



**Windsor  
Heights**  
*the heart of it all*

**Mayor:**  
Jerry Sullivan

**Council  
Members:**  
Diana Willits (Mayor  
Pro Tem)  
Charlene Butz  
Betty Glover  
David Jenison  
Dave Burgess

**City Administrator**  
Jeffery A. Fiegenschuh

**Chief Financial  
Officer:**  
Vacant

**Police Chief:**  
Dennis McDaniel

**Fire Chief:**  
Christopher Cross

**Director of  
Public Works:**  
Jason VanAusdall

**City Inspector:**  
Sheena Danzer

**City Attorney:**  
Matt Brick

1133 66<sup>th</sup> Street  
Windsor Heights, IA  
50324  
[www.windsorheights.org](http://www.windsorheights.org)  
515/279-3662 phone  
515/279-3664 fax

**FEBRUARY 4, 2013 REGULAR BUSINESS MEETING AGENDA  
6:00 P.M. CITY HALL, 1133 66<sup>TH</sup> STREET  
WINDSOR HEIGHTS, IOWA**

1. Call to Order/Roll Call/Pledge of Allegiance.
2. Approval of the Agenda.
3. Good of the Order.
4. Approval of the Minutes:
  - January 21, 2013, both published and unabridged
5. Public Comment. This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation from 2 to 5 minutes.)
6. Approval of the Consent Agenda.  
  
All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.
  - (a) December 2012 Clerk and Investment Report
  - (b) Claims and Payroll
  - (c) Contract Change Order to Concrete Technologies in the amount of \$1,000
  - (d) Statement of Completion, 2011 Street Improvements
  - (e) Final Pay estimate to Concrete Technologies, Inc. in the amount of \$10,820.87
  - (f) Return/Refund of 2008 Feather light Utility Trailer from Central IA Feather Light Sales for \$4,400
7. Consideration of new Class C Liquor License Request
  - License Application (LC 0036829) Mustard's Restaurant 6611 University Avenue
8. Presentation by Tionna Pooler concerning 1999A bond refunding
9. Public Hearing concerning Ordinance 13-01 amending table 168-2: permitted Uses by Zoning District
10. Ordinance # 13-01 amending table 168-2: zoning code-permitted uses by zoning district, amending the food sales (convenience) use as a permitted use instead of as a conditional use in community commercial zoning districts.
11. Administrator Updates
12. Council Member Comments.
13. Mayor's Inquiries.
14. Committee Meeting Discussion
  - FY 2014 Budget Discussion
  - PW Director, City Inspector, Community Service Director consolidations
  - Approval to advertise part-time admin assistant
  - Filling empty P & Z position
  - Website updates
  - Goals setting session set for May 4<sup>th</sup> (8am-3pm)
15. Adjourn to closed session pursuant to Iowa Code 12.5. 1.j to discuss the purchase or sale of real estate
16. Adjourn to 6:00 p.m. on February 18, 2013 for a regular meeting of the City Council in the Council Chambers.