

**MINUTES OF THE
WINDSOR HEIGHTS
PLANNING AND ZONING COMMISSION
Council Chambers- 1133 66th St.**

December 21, 2016

1. Call to Order.

Egger called the meeting to order at 5:05 p.m. Egger, Jones, Foss, Turner, Libbie, Korpela in attendance. Absent: Tillotson. Building Inspector, Jason Van Ausdall, City Administrator Elizabeth Hansen, Communication Coordinator/Deputy Clerk Jessica Vogel was also in attendance.

2. Approval of the Agenda.

Foss made a motion to prove the agenda. Korpela seconded; voice vote passed unanimously.

3. Approval of the November 30, 2016 minutes.

Foss made a motion to approve the minutes from November 30, 2016. Korpela seconded; voice vote passed unanimously.

4. Public hearing on a petition to amend the zoning map; project location LT 1 Barnes Manor Plat 3 Request for the Property Currently Zoned R. to change to Zoning Code CC

Korpela motioned to enter the public hearing. Turner seconded. Public hearing started at 5:07 pm. Bob Irving from Commercial Interiors spoke on purchasing the property and building another office or storage building accessible by his parking lot and four residents spoke against the petition. Turner motioned to exit. Libbie seconded. Voice vote passed unanimously. Public hearing closed at 5:26 pm.

5. Discussion and Appropriate Follow Up on the on the Petition to Amend the Zoning Map

After due consideration and discussion, Korpela motion to deny the petition to amend. Turner seconded. Voice vote passed unanimously.

6. Public Hearing on a Zoning Ordinance Amendment Draft to Chapter 152 Temporary Structures to Combine with Chapter 171 Temporary Uses

Jones motioned to enter the public hearing. Korpela seconded. Public hearing started at 5:34 pm.No comments were made. Korpela motioned to exit. Jones seconded. Voice Vote passed unanimously.

7. **Discussion and Appropriate Follow Up of updates to Chapter 171 Temporary Use and Structures** After due consideration and discussion, Jones motion to accept the changes to the zoning code. Libbie seconded. Voice vote passed unanimously.
8. **Public Hearing on Recommendation for Approval of the Windsor Heights Comprehensive Plan** Jones motioned to enter public hearing. Foss seconded. Public hearing started at 5:37 pm. Two written comments received. Six public comments. Jones motioned to exit. Turner seconded. Public hearing closed at 6:11 pm.
9. **Discussion and Appropriate Follow Up on the approval of the Windsor Heights Comprehensive Plan** Jones motioned to approve the comprehensive plan with the modification of the sidewalk map to be the existing map of sidewalks and a map of gaps. The map for high priority or priority as an appendix. Korpela seconded. Voice vote passed unanimously.

10. **Adjourn**

Jones moved to adjourn at 6:31 p.m.; Foss seconded. Voice vote passed unanimously.

Jim Egger, Chair

ATTEST:
