

CITY OF WINDOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
September 6th, 2016 - 6:00 p.m. Council Chambers

(RC=Roll Call Vote)

Mayor Willits called the meeting to order at 6:00 p.m. Council members present: Tony Timm, Betty Glover by phone, Threase Harms, Zachary Bales- Henry. Councilmember Peterson was absent.

Staff present: Treasurer Marcia Woodke, Chief Derek Meyer and Communications Coordinator/Deputy Clerk Jessica Vogel.

Approval of the Agenda

Councilmember Timm motioned to approve the agenda. Councilmember Harms seconded approval. Motion passed unanimously on a voice vote.

Approval of Minutes

Councilmember Harms moved to approve the August 15,2016 Regular Council, August 15, 2016 Special Council1, August 22,2016 Special Council Meeting, August 29, 2016 Special Council Meeting minutes; minutes; Councilmember Timm seconded approval. Motion passed unanimously on a voice vote.

Council Member Comments

Peterson: Absent

Timm: Thank you to the fire department for the flag program.

Glover:September 17, 2016 from 8:30 to 10:30 am is the Keep Windsor Heights Beautiful fall clean up. We meet at Banker's Trust. The correction for the August 11th City News Bulletin needs to be in City News.

Harms: Metrowaste meeting on Wednesday.

Bales- Henry: No comments

Public Comment. This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes- Registered Comments. Sylvia Owens 2243 Monterey Dr, Thank you to our Windsor Heights Officers and Firefighters for all that you do. Officer appreciation week starts September 19.

Approval of the Consent Agenda

Councilmember Timm moved to approve the Consent Agenda. Councilmember Harms seconded approval. Councilmember Timm, Harms and Bales-Henry- Yes. Councilmember Glover-No.

Presentation on Complete Streets, Gunnar Olson, Communication Director Des Moines MPO Gunnar Olson gave a presentation on complete streets and what complete streets can do for a city.

Independent Auditor's Report for Fiscal Year Ending June 30, 2015, Dave Ellis of Denman Company, LLP Dave Ellis discussed the audit from June 30, 2015. The 2016 audit process will begin in a few weeks.

Consideration of Committee Appointments, Board of Adjustment

Councilmember Harms motioned to appoint Chris Kannapel to the Board of Adjustment. Councilmember Timm seconded. Motion passed unanimously on a roll call vote.

Public Hearing on Proposal to Enter into a Development Agreement with Koester Development LLC

Councilmember Timm moved to open the public hearing; Councilmember Bales-Henry seconded. Motion approved unanimously on a RC vote. Public Hearing opened at 6:42 p.m. Public comments: Charlene Butz 7114 Washington asked about parking space. Jonathan Koester addressed the parking question stating that the site plan will have the information and currently there are 108 parking stalls planned. Ann Burgess 7036 Wilshire had a question regarding the 20 jobs and if they were in the city or corporate positions. Jonathan Koester addressed the question and stated the 20 jobs are a minimum number and would be in the City. No written comments or calls were received. Councilmember Harms made a motion to exit the public hearing. Councilmember Bales-Henry seconded.

Motion approved unanimously on a roll call vote. Public Hearing closed at 6:46 p.m.

Consideration of Resolution No.16-0864, A Resolution Approving and Authorizing Execution of a Development Agreement by and between the City of Windsor Heights and Koester Development LLC.

Councilmember Bales-Henry moved to approve the resolution. Councilmember Harms seconded approval. Motion passed unanimously on a roll call vote.

Consideration of Ordinance 16-07, Chapter 136 Sidewalk Regulations in the Windsor Heights Code of Ordinances (2nd Reading) Councilmember Harms moved to approve the second reading. Councilmember Bales-Henry seconded. Six public comments were made. Councilmember Timm, Harms, and Bales-Henry- Yes. Councilmember Glover-No. Motion passed.

Public Hearing on Proposed Ordinance Add Chapter 142 Parklets in the Windsor Heights Code of Ordinances Councilmember Harms moved to open the public hearing; Councilmember Timm seconded. Motion approved unanimously on a RC vote. Public Hearing opened at 7:03 p.m. Public comments: Mary Kilburn 1411 66th, what is a parklet? No written comments or calls were received. Councilmember Timm made a motion to exit the public hearing. Councilmember Harms seconded. Motion approved unanimously on a roll call vote. Public Hearing closed at 7:05 p.m.

Consideration of Ordinance 16-08, Ordinance to Add Chapter 142 Parklets in the Windsor Heights Code of Ordinances (1st Reading) Councilmember Harms moved to approve the first reading. Councilmember Timm seconded approval. Motion passed unanimously on a roll call vote/

Consideration of Ordinance 16-09, Chapter 175 Zoning Code Sign Regulations in the Windsor Heights Code Of Ordinances. Councilmember Timm moved to approve the second and third reading. Councilmember Bales-Henry seconded the motion. Motion passed unanimously on a roll call vote.

Mayor's Inquiries

Cowles School held their annual peace walk last Friday. 400 children participated and they made flags from other countries. I gave a proclamation which is posted on the City's Facebook page. We can only get ebooks from the Urbandale Library since that is who we signed our agreement with. Residents still can visit any library, with the only restriction being ebooks and anything e-related can only be checked out from Urbandale Library. Traffic counts will be presented on the September 19th meeting. Steering committee for the comprehensive plan is meeting tomorrow at noon.

Adjourn to 6:00pm on Monday, September 19, 2016, for the regular meeting of the City Council.

Councilmember Peterson moved to adjourn; Councilmember Harms seconded. Motion passed unanimously on a roll call vote at 7:12 p.m.

Diana Willits, Mayor

ATTEST:

Jessica Vogel, Communication Coordinator/Deputy City Clerk