5.2 mi)
- 11 Riley Park (2.5 mi)
- 12 Rocklyn Park (1.7 mi)
- 13 Walker Johnston Park (3.7 mi)
- 14 Water Works Park (6.1 mi)

- 15 Waveland Tennis Complex (1.9 mi)
 - 16 Wilson Park (2.8 mi)
- NEARBY SCHOOLS
- 17 Clive Learning Academy (1.3 mi)
 - 18 Cowles Elementary (1.0 mi)
 - 19 St. Theresa School (0.8 mi)
 - 20 Windsor Elementary (0.7 mi)



The question of “how many tennis courts should we have?” or “how many playgrounds do we need in our community?” are common in community planning. To help communities better evaluate the level of service of their parks, the NRPA collects data on the quantity of park facilities that exist in participating communities. By comparing the number and type of park and recreation facilities in Windsor Heights to the NRPA metrics (Figure 18), some of the common shortages in facilities are primarily athletic / ballfields. While there is a lack of City owned ballfields (primarily for adults) and multi-use athletic fields, these resources do exist at some of the schools in and near Windsor Heights.

FIGURE 18: PARK & REC FACILITIES PER POPULATION

| Type of Facility | Median Number of Residents Per Facility | | Windsor Heights | |
|------------------------------------|---|------------------|---|--------------------------|
| | All Agencies | Less Than 20,000 | # of Facilities Needed to Meet NRPA Metrics | # of Existing Facilities |
| Playgrounds | 3,750 | 2,523 | 1.9 | 1 |
| Basketball Courts | 7,400 | 4,090 | 1.2 | 0 |
| Tennis Courts (outdoor only) | 5,004 | 2,922 | 1.7 | 2 |
| Baseball Fields - Youth | 6,779 | 3,396 | 1.4 | 1 |
| Softball Fields - Adult | 13,510 | 5,072 | 1.0 | 0 |
| Multi-Purpose Fields | 8,150 | 4,683 | 1.0 | 0 |
| Dog Parks | 45,899 | 10,000 | 0.5 | 1 |
| Softball Fields - Youth | 11,511 | 5,691 | 0.7 | 0 |
| Baseball Fields - Adult | 19,518 | 7,804 | 0.6 | 0 |
| Outdoor Swimming Pool | 35,837 | 8,023 | 0.6 | 0 |
| Tot Lots | 11,173 | 6,998 | 0.7 | 1 |
| Community Gardens | 29,273 | 7,914 | 0.6 | 0 |
| Soccer Field - Youth | 7,325 | 3,294 | 1.5 | 0 |
| Multi-Purpose Synthetic Field | 49,493 | 8,530 | 0.6 | 0 |
| Outdoor Ice Rink | 18,526 | 9,860 | 0.5 | 0 |
| Windsor Heights Population = 4,900 | | | | |

Resources & Appendices

06



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SUPPORTING DOCUMENTS

ADDITIONAL RESOURCES

The review and analysis of additional resources was used for the preparation of this plan. Each of the following resources provide information that is impactful to the recommendations for park and recreation planning in Windsor Heights. The following is a list of additional information that contributed to the completion of the Windsor Heights Park Master Plan:

- 2017 City of Windsor Heights Comprehensive Plan: <https://www.windsorheights.org/188/Comprehensive-Plan>
- Des Moines MPO Water Trails Engineering Study: <https://dmampo.org/water-trails-engineering-study/>
- 2018 - 2023 Iowa DNR Outdoor Recreation in Iowa Plan: <https://www.iowadnr.gov/About-DNR/Grants-Other-Funding/State-Conservation-and-Outdoor-Recreation-Plan>
- 2020 NRPA Agency Performance Review: <https://www.nrpa.org/publications-research/research-papers/agency-performance-review/>

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| Figure 2: Colby Park Improvements | Figure 13: Metro Community Population Comparison |
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| Figure 4: Dog Park Improvements | Figure 15: Park Acres Per 1,000 Residents |
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| Figure 6: Local Park Proximity | Figure 17: Park Service Area Gaps w/ Neighboring Facilities |
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PLAN APPENDICES

A complete report of the Community Input Survey Results and City Staff / Council Survey Results are included as attachments to this plan.

[Appendix A.1](#) - Community Input Survey Report

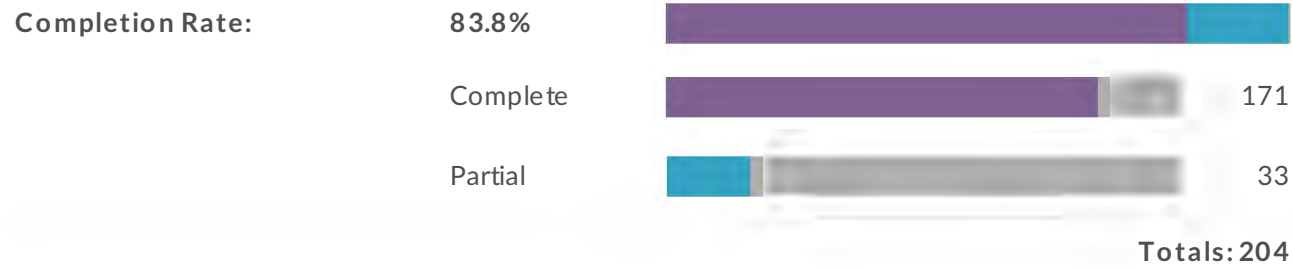
[Appendix A.2](#) - City Staff / Council Input Survey Report

[Appendix B.1](#) - Preliminary Cost Estimates



Report for Windsor Heights Park Master Plan - Community Input Survey

Response Counts



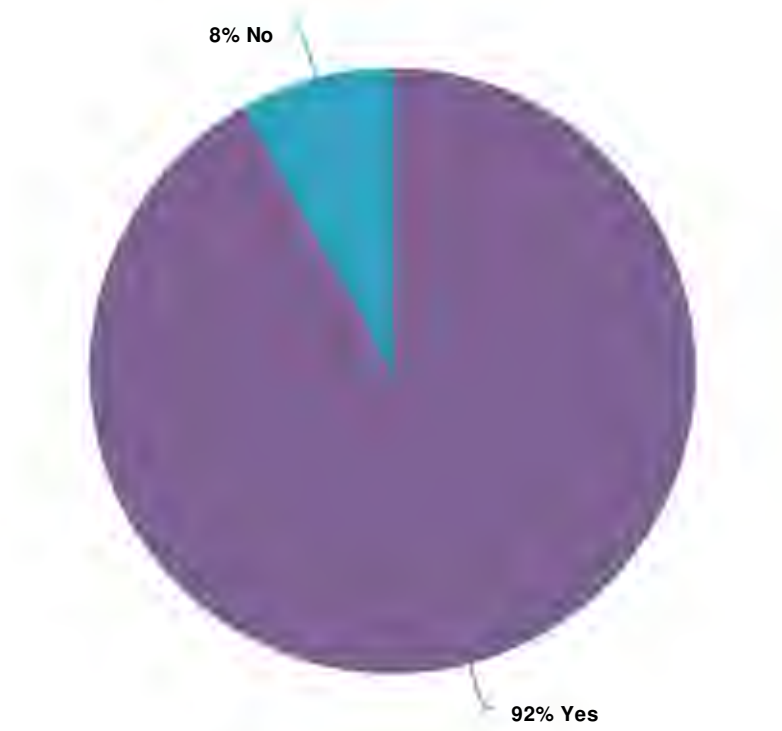
1. What is your age group?



| Value | | Percent | Responses |
|-------|------------------------|---------|-----------|
| 20-30 | <div><div></div></div> | 14.0% | 24 |
| 30-40 | <div><div></div></div> | 31.6% | 54 |
| 40-50 | <div><div></div></div> | 17.0% | 29 |
| 50-60 | <div><div></div></div> | 17.5% | 30 |
| 60+ | <div><div></div></div> | 19.9% | 34 |

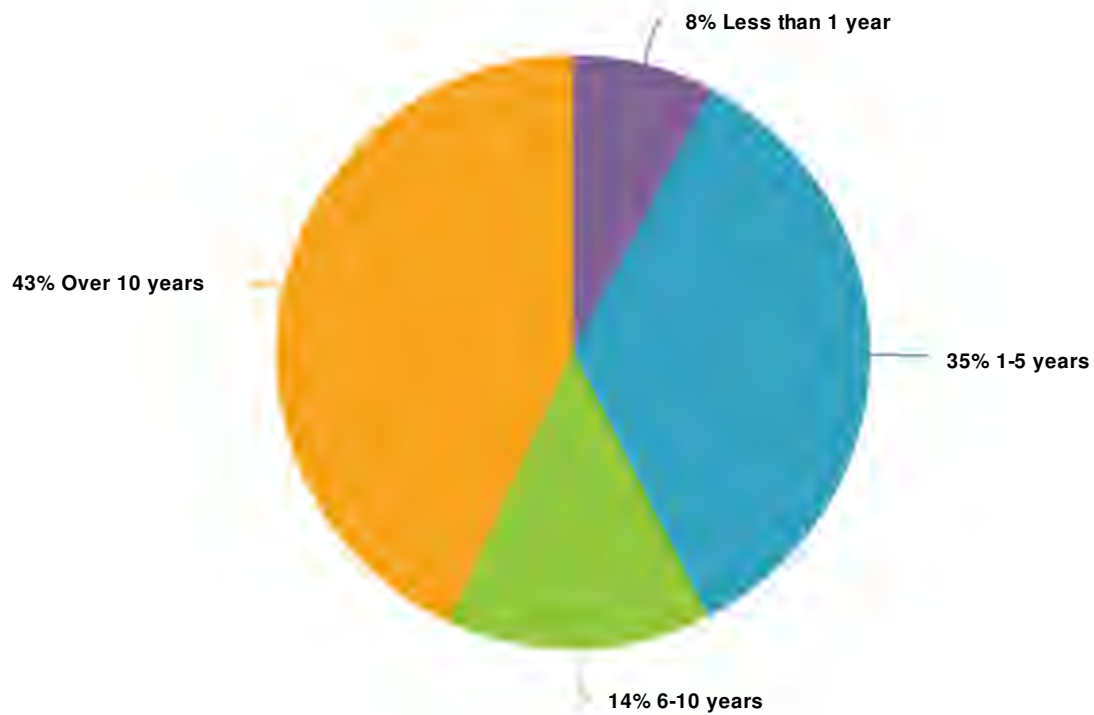
Totals: 171

2. Are you a Windsor Heights resident?



| Value | | Percent | Responses |
|-------|------------------------|---------|-------------|
| Yes | <div><div></div></div> | 91.8% | 157 |
| No | <div><div></div></div> | 8.2% | 14 |
| | | | Totals: 171 |

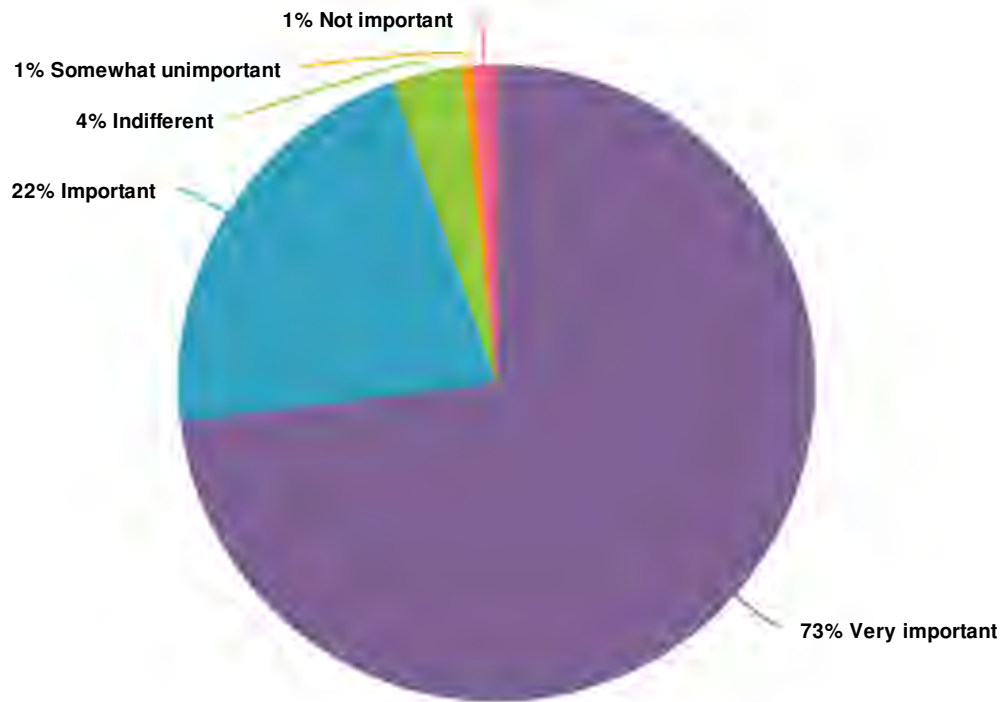
3. How long have you lived in Windsor Heights?



| Value | | Percent | Responses |
|------------------|--|---------|-----------|
| Less than 1 year | <div><div style="width: 7.8%;"></div></div> | 7.8% | 13 |
| 1-5 years | <div><div style="width: 34.7%;"></div></div> | 34.7% | 58 |
| 6-10 years | <div><div style="width: 14.4%;"></div></div> | 14.4% | 24 |
| Over 10 years | <div><div style="width: 43.1%;"></div></div> | 43.1% | 72 |

Totals: 167

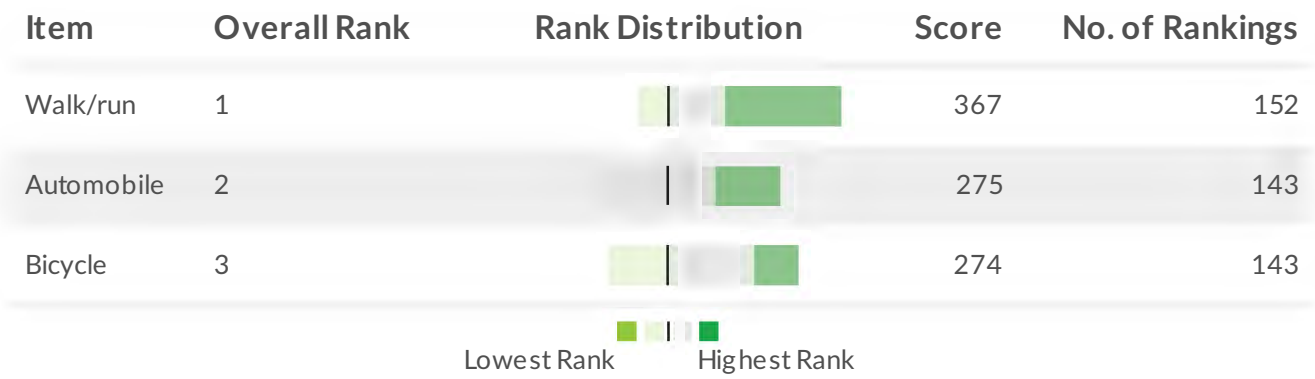
4. How important are parks, trails, and open space to the overall quality of life in Windsor Heights?



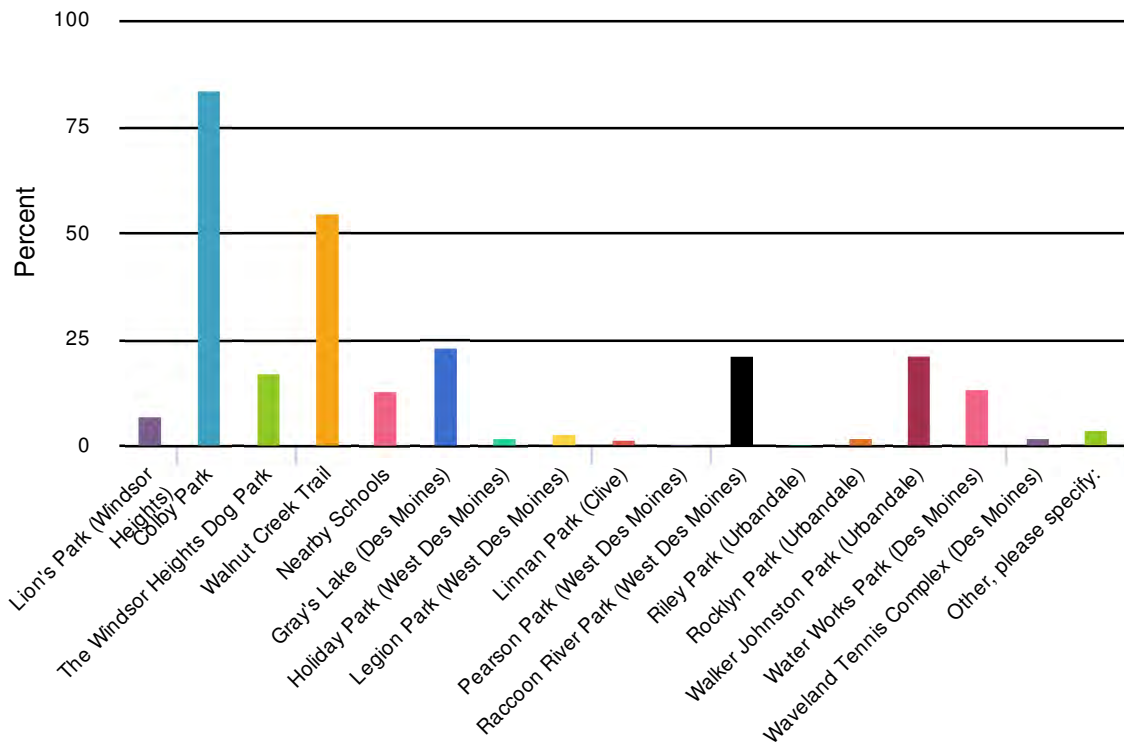
| Value | | Percent | Responses |
|----------------------|--|---------|-----------|
| Very important | <div><div style="width: 73.1%;"></div></div> | 73.1% | 125 |
| Important | <div><div style="width: 21.6%;"></div></div> | 21.6% | 37 |
| Indifferent | <div><div style="width: 3.5%;"></div></div> | 3.5% | 6 |
| Somewhat unimportant | <div><div style="width: 0.6%;"></div></div> | 0.6% | 1 |
| Not important | <div><div style="width: 1.2%;"></div></div> | 1.2% | 2 |


















Totals: 171

5. If you are going to visit a park or trail, how do you typically get there? (Please rank in order)



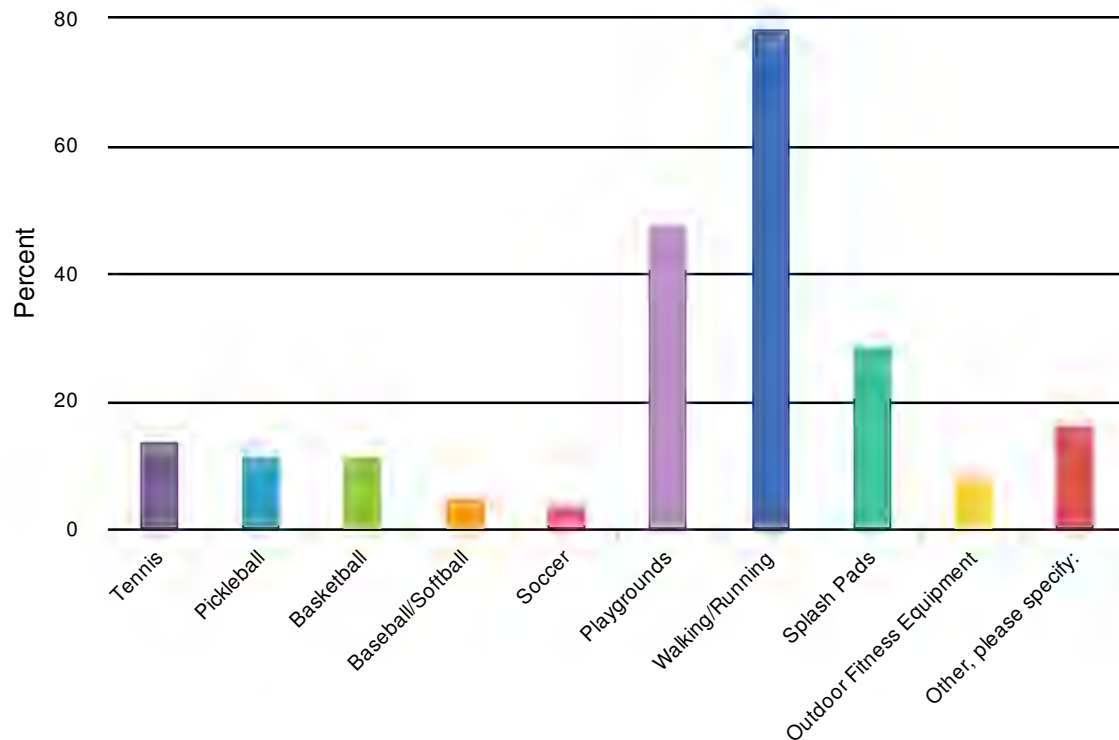
6. If you are going to visit an area park, which park do you visit most often? (Select up to three)


