

**CITY OF WINDOR HEIGHTS SPECIAL MEETING MINUTES**  
**June 13, 2016 - 6:30 p.m. City Hall**

Mayor Willits called the meeting to order at 6:30 p.m. Council members present: Steve Peterson, Betty Glover, Tony Timm, Threase Harms and Zachary Bales- Henry.

Staff present: Chief Derek Meyer, Director of Public Works Doug Stone, Treasurer Marcia Woodke and Communications Coordinator/Deputy City Clerk Jessica Vogel

**Approval of the Agenda**

Councilmember Timm moved to approve the agenda with item 3 to be a closed session and to remove item 5; Councilmember Peterson seconded approval. Motion passed unanimously on a roll call vote.

**Closed session pursuant to Iowa Code section 21.19, a meeting of a governmental body to discuss strategy and matters relating to employment conditions for non-union employees.** Councilmember Harms motioned to enter closed session at 6:32 pm. Councilmember Peterson seconded. Motion passed unanimously on a roll call vote. Staff was not present for closed session. Closed session opened at 6:32 p.m. Councilmember Peterson made a motion to exit the closed session at 7:20 p.m; Councilmember Glover seconded. Closed session closed at 7:21 p.m.

Councilmember Timm motioned to enter open session at 7:22 p.m. Councilmember Peterson seconded. Motion passed unanimously on a roll call vote.

Open session resumed at 7:22 p.m with Councilmember Timm making a motion for a one- time bonus for the treasurer and communications coordinator/deputy clerk positions in the amount of \$2,250 each. Councilmember Glover seconded. Motion passed unanimously on a roll call vote.

**Discussion and Possible Action on a Policy for Pay Performance.** Councilmember Harms motioned to table this item for a later date. Councilmember Peterson seconded. Motion passed unanimously on a roll call vote.

**Adjourn to 6:00pm on Monday, June 20, 2016, for the regular meeting of the City Council.**

Councilmember Peterson moved to adjourn; Councilmember Timm seconded. Motion passed unanimously on a roll call vote at 7:24 p.m.

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Diana Willits, Mayor

ATTEST:

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Jessica Vogel, Communication Coordinator/Deputy City Clerk