

CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
August 1, 2016 - 6:00 p.m. Council Chambers

(RC=Roll Call Vote)

Mayor Willits called the meeting to order at 6:00 p.m. Council members present: Steve Peterson, Tony Timm, Betty Glover, Threase Harms and Zachary Bales- Henry.

Staff present: Treasurer Marcia Woodke, Director of Public Services Doug Stone, Chief Derek Meyer, and Communications Coordinator/Deputy Clerk Jessica Vogel.

Approval of the Agenda

Councilmember Peterson motioned to approve the agenda with the amendment that items 9,15,16 and 17 be removed. Councilmember Timm seconded approval. Motion passed unanimously on a voice vote.

Approval of Minutes

Councilmember Peterson moved to approve the minutes; Councilmember Harms seconded approval. Motion passed unanimously on a roll call vote.

Council Member Comments

Peterson: No Comment

Timm: No Comment

Glover: Walkability Committee August 2nd. Incorporation celebration August 2nd at 7 pm. Yappy Hour in September and we need volunteers

Harms: Metro Waste will postpone mingling for three years while they gather data. Governor Brandstad is presenting an award to Metro Waste and the Walnut Creek Watershed.

Bales- Henry: The Walkability committee is meeting tomorrow August 2nd at 8:30 am.

Proclamation for City of Windsor Heights 75th Anniversary

Public Comment. This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes- Registered Comments

Donna Markley 6407 University- Thank you to Diana for stepping in as city administrator and all that you have done.

Flo Hunter- 6750 School- Thank you for being the City manager and all the things you have done for the City.

Jon Thompson- 6300 School Apt 222- The flag needs replaced at Colby Park.

Approval of the Consent Agenda

Councilmember Harms moved to approve the Consent Agenda. Councilmember Peterson seconded approval. Motion passed unanimously on a roll call vote.

Discussion and Possible Action on, Proposed Ordinance Adding Chapter 142 Parklets in the Code of

Ordinances of the City of Windsor Heights The City received a grant from the MPO to construct a parklet for the City. Discussed an ordinance that the City can rent the parklet. Discussed an option for businesses to build their own parklet. Discussed issues to consider including: power, heat, rental cost, mobility of the unit, and rental agreements. The parklet ordinance will continue to be developed and be ready for the August 15th council meeting.

Discussion and Possible Action on Sunset Terrace Sewer Scoping, Hydro Klean (*Budget Impact: \$10,800 for Phase 2-4*) Nichole Sungren from MSA gave an update on the Sunset Terrace project and information on scoping the remaining phases for the street. Scoping the remaining phases would give the homeowners information on the sewers and if they have orange burg. Councilmember Timm motioned to contract Hydro Klean up to \$10,000 from the street to the curb with the option given to the homeowner to have it scoped from the curb to their house, provided they cover the expense and allowing if we need to scope further to find a good connection. Councilmember Peterson seconded. Motion passed unanimously on a roll call vote.

Mayor's Inquiries/75th Anniversary.

Walkability policy will be on the August 15 committee of the whole. Grease trap policy will be discussed at committee of the whole on August 15. Street signage will be discussed as well. There will be two e-newsletters, the wave which will be about events and the city news bulletin about important meetings and matters. Watershed kiosks, we have received grant money for those and hopefully will be up by the end of August. Chamber golf outing September 15 at noon. League of Cities September 14-16th in Des Moines. Complete streets committee and planning and zoning may be the advisory committee. Special council meeting August 3rd at 5:30 pm.

Closed Session, In accord with 21.5.1(I), To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Councilmember Peterson motioned to enter closed session at 7:08 pm. Councilmember Timm seconded. Motion passed unanimously on a roll call vote.

Return to Open Session at 8:08 pm. Councilmember Timm motioned to return to open session. Councilmember Harms seconded. Motion passed unanimously on a roll call vote.

Any possible Action regarding Closed Session to evaluate the professional competency of an individual whose appointment or hiring is being considered.

Councilmember Timm motioned to begin contract negotiations with Elizabeth Hansen. Councilmember Glover seconded. Motion passed unanimously on a roll call vote.

Adjourn to 6:00pm on Monday, August 15, 2016, for the regular meeting of the City Council.

Councilmember Peterson moved to adjourn; Councilmember Timm seconded. Motion passed unanimously on a roll call vote at 8:11 p.m.

Diana Willits, Mayor

ATTEST:

Jessica Vogel, Communication Coordinator/Deputy City Clerk