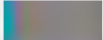

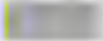








| Value | | Percent | Responses |
|--------------------------------------|---|---------|-----------|
| Lion's Park (Windsor Heights) |  | 7.0% | 12 |
| Colby Park |  | 83.6% | 143 |
| The Windsor Heights Dog Park |  | 17.0% | 29 |
| Walnut Creek Trail |  | 54.4% | 93 |
| Nearby Schools |  | 12.9% | 22 |
| Gray's Lake (Des Moines) |  | 22.8% | 39 |
| Holiday Park (West Des Moines) |  | 1.8% | 3 |
| Legion Park (West Des Moines) |  | 2.9% | 5 |
| Linnan Park (Clive) |  | 1.2% | 2 |
| Pearson Park (West Des Moines) |  | 0.6% | 1 |
| Raccoon River Park (West Des Moines) |  | 21.1% | 36 |
| Riley Park (Urbandale) |  | 0.6% | 1 |
| Rocklyn Park (Urbandale) |  | 1.8% | 3 |
| Walker Johnston Park (Urbandale) |  | 21.1% | 36 |
| Water Works Park (Des Moines) |  | 13.5% | 23 |
| Waveland Tennis Complex (Des Moines) |  | 1.8% | 3 |
| Other, please specify: |  | 3.5% | 6 |

| Other, please specify: | Count |
|---|-------|
| All Bike Trails | 1 |
| Crossroads Park (West Des Moines) | 1 |
| Saylorville | 1 |
| South Karen Acres | 1 |
| South Karen Acres in Urbandale | 1 |
| Terra Lake/Beaver Rec Area; Easter Lake | 1 |
| Totals | 6 |

7. When you visit a park or open space, what activity do you and/or your family like to do or participate in most often? (Select up to three)



| Value | | Percent | Responses |
|---------------------------|---|---------|-----------|
| Tennis |  | 13.7% | 23 |
| Pickleball |  | 11.3% | 19 |
| Basketball |  | 11.3% | 19 |
| Baseball/Softball |  | 4.8% | 8 |
| Soccer |  | 3.6% | 6 |
| Playgrounds |  | 47.6% | 80 |
| Walking/Running |  | 78.6% | 132 |
| Splash Pads |  | 28.6% | 48 |
| Outdoor Fitness Equipment |  | 8.3% | 14 |
| Other, please specify: |  | 16.1% | 27 |

Other, please specify:

Count

Totals

27

| Other, please specify: | Count |
|---|-------|
| Bike | 2 |
| Concerts | 2 |
| Dog Park | 2 |
| BIKING | 1 |
| Bicycling | 1 |
| Bike trails | 1 |
| Cycling | 1 |
| Dog park | 1 |
| Dogs | 1 |
| Fetch with dogs | 1 |
| Green space (especially dog park) | 1 |
| Just sitting and chatting. | 1 |
| Love free concerts. Stop at parks while bike riding | 1 |
| Nature study | 1 |
| Nature watching | 1 |
| Nothing | 1 |
| Play with my dog | 1 |
| Public events | 1 |
| Relaxation | 1 |
| biking | 1 |
| biking and dog park | 1 |
| just enjoy nature | 1 |
| open field | 1 |
| Totals | 27 |

Other, please specify:

Count

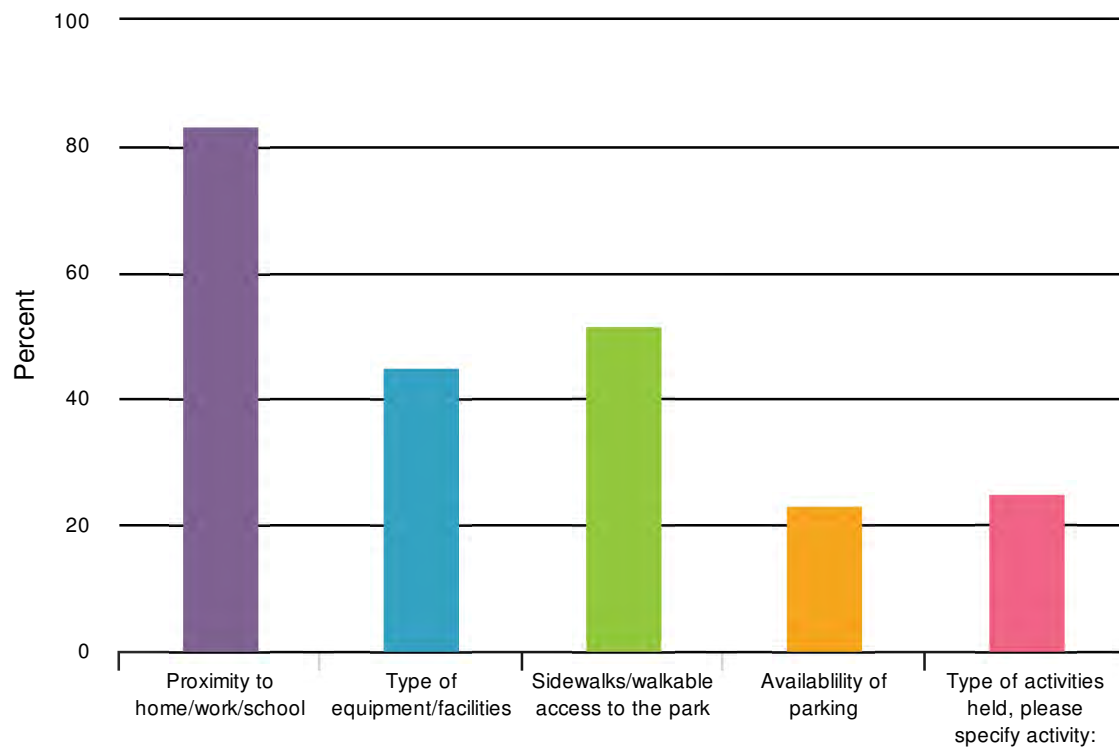
photography






1

Totals

27

8. Why do you visit certain parks more often than others? (Select all that apply)



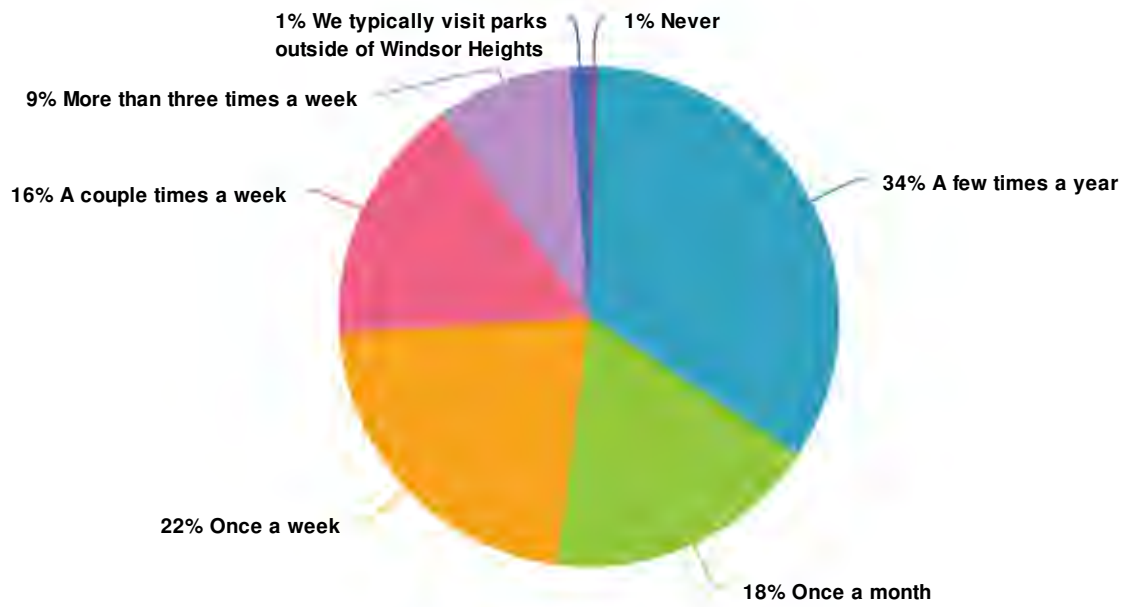
| Value | | Percent | Responses |
|---|---|---------|-----------|
| Proximity to home/work/school |  | 83.4% | 141 |
| Type of equipment/facilities |  | 45.0% | 76 |
| Sidewalks/walkable access to the park |  | 51.5% | 87 |
| Availability of parking |  | 23.1% | 39 |
| Type of activities held, please specify activity: |  | 24.9% | 42 |








| Type of activities held, please specify activity: | Count |
|---|-------|
| Music | 3 |
| Concerts | 2 |
| Ability to have a good place to walk my dogs | 1 |
| Basketball hoops | 1 |
| Boating, walking | 1 |
| Totals | 38 |

| Type of activities held, please specify activity: | Count |
|---|-------|
| Civic events | 1 |
| Concerts, 4th of July | 1 |
| Concerts/ bike trails | 1 |
| Dog Park | 1 |
| Events, food trucks, | 1 |
| Live music, festivals, farmers markets | 1 |
| Live music, food trucks , volunteer opportunities, political events | 1 |
| Live music, holiday events | 1 |
| MUSIC IN THE PARK | 1 |
| Movie in the park, live music | 1 |
| Movies in the park, music in the park | 1 |
| Movies, bands, etc | 1 |
| Movies, concerts, festivals | 1 |
| Movies, festivals, concerts | 1 |
| Music attractions | 1 |
| Music in Colby park and plus my niece loves to play at Colby park | 1 |
| Music, beer/wine | 1 |
| Music, community gathering ie fireworks | 1 |
| Music, food, farmers markets | 1 |
| Music,food trucks, festivals | 1 |
| Nights in heights. Food trucks. | 1 |
| Nights in the Heights Concerts | 1 |
| Options for kiddos aged 10 and under | 1 |
| Totals | 38 |

| Type of activities held, please specify activity: | Count |
|---|-------|
| Pickle ball | 1 |
| Pickleball | 1 |
| Splash pad and playground equipment. | 1 |
| Yoga | 1 |
| events at park | 1 |
| pickleball | 1 |
| riding bike, children play, music in park | 1 |
| Totals | 38 |

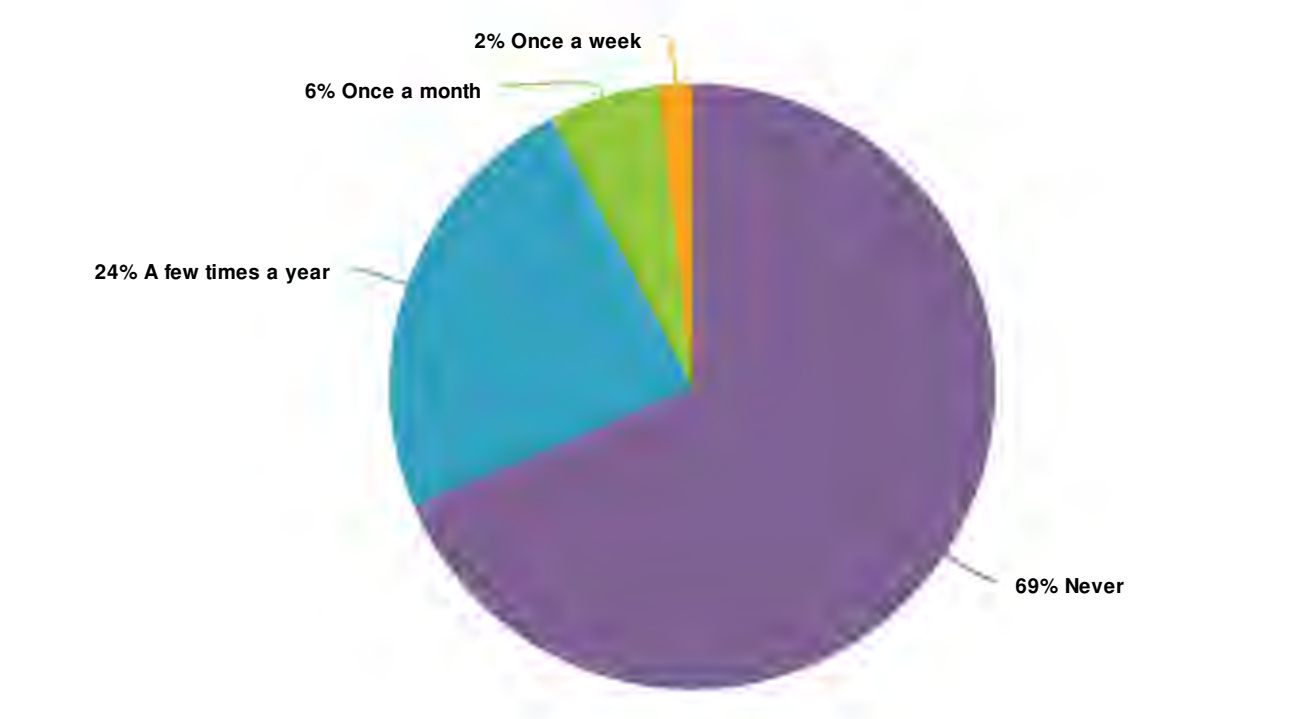
9. How often do you or a member of your household typically visit Colby Park?



| Value | | Percent | Responses |
|---|--|---------|-----------|
| Never |  | 0.6% | 1 |
| A few times a year |  | 33.7% | 57 |
| Once a month |  | 17.8% | 30 |
| Once a week |  | 21.9% | 37 |
| A couple times a week |  | 16.0% | 27 |
| More than three times a week |  | 8.9% | 15 |
| We typically visit parks outside of Windsor Heights |  | 1.2% | 2 |

Totals: 169

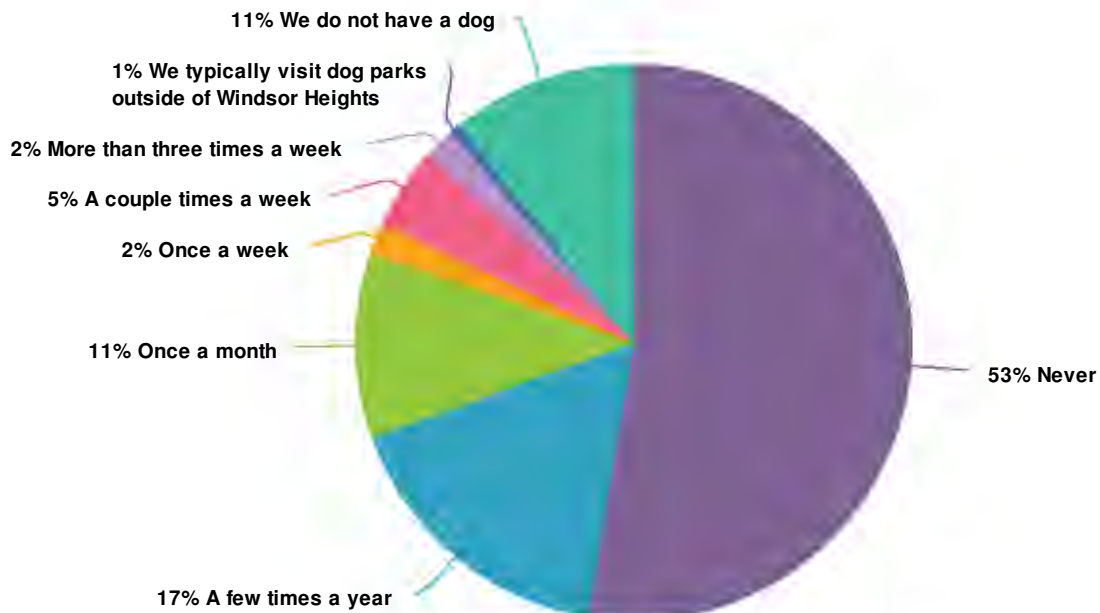
10. How often do you or a member of your household typically visit Lion’s Park?











| Value | | Percent | Responses |
|--------------------|------------------------|---------|-----------|
| Never | <div><div></div></div> | 68.6% | 116 |
| A few times a year | <div><div></div></div> | 23.7% | 40 |
| Once a month | <div><div></div></div> | 5.9% | 10 |
| Once a week | <div><div></div></div> | 1.8% | 3 |

Totals: 169

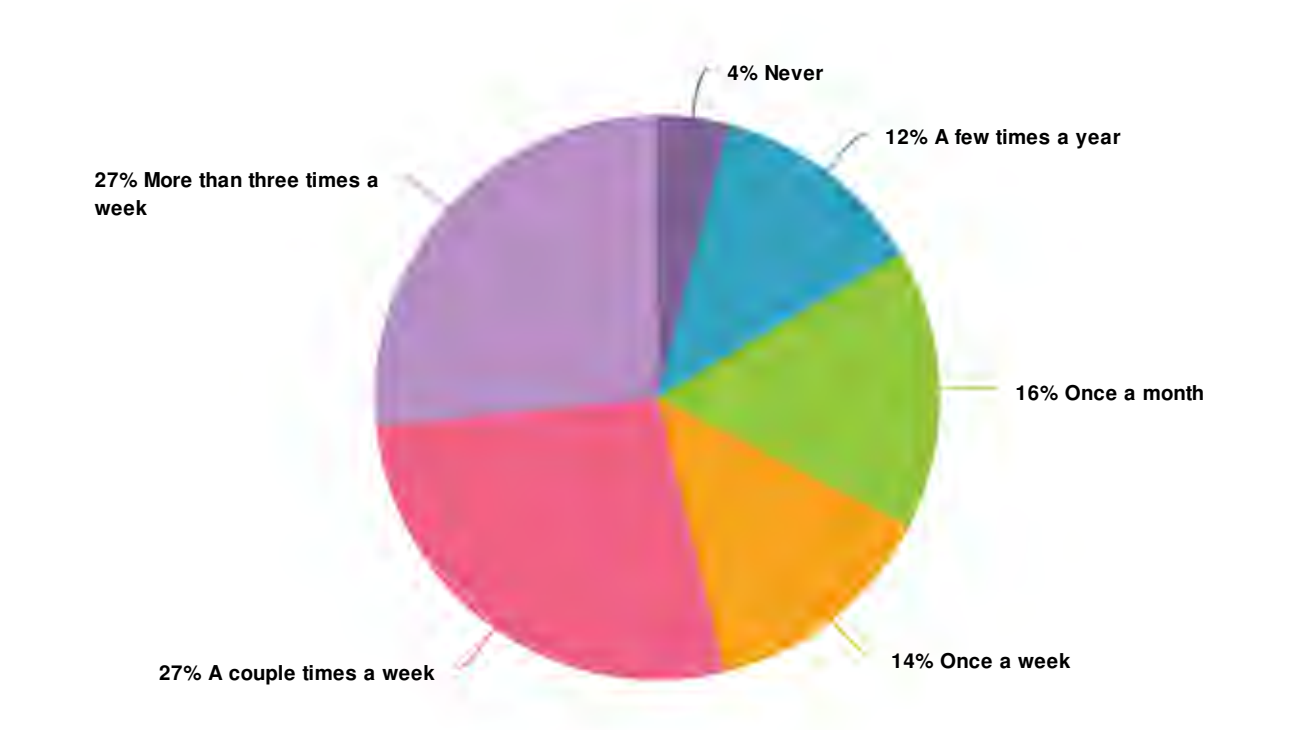
11. How often do you or a member of your household typically visit the Windsor Heights Dog Park?



| Value | | Percent | Responses |
|---|--|---------|-----------|
| Never |  | 52.7% | 88 |
| A few times a year |  | 16.8% | 28 |
| Once a month |  | 10.8% | 18 |
| Once a week |  | 1.8% | 3 |
| A couple times a week |  | 4.8% | 8 |
| More than three times a week |  | 1.8% | 3 |
| We typically visit dog parks outside of Windsor Heights |  | 0.6% | 1 |
| We do not have a dog |  | 10.8% | 18 |

Totals: 167

12. How often do you or a member of your household typically use the T rail System?



| Value | | Percent | Responses |
|------------------------------|-------------|---------|-----------|
| Never | <div></div> | 4.1% | 7 |
| A few times a year | <div></div> | 12.4% | 21 |
| Once a month | <div></div> | 16.0% | 27 |
| Once a week | <div></div> | 13.6% | 23 |
| A couple times a week | <div></div> | 27.2% | 46 |
| More than three times a week | <div></div> | 26.6% | 45 |

Totals: 169

13. What would you like to see changed/added/improved at Colby Park? (Please provide a brief description)



ResponseID Response

| | |
|----|---|
| 13 | Splash pad |
| 14 | A splash pad would be cool |
| 15 | Keep open space for concerts and movies. Lots of shade is great |
| 16 | Wind screen, public restrooms, play structure for older kids |
| 18 | Splash pad!!! |
| 20 | Handicap parking and lighting on east side of community center. Handicap curb cut at bottom of ramp on west side of community center. |
| 23 | Better tennis court upkeep |
| 24 | None |
| 26 | A soccer field or splash pad |
| 27 | Splash pad |
| 28 | Shade |
| 31 | nothing specific |
| 34 | Musical entertainment |

ResponseID Response

| | |
|----|---|
| 37 | Water fountain closer on the trail instead of being attached to the community center. Add a tennis court! |
| 38 | We have heard this is consideration for adding a splash pad. We would love to see this addition. |
| 39 | More adult events, food trucks, beer, wine, music |
| 40 | Water activity splash pad fountains etc |
| 42 | Less clutter. Don't add too many things. |
| 47 | Pickle ball |
| 49 | More outdoor covered picnic style seating. Restroom closer to the playground. |
| 51 | More Shade area and Picnic tables |
| 52 | More cover on the playground. More area for parents to sit and talk while children play |
| 53 | Resurface tennis courts |
| 54 | Splash pad, covered seating, designated spots for food trucks |
| 59 | Nothing to add |
| 62 | A rentable outside covered shelter with a grill |
| 63 | More events would be great. I think any improvements to the trail or the stream would be well worth having. My wife says you should a pond. |
| 65 | Splash pad |
| 67 | Ice skating |
| 68 | bike station, Natural playscape, |
| 70 | More concerts at the pavilion - give people reason to bike/walk to the park and stop at the park |
| 77 | Would love to see more park and red activities for youth |
| 80 | Rec sports leagues for kids who specifically live in Windsor Heights. (Baseball, soccer, tennis, running club, etc) |
| 81 | More benches to watch the Tuesday bands. |

