

**MINUTES
WINDSOR HEIGHTS
BOARD OF ADJUSTMENT**

August 10, 2016

**Council
Chambers
1133 66th Street**

5:30 p.m.

1. Call to Order/Roll Call

Sara Walker called the meeting to order at 5:30 p.m. Sara Walker, Chaden Halfhill, Donna Markley and Kathy Warnsholz in attendance. Absent: Dave Knau; Building Inspector Jason Van Ausdall was also present.

2. Approval of the agenda

Warnsholz made a motion to approve the agenda, seconded by Halfhill. Voice vote passed unanimously.

3. Approval of July 25 , 2016, Board of Adjustment Minutes

Halfhill moved approval of the minutes, Markley seconded. Kathy Warnsholz abstained. Voice vote passed unanimously.

Public Hearing on conditional use permit request (CUP02-12) for 6901 Center St.

Public Hearing Opened at 5:31 pm regarding the conditional use permit CUP 02-12. Brian Fest 6901 Center St spoke on his property and addressed the issues that happened. Shawn Chew expressed interest in still renting the building. Keith Leslie spoke about leasing the building. Jason Van Ausdall gave an update on the building and the clean-up efforts.

Public Hearing closed at 5:55 pm.

Motion passed unanimously on a roll call vote. Knau absent.

4. Discussion and Possible Action on 6901 Center St property

Discussion on the permit and Jason VanAusdall gave a update and staff report that suggested a 90 day probationary period.

Markely motioned a probationary period of 180 days with monthly inspections from city staff. This motion didn't receive a second. Warnsholz asked for the reason for extended the probationary period. Markley explained to show good faith in management of the property.

Markley motioned a probationary period ending January 10,2017 follows the original uses stated in the CUP and monthly inspections from City staff. Warnsholz seconded. Halfhill- no, Markley- yes, Warnsholz- yes and Walker-yes. Motion passes

6. Adjourn

Warnsholz moved to adjourn at 6:17 pm; seconded by Markley. Voice vote passed unanimously.

Dave Knau, Chair

ATTEST:
