

CITY OF WINDOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
August 15, 2016 - 6:00 p.m. Community Center

(RC=Roll Call Vote)

Mayor Willits called the meeting to order at 6:00 p.m. Council members present: Steve Peterson, Tony Timm, Betty Glover, Zachary Bales- Henry. Councilmember Harms arrived at 6:02 pm.

Staff present: Treasurer Marcia Woodke, Chief Derek Meyer, Fire Chief Kurth, Michele Denkinger, Brandt Johnson, Detective Rob Pearson, Officer Nissen, Officer Metzger and Communications Coordinator/Deputy Clerk Jessica Vogel.

Approval of the Agenda

Councilmember Glover motioned to have item 12 removed due to the fact it's not in final form and appendix G should not be listed. No second received.

Councilmember Peterson motioned to approve the agenda with the amendment that item 13 is removed and added to the committee of the whole and appendix G is removed from item 12. Councilmember Timm seconded approval. Motion passed unanimously on a voice vote.

Approval of Minutes

Councilmember Peterson moved to approve the July 26 Special Council, August 1 Regular Council, and August 3 minutes; Councilmember Harms seconded approval. Motion passed unanimously on a roll call vote.

Council Member Comments

Peterson: No Comment

Timm: No Comment

Glover: Keep Windsor Heights Beautiful is starting to plan for next year's activities. Raising money for the butterfly garden. KWHB will serve beer at Yappy Hour in September. Walkability committee should edit and review the walkability articles to make sure everything is accurate.

Harms: No Comments

Bales- Henry: No comments

Public Comment. This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes- Registered Comments. Fire Chief Tim Kurth presented on the flag program that the fire association is starting. \$40 per year and the flag will be set up during six holidays. The fire association will put that money towards community events they host.

Approval of the Consent Agenda

Councilmember Peterson moved to approve the Consent Agenda. Councilmember Harms seconded approval. Motion passed unanimously on a roll call vote.

Consideration of Liquor License Application, Maple Vape Ultra Lounge Class C License, Outdoor Service , Sunday Sales Chief Meyer spoke on the license and voiced no concerns. Councilmember Peterson moved to approve the license. Councilmember Timm seconded approval. Motion passed unanimously on a roll call vote.

Consideration of Liquor License Application, Champ & Champ LLC DBA Wine and Spirits Class B,C,E Sunday Sales Chief Meyer spoke on the license and voiced no concerns. Councilmember Peterson moved to approve the license. Councilmember Timm seconded approval. Motion passed unanimously on a roll call vote.

Financial Overview, Tionna Pooler, Financial Advisor, Independent Public Advisors. Tionna Pooler gave a financial overview of the City. Healthy general fund balance, valuation is our primary driver, growth 3.6 percent. Triple A bond rating.

Presentation of Proposed Ordinance 136 by Walkability Committee, Zach Young, Senior Planner, Metropolitan Planning Organization. Zach Young presented the updated changes to chapter 136, sidewalk ordinance. The committee addressed the issues listed in the comments. The definitions in the ordinance were addressed and

updated. Snow removal timelines were updated and recommendation for a volunteer program to assist with snow removal was given.

Public Hearing on Proposed Replacements for Chapter 136 Sidewalk Regulations in the Windsor Heights Code of Ordinances to Reflect a Walkable Community with Complete Streets Councilmember Peterson moved to open the public hearing; Councilmember Timm seconded. Motion approved unanimously on a RC vote. Public Hearing opened at 7:01 p.m. Nine public comments were made at this public hearing and 158 comments were received in writing. Complete detail of comments available at city hall. Councilmember Peterson made a motion to exit the public hearing. Councilmember Timm seconded. Motion approved unanimously on a roll call vote. Public Hearing closed at 7:26 p.m.

Consideration of Ordinance 16-07, Chapter 136 Sidewalk Regulations in the Windsor Heights Code of Ordinances. Councilmember Harms moved to approve the first reading with the removal of appendix G. Councilmember Bales-Henry seconded approval. Motion passed unanimously on a roll call vote.

Public Hearing on Proposed Amendments Chapter 175 Zoning Code Sign Regulations in the Windsor Heights Code Of Ordinances Councilmember Glover moved to open the public hearing; Councilmember Harms seconded. Motion approved unanimously on a RC vote. Public Hearing opened at 7:27 p.m. No comments were received. Councilmember Peterson made a motion to exit the public hearing. Councilmember Harms seconded. Motion approved unanimously on a roll call vote. Public Hearing closed at 7:28 p.m.

Consideration of Ordinance 16-09, Chapter 175 Zoning Code Sign Regulations in the Windsor Heights Code Of Ordinances. Councilmember Peterson moved to approve the first reading. Councilmember Harms seconded approval. Motion passed unanimously on a roll call vote.

Consideration of Resolution 16-0861, A Resolution Amending the Windsor Heights Economic Development Program to Include a Cost-Sharing Program for Grease Interceptors. This would be added to our economic development plan. We would budget for it every year. Councilmember Peterson moved to approve the resolution. Councilmember Harms seconded the resolution. Motion passed unanimously on a roll call vote.

Mayor's Inquiries/75th Anniversary.

Michael Libbie President of Windsor Heights Chamber of Commerce: membership is growing, we are five away from our previous number. Our executive director Edye Beckerman resigned. The chamber would be interested in an economic development partnership with the City. Golf outing is September 15th. Mayor Willits stated the auditors will present at the September 6th meeting.

Adjourn to 6:00pm on Tuesday, September 6, 2016, for the regular meeting of the City Council.

Councilmember Peterson moved to adjourn; Councilmember Harms seconded. Motion passed unanimously on a roll call vote at 7:36 p.m.

Diana Willits, Mayor

ATTEST:

Jessica Vogel, Communication Coordinator/Deputy City Clerk