ResponseID Response

| | |
|-----|---|
| 82 | Gaga pit, Keep play ground equipment fixed, |
| 84 | Improved trails. My family loves to be in the trails and the Windsor Heights trail that goes under 73rd is not all that desirable |
| 85 | More benches around the playground and some more play equipment. |
| 86 | Would love to see it more bike friendly.... racks, fix-it station, commuter storage, etc |
| 89 | Wading pool, fitness apparatuses |
| 90 | I'd love to see a splash pad at Colby park |
| 91 | Making the creek look better |
| 92 | Better accessibility via walking |
| 93 | I would like to see more parks within the city. |
| 96 | Splash pad! |
| 99 | More swings and a splash pad! |
| 100 | Splash pad added and new playground equipment. |
| 102 | General cleanup. More native landscaping & education on urban natural resources. |
| 105 | Exercise equipment Would be great. More benches along the trail would be nice. |
| 107 | Would love to see a splash pad |
| 109 | More bench's along the trails. Raise areas along trail where puddles remain for days after a rain. |
| 110 | Larger dog park |
| 111 | Splash pad and pool, basketball court, volleyball nets, pickle ball courts, more activities for teens , library. |
| 112 | Keep surface of tennis courts in quality shape. Provide more recreational programs (ie: chair yoga or nature crafts) for all age groups |
| 113 | Add a splash pad area for the younger kids. Add outdoor fitness equipment and Possibly a basketball court. |
| 115 | Repairs to the tennis court |

ResponseID Response

| | |
|-----|---|
| 118 | Basketball hoops Splash pool |
| 119 | I think they have done a good job of upgrading it |
| 120 | adding a Splash Pad would be a nice addition |
| 121 | The addition of a nice pickleball court(s) |
| 122 | basket ball court; splash pad; pickelball courts; |
| 123 | Great park now! Signage for where restrooms are located and upcoming events. Better use of park area closest to the freeway hill. |
| 125 | a flood levee system that keep water in the creek and out of the park. |
| 126 | More shade. More benches. More free concerts |
| 129 | Splash pad |
| 130 | Perennial plantings--beautiful flowers |
| 131 | Splash pad or wading pool would be awesome!! and more gardens :) |
| 132 | Splash pad. Pool. |
| 135 | Keep Yoga and add more exercise and self defense classes. More vendors at live music events. Farmers markets, craft shows. Educational programs for all agrs |
| 136 | I would love to see splash pads put in to Colby park for my 10 year old niece to play in the water and I would also love to have Colby park keep the music in the park. |
| 137 | -more events, splash pad |
| 139 | Colby Park is great as is. |
| 141 | It would be neat to have some kind of art sculpture that lights up at night. Maybe some kind of water feature... |
| 142 | More tables and permanent umbrellas, pickle courts |
| 143 | It's a nice park. Needs pickle ball. It's a shame it sits hard against an Interstate Highway. Noisy. |
| 144 | We need more playground equipment. There is plenty of room in the grass areas around the circle driveway. |
| 145 | Yoga in the park |

ResponseID Response

| | |
|-----|--|
| 146 | Basketball court! It's the only thing missing! |
| 147 | I would LOVE a water fountain to be closer to the trail. I understand why it isn't there, but one can dream, right?? |
| 149 | Na |
| 151 | More trash cans on the borders of the park |
| 153 | I would like to see a walking path. Because right now you cannot walk or run without having to jump through the playground. Would be nice to have a complete circuit for a walking path . All around the park or at least to be able to do laps. |
| 154 | Better parking and improve play equipment |
| 155 | We've discovered the park & buildings are in the flood plan & significant changes will likely be made. Thus, we should hold off on park & trail improvements until we know how those changes affect the park. |
| 156 | I think everything is great. Harmony park add on was nice. No additions necessary. Just maintain it which public works does. |
| 158 | Bike connection to the YMCA |
| 159 | Don't spend MONEY that the City does not have!!!! |
| 160 | More live music events. |
| 161 | Please keep the summer concert series. Add splash pad. |
| 162 | Would be nice to be able to do laps around the park like walker Johnston park. |
| 163 | It would be nice to be able to loop around Colby park like can be done at Walker Johnson. The trail/sidewalks at Colby park are in terrible shape. The parking is odd. The band area is really odd as well. We generally go to urbandale bc their parks are nicer. The play area doesn't compare to walker Johnson either. |
| 164 | Tennis courts upgrade for play for both tennis and pickleball. I suggest visiting South Karen Acres Park in Urbandale. That park's courts have been resurfaced and does accommodate both pickleball and tennis. |
| 167 | Upgrade baseball park |
| 169 | Instead of spending money on the park try lowering property taxes to attract house buyers. |
| 170 | Splash pad |

ResponseID Response

| | |
|-----|---|
| 171 | More picnic tables and benches Water fountains Access to the creek |
| 172 | Water fountain along the trail |
| 173 | More flowers; the wildflower area is great, and we would like to see more than that. Add something, like the old gazebo, that provides for more photo opportunities (family pictures, senior pictures, etc.) Colby Park has been an important part of my life for 30 years. While it has gotten more functional over the years, it has lost some of its charm. |
| 175 | Picnic tables and grills |
| 176 | I would love to see the circle grass area planted. Either a native plants or landscaped one would be nice |
| 177 | Get rid of that cardboard container. It ruins the aesthetic of the beautiful park. Put it bac by public works. Have a membership for the dog park. You will have maintenance money and weed out a lot of bad dog owners. |
| 178 | Natural playscape |
| 179 | We like Colby Park. Splash pad or water feature of some kind would be awesome. It would be great to see a lite more aimed at older children - maybe rock climbing or zip line, even if it was only occasionally offered. Once children age out of playground there's not much reason for them to go to park. That's one reason we rotate what park we play at. Our 8 year old want new things to try occasionally and add she gets older I don't know if she'll want to go to park anymore. Its great for the younger kids and adults, but we lose a portion of youth who desperately need a space and activities. Maybe a youth dance a couple of times a year, or laser tag, or glow in the dark games. |
| 180 | Tennis courts could use maintenance. Basketball court would be neat. |
| 181 | Keep improving playground equipment as it breaks. |
| 182 | Splash pad |
| 183 | A splash pad. |
| 184 | Bike hub/ pit stop with food & beverages to purchase, shared outdoor space. Events to bring in residents from other cities. |
| 185 | More playground equipment for small children |
| 186 | We just moved here but plan to check it out. Live entertainment such as a folk guitarist once in awhile would be great. |
| 189 | Outdoor workout circuit around the park |
| 190 | Enforced leash laws! |

| ResponseID | Response |
|------------|----------|
|------------|----------|

| | |
|-----|---|
| 192 | shade sculptures |
| 196 | Fix low spots of sidewalks where rain water pools and prevents passage. Better weeding around entrance sign and managing flower beds. |
| 198 | Water feature (wading pool, splash pad, etc) |
| 199 | I think it's a great park. Fun space for kids. Great trails for walking, biking and running. I would like to see more reasonable pricing for use of the community center. |
| 201 | Basketball hoops |
| 204 | Need a basketball hoop. |
| 206 | More music in the park. |

14. What would you like to see changed/added/improved at Lions Park? (Please provide a brief description)



ResponseID Response

| | |
|----|--|
| 13 | N/a |
| 14 | I have never been there |
| 15 | not really usable space. Do small |
| 16 | Gazebo replaced or natural playscape added |
| 18 | ldk |
| 23 | Not familiar with that park |
| 24 | Bigger softball field |
| 26 | For it to actually be a park that is accessible and not just prairie grass |
| 31 | no opinion |
| 38 | We have not visited Lions Park |
| 39 | Never been |
| 40 | water activity and equipment |
| 42 | Find a use for it. |
| 51 | N/A |

ResponseID Response

52 fitness play equipment that can be used by adults also

54 I don't know enough about it to know how to improve it.

55 Where is Lion's Park in Windsor Heights. I see one in Urbandale, WDM, Grimes, and Altoona. Difficult to answer the Q above.

59 Nothing to add

61 I'll be honest, I didn't know this was an area open to the public and we've lived here for 10 years. I've not been here but we will check it out.

63 In 12 years we have been there maybe once. Perhaps a water feature/ splash pad would make it more inviting.

65 Seating

68 where is Lions park? Is this the one by the fire station? I feel like I have seen signs for it but never seen the park.

69 Most people don't know that it even exists. Either do something with it that's useful or have PW stop maintaining it.

70 None - it's not a convenient location for many residents. I'd rather see park/green space/gathering space investments on the north side of WH.

80 Lions Park needs more publicity. I've lived in WH for ten years and currently have three kids in elementary school and we've never considered this park. I'm unsure where it is! I know Lions Park in Urbandale...assuming this is a different one.

81 Never been there

82 Reason to use the park. Not much there and don't really understand the purpose of it.

85 Never been to lions park.

86 I'm not even sure where Lions Park is.

89 Easier access. Something to do besides sit there and look at the back of buildings.

90 I didn't even know about Lions Park before this survey. The City should market it more

92 Not as familiar

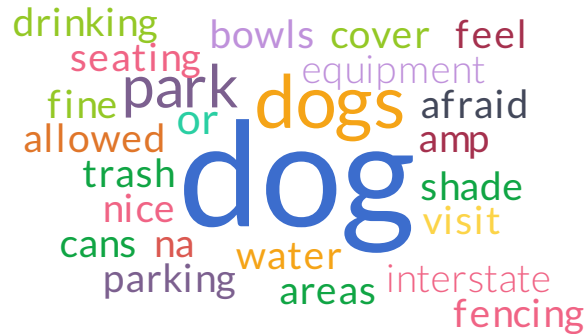
102 Signage? I have literally never been there because I could never figure out where it is. Admittedly, I also didn't try very hard.

| ResponseID | Response |
|------------|---|
| 105 | Exercise equipment |
| 109 | No suggestions . |
| 110 | Get rid of it. Use resources elsewhere. |
| 111 | Splash pad, basketball courts, seating |
| 113 | I don't visit Lions Park |
| 119 | Promoting its location |
| 120 | I don't go there often, just when passing through on our bikes |
| 123 | Lush garden useful for photographs (senior pictures) and restful in nature. |
| 126 | Nothing |
| 131 | I am unfamiliar with Lions Park |
| 135 | Haven't been there since I was a kid |
| 142 | Neighborhood play equipment |
| 143 | Hardy qualifies as a park, does it. Hidden, unknown to most. Was it built for the use of city workers? |
| 144 | Do not spend anymore money on it! |
| 145 | Classes outside |
| 146 | It's just small, we usually go for a long walk and it is never a destination for us |
| 147 | No response |
| 149 | what is this? |
| 153 | Not familiar with the park. |
| 156 | No one knows it's there and the Location isn't ideal. Not worth using limited resources and our tax dollars to maintain. We have two schools and lots of open space and trail connectivity. |
| 158 | NA |
| 159 | Don't spend Money that the City does not have!!!! |

ResponseID Response

| | |
|-----|--|
| 160 | Expansion. Purchase adjacent properties, if and when possible and remove the houses to enlarge the park space. |
| 161 | I did not know that we have a Lions Park. |
| 162 | Na |
| 163 | I've never been. |
| 167 | Improved access |
| 169 | Nothing. |
| 171 | More flowers |
| 176 | Not familiar |
| 177 | I don't use the park. |
| 178 | I don't even know where this is |
| 179 | A water fountain is hard to add but always appreciated. |
| 180 | Better upkeep. More flowers. |
| 181 | N/a |
| 183 | Get rid of Lions Park. |
| 184 | Updated park structures. |
| 186 | Not familiar with it yet. |
| 189 | Cleaned up, easy access, signs indicating where the park is, outdoor workout circuit |
| 196 | Love the native wildflowers |
| 198 | shade access |
| 199 | N/a. I don't even know where Lion's park is. |
| 201 | Never been there |

15. What would you like to see changed/added/improved at the Windsor Heights Dog Park? (Please provide a brief description)



ResponseID Response

| | |
|----|--|
| 13 | N/a |
| 14 | Not sure |
| 16 | Na |
| 18 | Idk |
| 20 | I'm actually afraid to take my dogs there bc I can't be sure everyone else's dogs are up to date on vaccinations. Plus my guys are pretty small and I see mostly large dogs headed that way. |
| 22 | Trash cans outside |
| 24 | Registered dogs and users, NO MORE PARKING ON CENTER ST |
| 28 | Shade |
| 31 | no opinion |
| 34 | It looks like a mud hole from the freeway. |
| 38 | We visit the Dog Park so our little ones can watch the dogs. |
| 39 | No kids allowed |
| 40 | na |

ResponseID Response

| | |
|-----|---|
| 42 | Better parking. |
| 48 | Allow only licensed, vaccinated dogs Better traffic/parking controls including enforcement of No right on red turns at 63rd St exit, southbound (this isn't specific to dog park traffic but the traffic increase (& accident #'s??) does support the suggestion |
| 51 | Update dog equipment |
| 52 | don't have a dog |
| 54 | No changes. Love the agility equipment! |
| 59 | No dog |
| 63 | All the other dog parks provide a water source. But we do very much appreciate having no cost and would like to keep it that way. |
| 65 | More dog run items |
| 66 | More benches and picnic tables |
| 68 | N/A |
| 69 | Drinking fountains or a faucet to fill up dog bowls |
| 70 | We don't use the dog park often enough to weigh in on this one. |
| 78 | More trees, more seating |
| 80 | We don't have a dog...no comment. |
| 81 | Never been there |
| 85 | Never been. |
| 86 | We have dogs, but they are afraid of the dog park, so we don't go. |
| 89 | Shade and/or shelter |
| 90 | N/a |
| 92 | Not something we utilize as our dogs are grumpy |
| 93 | Do we need a dog park when nearly all our residents have homes? |
| 102 | Maybe shut it down for a month or two in March/April and plant some new grass. Drinking water for dogs and humans would be nice too. |

ResponseID Response

| | |
|-----|--|
| 105 | Rules. Children are in there alllll the time. Owners don't pick up after their dogs. Trash from the interstate is usually strewn about. |
| 107 | More objects for dogs to play with or climb on. Maybe a water pump. |
| 109 | Don't use |
| 110 | Make it larger |
| 111 | Place to give your dog a bath |
| 113 | I like the idea of a dog park, I just don't visit it (No dog). |
| 120 | When we used to take our dog there we found it quite nice. no suggestions |
| 121 | better equipment for course training. |
| 123 | Now that its proven its worth, make it feel more permanent - better seating for humans, shade trees, signage from the interstate to point out the fact that WH cares about quality of life! |
| 126 | We never use it |
| 129 | Separate area for smaller dogs along side large dog area. |
| 130 | More seating areas |
| 131 | I don't use the dog park . |
| 135 | Music & cocktails. Adult exercise equipment. Better security: lights on trail and under bridge (for when the days get shorter) and only Windsor Heights residents allowed- I have been there several times and experienced aggressive dogs or no tags visible. |
| 142 | More tunnels, ramps etc |
| 143 | It's one-tenth the size it should be and wildly overused. A mud hole with defective fencing. Noisy next to the Macvicar Freeway. |
| 144 | I think it works great. |
| 145 | Maybe some training seminars or anything that relates to pet life. |
| 146 | We just don't have a dog, I love walking past it and watching the pups though! |
| 147 | No response |
| 149 | private rental times for big dogs that don't do well around other dogs |

ResponseID Response

| | |
|-----|---|
| 152 | lawn maintenance, updated obstacles, portapotty |
| 153 | NA |
| 155 | Enlarge it |
| 156 | Requirement that only Windsor heights registered dogs can utilize. Too dangerous for our dog to use right now given no requirement for dogs to be vaccinated or registered. |
| 158 | NA |
| 159 | Fine the way it is |
| 160 | I don't own a dog, so don't use the dog park. I do bike or jog past frequently, so properly maintaining the park's appearance is important to me, as it probably is to dog owners. |
| 161 | I do not have a dog. |
| 162 | Na |
| 163 | It seems fine. It's sad it's so close to the interstate but that can't be helped. |
| 166 | Information about how the park is kept clean. Part of the reason we don't visit more is because of the fear of my dog getting fleas, a disease from an unvaccinated dog, worms, etc |
| 167 | Increased security |
| 169 | Nothing. |
| 171 | More seating |
| 173 | We don't take our dog to this park because of the proximity to the interstate, regardless of fencing. If there were a way to make it feel more enclosed, that would make us consider it. It would also be nice if there were more divided areas, as some people bring dogs to the parks that are not well socialized. |
| 176 | A few more trash cans and dog playing equipment |
| 177 | Better ground cover. Water. |
| 178 | Never been |
| 179 | We have not had occasion to use this city feature as we do not own a dog. |
| 181 | N/a |

| ResponseID | Response |
|------------|----------|
|------------|----------|

| | |
|-----|---|
| 183 | Nothing |
| 184 | Seems to get really muddy. Different ground cover |
| 185 | No separation, it just cuts the park size down and no one ever uses the small dog side. |
| 186 | NA |
| 188 | Just open it already!!!! |
| 190 | Water access for filling dog bowls. |
| 198 | na |
| 199 | No dog. Does not impact me. |

16. What would you like to see changed/added/improved on the trails in Windsor Heights? (Please provide a brief description)



| ResponseID | Response |
|------------|----------|
|------------|----------|

| | |
|----|--|
| 13 | A food and beverage stop |
| 14 | Not sure |
| 15 | Make asphalt and concrete top notch! No ruts. Cracks |
| 16 | Mile markers |
| 18 | Better access and signage |
| 22 | More trash cans along the trail |
| 23 | Better access. Sidewalk needed along 72nd street under the interstate and a pedestrian/cyclist friendly trail crossing at University Avenue. Right now those two areas are very dangerous for cyclists in particular and I worry about getting my kids across the street on their bikes. |
| 24 | None |
| 26 | The Walmart connection to the trail system |
| 28 | Benches |
| 29 | More trails |
| 31 | bike repair facility, water station |

ResponseID Response

| | |
|----|--|
| 32 | Safer crossing of 73rd & University e.g. under the street |
| 33 | Bike access to amenities on University Ave |
| 37 | Add water fountains and bathrooms |
| 38 | The trail could be wider, it sometimes gets congested when there are higher volumes of people. |
| 40 | more wild flowers, naturescape, book walk, trick or treating on trail |
| 42 | Nothing. They're great. |
| 51 | N/A |
| 52 | bike repair stations and water station |
| 54 | Maybe a water fountain if it's possible. Emergency number to call posted if needing help. Quick turnaround on graffiti cleanup and damage to reflective mirrors, etc. |
| 57 | More level - a lot of uneven areas. |
| 59 | Could use signage about ice cream availability |
| 60 | It would be nice to have the bike/walking trail go under University Ave, west of flowerama (under existing bridge on either side of the creek) so that everyone on the trail isn't crossing the busy road or the entrance to Sam's Club. |
| 63 | I wish they would connect without crossing a major intersection. |
| 64 | Trail under 73rd and under university |
| 65 | "You are here" maps periodically |
| 67 | More signage and clear designations of where to cross and not cross. Water stations would be nice. Additionally, if there could be off pavement trails as well for urban hiking. Basically a walker friendly option |
| 68 | better connection across university. Bike lane on university. |
| 69 | I think they are great! Maybe add a restaurant or a bike shop somewhere in WH so I can ride through and before coming home can eat/drink. I also would like to see more lighting especially under/by the 235 bridge. |
| 70 | Trails are great! Keep up basic maintenance and we should be good. |

ResponseID Response

| | |
|-----|--|
| 77 | We need a bridge connection to wdsn ..riding on the street is not safe on 73rd by the freeway. We need a connection so we have a better opportunity to visit different areas of the community. |
| 79 | Garbage cans along the trails. For dog owners cleaning up after themselves it would be nice to have more available. Could also help with littering as well? |
| 80 | Crossing 73rd/University intersection with kids on bikes is terrifying but there is no other option...please fix this! Turning cars do not even look for pedestrians/bikes in the crosswalks before pulling out. I've been scared so many times!!! |
| 81 | Lights |
| 82 | Trails are great. Just keep the trails safe to use and stay on top of upkeep. |
| 84 | Cleaner trails. |
| 85 | Safer crossings on busy intersections. |
| 86 | LOVE OUR TRAILS!! Perhaps signage. Mileage markers. Sign with Trail Etiquette rules. |
| 89 | Not having to cross University. How about a connection under the bridge just west of 73rd? |
| 90 | It would be great if the trail could be accessed either via pedestrian bridge or under street trail to get across 73rd and University. |
| 91 | Add more bike lanes |
| 93 | They are fine as is. |
| 100 | More benches. |
| 102 | Cleanup. |
| 104 | Map of trail system at entry points to trail system. |
| 105 | More benches and environmental education. |
| 107 | Secured solar lights along the trail. |
| 109 | Raise low areas where puddles exist for days after a rain |
| 110 | Fine as is |
| 111 | Lighting |

ResponseID Response

- 112 Make efforts to address areas of trail that easily cover in water/mud following simple rain fall. Trail gates need to be another color than green. Remember there are color blind individuals who can not tell edges.- more reflectors also on Gates! Remove tires/garbage from creek water. City doesn't need to wait for community creek clean once a year to address. Involve schools/youth groups in tandem adults.students always need service hours. Continue to monitor & cover spray paint graffiti under College st bridge.
- 113 Just make sure the trails are kept up and repaired as needed.
- 117 More bike pumps near trailheads or popular trail junctions.
- 118 Dogs on leashes
- 119 A trail or walkway from university to YMCA
- 120 At one point there was talk of a DIY bike shop for people to stop and fix their bikes, shower, etc... Picnic tables by the trail would be nice, water stations...
- 121 More trails if at all possible. I use them all the time. Love trails.
- 123 Better bike safety at the intersection of 73rd and University, like a bike flyover bridge with WH Welcomes You! signage attached
- 125 build a levee along the trail to keep the water in the creek.
- 126 Just keep trails in shape
- 129 Nothing
- 131 To avoid crossing traffic at University ave to connect back up with trail system would be great. LOVE that WH has trash/recycling and dog bags. If there were any way to mitigate poison ivy on the trail edges, that would be a bonus.
- 132 Benches. Water stations(fountains)
- 135 Emergency phones.
- 137 Community sidewalks to safely get to the trails
- 139 Added drinking fountain
- 141 There should be trash cans next to the recycling cans by the dog park. So you don't have to go into the dog park to throw something away (especially now when the dog park is closed)
- 142 Signs for safety and directions to businesses, etc

