

**MINUTES
WINDSOR HEIGHTS
BOARD OF ADJUSTMENT**

**July 25, 2016
5:30 p.m.**

**Council Chambers
1133 66th Street**

1. Call to Order/Roll Call

Dave Knau called the meeting to order at 5:30 p.m. Sara Walker, Chaden Halfhill, Donna Markley in attendance. Absent: Kathy Warnsholz; Building Inspector Jason Van Ausdall was also present.

2. Approval of the agenda

Markley made a motion to approve the amended agenda, seconded by Walker. Voice vote passed unanimously.

3. Approval of April 20 , 2016, Board of Adjustment Minutes

Markley moved approval of the minutes, Walker seconded. Chaden Halfhill abstained. Voice vote passed unanimously.

4. Public Hearing for a Conditional Use Permit Public Hearing on conditional use permit request (CUP02-16) for 1036 66th St. for Springwood Properties and a construction project of duplexes

Knau asked Springwood Properties to summarize the application. Springwood Properties presented an overview of the project. Brent Culp of Snyder and Associates and Chris Dawson, the builder.

Public Hearing Opened at 5:38 pm regarding the conditional use permit CUP 02-16. No comments made regarding this property. Public Hearing closed at 5:39 pm.

Markley asked about the maintenance company that planning and zoning mentioned. Confirmed a maintenance company will be hired.

No conditions placed on the properties.

Markley motioned to approve the conditional use permit with no conditions to the permit. Walker seconded the motion. Motion passed unanimously on a roll call vote. Warnsholz absent.

5. Discussion and Possible Action on 6901 Center St property

Jason Van Ausdall, Building Inspector for the City. Jason provided the background information on the property and what the original use for the property. There was a request to add a car lot to the property and this request required conditional use permit amendment. Jason checked out the property and found a paint booth in the property. The property owner needs to amend the conditional use permit and there are violations to the current conditional use permit. The paint

booth doesn't have the proper ventilation and it is not covered under the prior conditional use permit. The RV business is in compliance but the additional businesses added in there are not in compliance with the original conditional use permit.

Shawn Chew Ankeny Iowa- He contacted Brian Fest because he is ad to rent space to operate a used car lot there. Shawn would take over the paint business area.

Jason will do an inspection and will put a report together for the board.

6. Adjourn

Markley moved to adjourn at 6:13 pm; seconded by Walker. Voice vote passed unanimously.

Dave Knau, Chair

ATTEST:
