

CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
April 1, 2013 - 6:00 p.m. City Hall - Publication version

RC=Roll Call Vote

Mayor Sullivan called the meeting to order at 6:00 p.m. Council present: Diana Willits, Charlene Butz, David Jenison, Betty Glover and Dave Burgess.

Approval of the Agenda

Council Member Willits moved approval, Council Member Butz seconded approval of the agenda. Voice vote passed unanimously.

Good of the Order-No report

Approval of Minutes

Council Member Glover moved to approve the March 18th and 29th minutes as submitted, Council Member Jenison seconded approval of minutes. CA Fiegenschuh noted a spelling correction in the March 18th minutes and comments Council Member Butz wanted expanded on from the March 29th special meeting regarding her concerns about the \$1,000,000 bond issuance and how the \$45,000 and \$950,000 issuances fit into the overall \$1,000,000 issuance. The Council members accepted the changes. Voice vote pass unanimously

Public Comment

Dennis Block of 6400 University Ave was on hand to thank the police department for the automated traffic enforcement cameras on University. He said he has noticed a considerable decrease in drivers' speeds when the trailer is present on University and his only complaint is he would like to see it out more often.

Approval of the Consent Agenda

Council Member Burgess moved to approve, Council Member Willits seconded approval of the Claims & Payroll. Voice vote passed unanimously.

Class C Liquor license request by Orchestra Management V, LLC- Windsor Heights Community Center

Council Member Willits moved Council Member Jenison seconded approval. Voice vote passed unanimously.

Affordable Housing Month Proclamation was read by Mayor Sullivan

Consideration of Resolution 13-0421 authorizing the Mayor to sign a contract with IA Auditor's office to provide year-end report for the City of Windsor Heights

Council Member Glover moved to approve the resolution, Council Member Jenison seconded. RC vote passed unanimously.

Consideration of Resolution 13-0205 providing for changes to job descriptions

CA Fiegenschuh went through the proposed changes of the job descriptions for the PW Director, City Inspector, Professional Admin Assistant and Community Services Director. Council Member Willits moved to approve the resolution, Council Member Butz seconded. RC Vote passed unanimously.

Consideration of Resolution 13-0310 setting pay scales for the City of Windsor Heights' employees, city council & Mayor for FY 14

Council Member Willits moved to approve the resolution, Council Member Jenison seconded. RC Vote, Yes-Jenison, Butz, Glover, Willits, No-Burgess.

Consideration of Resolution #13-0422 a resolution fixing the sale of \$950,000 General Obligation Capital Loan Notes, Series 2013A, and providing electronic bidding procedures

Council Member Butz moved to approve, Council Member Willits seconded. RC Vote passed unanimously.

Consideration of Ordinance 13-02 an ordinance approving amendments to the peddler, solicitor & transient merchant regulations set forth in Chapter 122 of the Windsor Heights City Code

Chief Dennis McDaniel gave the City Council an update on the need for the changes to the current code. The council had no questions. Council Member Glover moved to approve on first reading only, Council Member Burgess seconded. RC Vote passed unanimously.

Consideration of Resolution #13-0423 establishing City Council meeting procedures

CA Fiegenschuh said Council Member Butz had concerns with the 2/3 supermajority verbiage. She stated with 5 members there could not be a 2/3 super majority. Her concerns were on pages 4 and 5 of the document. The City Attorney said the 2/3 language could be struck from the document and just state a super majority of the City Council. The City Council accepted the recommendation of the City Attorney. Council Member Jenison moved to approve, Council Member Burgess seconded. RC Vote passed unanimously.

Consideration of Resolution 13-0425 approving the preliminary site application for Kum & Go located at 7215 & 7229 University Avenue

Keith Weggen & Ryan Hardisty of Civil Design Advantage and John Thatcher of Kum & Go were on hand to present the company's site plan that was recommended by the Windsor Heights Planning & Zoning Commission. Council Member Willits asked if Kum & Go would be willing to discuss flower options in their landscape designs. She also asked if they considered the City's streetscape plans that were previously approved by the City Council. Mr. Weggen said there was discussion regarding the City's choice of flowers, but due to annual maintenance costs, Kum & Go decided to go with other options. Council Member Willits also asked if the pillars under the canopy would be full brick like those at their location on 86th Street. Mr. Weggen and Mr. Thatcher explained they would not be like those at the 86th Street location due to the size of the lot in Windsor Heights and need to keep costs down. The pillars would be half brick and half steel pole.

CA Fiegenschuh said he and City Inspector Danzer would reach out to Kum & Go at a future meeting to see if some type of compromise could be reached on the landscaping. The Council thanked Kum & Go for the great project and working with the City to institute several sustainability best practices at the site. With no further discussion, Council Member Willits moved to approve the resolution. Council Member Jenison seconded. RC Vote passed unanimously.

Administrator Update-No Report

Council Member Comments-Butz (no report), Jenison (no report), Willits (WH citizens are #1 in Feb for participation in the recycling program through Metro Waste), Glover (no report), Burgess (clarified that he voted against the new pay scale because he thought some of the recommended pay increases were too high).

Mayor's Inquires-Beginning April 5th yard waste pick-up will be every Friday. See the City's website for more details

Adjourn to Closed Session pursuant to Iowa Code 12.5.1.j to discuss purchase or sale of real estate

Council Member Jenison moved to approve entering into closed session, Council Member Burgess seconded. RC Vote passed unanimously. City Council adjourned to closed session at 6:25pm.

Council Member Jenison made a motion to leave closed session, Council Member Burgess seconded. RC Vote passed unanimously. City Council left closed session at 7:10pm.

Consideration of Resolution 13-0424 a resolution setting requirements for the sale of certain property

Councilmember Willits moved to approve the resolution, Council member Jenison seconded the motion. RC Vote passed unanimously

Adjourn to 6:00pm on April 15, 2013 for the regular meeting of the City Council.

Council Member Glover moved and Council Member Willits seconded. Voice vote passed unanimously.

Jerry Sullivan, Mayor

ATTEST:

Jeffrey Allen Fiegenschuh, City Administrator/Clerk