ResponseID Response

| | |
|-----|--|
| 143 | POCKET PARKS! The city has one useable park and and sits next to a freeway for god sakes. Empty lots make perfect neighborhood escapes to make small parks of. WH needs a park NORTH of University Ave. |
| 144 | Wet spots on the trail West of 73rd street. |
| 145 | Fine the way it is |
| 146 | People need to clean up after their dogs! We! |
| 147 | See previous... |
| 149 | lights |
| 151 | Regular maintenance |
| 153 | Would like to be clean and plow more often. |
| 156 | Nothing. |
| 158 | Better drainage (avoid standing water/mud where possible) Bike connection to the YMCA Better transition between trail system at University and 73rd. Already being worked on? |
| 159 | Re-pave the portion from 73rd to College, and improve the drainage so there are no LAKES during rainy spells. |
| 160 | Try to keep them as smooth as possible. There are currently a few bumpy spots that need to be smoothed out. Maybe by grinding down the bumps, or other spot repair. There is one low spot just north of City Wide that drains very poorly with water covering the entire width of the trail quite often after a rain event. It would be nice if a solution could be figured out for better drainage of the one spot. |
| 161 | More ways to enter/exit the trails. More benches to rest. |
| 162 | Lights under bridges. Trail edges mowed more often. Nicer benches. |
| 163 | Lights under bridges. A way to maybe keep water/mud off the trails near underpasses. Benches along the trails that are maintained. There are nice ones on the urbandale side of the trail. |
| 165 | Wider trails |
| 166 | Overhanging tree branches trimmed as they have been noticed to fall on the trail quite a bit |
| 167 | Increased security; better vegetation maintenance |

ResponseID Response

| | |
|-----|---|
| 169 | Nothing. |
| 171 | Better snow/ice clearance |
| 175 | I don't understand why dead trees and/or downed branches can't be cleared. Allowing nature to take its course may be a good idea, but I see a beautiful trail marred by jumbles of dead trees/branches. |
| 176 | Few more trash cans. Benches, maybe those could be memorial ones |
| 177 | More trash receptacles. |
| 178 | I'm scared to go on trails alone. |
| 179 | A water fountain is hard to add and maintain but always appreciated. Plant some interesting plants along the trail and make unique identification system to draw a different crowd. |
| 180 | Less garbage. Can we fine people who litter? |
| 181 | Smooth out some of the cracks/bumps near the Walmart area |
| 183 | To do bug treatments on the trail [ticks]. |
| 184 | Better sidewalk connections to the trail system |
| 186 | Trails are great! |
| 192 | improved water drainage |
| 199 | Keep them clear, clean and safe. |
| 201 | Less dog crap and graffiti |
| 206 | A way for the water to drain off in spots after it rains. Less pools of water on the trail. I would like that the prairie section not be mowed for a natural habitat for butterflies and animals. |

17. With limited available park/recreation space, the City seeks to offer unique recreation amenities not available at other nearby parks. With that in mind, what recreation amenity would you like to see added at Colby Park? (Please provide a brief description)



ResponseID Response

| | |
|----|--|
| 13 | Splash pad and water features |
| 14 | Not sure |
| 16 | Bicycle rentals |
| 18 | Splash pad or swimming pool |
| 20 | Years ago, Colby Park had a workout circuit with stationary equipment installed. I was very sad to see that removed bc a lot of people made use of it. |
| 21 | Outdoor fitness equipment in view of the playground would be amazing! |
| 23 | None, I think it's great as is. Love the open space and nights in the heights is awesome! |
| 26 | Splash pad |
| 31 | we're mostly there for concerts |
| 32 | Bring back yoga |
| 33 | Sand volleyball |

| ResponseID | Response |
|------------|---|
| 38 | We heard there is consideration of a splash pad. We would love to see a splash pad at Colby Park. |
| 39 | Tennis, basketball |
| 40 | seating. Picnic tables bocci ball |
| 47 | Picnic tables |
| 48 | Splash pool and if it converted to an ice rink in the winter that would be awesome |
| 49 | Splash pad or wading pool! |
| 50 | Splash pads |
| 51 | N/A |
| 52 | Music garden |
| 54 | Relationship established with various food trucks to have visiting the park on a routine basis. It would bring more people to the park too! |
| 55 | Splash Pad |
| 59 | Nothing to add |
| 60 | Similar equipment that Lions Park has for kids |
| 62 | Rentable covered shelter with grill and power |
| 63 | Improvements to stream. |
| 65 | Natural playscapes |
| 66 | Play equipment for kids ages 8-12 |
| 67 | Equipment rental. Basketballs, tennis rackets, pickle ball, rackets. |
| 68 | natural playscape, bike pump track |
| 69 | I'm satisfied with how it is currently. |
| 70 | Outdoor bodyweight exercise equipment, pull up and push up bars bars, etc. |
| 77 | Basketball But keep tennis courts in good condition! |
| 80 | Splash pad or wading pool |

| ResponseID | Response |
|------------|---|
| 81 | Add a sand volleyball court and some soccer nets |
| 82 | Gaga pit |
| 86 | Water access for kayaking, wading, etc. |
| 89 | Wading pool. Fitness equipment. Remember that series that Clive used to have along the Greenbelt trail? |
| 90 | Splash pad |
| 91 | Tennis courts |
| 93 | Basketball |
| 96 | splash pad |
| 100 | Splash pad. |
| 102 | Pétanque areas |
| 105 | Art. |
| 107 | If space allowed something similar to the big wooden jungle gym at big Creek state park. |
| 108 | pond for fishing |
| 109 | N/a |
| 110 | More green space |
| 111 | Volleyball nets, basketball courts, climbing |
| 112 | Not interested in spending any additional tax payers money |
| 113 | Maybe add a small skate board area in the southwest corner of the park. South of the band shell, west of the baseball area. |
| 118 | Splash pool |
| 120 | Splash Pad |
| 121 | pickleball |

ResponseID Response

| | |
|-----|---|
| 123 | Creek clean up behind bandshell to foster understanding of creek (access point with an overlook and step down to the edge of the water, maybe a kayak launch) and manage flooding of park through creek management. Integrate creek life into park, not hide/ignore it. |
| 126 | Bike hub. Sandwich snack shop for bikers |
| 129 | Splash pad |
| 130 | The city has no idea of the budget challenges facing them with Covid19. This is not a priority. |
| 131 | Splash pad, wading pool. |
| 132 | water bumper boats. Splash pad wading pool |
| 135 | Volleyball court. Never tried pickle ball but that seems popular. Of course, a basketball court. I took free tennis lessons at Waveland courts as a child, loved it |
| 136 | Splash pads for my niece to play in at Colby park and keep the music in the park. |
| 137 | More play equipment, tennis & Basketball Court |
| 139 | None needed. |
| 143 | /See above. Colby Park doesn't have the space to add an "amenity". Concentrate on finding small green spaces elsewhere, especially north of University. The large lot at 63rd and Hickman does NOT need to be all commercial. Acquire the south edge of it. |
| 144 | I like the way Colby Park is now and how it is maintained. It always a good place to go. |
| 145 | Any outdoor classes that involve community likes |
| 146 | Like insias before, a basketball court would be awesome! Only thing that park needs! |
| 147 | No response |
| 149 | pickleball |
| 153 | Exercise machines. |
| 154 | None |
| 156 | I believe we have plenty of park and recreation space and something for all ages and abilities. Please don't change anything. |
| 159 | NONE |

ResponseID Response

| | |
|-----|--|
| 160 | I'm fine one with what is currently offered |
| 161 | splash pad, kids tennis lessons in the summer |
| 162 | Art and color. |
| 163 | Maybe outdoor workout equipment. Possibly a pond where ppl could fish. Public art or sculptures. |
| 164 | Although I like the idea of a splash park for kids, I believe the city would incur an ongoing expense of needing a lifeguard. I am aware that finding lifeguards are difficult to find plus it is not an ongoing cost that I believe our city should incur. Pickleball is a rapidly growing sport for all ages, older citizens and it is now being played in PE class so likely will increase in popularity for school-age and young adults. |
| 165 | Pickle ball court |
| 166 | Food truck days? |
| 167 | The tallest ladder made of aluminum is a safety hazard. Improve baseball field, dugouts |
| 169 | Nothing. |
| 170 | splash pad |
| 171 | Natural playscapes. There's a DSM Park off Euclid near 4 Mile Creek with a natural playground that is wonderful |
| 175 | Disc golf? |
| 176 | A splash pad would be nice for the families. |
| 177 | Don't know. |
| 178 | Natural playscape, one of those rope tower things for kids to climb That playground is pretty boring for my kids. |
| 179 | Water feature is always popular. |
| 180 | Please don't ruin the green space |
| 181 | N/a |
| 182 | Splash pad |
| 183 | Splash Pad |

| ResponseID | Response |
|------------|----------|
|------------|----------|

| | |
|-----|---|
| 184 | Pickle ball courts, use the bandshell to offer free music with food trucks parked. Utilize the indoor space more- neighborhood meetup, pot lucks. |
| 185 | A "little library" or "little pantry". |
| 186 | Splash pad. A place for outdoor music if it does not have one. |
| 189 | Small walking trail around Colby park with an outdoor workout circuit |
| 192 | water feature tie-in with Walnut creek, and bicycle amenities |
| 201 | Basketball hoops |
| 206 | Wider trails |

18. Which of the items below do you feel is a priority for the City to invest in over the next five years? (Rank in order of preference)

| Item | Overall Rank | Rank Distribution | Score | No. of Rankings |
|--|--------------|-------------------|-------|-----------------|
| Additional / New Park Amenities | 1 | | 610 | 113 |
| Colby Park Stormwater Management | 2 | | 607 | 122 |
| Addition of Outdoor Fitness Equipment Along the trail or at Colby Park | 3 | | 521 | 110 |
| Colby Park Playground / Play Equipment | 4 | | 499 | 105 |
| Accessibility / ADA Improvements | 5 | | 427 | 98 |
| Improving Park Aesthetics | 6 | | 414 | 95 |
| Other, please specify below in 'Comments' | 7 | | 194 | 46 |

Lowest Rank

Highest Rank

19. Which of the items below do you feel is a priority for the City to invest in over the next five years? (Rank in order of preference) - comments



| ResponseID | Response |
|------------|----------|
|------------|----------|

| | |
|--|----------------|
| | Flood control! |
|--|----------------|

| | |
|--|-----------------------------------|
| | More community events in the park |
|--|-----------------------------------|

| | |
|--|--|
| | These pocket parks are not a priority for investment |
|--|--|

| | |
|--|---|
| | Community events at Colby park showcasing local residents (ie. farmers market, Art show, etc) |
|--|---|

| | |
|--|-----------------------|
| | Grills, picnic tables |
|--|-----------------------|

| | |
|--|--|
| | To my knowledge Walnut Creek has never been dredged, including after the construction of the flood levees in West Des Moines. With the vast amount of construction along the creek the amount of sand and other debris in the creek basin has grown tremendously. As a longtime resident on Center Street it is apparent at high water time how this has impacted the spread of storm Waters sooner than in years past |
|--|--|

| | |
|--|-----|
| | N/A |
|--|-----|

| | |
|--|---|
| | Windsor Heights events at the Community Center - for kids, families, older adults, everyone!!!! |
|--|---|

| | |
|--|---------------|
| | Group classes |
|--|---------------|

| | |
|--|-----------------------------------|
| | Better lighting by the 235 Bridge |
|--|-----------------------------------|

ResponseID Response

Sports leagues for residents. Organized team sports for kids and/or adults that specifically live in WH. Just fun rec teams to get to know our neighbors would be wonderful.

Water access, more bike friendly

Not having to cross over University Ave while using the bike trail.

Splash pad.

pond for fishing

Expand dog park

The area is in pretty good shape. Continue to welcome people to Windsor Heights (we want them to spend their money here) but do NOT continue to increase taxes for WH property owners. Please Promote "nice area" not look at the next stupid thing we spent our tax payers money on with no return. Quality includes simple.

Nothing matters to me as much as a nice pickleball facility.

I think a splash pad would be great at Colby, if flooding was resolved first.

allow a food truck or trucks

Again, save your pennies for a rainy day. It's coming

Infrastructure of the city is more important to us rather than spending money on "extra things" to help in lowering taxes

See above

Roads!!!!!!

dog park improvements, updated obstacles, mulch

NA

None til decisions are made related to relocating Public Works Shop & the Community Center

Reducing tax burden.

NONE of the Above should garner ANY funding.

Food truck for coffee/cocoa/breakfast items at Easter Egg hunt.

ResponseID Response

Roads and street lightning.

POTHOLEs please resurfaces and maintain our streets. Ppl make fun of us. Street lights would be amazing.

Unclear as to what is Additional Outdoor Fitness Equipment means.

Sidewalks

Instead of looking for ways to spend money try lowering property taxes.

Improving trail aesthetic. The trail itself is well kept. Offering animal waste bags is nice.

Get rid of the cardboard container.

Update streets, too many potholes & poor streets. The update to sunset was great-continue that across the city.

Only a very small percentage of residents use any of these facilities but everyone pays higher and higher property taxes. Do something for all residents not just a handful.

20. Are there any other comments that you would like to provide that have not been captured by the previous questions?



ResponseID Response

| | |
|----|---|
| 14 | I just want to say thanks to the people who care enough to ask these questions. It feels good to live in a city where my voice is heard. |
| 18 | No |
| 20 | With the release of the latest flood maps from FEMA, the number of residents affected by flooding increased by a significant number. Flood control for the surrounding neighborhood should be number one priority. It's our taxes, after all, that are paying for whatever improvements are made. |
| 22 | We like the nights in the heights and would like to see more similar programming like concerts, food truck festivals, small vendor fairs, etc |
| 24 | The dog park is the bane of our community |
| 38 | We love Colby Park and the Walnut Creek trail! We love how many community events are held at the park and that it becomes the center of Windsor Heights through the summer. |
| 48 | As a Des Moines resident residing on Center Street 30 years, I appreciate the Windsor Heights community services and support. I do have increasing personal and community concern as neighbor confrontation of, including the appearance of harassment of, those using the dog park and trail facilities continues and appears is escalating. |
| 51 | N/A |

ResponseID Response

| | |
|-----|---|
| 54 | A survey like this or other feedback would be great to gather at events to capture a wide audience. I feel like we haven't had as many community events in the last few years. Let's use our beautiful community center and offer events to every age of resident! |
| 68 | thank you |
| 69 | Overall, I think the city has done a great job with the trails, Colby Park and the dog park. |
| 70 | Wish there were more options for green space / public gathering space for residents on the north side of WH. |
| 77 | Having a better connection with clive and their trials would Also be helpful. |
| 79 | I hadn't thought about workout equipment along the trail, but after seeing it previously love the idea! Anyway to have signage that it is for working out and not play? I could sss it turning into another play area and making it awkward for adults to try to use. |
| 80 | I love the trail system! I think litter near WalMart on the trail needs an organized clean up monthly. It is so trashy in the area. |
| 81 | Nope |
| 85 | Better community communication of activities. |
| 86 | No |
| 90 | I thing the city has done a great job adding information about the watershed along the trail. I would be great to see more information about what wildlife you might see along the creek |
| 91 | The streets leading to Colby Park are dangerous for bikers with all the pot holes |
| 100 | More Special Events at the park! |
| 110 | Is Colby really a park? Seems like it is more activity center. Need more trees/ grass. |
| 111 | We need and basketball courts and volleyball courts. Volleyball is a fast growing sport and there are not any places close by that off a volleyball court. |
| 112 | We want people to visit and spend their money in Windsor Heights. promote area. Show some love to property taxpayers with a tax break. |
| 120 | Thank you for asking and for having such nice parks available. It will be nice when they reopen, families love them. |
| 123 | I want to thank city leaders for focusing on this survey. Very forward looking of you. |

ResponseID Response

- 126 Don't add improvements until you have addressed the flooding issues
- 143 The large lot at 63rd and Hickman does NOT need to be all commercial. Acquire the south edge of it
- 145 Maybe food trucks and outdoor market or craft day
- 146 Thanks for taking care of our parks! They are always so beautiful!
- 149 when are the roads being fixed?
- 153 Thank you for keeping this city awesome. And please take care of the roads. They are in pretty bad shape and patching does no good to it.
- 154 There are many parks in the Metro. WH shouldn't be in competition with any of them. WH needs to be spending funds on infrastructure that has been ignored for years. Our parks meet the needs of our residents without putting lots of funds into them. we are a small community that can't afford luxury amenities that are offered in other communities.
- 156 Encourage the council to think long term and what impact Covid-19 will have on all families in Windsor heights.
- 158 na
- 159 Stop SPENDING MONEY that you do not have.
- 160 None
- 162 Fix our streets and add street lightning. Attract decent businesses to university avenue. Do something with the Europa grocery store that looks awful. Take care of the run down house rentals nearby Colby park. A nice park won't fix the bad neighborhood. Please enforce rentals inspections.
- 163 It would be great if Windsor Heights could focus on cleaning up the corner where the Europa market is located. No offense to Colby park, but property value isn't measured by a park. The blocks near the Colby park area are largely rentals and they look awful. I don't know why anyone would want to go to that side of Windsor Heights if they don't have to. Our family rarely does. We head out on the trail and go to Urbandale. No matter how nice you make the park the low-rent neighborhood with unkept yards and houses that are falling apart the park just won't draw people. If there isn't city rental/code inspector employed by Windsor Heights maybe the money would be better spent on hiring and enforcing codes.
- 167 Lions park isn't made known. Lots of space at Colby to put in additional equipment. Update playground equipment. We love Legion park in WDM.
- 169 Improve the streets instead of the parks.

ResponseID Response

175 I really enjoy using the trail!

176 No, we love the park!

177 No.

178 Na

180 Colby park is nice. Please don't cover it in concrete.

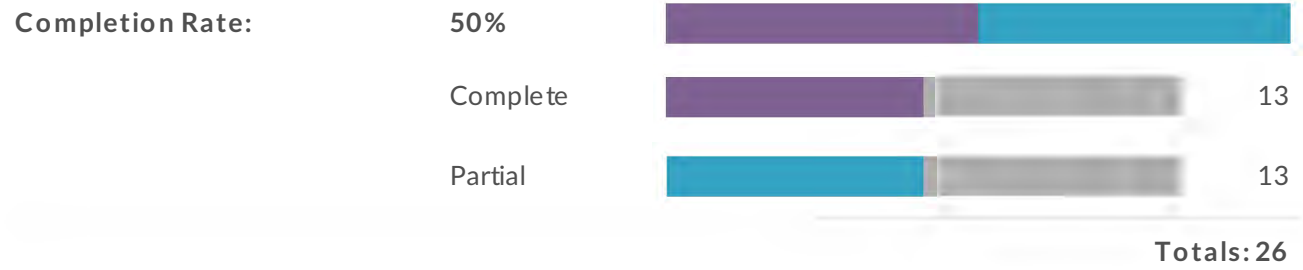
184 Parks are important, but the infrastructure should be priority. Infrastructure continues to deteriorate while taxes continue to rise. This is not a recipe for success or sustainability.

193 The City should figure out ways to save money not spend money. I have seen no benefits from the 1/2 cent sales tax which was suppose to lower property axes. The city should get competitive bids instead of jest enriching Bolton & Menk.

204 Parks are very important to our city and need to be maintained and kept in good shape. I believe the city is doing this. I think we should watch additional expenses right now as we have used our tax dollars on university avenue.

Report for WH Park Plan - Staff & Council Questionnaire

Response Counts



1. What would you like to see changed/added/improved at Colby Park? (Please provide a brief description)

A word cloud visualization of responses to the question 'What would you like to see changed/added/improved at Colby Park?'. The words are arranged in a cluster, with 'court' and 'tennis' being the most prominent. Other visible words include 'stations', 'park', 'trail', 'benefit', 'brighter', 'repairs', 'equipment', 'pad', 'add', 'big', 'bunch', 'bring', 'bridge', 'playground', 'access', 'close', 'basketball', 'carry', 'splash', 'cycle', and 'colby'.

stations park trail benefit brighter
equipment pad repairs
amp playground add big
bring court bunch
bridge access
basketball close
carry splash tennis
cycle colby

ResponseID Response

- | | |
|----|--|
| 14 | a. Maintain what we've got before we add a bunch of new things. Be mindful of the O&M necessary with new equipment. Remove the decorative plantings in the middle of the parking lot and replace it with a low maintenance turf that looks nicer and provides the same stormwater benefit. Install a B Cycle station as part of a west suburb network of the stations. Upgrade existing playground equipment. Remove the tennis court (or maybe just one of them) and replace with a basketball court. |
| 17 | repairs made to the ground around the playground |
| 25 | less weeds, workout stations with mini trail in Colby park |
| 27 | I would like to see better lighting for the trail by 235- maybe add some lights to make it brighter going under the bridge there. I use the trail and the dog park but don't use the park itself very much. I hear that people would like water access somewhere close to the dog park so that a person doesn't have to carry water from home. It's not a big deal to me at all to bring water from home. |
| 29 | A splash pad and basketball court |
| 30 | Splash pad. |
| 33 | New tennis court. |
| 34 | Referbish playground equipment |
| 35 | More special events |
| 36 | New tennis court, repairs, updates and upgrades to the playground equipment. |

2. What would you like to see changed/added/improved at Lion's Park? (Please provide a brief description)



ResponseID Response

- 14 Remove Lion's Park as it currently sits. I have not seen one person in that park over the last two years. This would be the best spot for a City splash pad, in my opinion. It is out of the floodplain and there is water and sewer available not too far away to service the equipment. If not a splash pad, it could be a good place for a 'toddler park'. Colby Park has good playground equipment for older kids, but the younger kids don't have a lot of options down there. Lion's Park used to be a 'toddler park' from what I've been told by neighboring residents.
- 17 Seating added and simple landscaping
- 25 remove the majority of the over grown plants and replace with grass / community garden
- 27 Who knows about Lion's Park? I only know about it because I've asked questions. It seems like it's usually over run with weeds everytime I've been there. I question why we spend money/take the time to maintain this park when I hardly ever see anyone there.
- 29 To make it usable and accessible
- 30 Find an actual use for it. Maybe turn it into a community garden?
- 32 More open space with casual swinging bench ?
- 33 Would like to see it go away. To much up keep, and it is not used.
- 34 Get rid of plants
- 35 I've never once seen anyone there so I don't know how you can improve it
- 36 Have the park removed and replace with added parking space.








