

AGENDA



**MAY 16, 2016, REGULAR BUSINESS MEETING AGENDA
6:00 P.M. COUNCIL CHAMBERS, 1133 66TH STREET
WINDSOR HEIGHTS, IOWA 50324 (515) 279-3662**

(Full detail and supporting documents for each item can be found at www.windsorheights.org If you do not have web / internet access, and would like the supporting documents and information, please call City Hall by 3:00 p.m. the day of the meeting and we will provide you a hard copy at the meeting)

- 1) **Call to Order/Roll Call/Pledge of Allegiance**
- 2) **Approval of the Agenda**
- 3) **Presentation from Executive Recruit Firm Proposals, Sharon Klumpp from Waters and Company**
- 4) **Presentation From Executive Recruit Firm Proposals, William Moulder from HR-OneSource**
- 5) **Council Member Comments**
 - a) Board, Committee, Commission Updates
- 6) **Approval of the Minutes:**
 - a) April 18, 2016 Regular Council Meeting
 - b) Committee of the Whole Minutes: March 7, April 4, May 2
- 7) **Public Comment.** This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes.)
Registered Comment –
- 8) **Approval of the Consent Agenda.**

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

 - a) Claims and Payroll
 - b) April Treasurer's Report
- 9) **Public Hearing:**
 - a) Amendment #1 of Current City Budget for the Fiscal Year Ending June 30, 2016 (*Budget Impact \$195,000*)
- 10) **Consideration of Liquor License Applications,**
 - a) Quik Trip, Class E Liquor License
 - b) City of Windsor Heights, Class B Liquor License
- 11) **Consideration of Resolution No. 16-0530,** A Resolution Approving a Wage Adjustment for the Interim/Acting City Clerk
- 12) **Consideration of Resolution No. 16-0531,** A Resolution Approving the Mayor's Appointments to the Des Moines Area Metropolitan Planning Organization
- 13) **Consideration of Resolution No. 16-0532,** A Resolution Approving a Rate of Pay Schedule For Part-Time, Temporary Employee Performing Code Enforcement Duties and Responsibilities
- 14) **Consideration of Resolution No. 16-0533,** A Resolution Amending the Annual Budget for the Fiscal Year Ending June 30, 2016
- 15) **Consideration of Resolution No. 16-0534,** A Resolution to Formally Adopt the Trail Hub Study
- 16) **Consideration of Resolution No. 16-0535,** A Resolution to approve a Metro Waste Contract for co-mingling Yard Waste Collection
- 17) **Consideration of Resolution No. 16-0536** A Resolution Setting the Interim City Administration Wages and Hours
- 18) **Consideration of Resolution No. 16-0537,** A Resolution Directing Sale \$1,470,000 General Obligation Refunding Bonds, Series 2016A (Subject to adjustment per terms of offering)
- 19) **Consideration of Resolution No. 16-0538,** Resolution Directing Sale \$2,830,000 General Obligation Refunding Bonds Series 2016B (Subject to adjustment per terms of offering)

- 20) **Consideration of Resolution No. 16-0539**, A Resolution Authorizing the Redemption of Outstanding General Obligation Bonds, Series 2008A, of the City of Windsor Heights, State of Iowa, Dated June 5,2008, And Directing Notice Be Given
- 21) **Consideration of Resolution No. 16-0540**, A Resolution Authorizing the Redemption of Outstanding General Obligation Bonds, Taxable Series 2008B, of the City Of Windsor Heights, State of Iowa, Dated June 5, 2008, And Directing Notice Be Given
- 22) **Consideration of Ordinance No. 16-03**, An Ordinance Amending the Municipal Code of Ordinances of the City of Windsor Heights, Iowa, by Amending Provisions Pertaining to the Traffic and Vehicles Code, Under the Ordinances Chapter 60.02.08
- 23) **Consideration of Ordinance No. 16-04**, An Ordinance Amending the Municipal Code of Ordinances of the City of Windsor Heights, Iowa, By Amending Provisions Pertaining to Peddlers, Solicitors and Transient Merchants, Under the Ordinances of Chapter 122
- 24) **Consideration of Traffic Study**, University Avenue Improvement Project (Budget impact \$4,300)
- 25) **Discussion and Possible Action** to Proceed with Next Steps Including Sidewalk/Walkability Committee
- 26) **Discussion and Possible Action on Executive Recruit Firms Proposals**, HR-OneSource and Waters & Company
- 27) **Discussion and Possible Action**, Convention Bureau Payment
- 28) **Consideration of Committee Appointment**, Special Event Committee Application
- 29) **Discussion and Possible Action** for Sister City Trip (partial airfare) for Windsor Heights Commissioner
- 30) **Closed Session**, In accord with Chapter 21.5 1 (j), to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.
- 31) **Return to Open Session**
- 32) **Any Possible Action from Closed Session**
- 33) **Closed Session**, In accord with Chapter 21.5 1 (j), to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.
- 34) **Return to Open Session**
- 35) **Any Possible Action from Closed Session**
- 36) **Closed Session**, In accord with Chapter 21.5 1 (j), to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.
- 37) **Return to Open Session**
- 38) **Any Possible Action from Closed Session**
- 39) **Chamber of Commerce Update**
- 40) **Administrator Report/COW update**
- 41) **Mayor's Inquiries/75th Anniversary Update**
- 42) **Adjourn to 6:00 pm on Monday, June 20, 2016**, at Windsor Heights Council Chambers

Mayor
Diana Willits

City Administrator
Vacant

Chief of Police & Fire Services
Vacant

Council Members
Steve Peterson (Mayor Pro Tem)
Betty Glover
Tony Timm
Threase Harms
Zachary Bales-Henry

Treasurer
Marcia Woodke

Director Public Services
Doug Stone

Director of Planning, Development and Marketing
Vacant

City Attorney
Matt Brick