

**CITY OF WINDOR HEIGHTS REGULAR BUSINESS MEETING MINUTES**  
**June 20, 2016 - 6:00 p.m. City Hall**

**(RC=Roll Call Vote)**

Mayor Willits called the meeting to order at 6:00 p.m. Council members present: Steve Peterson, Betty Glover, Tony Timm, Zachary Bales- Henry. Councilmember Threase Harms arrived at 6:03 p.m.

Staff present: Treasurer Marcia Woodke, Director of Public Services Doug Stone, Corporal Siepker, Lieutenant of Fire and EMS Clay Garcia, Chief Derek Meyer, Fire Chief Tim Kurth and Communications Coordinator/Deputy Clerk Jessica Vogel.

**Approval of the Agenda**

Councilmember Peterson motioned to approve the agenda with the amendment that it should say Tuesday July 5th for the next meeting date. Councilmember Timm seconded approval. Motion passed unanimously on a voice vote.

**Approval of Minutes**

Councilmember Peterson moved to approve the minutes; Councilmember Timm seconded approval. Motion passed unanimously on a roll call vote.

**Council Member Comments**

**Peterson:** The City Administrator search is in process and we should be on time for a city administrator. DART term, I will be the Secretary/Treasurer.

**Timm:** No Comment

**Glover:** Doug Stone installed a crosswalk at 70<sup>th</sup> and Washington

**Harms:** Metrowaste updates: Michael McCoy will be the executive director for a one year period and then Metrowaste will resume the executive director search after some issues are addressed.

**Bales- Henry:** No Comment

**Recognition of Corporal Siepker; Respect for Law Enforcement Award from the Noon Optimist Club of Western Des Moines.** Chief Meyer nominated Corporal Siepker. Corporal Siepker was 1 of 3 officer's chosen for this award.

**Formal Promotion for Clay Garcia from Firefighter/Paramedic to Lieutenant of Fire and EMS.** Chief Kurth issued an oath to Clay Garcia and presented him with his new helmet. Lieutenant Garcia was given his badge by his wife Rachel.

**Public Comment. This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes)**

John Mckee- 1416 64<sup>th</sup> spoke on the sidewalk being on the east side of the street for 64<sup>th</sup> St. He wanted to know if a decision was made on the sidewalks and why there were surveyors out.

Darren Fife- 6410 Sunset Terrace spoke on the water quality kiosks and the grants that have been submitted to fund these. On June 15<sup>th</sup>, Iowa Natural Heritage Foundation and Walnut Creek Watershed Coalition removed invasive species from the park. Darren is looking to put a community garden in at the park and will look for different options on locations.

Michael Libbie-2009 80<sup>th</sup>, President of the Windsor Heights Chamber of Commerce, we are currently recruiting members for the chamber. Chamber night at the Iowa Cubs is July 14<sup>th</sup> at 5:30 PM, August 5<sup>th</sup> is speed networking and the chamber golf outing is Sept 15<sup>th</sup>.

**Approval of the Consent Agenda**

Councilmember Peterson moved to approve the Consent Agenda. Councilmember Harms seconded approval. Motion passed unanimously on a roll call vote.

**Consideration of Liquor License, Class C License, Maria's Groceries.** Councilmember Glover moved to approve the license. Councilmember Peterson seconded the approval. Motion passed unanimously on a roll call vote.

**Consideration of Ordinance No.16-05, An Ordinance Amending the Municipal Code of Ordinances of the City of Windsor Heights, Iowa, By Amending a Provision Pertaining to the General Code of Provisions,**

**Specifically Ordinance 1.14(2<sup>nd</sup> reading)** Councilmember Peterson moved to approve the second reading; Councilmember Timm seconded the second reading. Motion passed unanimously on a roll call vote.

**Consideration of Resolution No. 16-0648, A Resolution Appointing Bankers Trust Company of Des Moines, Iowa to Serve as Paying Agent, Bond Registrar and Transfer Agent, Approving the Paying Agent and Bond Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement (2016B)**Councilmember Harms moved to approve the resolution; Councilmember Peterson seconded resolution. Motion passed unanimously on a roll call vote.

**Consideration of Resolution No. 16-0649, A Resolution Authorizing and Providing for the Issuance of \$2,815,000 Taxable General Obligation Refunding Bonds, Series 2016B, and Levying a Tax to Pay Said Bonds; Approval of the Continuing Disclosure Certificate** Councilmember Peterson moved to approve the resolution; Councilmember Harms seconded resolution. Motion passed unanimously on a roll call vote.