3. What would you like to see changed/added/improved at the Windsor Heights Dog Park? (Please provide a brief description)

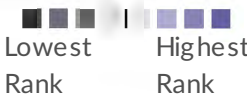


ResponseID Response

- 14 A parking lot is desperately needed somewhere south of the interstate. This should be a top priority. Also, the fence does not look professional. It would look nice with a new PVC coated chain link fence with new gates. It was built with donated materials, from what I understand. Replace some of the older agility equipment. Schedule periodic dog park closures for maintenance. The grass gets ruined pretty quickly and takes about 2 weeks to grow back. It turns into a muddy mess when the grass gets trampled down.
- 17 additional parking
- 25 parking. easier access
- 27 I wish there was a way to not make it as icy, slippery as it gets during the winter time but there's not much the city can do. I wish that the grass would grow more so that it's not so muddy there BUT that's not a reasonable change with all the dogs walking/running/scratching through there. I know that I've heard multiple times that people wish there was a water fountain close to the dog park but I don't find it difficult to bring my own water for the dogs. I have heard people say that they are happy that WH doesn't discriminate with the breed of dog as some "bully breeds" are not allowed at all dog parks- this is something that I also like because I am the owner of a dog that looks intimidating (he's really not).
- 29 Nothing
- 30 It's fine.
- 32 A better way to dispose of the dog manure :)
- 33 The dog park serves its purpose for being free.
- 34 Nothing
- 35 Newer obstacles for the dogs instead of what is currently there
- 36 Repairs made to the fence, or replace the perimeter fence.

5. Which of the items below do you feel is a priority for the City to invest in over the next five years? (Rank in order of preference, 1 = high priority and 7 = low priority)

| Item | Overall Rank | Rank Distribution | Score | No. of Rankings |
|--|--------------|--|-------|-----------------|
| Colby Park Stormwater Management | 1 |  | 57 | 12 |
| Colby Park Playground / Play Equipment | 2 |  | 53 | 11 |
| Accessibility / ADA Improvements | 3 |  | 52 | 11 |
| Additional / New Park Amenities | 4 |  | 48 | 11 |
| Improving Park Aesthetics | 5 |  | 46 | 9 |
| Addition of Outdoor Fitness Equipment along the trail or at Colby Park | 6 |  | 29 | 9 |
| Other, please specify below in 'Comments' | 7 |  | 15 | 4 |



Lowest Rank Highest Rank

6. Which of the items below do you feel is a priority for the City to invest in over the next five years? (Rank in order of preference, 1 = high priority and 7 = low priority) - comments

parking parks
events lot
center street
dog
increase park

ResponseID

Response

Parking lot on Center Street for the Dog Park

Increase events at the parks

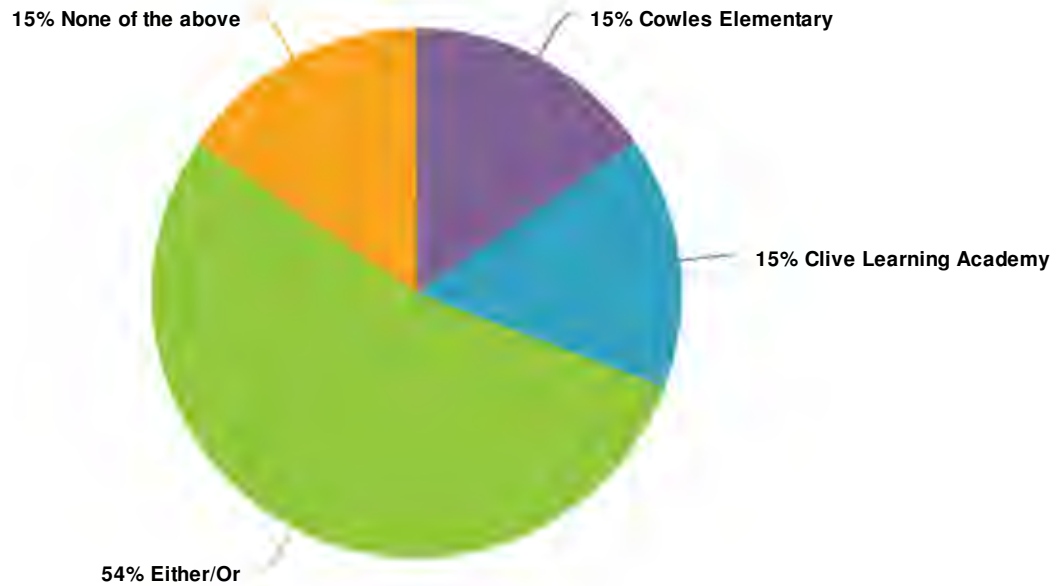
7. According to the 2017 Comprehensive Plan, the following recommendations/opportunities were included. Please rate your support for pursuing/accomplishing the following proposed improvements for Colby Park (1 star = minimal support, 5 stars = strongly support):

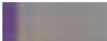
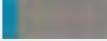


| Level of Support | |
|---|---|
| Nature/ conservation based programming and learning opportunities | ★★★★★ Count: 13 Not Applicable: 0 |
| Walnut Creek streambank restoration | ★★★★★ Count: 13 Not Applicable: 0 |
| Paddling/ kayak access on Walnut Creek | ★★★★★ Count: 12 Not Applicable: 0 |
| Trail Hub (SEARS site was mentioned as a consideration) | ★★★★★ Count: 12 Not Applicable: 0 |
| Expanding Colby Park to 73rd Street | ★★★★★ Count: 13 Not Applicable: 0 |

8. According to the 2017 Comprehensive Plan, the following recommendations/opportunities were included. Please rank in order your preference for accomplishing the following proposed improvements at Lion's Park:

| | Level of Support |
|--|--|
| Improving wayfinding signage | ★★★★☆☆ Count: 12 Not Applicable: 0 |
| Improving accessibility | ★★★★☆☆ Count: 12 Not Applicable: 0 |
| Expanding amenities and improving use of space | ★★★★☆☆ Count: 12 Not Applicable: 0 |
| Installing community gardens | ★★★★☆☆ Count: 12 Not Applicable: 0 |

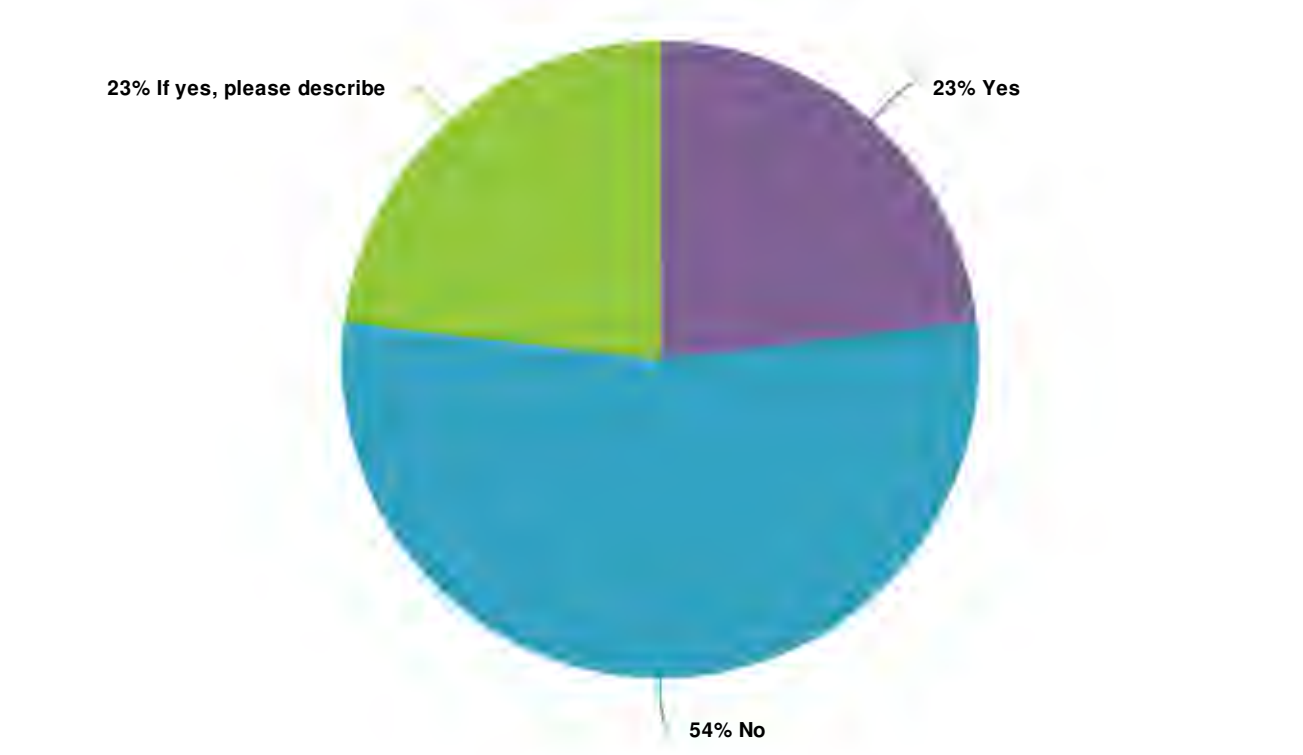
9. Park Growth Opportunities: Although the northern portion of the community has access to parks in neighboring jurisdictions, there is a need for additional community park space north of University Avenue. Identified both in the 2017 Comprehensive plan and during our inventory of existing park facilities and level-of-service analysis, expanding park and open space amenities at Cowles Elementary and the Clive Learning Academy represent opportunities for fulfilling existing gaps in the park system. If partnership opportunities exist, please select one of the following schools to consider pursuing opportunities for expanding park and recreation amenities at:



| Value | | Percent | Responses |
|------------------------|---|---------|-----------|
| Cowles Elementary |  | 15.4% | 2 |
| Clive Learning Academy |  | 15.4% | 2 |
| Either/Or |  | 53.8% | 7 |
| None of the above |  | 15.4% | 2 |

Totals: 13

10. Are there safety concerns that you may have for anything in the Park System?
For example: trail lighting, emergency response limitations, or anything else that comes to mind?

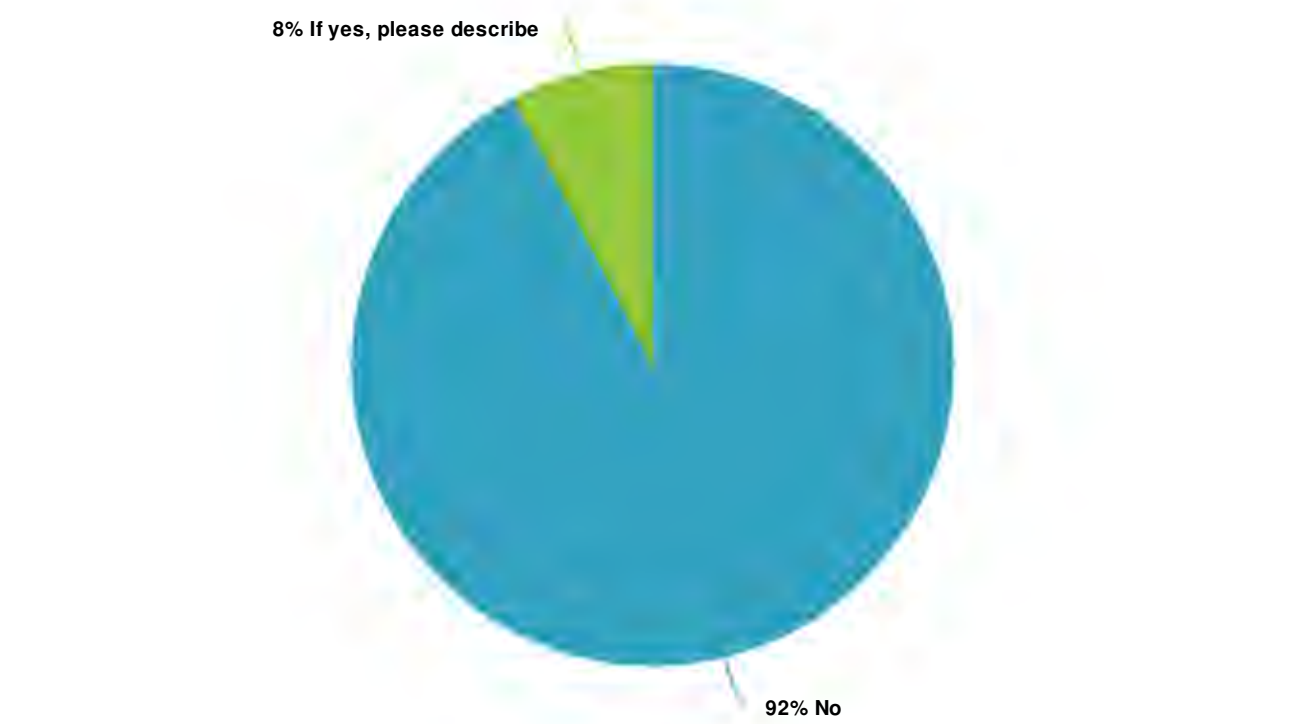


| Value | | Percent | Responses |
|-------------------------|------------------------|---------|-----------|
| Yes | <div><div></div></div> | 23.1% | 3 |
| No | <div><div></div></div> | 53.8% | 7 |
| If yes, please describe | <div><div></div></div> | 23.1% | 3 |

Totals: 13

| If yes, please describe | Count |
|---|-------|
| Flooding | 1 |
| Lights and the sharp corner with no visibility around by school | 1 |
| The safety matting on the playground is in poor condition and needs replaced. It would be | 1 |
| Totals | 3 |

11. Are there additional concerns that you have for anything in the Park System?
What are these concerns and how would you address them?



| Value | Percent | Responses |
|-------------------------|---------|-----------|
| No | 92.3% | 12 |
| If yes, please describe | 7.7% | 1 |
| Totals: 13 | | |

| If yes, please describe | Count |
|--|-------|
| I worry that Colby Park is at a high flood risk and that substantial park improvements will be ruined. | 1 |
| Totals | 1 |

12. Are there any other comments that you would like to provide that have not been captured by the previous questions?



| ResponseID | Response |
|------------|----------|
|------------|----------|

| | |
|----|--|
| 14 | Be mindful of operation and maintenance needs for any improvements that are done in the parks. Lion's Park is incredibly underutilized space as it currently sits. The residents on Center Street have been very very vocal to staff about their desire for off street parking for the dog park. |
| 32 | No |
| 34 | No |
| 35 | Use the community center and park for more community events |
| 36 | No additional comments |

ENGINEER'S ESTIMATE

Park Master Plan

PRELIMINARY COST OPINION: Colby Park Improvements



Real People. Real Solutions.

City of Windsor Heights

Reflective of current construction costs as of July 2020.

July 2020

| Item No. | Item | Est. Qty. | Unit | Unit Price | Total Amount |
|--|--|-----------|----------|--------------|---------------------|
| <u>PLAYGROUND IMPROVEMENTS</u> | | | | | |
| 1 | MOBILIZATION | 1 | LUMP SUM | \$20,000.00 | \$20,000.00 |
| 2 | COMMON EXCAVATION | 350 | CU YD | \$20.00 | \$7,000.00 |
| 3 | REMOVAL OF EXISTING PLAYGROUND & EQUIPMENT | 1 | LUMP SUM | \$10,000.00 | \$10,000.00 |
| 4 | PLAY EQUIPMENT: FURNISH AND INSTALL | 1 | LUMP SUM | \$150,000.00 | \$150,000.00 |
| 5 | SURFACING: PIP RUBBER W/ PCC BASE | 4500 | SQ FT | \$22.00 | \$99,000.00 |
| 6 | SURFACING: WOOD FIBER | 2000 | SQ FT | \$6.00 | \$12,000.00 |
| 7 | CONCRETE EDGE RESTRAINT | 300 | LIN FT | \$30.00 | \$9,000.00 |
| 8 | PLAYGROUND SUBDRAINAGE | 1 | LUMP SUM | \$10,000.00 | \$10,000.00 |
| 9 | PCC WALKS | 500 | SQ YD | \$65.00 | \$32,500.00 |
| SUBTOTAL: | | | | | \$349,500.00 |
| 20% CONTINGENCY: | | | | | \$69,900.00 |
| TOTAL ESTIMATED CONSTRUCTION COST: | | | | | \$419,400.00 |
| 15% DESIGN / ENGINEERING FEES | | | | | \$62,910.00 |
| TOTAL ESTIMATED PROJECT COST: | | | | | \$482,310.00 |
| <u>TENNIS COURT IMPROVEMENTS (RECONSTRUCTION)</u> | | | | | |
| 1 | MOBILIZATION | 1 | LUMP SUM | \$15,000.00 | \$15,000.00 |
| 2 | REMOVAL OF COURT SURFACE AND FENCING | 1480 | SQ YD | \$5.00 | \$7,400.00 |
| 3 | SUBGRADE PREPARATION | 1800 | SQ YD | \$5.00 | \$9,000.00 |
| 4 | HMA COURT PAVEMENT AND SURFACING | 1480 | SQ YD | \$45.00 | \$66,600.00 |
| 5 | 1' WIDE CONCRETE EDGING | 500 | LIN FT | \$20.00 | \$10,000.00 |
| 6 | 10' HT CHAIN LINK FENCING (BLACK) | 500 | LIN FT | \$75.00 | \$37,500.00 |
| 7 | 36" SINGLE GATE | 2 | EACH | \$800.00 | \$1,600.00 |
| 8 | 6' GATE | 1 | EACH | \$1,500.00 | \$1,500.00 |
| 9 | SUBDRAIN | 500 | LIN FT | \$20.00 | \$10,000.00 |
| 10 | TENNIS NET, POSTS, CENTER STRAP AND ANCHOR | 1 | LUMP SUM | \$15,000.00 | \$15,000.00 |
| 11 | BASKETBALL HOOP | 1 | EACH | \$5,000.00 | \$5,000.00 |
| SUBTOTAL: | | | | | \$178,600.00 |
| 20% CONTINGENCY: | | | | | \$35,720.00 |
| TOTAL ESTIMATED CONSTRUCTION COST: | | | | | \$214,320.00 |
| 15% DESIGN / ENGINEERING FEES | | | | | \$32,148.00 |
| TOTAL ESTIMATED PROJECT COST: | | | | | \$246,468.00 |

ENGINEER'S ESTIMATE

Park Master Plan

PRELIMINARY COST OPINION: Colby Park Improvements



Real People. Real Solutions.

City of Windsor Heights

Reflective of current construction costs as of July 2020.

July 2020

| Item No. | Item | Est. Qty. | Unit | Unit Price | Total Amount |
|---|---|-----------|----------|---|---------------------|
| <u>SPLASH PAD (drain to waste system, non-recirculating)</u> | | | | | |
| 1 | MOBILIZATION | 1 | LUMP SUM | \$20,000.00 | \$20,000.00 |
| 2 | COMMON EXCAVATION | 300 | CU YD | \$20.00 | \$6,000.00 |
| 3 | REMOVALS | 1 | LUMP SUM | \$7,500.00 | \$7,500.00 |
| 4 | WATER SERVICE CONNECTION AND MISC. DRAINAGE | 1 | LUMP SUM | \$35,000.00 | \$35,000.00 |
| 5 | SPLASH PAD SURFACING AND SUBGRADE PREP | 2000 | SQ FT | \$28.00 | \$56,000.00 |
| 6 | SPLASH PAD EQUIPMENT FURNISH AND INSTALL | 1 | LUMP SUM | \$150,000.00 | \$150,000.00 |
| 7 | ELECTRICAL | 1 | LUMP SUM | \$15,000.00 | \$15,000.00 |
| Approx. 2,000 - 2,500 SF | | | | SUBTOTAL: | \$289,500.00 |
| | | | | 20% CONTINGENCY: | \$57,900.00 |
| | | | | TOTAL ESTIMATED CONSTRUCTION COST: | \$347,400.00 |
| | | | | 15% DESIGN / ENGINEERING FEES | \$52,110.00 |
| | | | | TOTAL ESTIMATED PROJECT COST: | \$399,510.00 |
| <u>PARKING LOT BIO-CELL</u> | | | | | |
| 1 | MOBILIZATION | 1 | LUMP SUM | \$5,000.00 | \$5,000.00 |
| 2 | COMMON EXCAVATION | 250 | CU YD | \$20.00 | \$5,000.00 |
| 3 | REMOVALS | 1 | LUMP SUM | \$2,500.00 | \$2,500.00 |
| 4 | BIO-CELL RECONSTRUCTION | 3000 | SQ FT | \$20.00 | \$60,000.00 |
| 5 | BIO-CELL PERIMETER | 4000 | SQ FT | \$3.00 | \$12,000.00 |
| Total Parking Lot Island = 7,000 SF | | | | SUBTOTAL: | \$72,500.00 |
| Bio-cell Area Required = 2,700 SF | | | | 20% CONTINGENCY: | \$14,500.00 |
| | | | | TOTAL ESTIMATED CONSTRUCTION COST: | \$87,000.00 |
| | | | | 15% DESIGN / ENGINEERING FEES | \$13,050.00 |
| | | | | TOTAL ESTIMATED PROJECT COST: | \$100,050.00 |
| <u>B-CYCLE STATION</u> | | | | | |
| 1 | PROGRAM SETUP AND EQUIPMENT | 1 | LUMP SUM | \$5,000.00 | \$5,000.00 |
| | | | | SUBTOTAL: | \$5,000.00 |
| | | | | 20% CONTINGENCY: | \$1,000.00 |
| | | | | TOTAL ESTIMATED CONSTRUCTION COST: | \$6,000.00 |
| | | | | 15% DESIGN / ENGINEERING FEES | \$900.00 |
| | | | | TOTAL ESTIMATED PROJECT COST: | \$6,900.00 |

ENGINEER'S ESTIMATE

Park Master Plan

PRELIMINARY COST OPINION: Colby Park Improvements



Real People. Real Solutions.

