

CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
March 18, 2013 - 6:00 p.m. City Hall - Publication version

RC=Roll Call Vote

Mayor Sullivan called the meeting to order at 6:00 p.m. Council present: Diana Willits, Charlene Butz, David Jenison, Betty Glover and Dave Burgess.

Approval of the Agenda

Council Member Glover moved approval, Council Member Jenison seconded approval of the agenda. Voice vote passed unanimously.

Good of the Order-No report

Presentation by Metro Waste Authority-Tom Hadden Metro Waste Authority CEO was on hand to give the City Council and update on Metro Waste programs and an overview of their organization. Council Member Jenison suggested when he gets time that the City Administrator set a time to tour their facilities.

Approval of Minutes

Council Member Jenison moved to approve March 4th minutes as submitted, Council Member Glover seconded approval of minutes. Voice vote pass unanimously

Public Comment

George Hanusa appeared before the City Council updating the board on the foundations end of life series

Vicki Sotowauser appeared before the City Council asking them to change the snow removal ordinance to prohibit residents from pushing their snow across the street to neighboring property.

Approval of the Consent Agenda

Council Member Willits moved to approve, Council Member Glover seconded approval of the Claims & Payroll, Resolution 13-0314 and Feb 13 Clerk and Investment Report. Voice vote passed unanimously.

Class E Liquor license renewal request for Hy-Vee Food & Drug Store, 7101 University Avenue

Council Member Willits moved Council Member Butz seconded approval. Voice vote passed unanimously.

Consideration of Appointing Nicole Crain to the P & Z Commission to fill an unexpired term through Dec 31, 2014

Council Member Glover moved, seconded by Council Member Burgess. Voice vote passed unanimously.

Consideration of Resolution 13-0313 levying assessments for costs of nuisance abatement & providing for payment

Council Member Willits moved to approve resolution, Council Member Butz seconded. City Inspector Sheena Danzer explained the situation and why the City was moving forward with the assessment. The City Administrator confirmed the repayment of 10 years is the maximum allowed by law and that the interest rate will be 5%, but the state allows for a 9% rate. RC vote passed unanimously.

Consideration of Resolution 13-0315 ratifying, confirming & approving publication of notices of public hearing for the issuance of not to exceed \$1,000,000 general obligation capital loan notes, series 2013A.

Council Member Willits moved to approve the resolution, Council Member Burgess seconded. RC Vote passed unanimously

Consideration of Resolution 13-0316 ratifying, confirming & approving publication of notice of public hearing for the issuance of not to exceed \$45,000 general obligation capital loan notes, series 2013A.

Council Member Willits moved to approve the resolution, Council Member Jenison seconded. RC Vote passed unanimously

Administrator Update-Jeff Fiegenschuh discussed his day working with police and urged the council and residents to sign up for the police department's nixle community information program. Info is available at City Hall

Council Member Comments-Butz (no report), Jenison (no report), Willits (thanked staff for hard work), Glover (April 20 is Keep Windsor Heights Beautiful clean up day, see website for more info), Burgess (be looking out for more info on the rain barrel program).

Mayor's Inquires-Nothing to Report

Adjourn to Closed Session pursuant to Iowa Code 12.5.1.j to discuss purchase or sale of real estate

Council Member Willits moved to approve entering into closed session, Council Member Glover seconded. RC Vote passed unanimously. City Council adjourned to closed session at 6:35pm.

Council Member Glover made a motion to leave closed session, Council Member Burgess seconded. RC Vote passed unanimously. City Council left closed session at 7:06pm.

Adjournment to closed session pursuant to 21.5.1.c (litigation) of the Code of Iowa.

Council Member Jenison moved to enter closed session, Council Member Willits seconded. RC vote passed unanimously. City Council adjourned the meeting to Closed Session at 7:08 p.m.

Council Member Butz moved to leave closed session, Council Member Willits seconded. RC vote passed unanimously. City Council left closed session at 7:22pm.

Council Discussion

The City Council discussed the following topics during the Committee of the Whole session

Electrical Inspections-City Inspector Sheena Danzer explained that due to new training and certification requirements, staff is recommending that the City contract with the State of Iowa for all future electrical inspections. She said this would save training dollars in the future. The council agreed and instructed staff to move forward.

73rd & Hickman Project-engineers from Veestra and Kim were on hand to discuss the project and project timeline. The council had several questions for the engineers.

Adopting Rules and Procedures for Conduct of City Council Business-CA Fiegenschuh said the City Attorney asked that the Council consider adopting formal meeting rules since the council is currently not operating under any set guidelines. Council Member Glover asked that the language stating the times council packets are available to the public be changed to Wednesdays. Council members agreed this was important and asked the CA to prepare a resolution for approval for the next meeting.

Discussion of FY 14 (13-14) pay scales-The CA reminded the council that his proposed plan, even with the salary increases, saves the City approximately \$50,000 annually due to staffing consolidations. The new pay plan would go into effect July 1, 2013 with the new FY. The Council discussed the Versight Salary Study and the pay plan passed in Dec 2012. The Council instructed the CA to prepare a resolution for consideration at the next regularly scheduled meeting.

Adjourn to 12:00pm on March 29, 2013 for a special meeting of the City Council.

Council Member Burgess moved and Council Member Jenison seconded. Voice vote passed unanimously.

Jerry Sullivan, Mayor

ATTEST:

Jeffrey Allen Fiegenschuh, City Administrator/Clerk