

AGENDA

REGULAR MEETING OF THE WINDSOR HEIGHTS CITY COUNCIL

Monday, June 5, 2023 - 6:00 PM

WINDSOR HEIGHTS COUNCIL CHAMBERS - 1133 66th STor VIA

ZOOM by registering in advance for this meeting: https://us02web.zoom.us/j/7832856334

After registering, you will receive a confirmation email containing information about joining the meeting.

Notice to the Public: If you would like the supporting documents and information, please call City Hall by noon the day of the meeting. Copies of City Council Agendas are free to the public. In consideration of all, if you have a cell phone, please turn it off or put it on silent ring. The use of obscene and vulgar language, hate speech, racial slurs, slanderous comments, and any other disruptive behavior during the Council meeting will not be tolerated and the offender may be barred by the presiding officer from further comment before the Council during the meeting and/or removed from the meeting.

- 1. Call to Order/Roll Call/Pledge of Allegiance
- 2. Approval of the Agenda
- 3. **Public Hearing:**
 - A. Public Hearing on Ordinance No. 23-05 An Ordinance Amending Chapter 55 of the Code of Ordinances for Windsor Heights Related to the Types and Numbers of Animals Permitted
 - B. Consideration of the First Reading of Ordinance No. 23-05
- 4. **Public Forum:** This is time set aside for comments from the public on topics of City business other than those listed on the agenda. No action may be taken. Please come to the podium, state your name and address for the record and keep your comments to no more than 5 minutes.
- 5. **Consent Agenda:** Any item on the Consent Agenda may be removed for separate consideration.
 - A. Approve Minutes of the Regular Council Meeting on May 15, 2023
 - B. Approve Payment of Claims
- 6. New Business:
 - A. Storm Water Presentation Bolton & Menk
 - B. Consideration of Resolution No. 2023-37 A Resolution Authorizing the City of Windsor Heights, Iowa to Submit Sites to the Des Moines Area Metropolitan Planning Organization (MPO) for Electric Vehicle Charging Stations
 - C. Consideration of Resolution No. 2023-38 A Resolution Approving End of Year FY23 Balance Transfers
 - D. Consideration of Pay Request No. 1 Public Safety Parking Lot Improvements
 - E. Consideration of Pay Request No. 1 2023 PCC Patching Project

The agenda was posted on the official bulletin boards, posted to www.windsorheights.org, and city social media platforms in compliance with the requirements of city ordinances and the open meetings law.

- F. Consideration of Pay Request No. 1 2023 HMA Resurfacing Project
- 7. Reports:
 - A. Mayor, Council Reports and Committee Updates, and Administration Reports
- 8. Adjourn

The agenda was posted on the official bulletin boards, posted to www.windsorheights.org, and city social media platforms in compliance with the requirements of city ordinances and the open meetings law.



June 5, 2023

TO: CITY COUNCIL

FROM: Mike Jones, Mayor

SUBJECT: Public Hearing on Ordinance No. 23-05 - An Ordinance Amending Chapter 55

of the Code of Ordinances for Windsor Heights Related to the Types and

Numbers of Animals Permitted

GENERAL INFORMATION

SUMMARY

ATTACHMENTS

None



June 5, 2023

TO: CITY COUNCIL

FROM: Mike Jones, Mayor

SUBJECT: Consideration of the First Reading of Ordinance No. 23-05

GENERAL INFORMATION

SUMMARY

ATTACHMENTS

1. Ordinance No. 23-05 - Amendments to Chapter 55.02 Related to the Types and Numbers of Animals Permitted

ORDINANCE NO. 23-05

AN ORDINANCE AMENDING CHAPTER 55.02 OF THE CODE OF ORDINANCES FOR THE CITY OF WINDSOR HEIGHTS RELATED TO TYPES AND NUMBERS OF ANIMALS PERMITTED

WHEREAS, the City of Windsor Heights seeks to promote the public health, safety, general welfare, and aesthetics of the community through consistent, content- neutral and nondiscriminatory code requirements within its city limits; and

WHEREAS, the Public Safety Committee reviewed Chapter types and numbers of animals permitted and proposed changes to Chapter 55.02 and recommended approval of the same; and

WHEREAS, the City Council of the City of Windsor Heights do hereby find and declare that the amendments to Chapter 55.02 are necessary.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDSOR HEIGHTS, POLK COUNTY, IOWA:

SECTION 1. <u>Purpose.</u> The purpose of this ordinance is to amend Chapter 55.02 by deletion of the following.

SECTION 2. <u>Amended.</u> Section 55.02 – Types and Numbers of Animals Permitted of the Windsor Heights Code is hereby amended as follows:

55.02 PETS; TYPES AND NUMBERS OF ANIMALS PERMITTED.

- 1. The following animals may be owned as pets under the following conditions:
- A. Dogs not to exceed three in number and cats not to exceed three in number at or in a residential dwelling, which dogs and cats are owned and maintained in compliance with the provisions of this chapter relating to such animals.
- B. Rabbits not to exceed three in number at or in a residential dwelling, and which must be maintained in a hutch or other type of enclosure.
- C. Domestic poultry and fowl; that is, poultry and fowl ordinarily raised for production of eggs or meat, but not roosters, geese, Guineafowl, or peacocks, not to exceed ten in number considered together at or in a residential dwelling and maintained at all times in a pen and/or coup.
- D. Vietnamese Pot Bellied Pigs, Asian Pot Bellied Pigs or pot bellied pigs not to exceed two in number of the types considered together at or in a residential dwelling.
- E. The young produced by any pets permitted herein may be maintained at or in a residential dwelling with the parent animals for a period of approximately eight weeks but in no case longer than ten weeks.
- 2. Notwithstanding subsection 1(C), the following are not allowed:
 - A. Roosters or male domestic poultry;
 - B. Geese or members of the Anser and Branta genera;

	Guineafowl;
	eacocks or peafowl. ETS; TYPES AND NUMBERS OF ANIMALS PERMITTED.
The fol	llowing animals may be owned as pets under the following conditions:
residentia	ogs not to exceed three in number and cats not to exceed three in number at or in a all dwelling, which dogs and cats are owned and maintained in compliance with the as of this chapter relating to such animals.
	bbits not to exceed three in number at or in a residential dwelling, and which must be ed in a hutch or other type of enclosure.
or meat,	mestic poultry and fowl; that is, poultry and fowl ordinarily raised for production of eggs not to exceed two ten in number considered together at or in a residential dwelling and ed at all times in a pen and/or coup.
	etnamese Pot Bellied Pigs, Asian Pot Bellied Pigs or pot bellied pigs not to exceed two in of the types considered together at or in a residential dwelling.
	ECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the as of this ordinance are hereby repealed.
adjudged	ECTION 4. Severability. If any section, provision, or part of this ordinance shall be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance le or any section, provision or part thereof not adjudged invalid or unconstitutional.
	ECTION 5. Effective Date. This ordinance shall be effective after the final passage, and publication as provided by law.
P	assed and Approved this Day of 2023.
1st Readi	ng:
2 nd Readi	ing:
3 rd Readi	ing:
Publish I	Date:
	Mike Jones, Mayor
(SEAL)	

ATTEST:	
Travis Cooke, City Clerk	

City of Windsor Heights Regular Business Meeting Minutes Monday, May 15, 2023 - 6:00 PM Due to Construction Via Zoom Only

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Jones called the meeting to order at 6:03 PM via Zoom. Council members present: Susan Skeries, Joseph Jones, Michael Libbie, Lauren Campbell and Threase Harms. Staff present: Finance Director/Interim City Administrator Rachelle Swisher, City Clerk Travis Cooke, and City Attorney Matt Brick.