City of Windsor Heights

Reflective of current construction costs as of July 2020.

July 2020

| Item No. | Item | Est. Qty. | Unit | Unit Price | Total Amount |
|--|---|-----------|--------|---|---------------------|
| <u>ACCESSIBILITY IMPROVEMENTS</u> | | | | | |
| 1 | 2 YR IMPROVEMENT PLAN | 2 | ANNUAL | \$50,000.00 | \$100,000.00 |
| | Establish 2-YR program for identifying and improving accessibility needs at park. | | | SUBTOTAL: | \$100,000.00 |
| | Add notes. | | | 20% CONTINGENCY: | \$20,000.00 |
| | | | | TOTAL ESTIMATED CONSTRUCTION COST: | \$120,000.00 |
| | | | | 15% DESIGN / ENGINEERING FEES | \$18,000.00 |
| | | | | TOTAL ESTIMATED PROJECT COST: | \$138,000.00 |

ENGINEER'S ESTIMATE

Park Master Plan

PRELIMINARY COST OPINION: Lions Park Improvements



Real People. Real Solutions.

City of Windsor Heights

Reflective of current construction costs as of July 2020.

July 2020

| Item No. | Item | Est. Qty. | Unit | Unit Price | Total Amount |
|---|---|-----------|----------|--------------|---------------------|
| <u>PARK AMENITY / PLAY AREA IMPROVEMENTS</u> | | | | | |
| 1 | MOBILIZATION | 1 | LUMP SUM | \$20,000.00 | \$20,000.00 |
| 2 | COMMON EXCAVATION | 350 | CU YD | \$20.00 | \$7,000.00 |
| 3 | REMOVAL OF EXISTING WALKS AND SEATING AREAS | 1 | LUMP SUM | \$10,000.00 | \$10,000.00 |
| 4 | PLAY EQUIPMENT: FURNISH AND INSTALL | 1 | LUMP SUM | \$50,000.00 | \$50,000.00 |
| 5 | SURFACING: PIP RUBBER W/ PCC BASE | 750 | SQ FT | \$22.00 | \$16,500.00 |
| 6 | SURFACING: WOOD FIBER | 1250 | SQ FT | \$6.00 | \$7,500.00 |
| 7 | CONCRETE EDGE RESTRAINT | 100 | LIN FT | \$30.00 | \$3,000.00 |
| 8 | PLAYGROUND SUBDRAINAGE | 1 | LUMP SUM | \$5,000.00 | \$5,000.00 |
| 9 | PCC WALKS | 150 | SQ YD | \$65.00 | \$9,750.00 |
| 10 | BENCHES, LITTER RECEPTACLES, BIKE RACKS | 1 | LUMP SUM | \$5,000.00 | \$5,000.00 |
| 11 | OPEN-AIR SHELTER | 1 | LUMP SUM | \$125,000.00 | \$125,000.00 |
| 12 | BLOCK RETAINING WALLS | 525 | SQ FT | \$60.00 | \$31,500.00 |
| 13 | LANDSCAPING / SITE RESTORATION | 1 | LUMP SUM | \$10,000.00 | \$10,000.00 |
| 14 | MISC. SITE FEATURES | 1 | LUMP SUM | \$10,000.00 | \$10,000.00 |
| 15 | PARK AND WAYFINDING SIGNAGE | 1 | LUMP SUM | \$10,000.00 | \$10,000.00 |
| SUBTOTAL: | | | | | \$320,250.00 |
| 20% CONTINGENCY: | | | | | \$64,050.00 |
| TOTAL ESTIMATED CONSTRUCTION COST: | | | | | \$384,300.00 |
| 15% DESIGN / ENGINEERING FEES | | | | | \$57,645.00 |
| TOTAL ESTIMATED PROJECT COST: | | | | | \$441,945.00 |

ENGINEER'S ESTIMATE

Park Master Plan

PRELIMINARY COST OPINION: Dog Park Improvements



Real People. Real Solutions.

City of Windsor Heights

Reflective of current construction costs as of July 2020.

July 2020

| Item No. | Item | Est. Qty. | Unit | Unit Price | Total Amount |
|---|---|-----------|----------|------------|--------------------|
| <u>DOG PARK IMPROVEMENTS</u> | | | | | |
| 1 | MOBILIZATION | 1 | LUMP SUM | \$3,000.00 | \$3,000.00 |
| 2 | REMOVAL OF EXISTING FENCING | 1 | LUMP SUM | \$2,000.00 | \$2,000.00 |
| 3 | 6' HT CHAIN LINK FENCING (BLACK) | 800 | LIN FT | \$55.00 | \$44,000.00 |
| 4 | 36" SINGLE GATE | 2 | EACH | \$800.00 | \$1,600.00 |
| 5 | 6' GATE | 1 | EACH | \$1,500.00 | \$1,500.00 |
| 6 | REPLACE EXISTING OBSTACLES | 1 | LUMP SUM | \$5,000.00 | \$5,000.00 |
| 7 | PARK AND WAYFINDING SIGNAGE | 1 | LUMP SUM | \$5,000.00 | \$5,000.00 |
| 8 | SITE FURNISHINGS: BENCHES AND LITTER RECEPTACLE | 1 | LUMP SUM | \$5,000.00 | \$5,000.00 |
| SUBTOTAL: | | | | | \$67,100.00 |
| 20% CONTINGENCY: | | | | | \$13,420.00 |
| TOTAL ESTIMATED CONSTRUCTION COST: | | | | | \$80,520.00 |
| 15% DESIGN / ENGINEERING FEES | | | | | \$12,078.00 |
| TOTAL ESTIMATED PROJECT COST: | | | | | \$92,598.00 |

From: [David Burgess](#)
To: [Windsor Heights Park Plan](#)
Subject: Colby Park Plan
Date: Monday, August 10, 2020 8:33:16 AM



Something similar in the circle at Colby Park.

Dave Burgess
daveburgess@q.com
515-720-9250

From: [Shelley Skuster](#)
To: [Windsor Heights Park Plan](#)
Subject: Windsor Heights Park Plan
Date: Friday, July 31, 2020 1:50:00 PM

Hi!

I really enjoyed reviewing the survey data and looking over the Windsor Heights Park Plan. Thank you for making it available to residents online.

My husband and I have four kids, and before COVID-19, we frequently visited Colby Park.

I would love to strongly advocate for an accessible playground that welcomes and includes children of all abilities.

My youngest child has a few developmental delays and wore braces on his feet and ankles for nearly two years. It is ALWAYS a challenge to find a play area that allows him to safely have fun with his siblings. I hope Colby Park can be an example of inclusive playgrounds where all feel welcome, regardless of their age and ability.

If you haven't looked at [Place to Play](#) in Cedar Falls, Iowa, this is exactly what I'd like to see at Colby Park.

Additionally, I really appreciate the idea of a splash pad. I would add that there are splash pads that can be really challenging for kids like my son. We love the Splash Pad at Evelyn K Davis Park in Des Moines because it's a flat surface, and we also like Tower Park Splash Pad for similar reasons. However, many of the splash areas can make children like my son feel left out because there is so much climbing with water, and it's simply not safe for someone who struggles with certain gross motor skills to be climbing on natural playscapes in water.

I appreciate you taking my thoughts into consideration. If you have any questions or would like additional insight, I'm happy to share!

Thank you,

Shelley Skuster
Windsor Heights, IA

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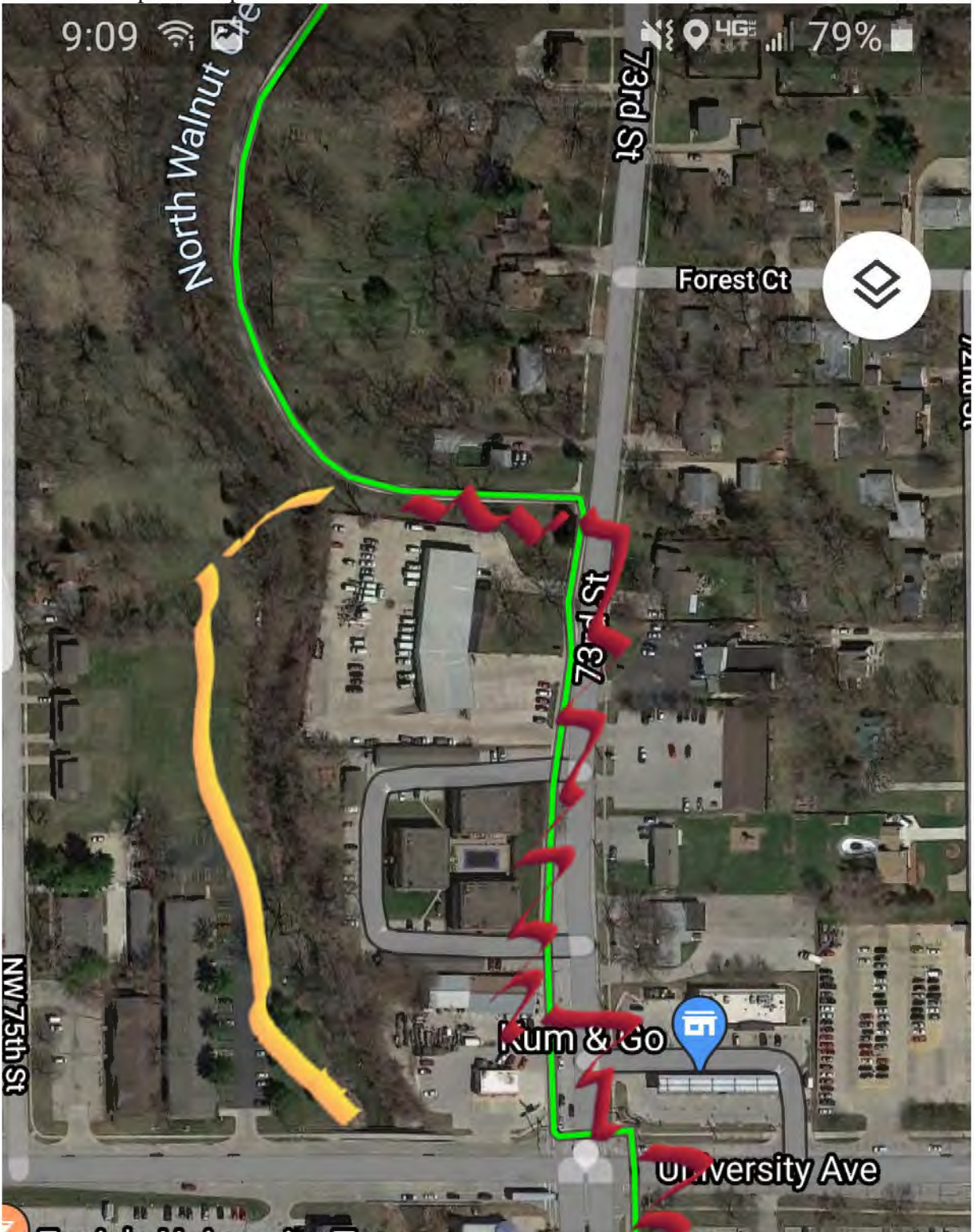
PS: Read my latest at [ShelleySkuster.com](#)!

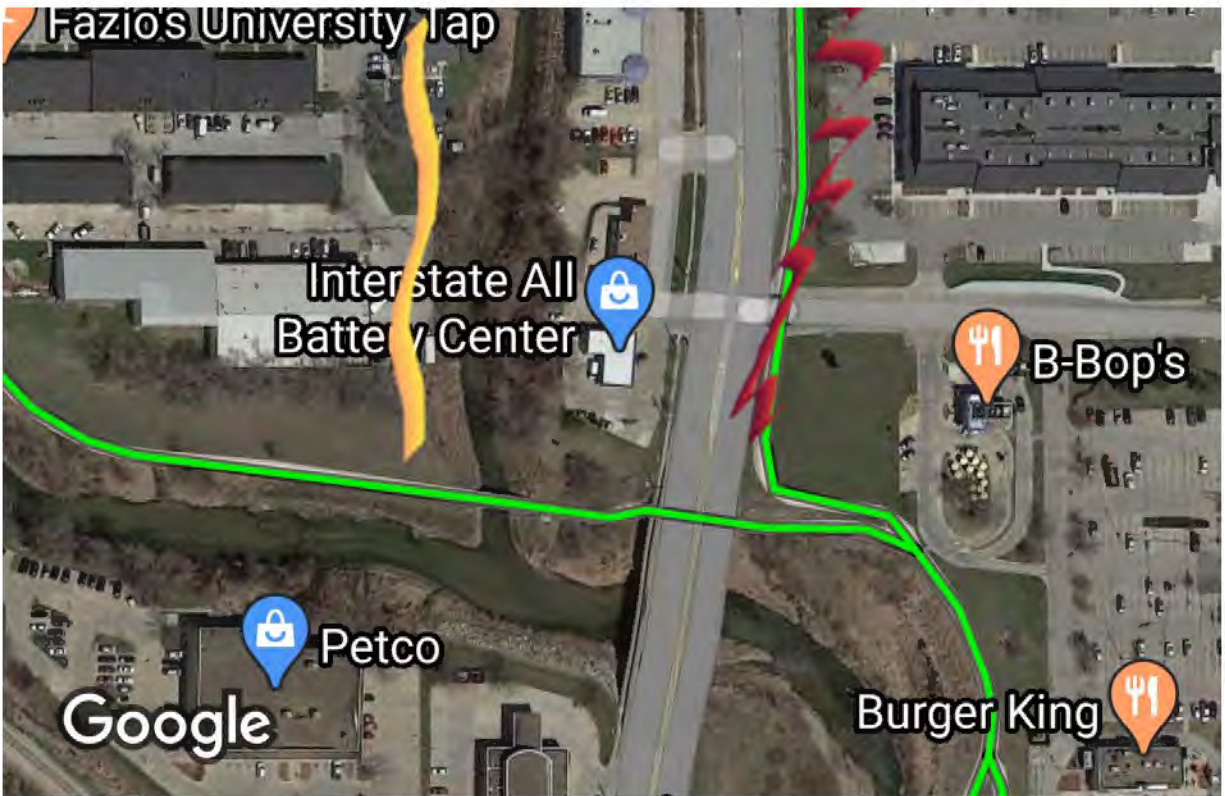
Shelley Skuster
[Blog](#) | [Facebook](#) | [Twitter](#)
[Pinterest](#) | [Instagram](#) | [LinkedIn](#)

From: [Chris Clement](#)
To: [Windsor Heights Park Plan](#)
Subject: Windsor heights trail/ park plan
Date: Monday, August 10, 2020 9:21:32 AM

Hello,

There's a couple of improvements





I would like to see in Windsor heights.

1. Improve trail by riders/walkers not having to cross University and 73rd street. A lot of times these riders dont look when crossing. Connect the existing trail by building a trail under the bridge just west of flowerama. Either side of the creek. See attached screenshot.
2. Improve Colby park by adding playground equipment similar to walker johnston park in urbandale or Ankeny Miracle park.

Thank you,

Christopher Clement

Get [Outlook for Android](#)

From: [John and Susan MCKEE](#)
To: [Windsor Heights Park Plan](#)
Cc: [Mike Jones](#); [Threase Harms](#); [Susan Skeries](#)
Subject: WH Park Plan Comments
Date: Saturday, August 15, 2020 8:10:55 PM

I am glad that the Council had a Park Master Plan done; however, I think that the Council must carefully consider each item in the master plan and weigh the benefits and costs as they compare to other pressing needs of the City. These items must be considered as NEEDS verses WANTS, as we would all like to have Cadillac facilities on our meager budgets. The master plan stated that park improvements and maintenance often do not get funded because of other everyday needs like streets and sewers. Unfortunately, I feel that must be the case in WH in at least the short term.

I would offer the following comments:

1. Page 29 talks of the City acquiring vacant lots in the northern part of WH for small parks. This is a bad idea and should be eliminated from the report. As the report states, WH is landlocked and already has a small tax base with limited housing opportunities . It would be counterproductive to eliminate housing potential, remove tax base, and expend more funds to develop a pocket park used only by a few neighbors. Consider Lion's Park usage and expense and it would be unwise to develop more of these pocket parks.
2. Page 29-31 discusses issues and opportunities related to Walnut Creek. Page 30 states that the Community Center floor is 1.5 feet below the 100-year base flood elevation and flood proofing measures as well as flood insurance should be considered. The Public Works Committee is currently studying this flooding issue as it concerns not only the Community Center, but also the Public Works Shop and some 92 structures. This report should make it very clear that the flooding issues must be studied and addressed BEFORE other parks improvements are considered as some of the proposed improvements may directly conflict with needed improvements to reduce flooding. Proposed improvements like the water trail access point, pedestrian bridge, and trail lighting may directly conflict with channel improvements to Walnut Creek that may be needed to increase flow under the freeway bridge which appears to be causing flooding in the area. Park improvements may need to be eliminated or severally modified after the flood control improvements are made. If the trees and brush must be removed and the channel reshaped to improve flow, the creek will no longer be a babbling brook conducive to wadding and playing. The master plan must make it very clear that any needed flood control improvements should be financed and built BEFORE the park improvements are considered.
3. In the past Master Plans have become very rigid plans for improvements rather than the general guides they are intended to be. The concept that "It is included in the master plan approved by Council, so it has to be built" needs to be addressed clearly in the

master plan and by Council BEFORE the master plan is approved. Just because the master plan is approved DOES NOT MEAN that ALL items included in the plan should or will be constructed, regardless of how badly the citizens or council wants them built.

4. Council needs to clearly inform the public that parks improvements must be, and will be, prioritized for funding with other public improvements that are necessary and needed in any given year. Priorities will change based upon available funding and needs including emergency funding.

Thank you.

John McKee
6616 Del Matro Avenue



STAFF REPORT
CITY COUNCIL
October 5, 2020

TO: CITY COUNCIL

FROM:

SUBJECT: Consideration of Pay Request No. 2 - 2020 PCC Patching Project

GENERAL INFORMATION

SUMMARY

ATTACHMENTS

1. PCC Patching Pay Request 2



**BOLTON
& MENK**

Real People. Real Solutions.

309 E 5th Street
Suite 202
Des Moines, IA 50309-1981

Ph: (515) 259-9190
Fax: (515) 233-4430
Bolton-Menk.com

September 28, 2020

Dennis Durham
City Administrator
1145 66th Street, Suite 1
Windsor Heights, Iowa 50324

RE: 2020 PCC Patching Project
Windsor Heights, Iowa
Contractor Pay Request No. 2

Enclosed are three (3) copies of Pay Request No. 2 for work completed on the 2020 PCC Patching project for work completed through September 25, 2020 under the contract between the City of Windsor Heights and Hawkeye Paving Corp. The work includes bridge approach replacement on 73rd Street. We have checked the pay request and recommend payment to Absolute Concrete Construction in the amount of \$165,879.03.

Upon approval of Pay Request No. 2, please sign all copies of Pay Request No. 2 in the space provided. Return one executed copy of the pay estimate to our office and one executed copy of the pay request to Hawkeye Paving Corp. with payment.

If you have any questions or comments, please contact me at 515-259-9190.

Sincerely,

Bolton & Menk, Inc.

