

**Council Packet Memo
November 17, 2016**

4. Comprehensive Plan Review: The Comprehensive Plan is in its final review stages. We have invited the Planning and Zoning Commission to meet with the City Council at the regular City Council meeting.

CONSENT AGENDA

D. Accept Fiscal Year 15/16 Urban Renewal Report: Attached is the Annual Finance Report which is due to the State Auditor by December 1, 2016.**E. Cancellation of December 19th Council Meeting:** Since there is typically no business or action requested this time of year, staff recommends cancelling this regular Council meeting until or unless an item must be taken care of by the end of the year. Staff will send out claims lists electronically so that bills will get paid. If there are questions on some, then we can hold and ratify them at the next Council meeting. Staff may also suggest a special meeting if there is only an item or two.

F. Resolution approving Stipulation of Bargaining Unit: Attached you shall find a Resolution approving the attached Stipulation of the Bargaining Unit, which specifies who is included and excluded from bargaining.

7. OLD BUSINESS

A. Windsor Heights Living Contract Renewal: Attached you shall find a prepared action form, which includes history, options and a staff recommendation. Staff recommends accepting the quote from Windsor Heights Living Magazine for \$8,316.00.

8. NEW BUSINESS

A. Discussion and Appropriate Follow up on Economic Development Program Application from William Turf Farms, Inc. for 6611 University Avenue: Attached you shall find a prepared action form, which includes history, options and a staff recommendation. Staff recommends accepting the Development Committee Recommendation to approve the William Turf Farms Economic Development Grant in the amount of \$30,750 for the installation of two grease inceptors at 6611 University Avenue.

1. Resolution approving the Internal Loan: Attached please find a Resolution approving the internal loan to make it possible to provide this grant and to utilize TIF funds for this purpose. Staff recommends approval.

B. Resolution Approving the Walnut Creek Master Plan: Darren Fife will be present to summarize the Walnut Creek Master Plan, which can be found at <https://walnutcreekwatershed.org/about/watershed-management-authority/>. Since the plan is very large, attached is a two page summary. Attached is also a draft resolution approving the Walnut Creek Watershed Plan. Staff recommends approval.

C. Discussion and Appropriate Follow up on MSA Professional Service Contract Renewal: Attached you shall find a prepared action form, which includes history, options and a staff recommendation. Staff recommends providing a 30-day advance written notice to not renew the contract with MSA Professional Service, Inc.

D. Resolution approving TIF certification: This is the annual form/process required to be submitted by December 1 of each year to the Polk County Auditor. It allows the County to process the debt so that the City can receive TIF payments for the debt incurred. Staff recommends approval.