2. Approval of the Agenda

Motion by Susan Skeries to approve the Agenda. Seconded by Threase Harms. Motion passed 5-0.

3. **Public Hearing:**

A. Public Hearing - Amendment of Current Budget - City of Windsor Heights - Fiscal Year July 1, 2022 - June 30, 2023

Motion by Threase Harms to open the Public Hearing at 6:05 PM. Seconded by Susan Skeries. Motion passed 5-0.

No public comments written or oral.

Motion by Threase Harms to close the Public Hearing at 6:06 PM. Seconded by Susan Skeries. Motion passed 5-0.

B. Consideration of Resolution No. 2023-31 - A Resolution Amending the Current Budget for the Fiscal Year Ending June 30, 2023

Motion by Threase Harms to approve Resolution No. 2023-31 - A Resolution Amending the Current Budget for the Fiscal Year Ending June 30, 2023. Seconded by Michael Libbie. Motion passed 5-0.

4. **Public Forum:** This is time set aside for comments from the public on topics of City business other than those listed on the agenda. No action may be taken. Please come to the podium, state your name and address for the record and keep your comments to no more than 5 minutes.

None.

5. **Consent Agenda:** Any item on the Consent Agenda may be removed for separate consideration.

Motion by Threase Harms to Approve the Consent Agenda Items A-H. Seconded by Susan Skeries. Motion passed 5-0.

- A. Approve Minutes of the Regular Council Meeting on May 1, 2023
- B. Approve Payment of Claims
- C. Approve Financial Reports
- D. Approve Liquor License Thirsty Pigs LLC 6900 School Street Parking Area
- E. Approve Resolution No. 2023-32 A Resolution to Appoint a Member and Alternate Members to the Polk County Emergency Management Commission

- F. Approve Resolution No. 2023-33 A Resolution Approving a 28E Agreement for Funding of Emergency Management Administration
- G. Approve Resolution No. 2023-34 A Resolution to Appoint a Member and Alternate Member(s) to the Polk County 911 Service Board
- H. Approve Resolution No. 2023-35 A Resolution Setting a Time and Place for a Public Hearing on Ordinance No. 23-05 - An Ordinance Amending Chapter 55.02 of the Code of Ordinances for the City of Windsor Heights Related to the Types and Numbers of Animals Permitted
- 6. **New Business:**
- A. Consideration of Resolution No. 2023-36 A Resolution Establishing a Seatbelt/Restraint Use Policy for the Employees of the City of Windsor Heights

Motion by Threase Harms to Approve Resolution No. 2023-36 - A Resolution Establishing a Seatbelt/Restraint Use Policy for the Employees of the City of Windsor Heights including the Fire Department Policy. Seconded by Susan Skeries. Motion passed 5-0.

B. Consideration of Resolution No. 2023-37 - A Resolution Authorizing the City of Windsor Heights, Iowa to Submit Sites to the Des Moines Area Metropolitan Planning Organization (MPO) for Electric Vehicle Charging Stations

Council came to the consensus to discuss the resolution pending more information on costs to the city.

- 7. **Reports:**
- A. Mayor, Council Reports and Committee Updates, and Administration Reports

Given.

- i Police Department Report
- 8. **Closed Session** City Council will convene into closed session pursuant to Iowa Code 21.5(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.
 - A. The Council will Convene into Closed Session #1 Motion by Threase Harms to Convene into Closed Session #1 at 6:30 PM. Seconded by Susan Skeries. Motion passed 5-0.
 - B. The Council will Convene into Open Session

Motion by Threase Harms to Convene into Open Session at 7:21 PM. Seconded by Susan Skeries. Motion passed 5-0.

- C. The Council will Convene into Closed Session #2Motion by Michael Libbie to Convene into Closed Session #2 at 7:22PM. Seconded by Threase Harms. Motion passed 5-0.
- D. The Council will Convene into Open Session Motion by Threase Harms to Convene into Open Session at 7:52 PM. Seconded by Susan Skeries. Motion passed 5-0.
- E. The Council will Convene into Closed Session #3

 Motion by Threase Harms to Convene into Closed Session at 7:53 PM.

 Seconded by Susan Skeries. Motion passed 5-0.
- F. The Council will Convene into Open Session Motion by Michael Libbie to Convene into Open Session at 8:11. Seconded by Threase Harms. Motion passed 5-0.

9. Adjourn

Motion by Threase Harms to Adjourn the meeting at 8:12 PM. Seconded by Susan Skeries. Motion passed 5-0.