Justin Ernst, P.E.
Project Manager

Enclosure

CONTRACTOR'S PAY REQUEST

City of Windsor Heights

2020 PCC Patching Project

Windsor Heights, IA

BMI PROJECT NO. A13.113231

DISTRIBUTION:

CONTRACTOR (1)

OWNER (1)

ENGINEER (1)

| | |
|--|--------------|
| TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS | \$464,210.00 |
| TOTAL, COMPLETED WORK TO DATE | \$339,800.10 |
| RETAINED PERCENTAGE (5%) | \$16,990.01 |
| TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS) | \$0.00 |
| NET AMOUNT DUE TO CONTRACTOR TO DATE | \$322,810.10 |
| TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES | \$156,931.07 |
| PAY CONTRACTOR AS ESTIMATE NO. 2 | \$165,879.03 |

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: Hawkeye Paving Corp.
801 42 St South
Bettendorf, IA 52722

By



Tony Perkins

Name

President

Title

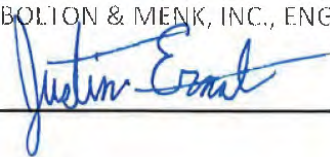
Date

9-28-20

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: BOLTON & MENK, INC., ENGINEERS, 309 E 5th Street, Suite 202, Des Moines, IA 50309

By



, PROJECT ENGINEER

Date 9-28-20

APPROVED FOR PAYMENT:

OWNER:

By

Name

Title

Date

And

Name

Title

Date

Partial Pay Estimate No.:

2

City of Windsor Heights

2020 PCC Patching Project

Windsor Heights, IA

BMI PROJECT NO.A33.113231

WORK COMPLETED THROUGH SEPTEMBER 15, 2020

| ITEM NO. | SUDAS REF NO. | ITEM | UNIT PRICE | AS BID | | PREVIOUS ESTIMATE | | COMPLETED TO DATE | |
|---------------|---------------|---|-------------|--------------------|------------------|--------------------|------------------|--------------------|------------------|
| | | | | ESTIMATED QUANTITY | ESTIMATED AMOUNT | ESTIMATED QUANTITY | ESTIMATED AMOUNT | ESTIMATED QUANTITY | ESTIMATED AMOUNT |
| 1 | 0 | MANHOLE ADJUSTMENT, MINOR | \$4,000.00 | 1 EA | \$4,000.00 | 0 EA | \$0.00 | 0.00 EA | \$0.00 |
| 2 | 0 | CONCRETE MEDIAN, 6" PCC | \$80.00 | 90 SY | \$8,100.00 | 0 SY | \$0.00 | 27.40 SY | \$8,966.00 |
| 3 | 0 | PCC PAVEMENT SAMPLES AND TESTING | \$500.00 | 1 LS | \$500.00 | 0.25 LS | \$125.00 | 0.75 LS | \$375.00 |
| 4 | 0 | SIDEWALK, PCC, 4" | \$175.00 | 30 SY | \$5,250.00 | 0 SY | \$0.00 | 14.20 SY | \$1,762.50 |
| 5 | 0 | FULL DEPTH PATCHES, 10" PCC | \$112.00 | 920 SY | \$103,040.00 | 297.3 SY | \$33,297.60 | 302.30 SY | \$33,857.60 |
| 6 | 0 | PAVEMENT REMOVAL | \$20.00 | 580 SY | \$11,600.00 | 374.9 SY | \$7,498.00 | 595.20 SY | \$11,924.00 |
| 7 | 0 | TRAFFIC DETECTION LOOPS | \$1,750.00 | 4 EA | \$5,000.00 | 4 EA | \$5,000.00 | 4.00 EA | \$5,000.00 |
| 8 | 0 | PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE | \$200.00 | 6 STA | \$1,200.00 | 5.25 STA | \$1,050.00 | 5.25 STA | \$1,050.00 |
| 9 | 0 | PAINTED SYMBOLS AND LEGENDS | \$100.00 | 3 EA | \$300.00 | 3 EA | \$300.00 | 3.00 EA | \$300.00 |
| 10 | 0 | TEMPORARY TRAFFIC CONTROL | \$5,000.00 | 1 LS | \$5,000.00 | 0.5 LS | \$2,500.00 | 0.75 LS | \$3,750.00 |
| 11 | 0 | MOBILIZATION | \$42,000.00 | 1 LS | \$42,000.00 | 0.5 LS | \$21,000.00 | 0.75 LS | \$31,500.00 |
| 12 | 0 | PAVING NOTCH REPLACEMENT | \$250.00 | 80 LF | \$20,000.00 | 0 LF | \$0.00 | 11.00 LF | \$2,750.00 |
| 13 | 0 | CONCRETE BARRIER, TAPERED END, BA-108 | \$4,000.00 | 4 EA | \$16,000.00 | 0 EA | \$0.00 | 2.00 EA | \$8,000.00 |
| 14 | 0 | CONCRETE REPAIR | \$140.00 | 20 SF | \$2,800.00 | 0 SF | \$0.00 | 0.00 SF | \$0.00 |
| 15 | 0 | BRIDGE APPROACH PAVEMENT, 0R-2W2 | \$225.00 | 580 SY | \$130,500.00 | 0 SY | \$0.00 | 595.20 SY | \$134,145.00 |
| 16 | 0 | STRUCTURAL CONE (BRIDGE) | \$4,000.00 | 4 CY | \$16,000.00 | 0 CY | \$0.00 | 1.00 CY | \$4,000.00 |
| A-1 | 0 | FULL DEPTH PATCHES, 10" PCC | \$114.00 | 730 SY | \$83,220.00 | 730 SY | \$83,220.00 | 730.00 SY | \$83,220.00 |
| A-2 | 0 | PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE | \$200.00 | 6 STA | \$1,200.00 | 6 STA | \$1,200.00 | 6.00 STA | \$1,200.00 |
| A-3 | 0 | TEMPORARY TRAFFIC CONTROL | \$10,000.00 | 1 LS | \$10,000.00 | 1 LS | \$10,000.00 | 1.00 LS | \$10,000.00 |
| TOTAL AMOUNT: | | | | | \$464,210.00 | | \$165,190.60 | | \$339,000.10 |



**STAFF REPORT
CITY COUNCIL**

October 5, 2020

TO: CITY COUNCIL

FROM:

SUBJECT: Consideration of Pay Request No. 5 - University Avenue Project

GENERAL INFORMATION

SUMMARY

ATTACHMENTS

1. University Pay Estimate 5



**BOLTON
& MENK**

Real People. Real Solutions.

309 E 5th Street
Suite 202
Des Moines, IA 50309-1981

Ph: (515) 259-9190
Fax: (515) 233-4430
Bolton-Menk.com

September 30, 2020

Dennis Durham
City Administrator
1145 66th Street, Suite 1
Windsor Heights, Iowa 50324

RE: University Avenue Improvements Project
Windsor Heights, Iowa
Contractor Pay Request No. 5

Enclosed are three (3) copies of Pay Request No. 5 for work completed on the University Avenue Improvements project for work completed through September 25, 2020 under the contract between the City of Windsor Heights and Elder Corp. We have checked the pay request and recommend payment to Elder Corp in the amount of \$117,203.01.

Upon approval of Pay Request No. 5, please sign all copies of Pay Request No. 5 in the space provided. Return one executed copy of the pay estimate to our office and one executed copy of the pay request to Elder Corp with payment.

If you have any questions or comments, please contact me at 515-259-9190.

Sincerely,

Bolton & Menk, Inc.

Justin Ernst, P.E.
Project Manager

Enclosure

CONTRACTOR'S PAY REQUEST

University Avenue
City of Windsor Heights, Iowa
Windsor Heights, Iowa
BMI PROJECT NO.A13.114724

DISTRIBUTION:

CONTRACTOR (1)

OWNER (1)

ENGINEER (1)

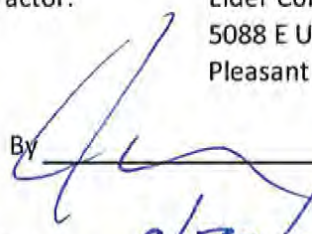
BONDING CO. (1)

| | |
|--|----------------|
| TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS | \$6,755,374.20 |
| TOTAL, COMPLETED WORK TO DATE | \$1,248,639.40 |
| RETAINED PERCENTAGE (3%) | \$37,459.18 |
| TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS) | \$0.00 |
| NET AMOUNT DUE TO CONTRACTOR TO DATE | \$1,211,180.21 |
| TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES | \$1,093,977.20 |
| PAY CONTRACTOR AS ESTIMATE NO. 5 | \$117,203.01 |

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: Elder Corporation
5088 E University Avenue
Pleasant Hill, IA 50327

By  Jim Mackey SA P.M.
Name Title
Date 9/30/20

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: BOLTON & MENK, INC., 309 E 5th Street, Ste 202, Des Moines, IA 50309

By  _____, PROJECT ENGINEER

Date 10-1-20

APPROVED FOR PAYMENT:

OWNER:

By _____
Name Title

And _____
Name Title

Partial Pay Estimate No.:

5

University Avenue
City of Windsor Heights, Iowa
Windsor Heights, Iowa
BMI PROJECT NO. A13.114724
WORK COMPLETED THROUGH DATE SEPTEMBER 25, 2020

| ITEM NO. | SUDAS REF NO. | ITEM | UNIT PRICE | AS BID | | PREVIOUS ESTIMATE | | COMPLETED TO DATE | |
|----------|---------------|---|------------|--------------------|------------------|--------------------|------------------|--------------------|------------------|
| | | | | ESTIMATED QUANTITY | ESTIMATED AMOUNT | ESTIMATED QUANTITY | ESTIMATED AMOUNT | ESTIMATED QUANTITY | ESTIMATED AMOUNT |
| 1 | 0 | CLEARING AND GRUBBING | \$172.00 | 29 UNIT | \$4,988.00 | 0.00 UNIT | \$0.00 | 0.00 UNIT | \$0.00 |
| 2 | 0 | EXCAVATION, CLASS 10, ROADWAY AND BORROW | \$52.00 | 2349 CY | \$123,348.00 | 1047.80 CY | \$54,445.60 | 1,298.60 CY | \$67,527.20 |
| 3 | 0 | TOPSOIL, FURNISH AND SPREAD | \$37.00 | 1100 CY | \$40,700.00 | 40.90 CY | \$1,491.10 | 204.40 CY | \$7,562.80 |
| 4 | 0 | SPECIAL COMPACTION OF SUBGRADE | \$6,100.00 | 16.22 STA | \$98,942.00 | 3.31 STA | \$20,191.00 | 3.31 STA | \$20,191.00 |
| 5 | 0 | MODIFIED SUBBASE | \$54.00 | 2300 CY | \$124,200.00 | 910.80 CY | \$49,728.20 | 1,800.80 CY | \$97,243.20 |
| 6 | 0 | SHOULDER FINISHING, EARTH | \$600.00 | 32.5 STA | \$19,500.00 | 2.62 STA | \$1,572.00 | 2.62 STA | \$1,572.00 |
| 7 | 0 | PATCHES, FULL-DEPTH REPAIR | \$118.00 | 4237.3 SY | \$500,001.40 | 0.00 SY | \$0.00 | 0.00 SY | \$0.00 |
| 8 | 0 | PATCHES BY COUNTRY (REPAIR) | \$270.00 | 29 EACH | \$7,830.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 9 | 0 | REMOVAL OF CURB | \$3,200.00 | 0.9 STA | \$2,880.00 | 0.00 STA | \$0.00 | 0.00 STA | \$0.00 |
| 10 | 0 | PAVEMENT SCARIFICATION | \$6.50 | 1873.3 SY | \$12,276.45 | 0.00 SY | \$0.00 | 0.00 SY | \$0.00 |
| 11 | 0 | STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CL | \$73.00 | 11722.2 SY | \$855,720.60 | 4790.40 SY | \$349,699.20 | 4,790.40 SY | \$349,699.20 |
| 12 | 0 | MEDIAN, P.C. CONCRETE, 6 IN | \$125.00 | 13 SY | \$1,625.00 | 0.00 SY | \$0.00 | 0.00 SY | \$0.00 |
| 13 | 0 | PORTLAND CEMENT CONCRETE PAVEMENT SAMPLES | \$7,900.00 | 1 LS | \$7,900.00 | 0.00 LS | \$0.00 | 0.00 LS | \$0.00 |
| 14 | 0 | HOT MIX ASPHALT STANDARD TRAFFIC, SURFACE COURSE, 1/2 IN. MIX, FRIC | \$54.00 | 1392.2 TON | \$75,168.00 | 0.00 TON | \$0.00 | 0.00 TON | \$0.00 |
| 15 | 0 | ASPHALT BINDER, PG 64-22S, STANDARD TRAFFIC | \$510.00 | 84 TON | \$42,840.00 | 0.00 TON | \$0.00 | 0.00 TON | \$0.00 |
| 16 | 0 | TEMPORARY PAVEMENT | \$90.00 | 500 SY | \$45,000.00 | 316.50 SY | \$28,485.00 | 316.50 SY | \$28,485.00 |
| 17 | 0 | REMOVAL OF CONCRETE FOOTINGS OF LIGHT POLES | \$114.00 | 68 EACH | \$7,752.00 | 2.00 EACH | \$228.00 | 2.00 EACH | \$228.00 |
| 18 | 0 | REMOVAL OF LIGHT POLES | \$720.00 | 46 EACH | \$33,120.00 | 2.00 EACH | \$1,440.00 | 2.00 EACH | \$1,440.00 |
| 19 | 0 | MODULAR BLOCK RETAINING WALL | \$84.00 | 150 SF | \$12,600.00 | 0.00 SF | \$0.00 | 0.00 SF | \$0.00 |
| 20 | 0 | MANHOLE, STORM SEWER, SW-401, 48 IN | \$2,700.00 | 10 EACH | \$27,000.00 | 1.00 EACH | \$2,700.00 | 1.00 EACH | \$2,700.00 |
| 21 | 0 | MANHOLE, STORM SEWER, SW-401, 60 IN | \$4,200.00 | 7 EACH | \$29,400.00 | 1.00 EACH | \$4,200.00 | 3.00 EACH | \$12,600.00 |
| 22 | 0 | MANHOLE, STORM SEWER, SW-401, 72 IN | \$5,400.00 | 1 EACH | \$5,400.00 | 0.00 EACH | \$0.00 | 1.00 EACH | \$5,400.00 |
| 23 | 0 | INTAKE, SW-301 | \$2,500.00 | 3 EACH | \$7,500.00 | 0.00 EACH | \$0.00 | 2.00 EACH | \$5,000.00 |
| 24 | 0 | INTAKE, SW-302 | \$4,000.00 | 2 EACH | \$8,000.00 | 0.00 EACH | \$0.00 | 1.00 EACH | \$4,000.00 |
| 25 | 0 | INTAKE, SW-303 | \$3,900.00 | 16 EACH | \$62,400.00 | 1.00 EACH | \$3,900.00 | 3.00 EACH | \$11,700.00 |
| 26 | 0 | INTAKE, SW-306 | \$7,800.00 | 3 EACH | \$23,400.00 | 2.00 EACH | \$15,600.00 | 2.00 EACH | \$15,600.00 |
| 27 | 0 | MANHOLE ADJUSTMENT, MINOR | \$1,100.00 | 57 EACH | \$62,700.00 | 0.00 EACH | \$0.00 | 7.00 EACH | \$7,700.00 |
| 28 | 0 | MANHOLE ADJUSTMENT, MAJOR | \$3,100.00 | 7 EACH | \$21,700.00 | 6.00 EACH | \$18,600.00 | 8.00 EACH | \$24,800.00 |
| 29 | 0 | CONNECTION TO EXISTING MANHOLE | \$1,900.00 | 2 EACH | \$3,800.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 30 | 0 | CONNECTION TO EXISTING INTAKE | \$1,900.00 | 1 EACH | \$1,900.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 31 | 0 | SUBDRAIN, PERFORATED PLASTIC PIPE, 4 IN. DIA. | \$16.50 | 3483 LF | \$57,469.50 | 624.00 LF | \$10,296.00 | 808.00 LF | \$13,332.00 |
| 32 | 0 | SUBDRAIN, PERFORATED PLASTIC PIPE, 6 IN. DIA. | \$52.00 | 38 LF | \$1,976.00 | 0.00 LF | \$0.00 | 0.00 LF | \$0.00 |
| 33 | 0 | SUBDRAIN, PVC, STANDARD, NON-PERFORATED, 6 IN | \$48.00 | 17 LF | \$816.00 | 32.00 LF | \$1,536.00 | 43.00 LF | \$2,064.00 |
| 34 | 0 | SUBDRAIN RISER, 6 IN., AS PER PLAN | \$670.00 | 18 EACH | \$12,060.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 35 | 0 | SUBDRAIN OUTLET, DR-303 | \$440.00 | 13 EACH | \$5,720.00 | 2.00 EACH | \$880.00 | 4.00 EACH | \$1,760.00 |
| 36 | 0 | STORM SEWER GRAVITY MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC) | \$45.00 | 16 LF | \$720.00 | 0.00 LF | \$0.00 | 0.00 LF | \$0.00 |
| 37 | 0 | STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (R) | \$79.00 | 155 LF | \$12,245.00 | 2.00 LF | \$158.00 | 5.00 LF | \$395.00 |
| 38 | 0 | STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (R) | \$81.00 | 1003 LF | \$81,243.00 | 38.00 LF | \$3,078.00 | 59.00 LF | \$4,779.00 |
| 39 | 0 | STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (R) | \$92.00 | 367 LF | \$33,764.00 | 31.00 LF | \$2,852.00 | 31.00 LF | \$2,852.00 |
| 40 | 0 | STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (R) | \$78.00 | 32 LF | \$2,496.00 | 0.00 LF | \$0.00 | 0.00 LF | \$0.00 |
| 41 | 0 | STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (R) | \$87.00 | 330 LF | \$28,710.00 | 32.00 LF | \$2,784.00 | 178.60 LF | \$15,425.20 |
| 42 | 0 | STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (R) | \$119.00 | 334 LF | \$39,746.00 | 0.00 LF | \$0.00 | 0.00 LF | \$0.00 |
| 43 | 0 | REMOVE STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN. | \$29.00 | 1714 LF | \$49,706.00 | 263.00 LF | \$7,627.00 | 471.00 LF | \$13,659.00 |
| 44 | 0 | STORM, SEWER ABANDONMENT, FILL AND PLUG, LESS THAN OR EQUAL TO | \$26.50 | 403 LF | \$10,679.50 | 0.00 LF | \$0.00 | 0.00 LF | \$0.00 |

Partial Pay Estimate No.:

5

University Avenue
City of Windsor Heights, Iowa
Windsor Heights, Iowa
BMI PROJECT NO. A13.114724
WORK COMPLETED THROUGH DATE SEPTEMBER 25, 2020

