

Unofficial Minutes



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COMMITTEE OF THE WHOLE

MARCH 7, 2016, COMMITTEE OF THE WHOLE MEETING AGENDA

5:30 P.M. COUNCIL CHAMBERS, 1133 66TH STREET
WINDSOR HEIGHTS, IOWA 50324 (515) 279-3662

- 1) **Call to Order/Roll Call** – The meeting was called to order by Mayor Willits at 5:35 p.m. Present were: Mayor Diana Willits; Councilmembers Steve Peterson; Betty Glover; Tony Timm; Threase Harms; and Zac Bales-Henry. Staff present included: Brett Klein, Dennis McDaniel, Sheena Danzer, Attorney Erin Clanton, and Doug Stone.
- 2) **Strategic Planning Continuation** Jeff Schott from the University of Iowa Institute of Public Affairs conducted a session regarding roles and responsibilities for teamwork and effective governance.
- 3) **University Avenue Update and Discussion** – Councilmember Bales-Henry is the spokesperson for the project for the City and will provide monthly updates at Council meetings.
- 4) **Urban Revitalization Area Update and Discussion** – Discussed was that the parameters would be some sustainability requirements and the abatement schedule would be 10-years.
- 5) **Design Standards Update and Discussion** – The Council public hearing is March 21st, following which an action item will be present on the agenda for the ordinance.
- 6) **Medicinal Marijuana Discussion** – The committee would like a draft resolution for the March 21st agenda.
- 7) **Code Enforcement** – Work Session – Temporary Uses and Structures – Staff are attempting to combine the code sections of Temporary Uses and Structure.
- 8) **Council / Committee Reports**
 - a) Peddlers, Solicitors and Transient Merchants – Councilmember Peterson provided some background regarding a complaint.
 - b) College Drive – Councilmember Peterson stated that this particular road is in real bad shape. It was discussed that the City is conducting a pavement rating program and will be analyzing all streets this summer.
- 9) **Closed Session**, In accord with Chapter 21.5 1 (j), to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. – Minutes are in a closed folder pending final disposition. Motion made by Councilmember Harms, which was seconded by Councilmember Peterson, to enter into closed session in accord with Iowa Code 21.5(1)(j). Motion carried unanimously on a roll call vote.
- 10) **Return to Open Session** – Motion made by Councilmember Peterson, which was seconded by Councilmember Timm, to return to open session at 9:02 p.m. Motion carried unanimously on a roll call vote.
- 11) **Any Possible Action from Closed Session** – A motion was made by Councilmember Bales-Henry, which was seconded by Councilmember Harms, to have Administrator Klein work with legal counsel to draft an offer per the terms discussed in closed session, and enter into an agreement for 2% with Christopher Stafford of NAI per the terms of his request, to present the offer. Motion carried unanimously on a roll call vote.
- 12) **Committee Updates**
- 13) **Adjournment** – A motion was made by Councilmember Peterson, which was seconded by Councilmember Timm to adjourn at 9:13 p.m. Motion carried unanimously.