June 5, 2023

TO: CITY COUNCIL

FROM: Rachelle Swisher, Finance Director - Interim City Administrator

SUBJECT: Approve Payment of Claims

GENERAL INFORMATION

SUMMARY

ATTACHMENTS

1. Claims Report

CLAIMS REPORT /endor Checks: 5/12/2023-5/31/2023

VENDOR N	AME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ΔFLΔC WO	RLD WIDE HEADQUARTERS	ΔΕΙ Δ΄ Δ΄C-PRETY		508.52	4196	5/23/23
	APITAL SERVICES	OFFICE SUPPLIES		169.33		5/31/23
	LIFE INS. CORP.	VISION INS		262.00		5/23/23
	US MATERIALS	SUPPLIES		200.00		5/31/23
BOLTON &		COLBY PARK DESIGN		40,588.00		5/15/23
	EE MEDICAL LLC	MEDICAL SUPPLIES	42.75	40,300.00		5/15/23
	EE MEDICAL LLC	MEDICAL SUPPLIES	239.11	281.86		5/31/23
	EATER DES MOINES INC.		239.11	1,690.49		5/31/23
BRICK GE		APRIL LEGAL FEES		7,867.50		5/31/23
BULLZEYE		SUPPLIES		114.60		5/31/23
	CONCRETE LLC	PSB PARKING LOT PAY REQUEST 1		71,208.82		5/31/23
	IOWA READY MIX	CONCRETE		412.00		5/31/23
CENTURY		TELEPHONE	67.54	412.00		5/15/23
CENTURY		TELEPHONE	360.60	428.14		5/31/23
	WER EQUIP.	EDGER BLADE	300.00	22.03		5/31/23
	ES PUBLIC LIBRARY	FY23 4TH QTR PYMT		15,913.50		5/15/23
	ES REGISTER	NEWSPAPER		76.00		5/15/23
	ES WATER WORKS	6900 SCHOOL ST		18.17		5/15/23
DIERKS P		FD SHOWER REPLACEMENT DEPOSIT		2,920.00		5/22/23
	BENEFIT SYSTEMS	HEALTH INS			4189	
FAST SIG		REPAIRS		25.68		5/15/23
	TAX DEPOSIT	FED/FICA TAX		24,481.24	33349 4105	5/13/23 5/13/23
	RRIGATION	IRRIGATION SYSTEM MAINTENANCE		3,352.00		5/31/23
GALLS IN		CLOTHING ALLOWANCE	91.92	3,332.00		5/15/23
GALLS IN		CLOTHING ALLOWANCE	1,673.57	1 765 40		5/31/23
GRAINGER		TOILET REPAIR	1,0/3.3/	1,765.49 22.95		5/31/23
	SPHALT & PAVING	STREET MAINTENANCE SUPPLIES		801.75		5/31/23
	TRUCK EQUIPMENT	REPAIRS		55.00		5/31/23
	D DOOR & FRAME INC	LOWER LEVEL STEEL DOOR REPLACE		2,451.95		5/31/23
	OT CREDIT SERVICES	CITY HALL TOILET		533.14		5/15/23
	CCOUNTS RECEIVABLE	MULCH		289.76		5/31/23
	CONTRACTING INC	2023 PCC PROJECT PAY REQUEST 1		416,718.26		5/31/23
	IREMENT TRUST	CITY CONTRIBUTION	1,194.25	410,710.20		5/16/23
	IREMENT TRUST	ICMA	591.60			5/23/23
	IREMENT TRUST	CITY CONTRIBUTION	1,306.75	3,092.60		5/25/23
INROADS		2023 HMA PROJECT PAY REQUEST 1	1,300.73	129,728.67		5/31/23
	TE ALL BATTERY	VEHICLE BATTERY		200.59		5/31/23
	MOINES SUPPLY	SUPPLIES		407.41		5/31/23
IOWA DES		LINE LOCATES		83.70		5/31/23
	TE UNIVERSITY	STRAIT MUNICIPAL INSTITUTE		320.00		5/31/23
IPERS	IL UNIVERSITI	PROTECT IPERS		29,700.34		5/23/23
	BENEFIT SERVICES	FLEX - BENEFITS		580.77		5/23/23
	NTRACTORS SUPPLY	SUPPLIES		343.84		5/31/23
LOWE'S	WINACIONS SUFFEI	ROAD PATCH		857.74		5/31/23
	BUSINESS	INTERNET		570.00		5/31/23
MENARDS	DOSTINESS	INTAKE REPAIRS		40.75		5/15/23
	STE AUTHORITY	GARBAGE FEE		29,434.88		5/31/23
	OCC TESTING	DRUG TEST		50.00		5/15/23
	CAN ENERGY	7116 UNIV AVE	26.16	30.00		5/31/23
	CAN ENERGY	6800 SCHOOL ST	145.79			5/31/23
	CAN ENERGY	6300 UNIV AVE	30.03			5/31/23
	CAN ENERGY	7001 UNIV AVE	27.38			5/31/23
	CAN ENERGY	1133 66TH ST	659.68			5/31/23
	CAN ENERGY	6900 SCHOOL ST CEC	600.76			5/31/23
HITDAMEKT	CAN LINLINUT	UJUU JUHUUL JI CLC	000.70		4204	7/71/72

OPER: RS

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Payroll Checks: 5/12/2023-5/31/2023

CLAIMS REPORT

Vendor Checks: 5/12/2023- 5/31/2023 Payroll Checks: 5/12/2023- 5/31/2023

VENDOR CHECK AMOUNT VENDOR NAME REFERENCE T0TAL CHECK# DATE MIDAMERICAN ENERGY 6900 SCHOOL ST STACE 98.00 4205 5/31/23 MIDAMERICAN ENERGY 6900 SCHOOL ST 19.14 4206 5/31/23 MIDAMERICAN ENERGY 1145 66TH ST 164.12 4207 5/31/23 MIDAMERICAN ENERGY 1145 66TH ST 29.57 4208 5/31/23 MIDAMERICAN ENERGY 1601 73RD ST 29.57 4208 5/31/23 MIDAMERICAN ENERGY 1601 73RD ST 14.68 4209 5/31/23 MIDAMERICAN ENERGY 951 73RD ST 19.82 4210 5/31/23 MIDAMERICAN ENERGY 6540 UNIV AVE 127.30 4211 5/31/23 MIDAMERICAN ENERGY 6540 UNIV AVE 127.30 4211 5/31/23 MIDAMERICAN ENERGY 7290 UNIV AVE 27.76 4213 5/31/23 MIDAMERICAN ENERGY 7290 UNIV AVE 27.76 4213 5/31/23 MIDAMERICAN ENERGY 7290 UNIV AVE 27.76 4213 5/31/23 MIDAMERICAN ENERGY 6739 UNIV AVE 89.08 4215 5/31/23 MIDAMERICAN ENERGY 6440 HICKMAN RD 54.97 4217 5/31/23 MIDAMERICAN ENERGY 6440 HICKMAN RD 54.97 4217 5/31/23 MIDAMERICAN ENERGY 6440 HICKMAN RD 54.97 4217 5/31/23 MIDAMERICAN ENERGY 6410 HICKMAN RD 29.12 4219 5/31/23 MIDAMERICAN ENERGY 64 MIDAMERICAN ENERGY 6900 SCHOOL ST STAGE 98.00 4205 5/31/23 LIFE/LTD/STD
OFFICE SUPPLIES 202.28
COPY PAPER 181.70
PHONE SYSTEM PROGRAMMING
TRAFFIC VIOLATION BOOKS STAPLES 55355 5/15/23 STAPLES 383.98 55401 5/31/23 TELECOM SERVICES OF IOWA
TBL PRINT 55.00 55402 5/31/23 55403 5/31/23 3,101.10 TREASURER STATE OF IOWA STATE TAX 7,359.09 4193 5/23/23 2020A BOND FEES UMB BANK 1,200.00 55356 5/15/23 VAN WALL EQUIPMENT TRIMMER 55404 5/31/23 269.99 CELL PHONES
LIME
BEARING REPLACEMENT SS1 506.22
FUEL 3,420.87
CLOTHING ALLOWANCE 38.24
CEC AIR COND REPAIRS 3,765.51
DEST CONTROL/IRRIGATION 186.00 VERIZON WIRELESS 4221 5/31/23 WEST DES MOINES TRUE VALUE 133.19 55357 5/15/23 WEST SIDE MECHANICS 55405 5/31/23 55358 5/15/23 WEX FLEET UNIVERSAL WITMER PUBLIC SAFETY GROUP 55359 5/15/23 WYCKOFF HEATING & COOLING 55406 5/31/23 ZWC CONDOMINIUM ASSOC 55407 5/31/23 Payroll Checks 53,648.63 001 GENERAL 110 ROAD USE TAX 7,366.62 740 STORM WATER 2,076.52