| ITEM NO. | SUGGS REF NO. | ITEM | UNIT PRICE | AS BID | | PREVIOUS ESTIMATE | | COMPLETED TO DATE | |
|----------|---------------|---|--------------|--------------------|------------------|--------------------|------------------|--------------------|------------------|
| | | | | ESTIMATED QUANTITY | ESTIMATED AMOUNT | ESTIMATED QUANTITY | ESTIMATED AMOUNT | ESTIMATED QUANTITY | ESTIMATED AMOUNT |
| 45 | 0 | EROSION OF STONE | \$83.00 | 6 TON | \$498.00 | 0.00 TON | \$0.00 | 0.00 TON | \$0.00 |
| 46 | 0 | REMOVAL OF PAVEMENT | \$10.75 | 14151 SY | \$152,123.25 | 8007.70 SY | \$86,082.78 | 8,013.30 SY | \$86,142.98 |
| 47 | 0 | REMOVAL OF INTAKES AND UTILITY ACCESSSES | \$920.00 | 44 EACH | \$40,480.00 | 5.00 EACH | \$4,600.00 | 13.00 EACH | \$11,960.00 |
| 48 | 0 | REMOVAL OF SIDEWALK | \$8.00 | 3201.3 SY | \$25,610.40 | 485.30 SY | \$3,882.40 | 485.30 SY | \$3,882.40 |
| 49 | 0 | SIDEWALK, P.C. CONCRETE, 4 IN | \$45.00 | 1543.2 SY | \$69,466.50 | 159.20 SY | \$7,164.00 | 169.10 SY | \$7,609.50 |
| 50 | 0 | SIDEWALK, P.C. CONCRETE, 6 IN | \$43.00 | 386.3 SY | \$16,610.90 | 112.80 SY | \$4,850.40 | 140.40 SY | \$6,037.20 |
| 51 | 0 | SIDEWALK, REINFORCED P.C. CONCRETE, 6 IN | \$64.00 | .08 SY | \$5.12 | 0.00 SY | \$0.00 | 9.30 SY | \$595.20 |
| 52 | 0 | DETECTABLE WARNINGS | \$86.00 | 895 SF | \$77,310.00 | 56.30 SF | \$4,841.80 | 100.70 SF | \$8,660.20 |
| 53 | 0 | CURB AND GUTTER, P.C. CONCRETE, 2.0 FT | \$16.00 | 4621.4 LF | \$74,142.40 | 0.00 LF | \$0.00 | 0.00 LF | \$0.00 |
| 54 | 0 | DRIVEWAY, P.C. CONCRETE, 6 IN | \$25.50 | 743.7 SY | \$18,964.35 | 0.00 SY | \$0.00 | 0.00 SY | \$0.00 |
| 55 | 0 | REMOVAL OF PAVED DRIVEWAY | \$18.50 | 510.3 SY | \$9,440.55 | 78.10 SY | \$1,444.85 | 78.10 SY | \$1,444.85 |
| 56 | 0 | LIGHTING POLES | \$2,900.00 | 36 EACH | \$104,400.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 57 | 0 | REMOVE AND REINSTALL SIGN AS PER PLAN | \$158.00 | 27 EACH | \$4,266.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 58 | 0 | REMOVAL OF TYPE A SIGN ASSEMBLY | \$105.00 | 33 EACH | \$3,465.00 | 1.00 EACH | \$105.00 | 1.00 EACH | \$105.00 |
| 59 | 0 | PERFORATED SQUARE STEEL TUBE POSTS | \$16.00 | 260 LF | \$4,160.00 | 0.00 LF | \$0.00 | 0.00 LF | \$0.00 |
| 60 | 0 | PERFORATED SQUARE STEEL TUBE POST ANCHOR, BREAK-AWAY SOIL INSTA | \$53.00 | 26 EACH | \$1,378.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 61 | 0 | TYPE A SIGNS, SHEET ALUMINUM | \$10.50 | 198 SF | \$2,079.00 | 0.00 SF | \$0.00 | 0.00 SF | \$0.00 |
| 62 | 0 | TRAFFIC SIGNALIZATION | \$505,000.00 | 1 LS | \$505,000.00 | 0.00 LS | \$16,665.00 | 0.00 LS | \$16,665.00 |
| 63 | 0 | PAINTED PAVEMENT MARKINGS, DURABLE | \$142.00 | 236.3 STA | \$33,554.60 | 26.90 STA | \$3,819.80 | 26.90 STA | \$3,819.80 |
| 64 | 0 | PAINTED SYMBOLS AND LEGENDS, DURABLE | \$147.00 | 58 EACH | \$8,526.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 65 | 0 | TRAFFIC CONTROL | \$27,268.00 | 1 LS | \$27,268.00 | 0.50 LS | \$13,634.00 | 0.50 LS | \$13,634.00 |
| 66 | 0 | TEMPORARY LANE SEPARATOR SYSTEM | \$10.50 | 3895 LF | \$40,897.50 | 520.00 LF | \$5,460.00 | 520.00 LF | \$5,460.00 |
| 67 | 0 | PORTABLE DYNAMIC MESSAGE SIGN (PDMS) | \$84.00 | 200 CDAY | \$16,800.00 | 75.00 CDAY | \$6,300.00 | 78.00 CDAY | \$6,552.00 |
| 68 | 0 | MOBILIZATION | \$688,588.15 | 1 LS | \$688,588.15 | 0.50 LS | \$344,294.08 | 0.50 LS | \$344,294.08 |
| 69 | 0 | REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL | \$35.00 | 300 CY | \$10,500.00 | 0.00 CY | \$0.00 | 0.00 CY | \$0.00 |
| 70 | 0 | WATER SERVICE CURB STOP AND BOX, WATER SERVICE CURB STOP AND BO | \$2,800.00 | 20 EACH | \$56,000.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 71 | 0 | VALVE BOX EXTENSION OR ADJUSTMENT | \$480.00 | 40 EACH | \$19,200.00 | 1.00 EACH | \$480.00 | 1.00 EACH | \$480.00 |
| 72 | 0 | (CUBIC YARDS) ITEM) ENGINEERED SOIL MIX (BIOCELLS) | \$70.00 | 25 CY | \$1,750.00 | 0.00 CY | \$0.00 | 0.00 CY | \$0.00 |
| 73 | 0 | (CUBIC YARDS) ITEM) STRUCTURAL SOIL MIX | \$260.00 | 315 CY | \$81,900.00 | 0.00 CY | \$0.00 | 0.00 CY | \$0.00 |
| 74 | 0 | (CUBIC YARDS) ITEM) TOPSOIL COMPOST AMENDED (PLANTING BEDS) | \$61.00 | 500 CY | \$30,500.00 | 0.00 CY | \$0.00 | 0.00 CY | \$0.00 |
| 75 | 0 | (EACH) ITEM) 10 INCH WATERMAIN ALTERATION- BUS SHELTER | \$7,300.00 | 1 EACH | \$7,300.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 76 | 0 | (EACH) ITEM) 6 FOOT BENCH | \$2,600.00 | 8 EACH | \$20,800.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 77 | 0 | (EACH) ITEM) BIKE RACK | \$1,100.00 | 12 EACH | \$13,200.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 78 | 0 | (EACH) ITEM) BULBS | \$2.00 | 1334 EACH | \$2,668.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 79 | 0 | (EACH) ITEM) CHARGING STATION | \$2,700.00 | 3 EACH | \$8,100.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 80 | 0 | (EACH) ITEM) COLUMN MONUMENT | \$34,000.00 | 2 EACH | \$68,000.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 81 | 0 | (EACH) ITEM) ENTRY MONUMENT | \$45,000.00 | 2 EACH | \$90,000.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 82 | 0 | (EACH) ITEM) GFCI (INCL. PEDESTAL AND ENCLOSURE) | \$600.00 | 19 EACH | \$11,400.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 83 | 0 | (EACH) ITEM) HH-1 | \$740.00 | 5 EACH | \$3,700.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 84 | 0 | (EACH) ITEM) HH-2 | \$710.00 | 10 EACH | \$7,100.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 85 | 0 | (EACH) ITEM) LITTER RECEPTACLE | \$2,100.00 | 7 EACH | \$14,700.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 86 | 0 | (EACH) ITEM) NYLOPLAST DRAIN BASIN 12 INCH (BIOCELLS) | \$1,400.00 | 2 EACH | \$2,800.00 | 2.00 EACH | \$2,800.00 | 2.00 EACH | \$2,800.00 |
| 87 | 0 | (EACH) ITEM) PERENNIAL GROUND COVER (2 GALLON) | \$9.50 | 1764 EACH | \$16,758.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 88 | 0 | (EACH) ITEM) POLE BASE FOOTING (TYPES S1 S2 S3 & S4 FIXTURES) | \$3,500.00 | 36 EACH | \$126,000.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 89 | 0 | (EACH) ITEM) RECYCLING RECEPTACLE | \$2,400.00 | 7 EACH | \$16,800.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 90 | 0 | (EACH) ITEM) REFINISH EXISTING TRAFFIC SIGNAL POLES & ARMS | \$11,000.00 | 4 EACH | \$44,000.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 91 | 0 | (EACH) ITEM) REINFORCED MONOLITHIC CONCRETE FOREBAY (BIOCELLS) | \$6,300.00 | 2 EACH | \$12,600.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 92 | 0 | (EACH) ITEM) RELOCATE HYDRANT ASSEMBLY | \$4,100.00 | 4 EACH | \$16,400.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 93 | 0 | (EACH) ITEM) REMOVE AND REPLACE HYDRANT ASSEMBLY | \$8,400.00 | 2 EACH | \$16,800.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 94 | 0 | (EACH) ITEM) SIGN UPLIGHTS (TYPE S5 FIXTURE) | \$1,400.00 | 8 EACH | \$11,200.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 95 | 0 | (EACH) ITEM) SINGLE HEAD ROWY LIGHT (TYPE S6 FIXTURE) | \$620.00 | 12 EACH | \$7,440.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 96 | 0 | (EACH) ITEM) STONE BLOCK BENCH | \$1,800.00 | 19 EACH | \$34,200.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 97 | 0 | (EACH) ITEM) STON BLOCK CUBE | \$1,100.00 | 27 EACH | \$29,700.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |

Partial Pay Estimate No.:

5

University Avenue

City of Windsor Heights, Iowa

Windsor Heights, Iowa

BMI PROJECT NO. A13.114724

WORK COMPLETED THROUGH DATE SEPTEMBER 25, 2020

| ITEM NO. | SUDAS REF NO. | ITEM | UNIT PRICE | AS BID | | PREVIOUS ESTIMATE | | COMPLETED TO DATE | |
|---------------|---------------|--|-------------|--------------------|------------------|--------------------|------------------|--------------------|------------------|
| | | | | ESTIMATED QUANTITY | ESTIMATED AMOUNT | ESTIMATED QUANTITY | ESTIMATED AMOUNT | ESTIMATED QUANTITY | ESTIMATED AMOUNT |
| 98 | 0 | (EACH) ITEM TREE GRATE AND FRAME | \$3,200.00 | 15 EACH | \$48,000.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 99 | 0 | (EACH) ITEM TYPE 1 WATERMAIN ALTERATION | \$6,100.00 | 4 EACH | \$24,400.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 100 | 0 | (EACH) ITEM TYPE 3 WATERMAIN ALTERATION | \$7,300.00 | 1 EACH | \$7,300.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 101 | 0 | (EACH) ITEM WATER SERVICE CURB STOP & BOX ADJUSTMENT | \$2,800.00 | 20 EACH | \$56,000.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 102 | 0 | (EACH) ITEM/WAYFINDING SIGN KIOSK | \$11,000.00 | 3 EACH | \$33,000.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 103 | 0 | (LINEAR FEET) ITEM #10 AWG CU | \$2.50 | 1629 LF | \$4,072.50 | 0.00 LF | \$0.00 | 0.00 LF | \$0.00 |
| 104 | 0 | (LINEAR FEET) ITEM #12 AWG CU | \$5.25 | 4005 LF | \$21,026.25 | 0.00 LF | \$0.00 | 0.00 LF | \$0.00 |
| 105 | 0 | (LINEAR FEET) ITEM #14 AWG CU | \$4.75 | 1360 LF | \$15,960.00 | 0.00 LF | \$0.00 | 0.00 LF | \$0.00 |
| 106 | 0 | (LINEAR FEET) ITEM #16 AWG CU | \$4.75 | 7599 LF | \$36,095.25 | 0.00 LF | \$0.00 | 0.00 LF | \$0.00 |
| 107 | 0 | (LINEAR FEET) ITEM #18 AWG CU | \$4.25 | 9106 LF | \$38,700.50 | 0.00 LF | \$0.00 | 0.00 LF | \$0.00 |
| 108 | 0 | (LINEAR FEET) ITEM #18 AWG CU | \$4.00 | 26580 LF | \$106,320.00 | 0.00 LF | \$0.00 | 0.00 LF | \$0.00 |
| 109 | 0 | (LINEAR FEET) ITEM CONCRETE BAND 8 INCH WIDTH | \$87.00 | 360 LF | \$31,320.00 | 0.00 LF | \$0.00 | 0.00 LF | \$0.00 |
| 110 | 0 | (LINEAR FEET) ITEM LIMESTONE EDGER | \$26.50 | 600 LF | \$15,900.00 | 0.00 LF | \$0.00 | 0.00 LF | \$0.00 |
| 111 | 0 | (LINEAR FEET) ITEM TRENCHING CONDUIT | \$12.25 | 19553 LF | \$239,524.25 | 1540.00 LF | \$18,865.00 | 1,605.00 LF | \$19,661.25 |
| 112 | 0 | (SQUARE YARDS) ITEM CONCRETE UNIT PAVERS | \$247.00 | 325 SY | \$80,275.00 | 0.00 SY | \$0.00 | 0.00 SY | \$0.00 |
| 113 | 0 | (TONS) ITEM FOUNDATION ROCK | \$77.00 | 10 TON | \$770.00 | 0.00 TON | \$0.00 | 0.00 TON | \$0.00 |
| 114 | 0 | (TONS) ITEM NO. 57 STONE (AGGREGATE CHAMBER) | \$90.00 | 16 TON | \$1,440.00 | 0.00 TON | \$0.00 | 0.00 TON | \$0.00 |
| 115 | 0 | (TONS) ITEM NO. 8 STONE (CHOCKER LAYER) | \$77.00 | 3 TON | \$231.00 | 0.00 TON | \$0.00 | 0.00 TON | \$0.00 |
| 116 | 0 | MULCHING | \$2,100.00 | 1.6 ACRE | \$3,360.00 | 0.05 ACRE | \$105.00 | 0.05 ACRE | \$105.00 |
| 117 | 0 | SEEDING AND FERTILIZING (URBAN) | \$1,000.00 | 1.6 ACRE | \$1,600.00 | 0.00 ACRE | \$0.00 | 0.00 ACRE | \$0.00 |
| 118 | 0 | SLOPE PROTECTION, WOOD EXCELSIOR MAT | \$9.50 | 115 SQ | \$1,092.50 | 0.00 SQ | \$0.00 | 0.00 SQ | \$0.00 |
| 119 | 0 | STABILIZED CONSTRUCTION ENTRANCE, EC-903 | \$76.00 | 300 LF | \$22,800.00 | 120.00 LF | \$9,120.00 | 120.00 LF | \$9,120.00 |
| 120 | 0 | PERIMETER AND SLOP SEDIMENT CONTROL DEVICE, 9 IN. DIA. | \$2.00 | 5540 LF | \$11,080.00 | 145.00 LF | \$290.00 | 145.00 LF | \$290.00 |
| 121 | 0 | REMOVAL OF PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE | \$0.50 | 5540 LF | \$2,770.00 | 0.00 LF | \$0.00 | 0.00 LF | \$0.00 |
| 122 | 0 | OPEN-THROAT CURB INTAKE SEDIMENT FILTER, EC-602 | \$10.50 | 20 LF | \$210.00 | 12.00 LF | \$126.00 | 12.00 LF | \$126.00 |
| 123 | 0 | MAINTENANCE OF OPEN-THROAT CURB INTAKE SEDIMENT FILTER | \$26.50 | 4 EACH | \$106.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 124 | 0 | REMOVAL OF OPEN-THROAT CURB INTAKE SEDIMENT FILTER | \$26.50 | 4 EACH | \$106.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 125 | 0 | GRATE INTAKE SEDIMENT FILTER BAG | \$205.00 | 43 EACH | \$8,815.00 | 4.00 EACH | \$820.00 | 4.00 EACH | \$820.00 |
| 126 | 0 | MAINTENANCE OF GRATE INTAKE SEDIMENT FILTER BAG | \$26.50 | 43 EACH | \$1,139.50 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 127 | 0 | REMOVAL OF GRATE INTAKE SEDIMENT FILTER BAG | \$10.50 | 43 EACH | \$451.50 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 128 | 0 | MOBILIZATION, EROSION CONTROL | \$500.00 | 10 EACH | \$5,000.00 | 1.00 EACH | \$500.00 | 1.00 EACH | \$500.00 |
| 129 | 0 | MOBILIZATION, EMERGENCY EROSIONS CONTROL | \$1,000.00 | 1 EACH | \$1,000.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 130 | 0 | SHRUBS | \$48.00 | 53 EACH | \$2,544.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 131 | 0 | TREES | \$470.00 | 48 EACH | \$22,560.00 | 0.00 EACH | \$0.00 | 0.00 EACH | \$0.00 |
| 132 | 0 | MODIFIED SUBBASE | \$60.00 | 630 CY | \$37,800.00 | 0.00 CY | \$0.00 | 0.00 CY | \$0.00 |
| 133 | 0 | RECREATIONAL TRAIL, PORTLAND CEMENT CONCRETE, 6 IN | \$51.00 | 4525.1 SY | \$230,760.10 | 0.00 SY | \$0.00 | 0.00 SY | \$0.00 |
| CO-2 | 0 | SUBGRADE STABILIZATION MATERIAL, POLYMER GRID | \$3.85 | 722 SY | \$2,779.70 | 696.70 SY | \$2,682.30 | 696.70 SY | \$2,682.30 |
| CO-3 | 0 | PAINTED PAVEMENT MARKINGS, WATERBORNE OR SOLVENT-BASED | \$75.00 | 27.82 STA | \$2,086.50 | 28.63 STA | \$2,147.25 | 28.63 STA | \$2,147.25 |
| CO-4 | 0 | SAW PAVEMENT (FULL DEPTH) | \$4.05 | 800 LF | \$3,240.00 | 1236.00 LF | \$5,005.80 | 1,236.00 LF | \$5,005.80 |
| TOTAL AMOUNT: | | | | | \$6,758,374.20 | | \$1,127,811.55 | | \$1,248,639.40 |



**STAFF REPORT
CITY COUNCIL**

October 5, 2020

TO: CITY COUNCIL

FROM:

SUBJECT: Consideration of Change Order No. 1 - 2020 North Walnut Creek Bank
Stabilization Project

GENERAL INFORMATION

SUMMARY

ATTACHMENTS

1. 20201001092823705



**BOLTON
& MENK**

Real People. Real Solutions.

309 E 5th Street
Suite 202
Des Moines, IA 50309-1981

Ph: (515) 259-9190
Fax: (515) 233-4430
Bolton-Menk.com

September 29, 2020

Dennis Durham
City Administrator
1145 66th Street, Suite 1
Windsor Heights, Iowa 50324

RE: North Walnut Creek Streambank Restoration Project
Windsor Heights, Iowa
Contractor Pay Request No. 2 - FINAL

Enclosed are three (3) copies of Change Order 1. The change order is to balance out the quantities for work completed.

Enclosed are three (3) copies of Pay Request No. 2 for work completed on the North Walnut Creek Streambank Restoration project for work completed through July 13, 2020 under the contract between the City of Windsor Heights and Dave's Dozing.

Pay Estimate No. 2 is the final pay estimate for the project. This payment is releasing the 5% retainage and finalizing the project.

Upon approval of Change Order 1 and Pay Estimate No. 2, please sign all copies of both in the space provided. Return one executed copy of both to our office and one executed copy of both to Dave's Dozing with payment.

If you have any questions or comments, please contact me at 515-259-9190.

Sincerely,

Bolton & Menk, Inc.

Justin Ernst, P.E.
Project Manager

Enclosure

CHANGE ORDER

No. 001

PROJECT: North Walnut Creek Streambank Restoration

OWNER: City of Windsor Heights

ENGINEER'S Project No.: A13.120253

CONTRACTOR: Dave's Dozing

ENGINEER: Bolton & Menk, Inc.

You are directed to make the following changes in the Contract Documents.

Description:

Project quantity change:

| Item No | Item | + / - Amount | Unit Price | Cost Difference |
|------------|---------------------------|-----------------|------------|-----------------|
| 1 | Temporary Traffic Control | -1.0 | \$ 700.00 | \$ (700.00) |
| | | | Total | \$ (700.00) |

Reason for Change Order:

Adjusting quantities due to project being finalized.

Attachments: (List documents supporting change)

| CHANGE IN CONTRACT PRICE: | CHANGE IN CONTRACT TIMES: |
|--|--|
| Original Contract Price | Original Contract Times |
| <u>\$76,700.00</u> | 0 |
| Net changes from previous Change Orders No. 0 to No. 1 | Net changes from previous Change Orders No. 1 to No. 0 |
| <u>\$0</u> | 0 |
| Contract Price Prior to this Change Order | Contract Times prior to this Change Order |
| <u>\$76,700.00</u> | 0 |
| Net <u>Decrease</u> of this Change Order | Net Increase of this Change Order |
| <u>\$-700.00</u> | 0 |
| Contract Price with all approved Change Orders | Contract Times with all approved Change Orders |
| <u>\$76,000.00</u> | |

RECOMMENDED:

By:

Engineer (Authorized Signature)

Date: 10-1-2020

APPROVED:

By:

Owner (Authorized Signature)

Date:

ACCEPTED:

By:

Contractor (Authorized Signature)

Date:

City of Windsor Heights
North Walnut Creek Streambank Restoration

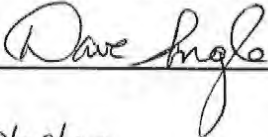
Change Order 1
Page 1

| | | | |
|---|--|----------------------|--|
| Partial Pay Estimate No.: <u>2</u> | | DISTRIBUTION: | |
| City of Windsor Heights | | CONTRACTOR (1) | |
| North Walnut Creek Streambank Restoration | | OWNER (1) | |
| Windsor Heights, IA | | ENGINEER (1) | |
| BMI PROJECT NO. A13.120253 | | | |
| TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS | | \$76,000.00 | |
| TOTAL, COMPLETED WORK TO DATE | | \$76,000.00 | |
| RETAINED PERCENTAGE (0%) | | \$0.00 | |
| TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS) | | \$0.00 | |
| NET AMOUNT DUE TO CONTRACTOR TO DATE | | \$76,000.00 | |
| TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES | | \$72,200.00 | |
| PAY CONTRACTOR AS ESTIMATE NO. FINAL | | \$3,800.00 | |

Certificate for Final Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the amount for the Final Estimate, that applicable provisions of the Iowa Administrative Code have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

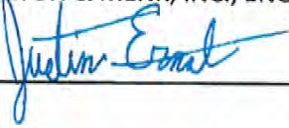
Contractor: Dave's Dozing
 10760 NE 82nd Avenue
 Mitchellville, IA 50169

By  owner
 Name Title

Date 9/29/20

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: BOLTON & MENK, INC., ENGINEERS, 309 E 5th Street, Suite 202, Des Moines, IA 50309

By  , PROJECT ENGINEER

Date 10-1-2020

APPROVED FOR PAYMENT:

OWNER:

By _____
 Name Title Date

And _____
 Name Title Date

Final Pay Estimate No.:**FINAL**

City of Windsor Heights

North Walnut Creek Streambank Restoration

Windsor Heights, IA

BMI PROJECT NO.A13.120253

WORK COMPLETED THROUGH DATE JULY 13, 2020

| ITEM NO. | SUDAS REF NO. | ITEM | UNIT PRICE | AS BID | | PREVIOUS ESTIMATE | | COMPLETED TO DATE | |
|----------|---------------|---------------------------|-------------|--------------------|------------------|--------------------|------------------|--------------------|------------------|
| | | | | ESTIMATED QUANTITY | ESTIMATED AMOUNT | ESTIMATED QUANTITY | ESTIMATED AMOUNT | ESTIMATED QUANTITY | ESTIMATED AMOUNT |
| 1 | 0 | TEMPORARY TRAFFIC CONTROL | \$700.00 | 1 | LS \$700.00 | 0 | LS \$0.00 | 0.00 | LS \$0.00 |
| 2 | 0 | MOBILIZATION | \$8,000.00 | 1 | LS \$8,000.00 | 1 | LS \$8,000.00 | 1.00 | LS \$8,000.00 |
| 3 | 0 | BANK RESTORATION 1 | \$40,000.00 | 1 | LS \$40,000.00 | 1 | LS \$40,000.00 | 1.00 | LS \$40,000.00 |
| 4 | 0 | BANK RESTORATION 2 | \$24,000.00 | 1 | LS \$24,000.00 | 1 | LS \$24,000.00 | 1.00 | LS \$24,000.00 |
| 5 | 0 | TRAIL PROTECTION | \$4,000.00 | 1 | LS \$4,000.00 | 1 | LS \$4,000.00 | 1.00 | LS \$4,000.00 |
| COO1 | | CHANGE ORDER 1 | -\$700.00 | 1 | LS -\$700.00 | | | | |
| | | TOTAL AMOUNT: | | | \$76,000.00 | | \$76,000.00 | | \$76,000.00 |



**STAFF REPORT
CITY COUNCIL**

October 5, 2020

TO: CITY COUNCIL

FROM:

SUBJECT: Consideration of Pay Request No. 2 - 2020 North Walnut Creek Bank
Stabilization Project

GENERAL INFORMATION

SUMMARY

ATTACHMENTS

None