

# AGENDA



Windsor  
Heights  
*the heart of it all*

**APRIL 18, 2016, REGULAR BUSINESS MEETING AGENDA**  
**6:00 P.M. COMMUNITY CENTER 6900 SCHOOL STREET**  
**WINDSOR HEIGHTS, IOWA 50324 (515) 279-3662**

*(Full detail and supporting documents for each item can be found at [www.windsorheights.org](http://www.windsorheights.org) If you do not have web / internet access, and would like the supporting documents and information, please call City Hall by 3:00 p.m. the day of the meeting and we will provide you a hard copy at the meeting)*

- 1) **Call to Order/Roll Call/Pledge of Allegiance**
- 2) **Approval of the Agenda**
- 3) **Council Member Comments**
  - a) Board, Committee, Commission Updates
- 4) **Approval of the Minutes:**
  - a) March 21, 2016 Regular Council Meeting
- 5) **Recognition of Retiring Planning and Zoning Commission Member, Craig Calhoun**
- 6) **Recognition of Retiring Windsor Heights Fire Department Member, Curtis Conrad**
- 7) **Mayoral Proclamation**
  - a) Earth Day
  - b) Arbor Day
- 8) **Public Comment.** This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes.)  
**Registered Comment –**
  - a) **Greg Edwards- Greater Des Moines Convention and Visitors Bureau**
  - b) **Jeff Bransford- Pros Consulting Group**
  - c) **Amanda Wanke, DART presentation- Forward 2035 Plan**
- 9) **Approval of the Consent Agenda.**  
All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.
  - a) Claims and Payroll
  - b) March Treasurer's Report
- 10) **Consideration of Liquor License Application, Maple Vape, Class C Liquor License**
- 11) **Consideration of Resolution No. 16-0423, A Resolution Approving A 28E Agreement By and Between Government Entities Represented on the Metropolitan Advisory Council (MAC) for the Funding and Implementation of Homeland Security Services within the Metropolitan Area.**
- 12) **Consideration of Resolution No. 16-0424, A Resolution Making Award of Automated Traffic Enforcement Contract**
- 13) **Consideration of Resolution No. 16-0425, A Resolution Approving a Wage Adjustment for Interim Chief of Police Derek Meyer**  
**Economic Impact: \$2,126**
- 14) **Consideration of Ordinance No. 16-0426, A Resolution Approving a Wage Adjustment for Interim Chief of Fire Tim Kurth**
- 15) **Consideration of Ordinance No. 15-03, An Ordinance Amending and Recreating the Code of Ordinances for the City of Windsor Heights, Iowa, By Replacing the Entirety of Chapter 170, Hickman Corridor Overlay District, and Providing for the Amended Title of Development and Design Standard (2nd Reading)**
- 16) **Discussion and Update Regarding Sidewalks, Meeting May 9<sup>th</sup> at 5:30 PM**
- 17) **Consider Approval of Seasonal Planter Maintenance Landscape Firm, Colby Park Community Center and 66<sup>th</sup> Street (Hy Vee Urbandale)**  
**Economic Impact: \$8,800.00**

- 18) **Consideration of Quik Trip Site Plan**, Planning and Zoning Commission Referral
- 19) **Consideration of Nuisance Violation Appeal**, Mr. Gregory Phillips 1816 74<sup>th</sup> Street
- 20) **Consideration of Approval for Setting a Date for a Public Hearing**, FY 2016 Budget Amendment  
*Economic Impact: \$195,000*
- 21) **Discussion Regarding University Avenue Right-of-Way**, Maintenance Complaints
- 22) **Chamber of Commerce Update**
- 23) **Administrator Report**
  - a) Sunset Terrace
- 24) **Mayor's Inquiries**
- 25) **Adjourn to 6:00 pm on Monday, May 16, 2016**, at Windsor Heights Council Chambers

**Mayor**  
Diana Willits

**City Administrator**  
Brett Klein

**Chief of Police & Fire Services**  
Vacant

**Council Members**  
Steve Peterson (Mayor Pro Tem)  
Betty Glover  
Tony Timm  
Threase Harms  
Zachary Bales-Henry

**Treasurer**  
Marcia Woodke

**Director Public Services**  
Doug Stone

**Director of Planning, Development and Marketing**  
Sheena Nuetzman

**City Attorney**  
Matt Brick