OPER: RS

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CLAIMS REPORT Vendor Checks: 5/12/2023-5/31/2023 Page Payroll Checks: 5/12/2023-5/31/2023

VENDOR NAME	REFERENCE		/ENDOR TOTAL CHECK#	CHECK DATE
	Total Paid On: 5/12/23		 091.77	
001 110 740	GENERAL ROAD USE TAX STORM WATER	7,3	246.32 356.83 076.52	
	Total Paid On: 5/25/23	70,0	579.67	
	Total Payroll Paid	133,	====== 771.44	
	Report Total	978,7	276.40	

CLAIMS REPORT CLAIMS FUND SUMMARY

Page 4
Payroll Checks: 5/12/2023- 5/31/2023

FUND	NAME	AMOUNT	
001	GENERAL	238,816.78	
110	ROAD USE TAX	31,974.31	
112	EMPLOYEE BENEFITS	27,125.90	
200	DEBT SERVICE	1,200.00	
303	COLBY PARK	26,899.50	
324	2023 HMA OVERLAY PROJECT	129,728.67	
325	2023 PCC PATCHING PROJECT	416,718.26	
329	PUBLIC SAFETY PARKING LOT	71,208.82	
610	SEWER	81.86	
670	LANDFILL/GARBAGE	29,434.88	
740	STORM WATER	5,087.42	
	TOTAL FUNDS	978,276.40	
		,	



June 5, 2023

TO: CITY COUNCIL

FROM:

SUBJECT: Storm Water Presentation - Bolton & Menk

GENERAL INFORMATION

SUMMARY

ATTACHMENTS

None



June 5, 2023

TO: CITY COUNCIL

FROM: Rachelle Swisher, Finance Director - Interim City Administrator

SUBJECT: Consideration of Resolution No. 2023-37 - A Resolution Authorizing the City of

Windsor Heights, Iowa to Submit Sites to the Des Moines Area Metropolitan

Planning Organization (MPO) for Electric Vehicle Charging Stations

GENERAL INFORMATION

SUMMARY

ATTACHMENTS

- 1. Resolution No. 2023-37 A Resolution Authorizing the City of Windsor Heights Iowa to Submit Sites to the MPO for Electric Vehicle Charging Stations
- 2. EV QUANTITIES Colby Park

RESOLUTION NO. 2023-37

A RESOLUTION AUTHORIZING THE CITY OF WINDSOR HEIGHTS, IOWA TO SUBMIT SITES TO A REGIONAL JOINT APPLICATION FOR FUNDING FROM THE FEDERAL HIGHWAY ADMINISTRATION'S CHARGING & FUELING INFRASTRUCTURE DISCRETIONARY GRANT PROGRAM (CFI) FOR SITES AT COLBY PARK TO THE DES MOINES AREA METROPOLITAN PLANNING ORGANIZATION (MPO) FOR INCLUSION AND FURTHER APPROVING THE APPLICATION WHICH OBLIGATES THE CITY OF WINDSOR HEIGHTS TO MATCHING FUNDS OF AT LEAST 20% FOR THE CONSTRUCTION OF SAID PROJECT IF FUNDING IS GRANTED

WHEREAS, the City of Windsor Heights, Iowa is a full member of the Des Moines Area Metropolitan Planning Organization; and

WHEREAS, the Federal Highway Administration's Charging & Fueling Infrastructure Discretionary Grant Program provides funding to local jurisdictions for the construction of eligible projects; and

WHEREAS, the Des Moines Area Metropolitan Planning Organization will be submitting a joint regional application to the program based on the cumulation of each interested jurisdiction's proposed sites.

NOW, THEREFORE BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDSOR HEIGHTS, IOWA THAT:

- 1. The City Council supports and approves the attached proposed sites for the Federal Highway Administration's Charging & Fueling Infrastructure Discretionary Grant Program to be added to the regional application funding.
- 2. The City Council hereby commits the City of Windsor Heights to matching monies as required by the Federal Highway Administration's Charging & Fueling Infrastructure Discretionary Grant Program funding (up to \$41,000, a 20% match).
- 3. The City of Windsor Heights hereby commits to the standards and reporting required of this funding program and will work with the Des Moines Area Metropolitan Planning Organization collect that data.
- 4. The Mayor and City Clerk are hereby authorized to approve and execute the application on behalf of the City of Windsor Heights.

	Mike Jones, Mayor
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Passed and approved the 5th day of June 2023.

City of Windsor Heights, Iowa

Colby Park SITE 1 OPINION OF PROBABLE COSTS 05/31/2023



Real People. Real Solutions.

Item No.	Description	Unit	Quantity	Price	Extension
1	Mobilization	LS	1	\$ 7,225.00	\$ 7,000.00
2	EV Charging Station Pedestal - Level 2	EA	2	\$ 30,000.00	\$ 60,000.00
3	CT Cabinet	EA	1	\$ 15,000.00	\$ 15,000.00
4	MidAmerican Cost	LS	1	\$ 30,000.00	\$ 30,000.00
5	Environmental Memorandum	LS	1	\$ 4,000.00	\$ 4,000.00
6	Utility Coordination	LS	1	\$ 3,500.00	\$ 3,500.00
7	PCC Pavement	SY	80	\$ 100.00	\$ 8,000.00
8	Removal of Existing Pavement	SY	80	\$ 20.00	\$ 1,600.00
9	Painted Pavement Markings	LS	1	\$ 1,000.00	\$ 1,000.00
10	Bollards	EA	4	\$ 350.00	\$ 1,400.00
11	5 Year Maintenance Agreement	EA	2	\$ 10,000.00	\$ 20,000.00
	·				

10	Bollards	EA	4	\$ 350.00	\$	1,400.00
11	5 Year Maintenance Agreement	EA	2	\$ 10,000.00	\$	20,000.00
		Subtotal (Construction		\$	151,500.00
	Con	struction Cont	ingencies 20%		\$	30,300.00
	Opinion of estir	nated Const	ruction Cost		\$	181,800.00
	Opinion of estin	nateu Const	ruction Cost		Ψ	101,000.00
			_			
		•	Specifications		\$	9,000.00
	Constru	ction Contract	Administration		\$	4,000.00
		Consti	ruction Staking		\$	2,000.00
	Resident Proje	ct Representa	tive - Full Time		\$	7,000.00
		Subtotal	Engineering		\$	22,000.00
			0 0			,
	TOTAL ODINION (NE INADDOME	NACNIT COCT		_	202 000 00
	TOTAL OPINION O	JF IIVIPKOVE	MENT COST		Ş	203,800.00



June 5, 2023

TO: CITY COUNCIL

FROM: Rachelle Swisher, Finance Director - Interim City Administrator

SUBJECT: Consideration of Resolution No. 2023-38 A Resolution Approving End of Year

FY23 Balance Transfers

GENERAL INFORMATION

SUMMARY

ATTACHMENTS

1. Resolution No. 2023-38 A Resolution Approving End of Year FY23 Balance Transfers

Resolution No. 2023-38

A RESOLUTION APPROVING FISCAL YEAR 2023 YEAR END BALANCE TRANSFERS FOR THE CITY OF WINDSOR HEIGHTS, IOWA

WHEREAS, the Windsor Heights City Council approves inter-fund transfers as needed for budget balancing purposes; and

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Windsor Heights, Iowa, that the transfers outlined below are hereby approved with an effective date of 6/1/2023 and the Finance Director is authorized to make the transfers in accord with this resolution.

