

**CITY OF WINDOR HEIGHTS SPECIAL COUNCIL MEETING MINUTES**  
**August 22, 2016 - 5:30 p.m. Council Chambers**

**(RC=Roll Call Vote)**

Mayor Willits called the meeting to order at 5:30 p.m. Council members present: Steve Peterson, Tony Timm, Betty Glover, Threase Harms and Zachary Bales- Henry.

Staff present: Treasurer Marcia Woodke, Chief Derek Meyer, and Communications Coordinator/Deputy Clerk Jessica Vogel.

**Approval of the Agenda**

Councilmember Peterson motioned to approve the agenda. Councilmember Timm seconded approval. Motion passed unanimously on a voice vote.

**Consideration of Tobacco Application, Maple Vape**

Councilmember Timm motioned to approve the application. Councilmember Peterson seconded. Yes- Councilmember Timm, Peterson, Glover and Bales-Henry. No- Councilmember Harms.

**Consideration of Resolution No. 16-0862, A Resolution Setting Time and Place for a Public Hearing Adding Chapter 142 Parklets in the Windsor Heights Code of Ordinances.** The public hearing date will be September 6, 2016 at 6:00 pm at council chambers. Councilmember Timm moved to approve the resolution; Councilmember Harms seconded. Motion passed unanimously on a roll call vote.

**Consideration of Bids, Moving Expenses for City Administrator.** The moving expenses were addressed in the contract and the treasurer will issue the check to cover moving expenses.

**Discussion and Possible Action to Set a Work Session for Pedestrian Master Plan CIP.** August 29<sup>th</sup> will be a work session on the pedestrian master plan CIP at 6:00 pm in the council chambers. We will look at the infrastructure, list of roads that need repairs, and complete streets.

**Discussion and Possible Action on Development Agreement with Koester.** The agreement is getting close to being agreed upon. We will set a public hearing at the August 29<sup>th</sup> meeting for September 6<sup>th</sup>.

Councilmember Comments:

Harms: I will be hosting an ice cream social on August 28<sup>th</sup>.

Peterson: I will be absent from the September 6<sup>th</sup> meeting.

Timm: No comment

Bales-Henry: No comment

Glover: No comment

Mayor Willits provided an update on the Sunset Terrace project. The laterals are replaced and we will camera the lines to make sure everything is good.

**Adjourn to 6:00pm on Monday, August 29 2016, for the special council meeting and work session.**

Councilmember Timm moved to adjourn; Councilmember Peterson seconded. Motion passed unanimously on a roll call vote at 5:49 p.m.

---

Diana Willits, Mayor

ATTEST:

---

Jessica Vogel, Communication Coordinator/Deputy City Clerk