

**CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES**  
**May 20, 2013 - 6:00 p.m. City Hall - Publication version**

**RC=Roll Call Vote**

Mayor Sullivan called the meeting to order at 6:00 p.m. Council present: Diana Willits, Charlene Butz, David Jenison, Betty Glover and Dave Burgess.

**Approval of the Agenda**

Amend Agenda to strike #22 and move #23 up to #13. Council Member Willits moved approval, Council Member Jenison seconded approval of the agenda. Voice vote passed unanimously.

**Good of the Order-No report**

**Approval of Minutes**

Council Member Glover moved to approve the May 6<sup>th</sup> minutes as submitted, Council Member Willits seconded approval of minutes. Voice vote passed unanimously.

**Public Comment**

No public comment

**Public hearing to take comments or concerns on the proposed changes to Chapter 160 and 161(sustainability ordinance) of the Windsor Heights City Code**

Jay Michels from EOR (Emmons & Oliver Resources Company) presented on the development of the sustainability ordinance. Charlene asked if the Financial Securities section of the ordinance would be too difficult for Developers to comply with. Jay Michels responded that developers in his home state of Minnesota helped develop some of the language for that section. Council Member Butz said she supports the ordinance whole heartedly, but just wants to make sure that it's not too costly for developers when trying to comply with the financial securities section. Council Member Wilits asked Mr. Michels if this ordinance would ensure that future redevelopment projects would comply with design standards and façade guidelines. He responded that this ordinance pertains only to storm water runoff and not façade upgrades. Council Member Glover added how important this ordinance is in promoting sustainability and the need to control storm water runoff. Council Member Glover further added that going forward she would like to see the City adopt an additional ordinance that requires new development to install newer technologies such as permeable pavement and permeable sidewalks. There were no further comments from the council and no members of the public commented on the proposed ordinance.

**Presentation by Christine Gordon for the Metro Home Improvement Program**

No questions from the public

**Presentation from the DOT concerning I-235 and the bike path closure**

Not present

**Approval of the Consent Agenda**

Council Member Burgess moved to approve, Council Member Glover seconded approval of the tobacco permits for Wal-Mart, Hy-Vee and QuikTrip, Claims & Payroll, and April 2013 Clerk and Investment Report. Voice vote passed unanimously.

**Consideration of Class C Liquor License Renewal Request**

Council Member Butz moved to approve, Council Member Burgess seconded approval. Voice vote passed unanimously.

**Consideration of New Class C Liquor License Request**

Council Member Willits moved to approve, Council Member Jenison seconded approval. Voice vote passed unanimously.

**Consideration of Ordinance 13-03 amending Chapter 160, Construction Site and Sediment Erosion Control, and Chapter 161, Post-Construction Stormwater Control of the City of Windsor Heights Code**

Council Member Willits moved to approve, Council Member Glover seconded approval. RC Vote passed unanimously. Council Member Willits moved approval to waive the second and third reading, Council Member Jenison seconded approval. RC Vote passed unanimously.

**Consideration of Ordinance 13-04 amending Chapter 152, Temporary Structures, of the Windsor Heights Code**

Council Member Butz moved to approve, Council Member Burgess seconded approval. RC Vote passed unanimously. Council Member Willits moved approval to waive the second and third reading, Council Member Jenison seconded approval. RC Vote passed unanimously.

**Consideration of Ordinance 13-05 amending Chapters 171.10, Zoning Code Supplemental Use Regulations, of the Windsor Heights Code**

Council Member Willits moved to approve, Council Member Glover seconded approval. RC Vote passed unanimously. Council Member Willits moved approval to waive the second and third reading, Council Member Jenison seconded approval. RC Vote passed unanimously.

**Consideration of Resolution #13-0531 a resolution authorizing the redemption of outstanding general obligation bonds, series 1999A, dated September 1, 1999**

Council Member Jenison moved to approve the resolution, Council Member Butz seconded. RC Vote passed unanimously.

**Consideration of Resolution #13-0532 a resolution directing sale of general obligation capital loan notes, series 2013A**

Council Member Willits moved to approve the resolution, Council Member Burgess seconded. RC Vote passed unanimously.

**Consideration of Resolution #13-0533 a resolution setting Windsor Heights' fee structure**

Council Member Burgess moved to approve the resolution, Council Member Glover seconded. RC Vote passed unanimously.

**Consideration of Resolution #13-0534 authorizing the purchase of police equipment/vehicle**

Council Member Jenison moved to approve the resolution, Council Member Glover seconded. RC Vote passed unanimously.

**Administrator Updates**

The City Administrator needs core values by the end of the week

**Council Member Comments-** Butz (No report), Jenison (No Report), Willits (Windsor Heights is #1 in recycling), Glover (Thanked City crews for snow removal), Burgess (No report).

**Mayor's Inquires-** The Lion's Club 50<sup>th</sup> Birthday Dinner is tomorrow night at the Community Center. Thanks to Public Works for cleaning the I-235 ramp.

**Consideration of Resolution 13-0535 making final determination on disposal of interests in real property to Hurd land company, L.L.C.**

Council Member Willits moved to approve the resolution, Council Member Jenison seconded. RC Vote passed unanimously.

**Adjourn to 6:00pm on June 3, 2013 for the regular meeting of the City Council.**

Council Member Willits moved and Council Member Glover seconded. Voice vote passed unanimously.

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Jerry Sullivan, Mayor

ATTEST:

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Jeffrey Allen Fiegenschuh, City Administrator/Clerk