From: Tax Increment Financing Fund

To: 2016A Principal, Interest & Bond Fees

Amount: \$133,225

From: Tax Increment Financing Fund

To: 2016B Principal, Interest & Bond Fees

Amount: \$270,783

From: Tax Increment Financing Fund

To: 2020B Principal, Interest & Bond Fees

Amount: \$1,894,427

From: General Fund – ATE Funds

To: Colby Park Project

Amount: \$1,578,000

From: Local Option Sales Tax Fund To: Equipment Revolving Fund

Amount: \$345,000

From: Local Option Sales Tax
To: Debt Service – 2020A Bond

Amount: \$100,000

From: Local Option Sales Tax Fund
To: General Fund - Community Center

Amount: \$30,000

From: Local Option Sales Tax Fund

To: General Fund - Library

Amount: \$63,700

From: Local Option Sales Tax Fund To: General Fund - Insurance

Amount: \$95,000

From: Local Option Sales Tax Fund To: 2023 HMA Overlay Project

Amount: \$215,110

From:	Local Option Sales Tax Fund
To:	2023 PCC Patching Project
Amount:	\$507,196
From:	Local Option Sales Tax Fund
To:	Public Safety Building Parking Lot Project
Amount:	\$272,272
From:	Local Option Sales Tax Fund
To:	Dog Park Project
Amount:	\$85,000
From:	Local Option Sales Tax Fund
To:	Colby Park Project
Amount:	\$117,500
From:	General Fund – Prairie Meadows Grant
To:	Colby Park Project
Amount:	\$20,000
From:	2020 Street Project Fund
To:	Future Street Projects Fund
Amount:	\$1,000,000
From:	University Avenue Project Fund
To:	Future Street Projects Fund
Amount:	\$1,000,000
From: To: Amount:	Future Street Projects Fund 68th Street Project \$2,461,720
From: To: Amount:	Future Street Projects Fund 73 rd Street Project RAISE Grant \$80,000
Passed	and approved this 5 th day of June 2023
	Mike Jones, Mayor
Attest:Travis	Cooke, City Clerk



June 5, 2023

TO: CITY COUNCIL

FROM: Justin Ernst, City Engineer

SUBJECT: Consideration of Pay Request No. 1 - Public Safety Parking Lot Improvements

GENERAL INFORMATION

SUMMARY

ATTACHMENTS

1. Pay Request No. 1 - Public Safety Parking Lot Improvements



Real People. Real Solutions.

430 E Grand Avenue Suite 101 Des Moines, IA 50309

Ph: (515) 259-9190 Fax: (515) 233-4430 Bolton-Menk.com

May 31, 2023

Ms. Rachelle Swisher Interim City Administrator/Finance Director City of Windsor Heights, Iowa

RE: Public Safety Parking Lot Improvements Pay Request 1

Dear Ms. Swisher:

Submitted for your approval is Pay Request 1 for the above-mentioned project. Pay Request 1 is for a total payment of \$71,208.82. The total value completed to date is \$74,956.65, minus 5% retainage of \$3,747.83. Please see Pay Request 1 for a full summary of the items completed that are included in this payment.

Bolton & Menk, Inc. recommends the approval of Pay Application 1. Please let me know if you have any questions.

Sincerely,

Bolton & Menk, Inc.

Justin Ernst, PE Project Manager

Contractor's Applic	ation for Payment			
Owner: City	of Windsor Heights		's Project No.:	
Engineer: Bolt	on & Menk, Inc.	Engine	er's Project No.:	0A1.127880
Contractor: Cali	ber Concrete	Other	Project No.:	
Project: Pub	lic Safety Parking Lot Im	provements		
Contract: Pav	ing			
Application No.:	1	Application Date:	5/31/2023	_
Application Perio	d: From5/1	/2023 to	5/31/2023	
1. Original	Contract Price		\$	228,271.82
2. Net char	nge by Change Orders		\$	The state of the s
	Contract Price (Line 1 +		\$	228,271.82
	ork completed and mate		V 505	
(Sum of	Column G Lump Sum To	tal and Column J Unit Pr	ice Total) \$	74,956.65
5. Retaina	the Comprehensive Statement		16-1 <u>1</u> -2	2 747 02
		65 Work Completed	\$	3,747.83
	W.E. IPENDINE THE THE ACCUSED AND	Stored Materials	\$	3,747.83
	al Retainage (Line 5.a + l		\$	71,208.82
	eligible to date (Line 4 -		\$	/1,208.82
	vious payments (Line 6 f	from prior application)	8	71,208.82
8. Amount	due this application		\$	71,200.62
for Payment; (2) Title to all Worl for Payment, will p such as are covere encumbrances); at	k, materials and equipmen lass to Owner at time of pa d by a bond acceptable to nd	at incorporated in said Wor ayment free and clear of al Owner indemnifying Own	k, or otherwise listed I liens, security inter er against any such li	ork covered by prior Applications d in or covered by this Application ests, and encumbrances (except lens, security interest, or Documents and is not defective.
Contractor: Cal	1 1 11 1			
Signature:	MillYMX		Date:	5-31-2023
	7: chael Nolond		Title:	Office Controller
Recommended I		Approved	by Owner	
Recommended	oy Engineer	Дрргочец	by Owner	
By: \www.	n Const	By:		
Name: Justin E	rnst	Name:		
Title: Civil Pro	oject Manager	Title:		
Date: 5/31/20)23	Date:		

