

**Council Packet Memo
October 13, 2016**

3. APPROVAL OF THE MINUTES

A. and B. September 19th and October 3rd regular City Council meeting minutes: Attached you shall find the original meeting minutes and transcribed versions. Staff recommends approval of the original minutes of the September 19th meeting and the published version of the October 3rd meeting.

5. CONSENT AGENDA

C. Resolution approving Deer Hunting: Attached you shall find the draft resolution, including written permission from the property owner and proof of a legal bow hunting license with the state of Iowa. Approval was also granted in 2015. Staff recommends approval.

D. Approval of Pay Request No. 3 for the Sunset Terrace Project in the amount of \$52,467.45: Sternquist Construction submitted an application/pay request for this project. The total contract is \$1,497,275.60. To date about eleven percent (11%) of the total project has been completed. MSA and city staff has inspected the work and recommends holding 5% retainage and submitting payment of the remaining amount of \$52,467.45. Staff and MSA recommend approval.

E. MPO Alternate: It is customary to have an appointed an alternate member of the City to attend Metropolitan Planning Organization (MPO) meetings. Mayor Willits recommends adding City Administrator Hansen as an alternate.

OLD BUSINESS

6. Ordinance amending the Urban Renewal Area: Attached you shall find the draft ordinance prepare by Bond Counsel Alhers & Cooney amending the TIF area to ensure that Hickman is place under one district. Currently Hickman is in two taxing areas.

NEW BUSINESS

7. Introduction of Ember: Chief Kurth will be introducing Ember and providing an update on her training.

8. and 9. Presentation on Profriend Social Awareness Campaign: Mayor Willits will introduce students to present the Profriend Campaign underway in the West Des Moines Community School District. Following, Mayor Willits will read and request Council to sign a Proclamation; proclaiming Profriend Week.