CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
August 19, 2013 - 6:00 p.m. City Hall - Publication version

RC=Roll Call Vote
Mayor Sullivan called the meeting to order at 6:00 p.m. Council present: Diana Willits, Charlene Butz, David Jenison, Betty Glover and Dave Burgess.

Approval of the Agenda
Council Member Burgess moved approval with addition of Item #16 closed session pursuant to 21.5.1.c to discuss pending litigation, Council Member Willits seconded approval of the agenda. Voice vote passed unanimously.

Good of the Order- No report

Approval of Minutes
Council Member Glover moved to approve the August 5th minutes and Committee of the Whole minutes, Council Member Butz seconded approval of minutes. Voice vote passed unanimously.

Public Comment
Windsor Heights resident Virginia Varce asked the Council to support the Windsor Living Magazine Newsletter since it reached every household in the community.

Approval of the Consent Agenda
Council Member Willits moved to approve, Council Member Burgess seconded approval for Claims & Payroll, approval of extra work order No. 6 in the amount $9,974.64 to Corell Contractor, and approval of partial pay estimate 10 to Corell Contractor in the amount of $27,530.05 for 63rd and Hickman Project. Gary Bartels with Calhoun Burns Engineering was on hand to answer council questions pertaining to the final partial pay estimate to Corell Contractors and explained the reasons for the delay in getting the final pay estimate completed. He as explained the work order change of $9,974.64 was part of the overall $27,530.05 total and not in addition to. There were no further questions from the Council.

Consideration of Class C Liquor License Renewal Request for Wine & Spirits Gallery
Council Member Willits moved to approve, Council Member Burgess seconded approval. Voice vote passed unanimously.

Consideration of Resolution 13-0853 authorizing a contract with Iowa Living Magazine in an amount not to exceed $6,300 for a monthly newsletter
Council Member Willits moved to approve the resolution, Council Member Butz seconded. Council member Butz mentioned that numerous folks throughout the community reached out to her to ask that the City reconsider its previous decision and fund the Windsor Living Newsletter. Council Member Glover also mentioned the number of residents who approached her about the need for the newsletter. Councilmember Willits reminded the Council that this magazine goes to every household and is the community's only real news outlet to reach our residents. WH resident John Tompsen spoke against funding the newsletter and said that the official minutes from a previous meeting stated he said the newsletter was a waste of money and that is not what he said. He discussed several points on how the funds going to the newsletter could be better spent. After further discussion a roll call vote was taken. RC Vote: Yes- Willits, Jenison, Glover, Butz, No- Burgess.

Consideration of Resolution 13-0854 authorizing an administrative services agreement with ICMA Retirement Corporation and the City of Windsor Heights for a Health Retirement Plan
Council Member Willits moved to approve the resolution, Council Member Glover seconded. CA Fiegenschuh stated only one employee is taking part in the early retirement incentive and this employee would be the only one who can take part in the HRA. However, sometime down the line he would like to offer this benefit to all employees since it allows them to put pretax dollars into savings for retirement related health expenses. RC Vote passed unanimously.

Consideration of Resolution 13-0855 authorizing the adoption of the Vantagecare Retirement Health Savings Plan
Council Member Burgess moved to approve the resolution, Council Member Glover seconded. RC Vote passed unanimously.

Consideration of Resolution 13-0856 approving the City of Windsor Heights as a StormReady city within Polk County
Police Chief Dennis McDaniel discussed the need for the resolution. Council Member Willits moved to approve the resolution, Council Member Butz seconded. RC Vote passed unanimously.

Consideration of Ordinance 13-10 establishing new City of Windsor Heights Ambulance billing schedule
Council Member Willits moved to approve on first reading only, Council Member Butz seconded approval. RC Chief Cross discussed the need for WH ambulance fees to remain competitive in the metro and that WH current rates ranked near the bottom metro wide. The new rates will bring the City back up to the metro wide average. Vote passed unanimously.

Administrator Updates
CA Fiegenschuh played a video produced by resident Michael Libbie promoting WH and he discussed the City's entrance into the ICMA Center for Performance Measurement and his goal of moving towards performance/goals based budgeting system.

Council Member Comments
Burgess (No report), Glover (Due to increased activity in the summer, the Police Department has been busy in July. Thanked Public Works Director Jason VanAusdall for working with residents on Del Matro Ct.), Willits (No report), Jenison (Thanked the Police Department and staff for National Night Out), Butz (Echoed Jenison's comments and thanked Jason for visiting citizens homes with questions).

Mayor's Inquiries
Mayor Sullivan wished the Urbandale Little League team the best of luck at the Little League World Series.

Adjourn to Closed Session pursuant to 21.5.1.c of Iowa Code to discuss litigation
Council Member Jenison moved to approve entering into closed session, Council Member Glover seconded. RC Vote passed unanimously. City Council adjourned to closed session.
Council Member Burgess made a motion to leave closed session, Council Member Willits seconded. RC Vote passed unanimously. City Council left closed session.

Adjourn to 6:00pm on Tuesday September 3, 2013 for the regular meeting of the City Council.
Council Member Willits moved and Council Member Glover seconded. Voice vote passed unanimously.

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Jerry Sullivan, Mayor

ATTEST:

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Jeffrey Allen Fiegenschuh, City Administrator/Clerk