Contractor:	Bolton & Menk. Inc.										, <u>, , , , , , , , , , , , , , , , , , </u>	Owner's Project No.: Engineer's Project No.: 0A1.127880	0A1.127880	
Project.	Caliber Concrete	vements										Other Project No.:		
Contract:	Paving													
Application No.:	10.:	Application Period:	From	05/01/23	to	05/31/23						Applica	Application Date:	05/31/23
A	B		C	D	E		H	F2	9	Н			X	1
				Contract	Contract Information		Previous	Previous Estimate	Work	Work Completed				
						Value of Bid Item			Estimated	Value of Work	Materials	Work Completed and Materials Stored to Date	% of Value of	Balanca to Cinich
Bid Item No.	Description		Item Ouantity	Cnits	Unit Price (S)	(CXE)	Quantity Previous Estimate	Value Previous Estimate	Incorporated in the Work	(EXG)		(I+H)		(F - J)
			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1				Original Contract					(4)	fort	
1 TO	TOPSOIL, IMPORT		20	Շ	20.00	1,000.00			•					1,000.00
2 EX	EXCAVATION, CLASS 10		475	ζ	40.00	19,000.00			285.00			11,400.00		7,600.00
3 SU	SUBGRADE PREPARATION		2,030	SY	3.00	00:060'9		•	1,218.00	3,654.00		3,654.00	%09	2,436.00
	SUBGRADE TREATMENT, GEO-GRID		20	SY	4.40	220.00			·	-		•	588	220.00
	SUBBASE, MODIFIED, 6"		2,030	SY	13.30	26,999.00			1,218.00	16,199.40		16,199.40		10,799.60
	HDPE SLOTTED PIPE, 15 IN, W/ 6IN GRATE	TE TE	30	H.	100.00	3,000.00		-	30.00	3,000.00		3,000.00	NE CONT	
	INTAKE, SW-511		П	EA	5,000.00	2,000.00			0.75	3,750.00		3,750.00	75%	1,250.00
8 8	MANHOLE ADJUSTMENT, MINOR		2	EA	1,500.00	3,000.00		- 1						3,000.00
	PAVEMENT BCC 7"		2 030	S EA	1,000.00	1,000.00			T.00	1,000.00		1,000.00	%00T	102 055 20
T	REMOVAL OF SIDEWALK		51	5 2	11.00	561.00		_	77 61	140.25		70 01	250%	27 OCA
	SIDEWALK, PCC, 5"		27	S S	74.92	2.022.84						Andrew Callery		2.022.84
	SIDEWALK, PCC, 6"		30	λS	80.39	2,411.70			1					2,411.70
14 PA	PAVEMENT REMOVAL		2,030	λS	13.00	26,390.00			2,030.00	26,390.00		26,390.00	100%	
15 PA	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	:NT/WATERBORNE	8	STA	333.33	2,499.98		-	-					2,499.98
	PAINTED SYMBOLS AND LEGENDS		1	EA	250.00	250,00			4					250.00
	TEMPORARY TRAFFIC CONTROL		1	SI	250.00	250.00			0.25	62.50		62.50	25%	187.5
	00		12	SQ	250.00	3,000.00		-	4					3,000.00
	FILTER SOCK, 8 IN		140	Ŧ.	2.00	700.00			150.00	750.00		750.00	107%	(20.00)
	INLET PROTECTION DEVICE, DROP IN		m	EA	150.00	450.00			3					450.00
T	CONSTRUCTION SURVEY		1	SI	2,500.00	2,500.00			0.25	625.00		625.00		1,875.00
	MOBILIZATION		1	S	15,971.00	15,971.00			0.50	7,985.50		7,985.50	20%	7,985.50
23 CO	CONCRETE WASHOUT		-1	SI	2,000.00	2,000.00			(1)	•				2,000.00
24			-						1	•				
			ť	t		-			1					
			ţ.						r i		*			- 100 000
				Original	Uriginal Contract Totals	\$ 778,271.82		٠		¢ /4,956.65	•	¢ /4,936.63	55% V	
						Char	Change Orders							
													The second	
				Chan	Change Order Totals \$	۶ -				\$. \$	· \$	\$	
						, , , , ,								
THE STATE OF STREET						COLLIA	T and change of de							



June 5, 2023

TO: CITY COUNCIL

FROM: Justin Ernst, City Engineer

SUBJECT: Consideration of Pay Request No. 1 - 2023 PCC Patching Project

GENERAL INFORMATION

SUMMARY

ATTACHMENTS

1. Pay Request No. 1 - 2023 PCC Patching Project



Real People. Real Solutions.

430 E Grand Avenue Suite 101 Des Moines, IA 50309

Ph: (515) 259-9190 Fax: (515) 233-4430 Bolton-Menk.com

May 30, 2023

Ms. Rachelle Swisher Interim City Administrator/Finance Director City of Windsor Heights, Iowa

RE: 2023 PCC Patching Project Pay Request 1

Dear Ms. Swisher:

Submitted for your approval is Pay Request 1 for the above-mentioned project. Pay Request 1 is for a total payment of \$416,718.26. The total value completed to date is \$438,650.80, minus 5% retainage of \$21,932.54. Please see Pay Request 1 for a full summary of the items completed that are included in this payment.

Bolton & Menk, Inc. recommends the approval of Pay Application 1. Please let me know if you have any questions.

Sincerely,

Bolton & Menk, Inc.

Justin Ernst, PE Project Manager **Contractor's Application for Payment** Owner: City of Windsor Heights **Owner's Project No.:** 0A1.127458 Bolton & Menk, Inc. **Engineer's Project No.: Engineer: Contractor:** lowa Civil Contracting Other Project No.: **Project:** 2023 PCC Patching Project **Contract: Paving Application No.:** 1 **Application Date:** 4/30/2023 4/30/2023 **Application Period:** From 4/1/2023 to 1. Original Contract Price 456,196.00 \$ 2. Net change by Change Orders 3. Current Contract Price (Line 1 + Line 2) 456,196.00 4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total) 438,650.80 5. Retainage 438,650.80 Work Completed 5% 21,932.54 \$ X \$ - Stored Materials c. Total Retainage (Line 5.a + Line 5.b) 21,932.54 6. Amount eligible to date (Line 4 - Line 5.c) 416,718.26 7. Less previous payments (Line 6 from prior application) 8. Amount due this application \$ 416,718.26 **Contractor's Certification** The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective. **Contractor:** Iowa Civil Contracting Digitally signed by Tammy K. Kolash Jammy & Holash Date: 2023.05.30 11:58:20 -05'00' Signature: Date: Project Administrator Tammy K. Kolash Title: Name: Recommended by Engineer Approved by Owner By: By: Name: Justin Ernst Name: Title: Civil Project Manager Title:

Date:

Date:

