

Resolution No. 16-0643

**A RESOLUTION APPROVING A WAGE ADJUSTMENT FOR THE
INTERIM/ACTING CITY CLERK**

WHEREAS, the City has experienced a recent vacancy of its City Administrator/City Clerk Services following the employment separation of the previous City Administrator; and

WHEREAS, the City Council appointed Marcia Woodke to the position of Interim/Acting City Clerk effective May 2, 2016; and

WHEREAS, the City strives to maintain a workforce of knowledgeable, well-trained and motivated individuals; and

WHEREAS, the City wishes to continue to provide superior municipal services to its residents, businesses and visitors; and

WHEREAS, the City Council has determined that one of the means to that end is to compensate its employees commensurate with experience, knowledge, skills and abilities, and in accordance with the job responsibilities performed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windsor Heights, Iowa, that Interim /Acting City Clerk Marcia Woodke receive a pay adjustment effective July 1, 2016 until hiring a permanent City Administrator, in the form of an additional 10 %, which will be an increase to an annualized rate of \$60,978.

Passed and Approved this 6th day of June, 2016.

Diana Willits, Mayor

ATTEST:

Marcia Woodke, Acting City Clerk

