

**Resolution No. 16-0536**

**A RESOLUTION APPROVING WAGES AND OFFICE HOURS FOR THE  
INTERIM CITY ADMINISTRATOR**

**WHEREAS**, the City has experienced a recent vacancy of its City Administrator following the employment separation of the previous administrator; and

**WHEREAS**, the Policy and Finance Committee, with confirmation from the City Council, appointed Mayor Diana Willits to the position of City Administrator effective May 2, 2016; and

**WHEREAS**, the City strives to maintain a workforce of knowledgeable, well-trained and motivated individuals; and

**WHEREAS**, the City wishes to continue to provide superior municipal services to its residents, businesses and visitors; and

**WHEREAS**, the City Council has determined that one of the means to that end is to compensate its employees commensurate with experience, knowledge, skills and abilities, and in accordance with the job responsibilities performed.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Windsor Heights, Iowa, that Interim City Administrator receives a salary of \$1,000 per week based on a 40 hour work week effective May 2, 2016, until the City Administrator is hired or until City Council chooses.

Passed and Approved this 16th day of May, 2016.

---

Steve Peterson, Mayor Pro Tem

ATTEST:

---

Marcia Woodke, Interim City Clerk