5/1/2023

The control of the	Owner:	Owner: City of Windsor Heights											Owner's Project No.	pincarion	a dilicit
The property The	Engineer: Contracto	•											gineer's Project No.: Other Project No.:	UA1.12/458	
Particular Par	Project:	2023 PCC Patching Project													
1	Contract:	Paving													
Content information Content information	Applicatic	n No.: 1	Application Period:	From	04/01/23	to	04/30/23						Applicat	Application Date:	04/30/23
Control Cont	A	В		C	D	E	Ŧ	F1	F2	9	Н		ſ	×	L
The Properties					Contrac	t Information		Previous	Estimate	Work C	ompleted		Work Completed	% of	
CONSTITUTION Contract Contr	Bid Item					Unit Price	Value of Bid Item (C X E)	Quantity Previous		Estimated Quantity Incorporated in	Value of Work Completed to Date (E X G)		and Materials Stored to Date (H + I)	ф <u> </u>	Balance to Finish (F - J)
TOPSOIL, OFF-SITE TOPS	No.	Description		Item Quantity	Units	(\$)		Estimate	Estimate	the Work	(\$)	(\$)	(\$)	(%)	(\$)
MONTHOLING PICTATION Control C							Origit	nal Contract							
MANNER	1	TOPSOIL, OFF-SITE		20		100.00			-	-	-		-		5,000.00
MITAME, SANCIANOR R	2	VALVE BOX ADJUSTMENT, MINOR		4		1,500.00	6,000.00		•	4.00			6,000.00	100%	-
REMOVALOE BINEWANY 4 0 ST 21,000 40,800.00 - 8,000 43,500 913,	3	INTAKE, SW-507		1		17,100.00	17,100.00		•	-			-		17,100.00
REMONDAL DE SIDEMALK REMONDAL DE SIDEMALK REMONDAL DE SIDEMALK REMONDAL DE SIDEMALK DEC, 4" 36.00 1.060.00 3.00.	4	MANHOLE ADJUSTMENT, MINOR		8		5,100.00	40		•	8.00	40		40,800.00	100%	-
SENOVALK PCC 4" 23 55 0 120.00 3,000.00 - 2,250.00 2,250.00 2,250.00 - 1,290 3,672.00 -	2	REMOVAL OF SIDEWALK		40		21.00			•	43.50			913.50	109%	(73.50)
STATEMARK, PCC, 4* 25 55 120.000 30.000.00 - 36.00 35.00	9	REMOVAL OF DRIVEWAY		30		36.00			-	22.90			824.40		255.60
SITEMANTIANCE CONSTRUCTION SURVEY CONS	7	SIDEWALK, PCC, 4"		25		120.00			-	30.60			3,672.00	,	(672.00)
Detectivale Warking 35 55 65.00 2.25.00 2.55.00 2.55.00 2.50	8	SIDEWALK, PCC, 6"		15		150.00			•	12.90			1,935.00	%98	315.00
DRIVEWAYE, PAVED, PCC, 6" 256.00 266.00 266.00 266.00 2793.80	6	DETECTABLE WARNING		32		65.00			-	36.50			2,372.50	104%	(97.50)
FULL DEPTH PATCHES 1770 SY 145.00 256,650.00 P. 1,739.30 252,138.50 P. 1,739.30 SE2,138.50 SE2,138.50	10	DRIVEWAY, PAVED, PCC, 6"		30		122.00			-	22.90			2,793.80	%9/	866.20
PARTIAL DEPTH PATCHES 1,110 SF 63.10 70,041.00 1,381.00 87,141.10 PATCHES 1,110 PATCHES 1,110 PATCHES 1,110 PATCHES 1,110 PATCHES 1,110 PATCHES 1,110 PATCHES PATCHE	11	FULL DEPTH PATCHES		1,770		145.00			•	1,739.30	252,198.50		252,198.50	%86	4,451.50
TemPorary Traffic Control. Lis 10,000 of 10,00	12	PARTIAL DEPTH PATCHES		1,110		63.10			-	1,381.00	87,141.10		87,141.10	124%	(17,100.10)
SOD SOD A	13	TEMPORARY TRAFFIC CONTROL		1	l SI	10,000.00	10,000.00		•	1.00			10,000.00	100%	-
CONSTRUCTION SURVEY 1 LS 5,000.00 5,000.00 1,000 5,000.00 1,000 5,000.00 1,000 1,000 1,000 1,000.00 1,00	14	SOD		25		300:00	7,500.00		•	-	-		-		7,500.00
MOBILIZATION	15	CONSTRUCTION SURVEY		1	LS L	5,000.00	5,000.00		-	1.00			5,000.00	100%	-
Configural Contract Totals State	16	MOBILIZATION		1	LS L	25,000.00	25,000.00		-	1.00			25,000.00	100%	-
\$ 456,196.00 \$	17				-		•		-	-	•		•		
\$ 456,196,00 \$ 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1					j		•		•	-	•		•		
\$ 456,196.00 \$ \$ 438,650.80 \$ \$ \$ \$ \$ \$ \$ \$ \$				-	-	-	•	-	-	-	•		•		-
Change Orders - <					Origin	al Contract Totals	\$							%96	\$ 17,545.20
\$ - \$ \$ \$ \$ \$ \$ \$ \$ \$							Char	ree Orders							
\$ - \$ \$ 0 riginal Contract and Change Orders \$ 436,50,80 \$ 5 \$							'				•		•		
S							,						•		
Original Contract and Change Orders 438,650.80 \$. \$					Ch	inge Order Totals					• \$	- \$	•	\$	-
Original Contract and Change Orders 438,650.80 \$ - \$															
456,196.00 \$ 438,650.80 \$ - \$								ct and Change Order	S						
						Project Totals						· \$		\$ %96	17,545.20



June 5, 2023

TO: CITY COUNCIL

FROM: Justin Ernst, City Engineer

SUBJECT: Consideration of Pay Request No. 1 - 2023 HMA Resurfacing Project

GENERAL INFORMATION

SUMMARY

ATTACHMENTS

1. Pay Request No. 1 - 2023 HMA Resurfacing Project



Real People. Real Solutions.

430 E Grand Avenue Suite 101 Des Moines, IA 50309

Ph: (515) 259-9190 Fax: (515) 233-4430 Bolton-Menk.com

May 30, 2023

Ms. Rachelle Swisher Interim City Administrator/Finance Director City of Windsor Heights, Iowa

RE: 2023 HMA Resurfacing Project Pay Request 1

Dear Ms. Swisher:

Submitted for your approval is Pay Request 1 for the above-mentioned project. Pay Request 1 is for a total payment of \$129,728.67. The total value completed to date is \$136,556.50, minus 5% retainage of \$6,827.83. Please see Pay Request 1 for a full summary of the items completed that are included in this payment.

Bolton & Menk, Inc. recommends the approval of Pay Application 1. Please let me know if you have any questions.

Sincerely,

Bolton & Menk, Inc.

