

**CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES  
July 1, 2013 - 6:00 p.m. City Hall - Publication version**

**RC=Roll Call Vote**

Mayor Sullivan called the meeting to order at 6:00 p.m. Council present: Diana Willits, Charlene Butz, David Jenison, Betty Glover and Dave Burgess.

**Approval of the Agenda**

Council Member Willits moved approval, Council Member Butz seconded approval of the agenda. Voice vote passed unanimously.

**Good of the Order-No report**

**Approval of Minutes**

Council Member Glover moved to approve the June 17<sup>th</sup> minutes, Council Member Willits seconded approval of minutes. Voice vote passed unanimously.

**Public Comment**

Windsor Heights resident George Hanusa commented on the West Des Moines article for Citizen of the Year saying it was very good. He also commented that David Swartz is the new President for the Foundation Board and a fire truck was installed at the playground. Windsor Heights resident Liz Snyder asked about fences for pools and requested a waiver for her fence height. CA Fiegenschuh informed her she would need to submit a variance application to the Board of Adjustment.

**Public hearing to take comments or concerns on the proposed ordinance 13-07 to amend Chapter 124, Pawnbrokers of the City of Windsor Heights Code of Ordinances, Chapter 168-2, permitted uses by zoning district, and Chapter 171 section five, commercial uses of the City of Windsor Heights Code of Ordinances regarding payday lenders and pawn businesses.**

Council Member Butz made a motion to open the public hearing. Council Member Willits seconded. RC Vote passed unanimously. The public hearing convened at 6:06 PM. Windsor Heights residents Carrie Vough and Mike Schmidt spoke in favor of the ordinance. CA Fiegenschuh informed the Council this issue came before the P & Z Commission on June 26<sup>th</sup>. There were three people in attendance to support the ordinance. The board voted overwhelmingly to recommend approval to the City Council. Hearing no further comments Council Member Glover motioned to close the public hearing. Council Member Jenison seconded. RC Vote passed unanimously. The public hearing was closed at 6:10 PM.

**Public hearing to take comments or concerns on the approval of the Windsor Heights Comprehensive Plan.**

Council Member Butz made a motion to open the public hearing. Council Member Jenison seconded. RC Vote passed unanimously. The public hearing convened at 6:12 PM. City Inspector/Zoning Admin Sheena Danzer presented on the final Comp Plan with Planning & Zoning and Council comments incorporated. Hearing no further comments Council Member Willits motioned to close the public hearing. Council Member Burgess seconded. RC Vote passed unanimously. The public hearing was closed at 6:20 PM.

**Approval of the Consent Agenda**

Council Member Jenison moved to approve, Council Member Glover seconded approval for Claims & Payroll, approval for payment of \$6,500 to "The Underground" Excavation Company, and appointment of Jeff Fiegenschuh to the Metro Help Board.

**Consideration of Ordinance 13-07 amending Chapter 124, Pawnbrokers of the City of Windsor Heights Code of Ordinances, Chapter 168-2, permitted uses by zoning district, and Chapter 171 section five, commercial uses of the City of Windsor Heights Code of Ordinances regarding payday lenders and pawn business**

Council Member Willits moved to approve, Council Member Butz seconded approval. RC Vote passed unanimously. Council Member Willits moved approval to waive the second and third reading, Council Member Jenison seconded approval. RC Vote passed unanimously.

**Consideration of Ordinance 13-08 approving the City of Windsor Heights Comprehensive Plan**

Council Member Jenison moved to approve on the first reading only, Council Member Butz seconded approval. RC Vote passed unanimously.

**Consideration of Resolution 13-0743 authorizing a contract for \$6,300 with Iowa Living Magazines for annual newsletter**

Windsor Heights resident John Thompson spoke against the resolution and he thinks it's a waste of money. Council Member Willits moved to approve the resolution, Council Member Jenison seconded. RC Vote, Yes- Willits, Jenison, No- Butz, Burgess, Glover.

**Consideration of Resolution 13-0744 authorizing a tobacco free policy in City of Windsor Heights parks and trails**

Council Member Glover moved to approve the resolution, Council Member Butz seconded. CA Fiegenschuh said he met with Council Member Jenison and he requested that the community center be changed to Community and Events Center in the resolution. Those changes have been incorporated. Fiegenschuh further stated this resolution is on the honor system and no fines are being tied to its enforcement. RC Vote passed unanimously.

**Consideration of Resolution 13-0745 authorizing a contract with RDG Planning & Design in the amount of \$4,800 for professional services**

Council Member Butz moved to approve the resolution, Council Member Jenison seconded. CA Fiegenschuh said when the final maps and demographic information is completed the comprehensive plan will be amended to incorporate these changes. RC Vote passed unanimously.

**Consideration of Resolution 13-0746 authorizing United Way of Central Iowa Employee Contribution Program**

Council Member Willits moved to approve the resolution, Council Member Butz seconded. RC Vote passed unanimously.

**Consider going into closed session pursuant to Iowa Code Section 21.5.1.i to discuss personnel issues**

Council Member Burgess moved to adjourn to closed session, Council Member Jenison seconded. RC Vote passed unanimously. City Council convened to closed session at 6:30pm. Council Member Jenison moved to adjourn closed session and reconvene the open meeting. Council Member Glover seconded. RC Vote passed unanimously. City Council convened back into the open session at 6:47pm.

**Consideration of Resolution 13-0747 authorizing a contract extension with Jeffrey A. Fiegenschuh, City Administrator**

Council Member Willits moved to approve the resolution with the following changes; change severance clause to 7 months after one year of service, 8 months after two years of service and 9 months after three years of service. Council Member Burgess seconded. Fiegenschuh said that was very acceptable and thanked the Council for all their support during his first 6 months on the job. RC Vote passed unanimously.

**Council Member Comments**

Burgess (Asked if everyone wants to keep the Committee of the Whole meetings on Mondays), Glover (Smoke Free Parks are a good thing), Willits (Projects are needed for the school collaboration and Windsor Heights was #1 for the Curb It recycling again), Jenison (Remember the 4<sup>th</sup> of July Celebration), Butz (Asked if the City is paying for the 4<sup>th</sup> of July golf cars for Council Members).

**Mayor's Inquiries**

Please send George Hanusa and Will Canine thank you cards for their services on the Foundation Board and Stu Turner for his Planning & Zoning service.

**Adjourn to 6:00pm on July 15, 2013 for the regular meeting of the City Council.**

Council Member Jenison moved and Council Member Glover seconded. Voice vote passed unanimously.

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David J. Sullivan, Mayor

ATTEST:

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Jeffrey Allen Fiegenschuh, City Administrator/Clerk