**Consideration of Resolution No. 16-0650, A Resolution Appointing Bankers Trust Company of Des Moines, Iowa to Serve as Paying Agent, Bond Registrar and Transfer Agent, Approving the Paying Agent and Bond Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement (2016A)** Councilmember Peterson moved to approve the resolution; Councilmember Timm seconded resolution. Motion passed unanimously on a roll call vote.

**Consideration of Resolution No. 16-0651, A Resolution Authorizing and Providing for the Issuance of \$1,405,000 Taxable General Obligation Refunding Bonds, Series 2016A, and Levying a Tax to Pay Said Bonds; Approval of the Continuing Disclosure Certificate** Councilmember Peterson moved to approve the resolution; Councilmember Harms seconded the resolution. Motion passed unanimously on a roll call vote.

**Consideration of Resolution No. 16-0652, A Resolution Setting Time and Place for a Public Hearing Replacing Chapter 6 Elections in the Windsor Heights Code of Ordinances to Remove Runoff Provisions)** Councilmember Peterson moved to approve the public hearing resolution with the date of July 5th; Councilmember Glover seconded the resolution. Motion passed unanimously on a roll call vote.

**Consideration of Resolution 16-0653, A Resolution Fixing a Date For a Public Hearing on the Proposal to Enter into a Development Agreement with Koester Development LLC, and Providing for Publication of Notice Thereof.** Councilmember Peterson moved to approve the resolution with the public hearing date of July 5th; Councilmember Harms seconded the resolution. Motion passed unanimously on a roll call vote.

**Discussion and Possible Action on the development agreement with Koester Development for new City Center.** Kristin Billingsley Cooper from Alhers and Cooney spoke about the agreement and the City incentives towards the agreement. \$250,000 forgivable loan towards the project with the guarantee three restaurants will be located in the building,\$7.5 million minimum valuation and at least 20 jobs created. The building will be 40,000 sq feet. Tionna Pooler addressed the ten year tax increment.

**Consideration of Resolution No 16-0655, A Resolution Approving a Temporary No Parking Order Along Certain Streets.** Councilmember Timm moved to approve the resolution with the amendment of it being from July 10<sup>th</sup> at 5 pm to July 14<sup>th</sup> at 9pm and Walnut Creek will provide parking to residents if parking is needed; Councilmember Peterson seconded the resolution. Motion passed unanimously on a roll call vote.

**Presentation from the Walkability Committee,** Zach Young, MPO. Zach Young The walkability committee split the project into two phases, with phase 1 being the most important streets to address and phase 2 being the streets that would provide connectivity to other sidewalks. The complete list of comments will be located at City Hall.

**Consideration of Resolution No. 16-0656, A Resolution Setting Time and Place for a Public Hearing Replacing Chapter 136 Sidewalk Regulations in the Windsor Heights Code of Ordinances to a Reflect Walkable Community with Complete Streets.** Councilmember Peterson moved to approve the resolution with the public hearing date of July 5th; Councilmember Harms seconded the resolution. Motion passed unanimously on a roll call vote.

**Mayor's Inquiries/75th Anniversary.** The photo exhibit will be in the community center during the Fourth of July celebration. Starting July 3<sup>rd</sup> from noon- 7pm and all day on the Fourth of July. MPO is hosting a water ways event on July 7<sup>th</sup> and 8<sup>th</sup>. The July 11<sup>th</sup> City News hour will be on the sidewalks.

**Closed Session, In accord with Chapter 21.5 1 (j), to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.**

Councilmember Peterson motioned to enter closed session at 7:5

PM and Councilmember Harms seconded. Motion passed unanimously on a roll call vote. Councilmember Glover motion to exit the closed session at 8:02 pm. Councilmember Timm seconded. Motion passed unanimously on a roll call vote.

**Return to Open Session at 8:03 pm.**

**Any Possible Action from Closed Session.** Councilmember Peterson motioned to let the real estate offer expire. Councilmember Harms seconded. Motion passed unanimously on a roll call vote.

**Closed Session, In accord with Chapter 21.5 1 (j), to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.**

Councilmember Harms motioned to enter closed session at 8:04 pm. Councilmember Timm seconded. Motion passed unanimously on a roll call vote. Councilmember Harms motion to exit the closed session at 8:41 pm. Councilmember Peterson seconded. Motion passed unanimously on a roll call vote.

**Return to Open Session at 8:41 pm.**

**Any Possible Action from Closed Session.** No action was taken.

**Adjourn to 6:00pm on Monday, July 5th, 2016, for the regular meeting of the City Council.**

Councilmember Timm moved to adjourn; Councilmember Peterson seconded. Motion passed unanimously on a roll call vote at 8:41 p.m.

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Diana Willits, Mayor

ATTEST:

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Jessica Vogel, Communication Coordinator/Deputy City Clerk