Justin Ernst, PE Project Manager **Contractor's Application for Payment**

Owner: City of Windsor Heights	Owner's Project No :											
	Owner's Project No.:	0A1.127459										
Engineer: Bolton & Menk, Inc. Contractor: Inroads Paving	Engineer's Project No.: Other Project No.:	UM1.1Z/433										
	Other Project No.:											
	Project: 2023 HMA Patching Project											
Contract: Paving												
Application No.: 1 Application Date: 4/30/2023												
Application Period: From 4/1/2023	to 4/30/2023											
1. Original Contract Price	\$	176,110.75										
Net change by Change Orders	\$	-										
Current Contract Price (Line 1 + Line 2)	\$	176,110.75										
Total Work completed and materials store	d to date											
(Sum of Column G Lump Sum Total and Co	lumn J Unit Price Total) \$	136,556.50										
5. Retainage												
a. 5% X \$ 136,556.50 Work		6,827.83										
b. 5% X \$ - Stored	Materials \$											
c. Total Retainage (Line 5.a + Line 5.b)	\$	6,827.83										
6. Amount eligible to date (Line 4 - Line 5.c)	\$	129,728.67										
7. Less previous payments (Line 6 from prior application)												
8. Amount due this application	\$	129,728.67										
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective. 												
such as are covered by a bond acceptable to Owner inde encumbrances); and	and clear of all liens, security intere emnifying Owner against any such lie	ests, and encumbrances (except ens, security interest, or										
such as are covered by a bond acceptable to Owner inde encumbrances); and	and clear of all liens, security intere emnifying Owner against any such lie	ests, and encumbrances (except ens, security interest, or										
such as are covered by a bond acceptable to Owner inde encumbrances); and (3) All the Work covered by this Application for Payment	and clear of all liens, security intere emnifying Owner against any such lie	ests, and encumbrances (except ens, security interest, or										
such as are covered by a bond acceptable to Owner indeencumbrances); and (3) All the Work covered by this Application for Payment Contractor: Inroads Paving	e and clear of all liens, security intere emnifying Owner against any such lie is in accordance with the Contract	ests, and encumbrances (except ens, security interest, or										
such as are covered by a bond acceptable to Owner indeencumbrances); and (3) All the Work covered by this Application for Payment Contractor: Inroads Paving Signature: Hally J Kar	and clear of all liens, security interesemnifying Owner against any such lies is in accordance with the Contract Date:	ests, and encumbrances (except ens, security interest, or										
such as are covered by a bond acceptable to Owner indeencumbrances); and (3) All the Work covered by this Application for Payment Contractor: Inroads Paving Signature: Brank Law Strew Recommended by Engineer By:	e and clear of all liens, security interestmnifying Owner against any such lies is in accordance with the Contract Date: Title:	ests, and encumbrances (except ens, security interest, or										
such as are covered by a bond acceptable to Owner indeencumbrances); and (3) All the Work covered by this Application for Payment Contractor: Inroads Paving Signature: Bladly flav Branch Karls Flav Recommended by Engineer	and clear of all liens, security interesemnifying Owner against any such lies is in accordance with the Contract Date: Title:	ests, and encumbrances (except ens, security interest, or										
such as are covered by a bond acceptable to Owner indeencumbrances); and (3) All the Work covered by this Application for Payment Contractor: Inroads Paving Signature: Brank Law Strew Recommended by Engineer By:	pand clear of all liens, security interestmifying Owner against any such lies is in accordance with the Contract Date: Title: Approved by Owner By:	ests, and encumbrances (except ens, security interest, or										

Progress Estimate - Unit Price Work Contractor's Application for Payment													
Owner:	City of Windsor Heights									(Owner's Project No.:		
Engineer:	Bolton & Menk, Inc.									Engineer's Project No.: 0A1.127459			
Contractor	· · · · · · · · · · · · · · · · · · ·										Other Project No.:		
Project:	2023 HMA Patching Project										•		
Contract:	Paving												
Applicatio	n No.: 1 Application Period:	From	04/01/23	to	04/30/23						Applica	tion Date:	04/30/23
Α	В	С	D	E	F	F1	F2	G	Н	I	J	K	L
	Contract Information					Previous Estimate Work Completed							
											Work Completed	% of	
								Estimated	Value of Work	Materials	and Materials	Value of	
					Value of Bid Item				Completed to Date	Currently Stored	Stored to Date	Item	Balance to Finish
Bid Item				Unit Price	(C X E)	Quantity Previous		Incorporated in	(E X G)	(not in G)	(H + I)	(J / F)	(F - J)
No.	Description	Item Quantity	Units	(\$)	(\$)	Estimate	Estimate	the Work	(\$)	(\$)	(\$)	(%)	(\$)
_	L		<u></u>			al Contract		1					
1	TOPSOIL, OFF-SITE	10	CY	380.00	3,800.00			-	-		-		3,800.00
2	VALVE BOX ADJUSTMENT, MINOR	1	EA	1,500.00	1,500.00		-	-	-		-		1,500.00
3	MANHOLE ADJUSTMENT, MINOR	3	EA	2,800.00	8,400.00		-	-	-		-		8,400.00
4	CURB AND GUTTER, 2.5', 7"	55	LF	48.00	2,640.00		-	-	-		-		2,640.00
5	PAVEMENT, HMA, LEVELING COURSE	18	TON	160.00	2,880.00			-	-		40.000.00	000/	2,880.00
6	HMA OVERLAY, SURFACE COURSE, 3/8 IN. MIX, PG 58-28S	353	TON	140.00	49,420.00		-	349.00	48,860.00		48,860.00	99%	560.00
7	REMOVAL OF SIDEWALK	30	SY	16.00	480.00		-	-	-		-		480.00
8	SIDEWALK, PCC, 4" SIDEWALK, PCC, 6"	10	SY	130.00	1,300.00		-	-	-		-		1,300.00
9		20 35	SY SF	135.00	2,700.00		-	-	-		-		2,700.00 2,100.00
10 11	DETECTABLE WARNING MILLING	1,435	SY	60.00 9.45	2,100.00 13,560.75		-	1,140.00	10,773.00		10,773.00	79%	2,100.00
12	CURB AND GUTTER REMOVAL	1,435	LF	11.00	605.00		-	1,140.00	10,773.00		10,773.00	79%	605.00
13	TEMPORARY TRAFFIC CONTROL	33	LS	11,000.00	11,000.00			1.00	11,000.00		11,000.00	100%	003.00
14	SOD	1	SQ	1,300.00	3,900.00			1.00	11,000.00		11,000.00	100%	3,900.00
15	CONSTRUCTION SURVEY	1	LS	8,500.00	8,500.00		-	1.00	8,500.00		8,500.00	100%	3,300.00
16	MOBILIZATION	1	LS	7,500.00	7,500.00			1.00	7,500.00		7,500.00	100%	_
17	PAVEMENT, HMA, FULL DEPTH PATCHES	385	SY	145.00	55,825.00			344.30	49,923.50		49,923.50	89%	5,901.50
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		-	-	-	-	-		-	-				-
		l l	Origin	al Contract Totals	\$ 176,110.75		\$ -		\$ 136,556.50	\$ -	\$ 136,556.50	78%	\$ 39,554.25
Change Orders													
					-				-		-		-
					-				-		-		-
Change Order Totals \$ - \$ - \$ - \$ - \$										\$ -			
					Original Contra	ct and Change Order	s						
				Project Totals	\$ 176.110.75				\$ 136.556.50	\$ -	\$ 136.556.50	78%	\$ 39.554.25



June 5, 2023

TO: CITY COUNCIL

FROM:

SUBJECT: Mayor, Council Reports and Committee Updates, and Administration Reports

GENERAL INFORMATION

SUMMARY

ATTACHMENTS

None