

AGENDA



Windsor
Heights
the heart of it all

JUNE 6, 2016, REGULAR BUSINESS MEETING AGENDA
6:00 P.M. COUNCIL CHAMBERS, 1133 66TH STREET
WINDSOR HEIGHTS, IOWA 50324 (515) 279-3662

(Full detail and supporting documents for each item can be found at www.windsorheights.org If you do not have web / internet access, and would like the supporting documents and information, please call City Hall by 3:00 p.m. the day of the meeting and we will provide you a hard copy at the meeting)

- 1) **Call to Order/Roll Call/Pledge of Allegiance**
- 2) **Approval of the Agenda**
- 3) **Council Member Comments**
 - a) Board, Committee, Commission Updates
- 4) **Approval of the Minutes:**
 - a) May 16, 2016 Regular Council Meeting
- 5) **Proclamation for 75th Anniversary**
- 6) **Public Comment.** This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes.)
Registered Comment –
Betty Ridout, Banker’s Trust
Robert Brownell, Polk County Supervisor
- 7) **Approval of the Consent Agenda.**

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

 - a) Claims and Payroll
 - b) Consideration of Resolution No. 16-0641, A Resolution Approving a Wage Adjustment for the Interim Chief of Police (Budget impact \$682/month)
 - c) Consideration of Resolution No. 16-0642, A Resolution Approving a Wage Adjustment for the Interim Fire Chief (Budget impact of \$ 492/month)
 - d) Consideration of Resolution No. 16-0643, A Resolution Approving a Wage Adjustment for the Interim City Clerk (Budget impact \$426/month)
- 8) **Public Hearing:**
 - a) Sunset Terrace Paving Project regarding the plans, specifications, form of contract and estimate of costs for the project
- 9) **Consideration of Tobacco Applications,**
 - a) Wal-Mart
 - b) Hy-Vee
 - c) Sam’s
 - d) Kum and Go
 - e) Quik Trip
 - f) Champ and Champ LLC DBA Wine and Spirits Gallery
 - g) Maple Vape
- 10) **Consideration of Resolution No. 16-0644,** A Resolution Making Award of and Approving Construction Contract for 2014 Phase 4 Paving Project- Sunset Terrace Reconstruction (Budget Impact - \$326,650.60)
- 11) **Discussion on Contract Services for City Administration and Police Chief Searches.**
- 12) **Consideration of Resolution No. 16-0645,** A Resolution for contract services and payment for HR-One Source for City Administrator Search (Budget Impact \$13,500 or \$15,000) (Based on discussion from Item 10)

- 13) **Consideration of Resolution No. 16-0646, A Resolution for contracting with HR-One Source and Moulder and Associates to provide services to hire Police Chief/Public Safety Director. (Budget Impact \$19,000 - \$27,675) (Based on discussion from Item 10)**
- 14) **Consideration of Ordinance No. 16-03, An Ordinance Amending the Municipal Code of Ordinances of the City of Windsor Heights, Iowa, by Amending Provisions Pertaining to the Traffic and Vehicles Code, Under the Ordinances Chapter 60.02.08 (2nd Reading)**
- 15) **Consideration of Ordinance No. 16-04, An Ordinance Amending the Municipal Code of Ordinances of the City of Windsor Heights, Iowa, By Amending Provisions Pertaining to Peddlers, Solicitors and Transient Merchants, Under the Ordinances of Chapter 122(1st Reading)**
- 16) **Consideration of Ordinance No.16-05, An Ordinance Amending the Municipal Code of Ordinances of the City of Windsor Heights, Iowa, By Amending a Provision Pertaining to the General Code of Provisions, Specifically Ordinance 1.14(1st reading)**
- 17) **Consideration of Ordinance No. 16-06, An Ordinance Amending and Recreating Chapter 6 of the Code of Ordinances for the City Of Windsor Heights, Iowa (1st reading)**
- 18) **Consider Approval to purchase mower, purchase of a mower for the public works (Budget impact: \$32,576 – Budget \$ are available from Road Use Funds)**
- 19) **Discussion and Possible Action, regarding the FY 17 Wages budgeted at 3%.**
- 20) **Discussion and Possible Action, holding a percentage of the community center rental fees for repairs and maintenance.**
- 21) **Chamber of Commerce Update**
- 22) **Administrator Report**
- 23) **Mayor’s Inquiries/75th Anniversary Update**
- 24) **Closed Session, In accord with Chapter 21.5 1 (j), to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.**
- 25) **Return to Open Session**
- 26) **Any Possible Action from Closed Session**
- 27) **Closed Session, In accord with Chapter 21.5 1 (j), to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.**
- 28) **Return to Open Session**
- 29) **Any Possible Action from Closed Session**
- 30) **Closed Session, In accord with Chapter 21.5 1 (j), to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.**
- 31) **Return to Open Session**
- 32) **Any Possible Action from Closed Session**
- 33) **Adjourn to 6:00 pm on Monday, June 20, 2016, at Windsor Heights Council Chambers**

Mayor
Diana Willits

City Administrator
Vacant

Chief of Police & Fire Services
Vacant

Council Members
Steve Peterson (Mayor Pro Tem)
Betty Glover
Tony Timm
Threase Harms
Zachary Bales-Henry

Treasurer
Marcia Woodke

Director Public Services
Doug Stone

Director of Planning, Development and Marketing
Vacant

City Attorney
Matt Brick