

**MINUTES OF THE  
WINDSOR HEIGHTS  
PLANNING AND ZONING COMMISSION  
Council Chambers- 1133 66<sup>th</sup> St.**

**November 30, 2016**

**1. Call to Order.**

Egger called the meeting to order at 5:00 p.m. Egger, Tillotson, Foss, Turner, Libbie, Korpela in attendance. Absent: Joseph Jones. Building Inspector, Jason Van Ausdall, City Administrator Elizabeth Hansen, Communication Coordinator/Deputy Clerk Jessica Vogel was also in attendance.

**2. Approval of the Agenda.**

Tillotson made a motion to prove the agenda. Korpela seconded; voice vote passed unanimously.

**3. Approval of the August 31, 2016 minutes.**

Korpela made a motion to approve the minutes from August 31, 2016. Turner seconded; voice vote passed unanimously.

**4. Discussion and possible action on petition to amend zoning map, LT 1 Barnes Manor Plat 3 from residential to commercial**

Bob Irving from Commercial Interiors spoke on purchasing the property and building another office or storage building accessible by his parking lot. After due consideration and discussion, Foss motioned to set a public hearing on December 21<sup>st</sup> at 5:00 pm. Tillotson seconded. Voice vote passed unanimously.

**5. Discussion and Appropriate Follow Up on the Windsor Heights Comprehensive Plan**

After due consideration and discussion, Foss motioned to set a public hearing on December 21<sup>st</sup> at 5:00 pm. Libbie seconded. Voice vote passed unanimously.

**6. Discussion and Appropriate Follow Up of updates to Chapter 171 Temporary Use and Structures**

After due consideration and discussion, Tillotson motioned to set a public hearing on December 21<sup>st</sup> at 5:00 pm. Turner seconded. Voice Vote passed unanimously.

**7. Adjourn**

Turner moved to adjourn at 5:50 p.m.; Foss seconded. Voice vote passed unanimously.

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Jim Egger, Chair

ATTEST:

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