

CITY OF WINDOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
March 21, 2016 - 5:00 p.m. City Hall

(RC=Roll Call Vote)

Mayor Willits called the meeting to order at 6:00 p.m. Council members present: Steve Peterson, Betty Glover, Tony Timm, Threase Harms and Zachary Bales- Henry.

Staff present: City Administrator Brett Klein, Captain Derek Meyer, Director of Planning and Zoning Sheena Nuetzman, Director of Public Services Doug Stone and Communications Coordinator/Deputy Clerk Jessica Vogel,

Approval of the Agenda

Councilmember Peterson moved to approve the agenda with items 15, 16 and 26 removed; Councilmember Harms seconded approval. Motion passed unanimously on a roll call vote.

Council Member Comments

Peterson: Dart unveiled its public art piece, a bus wrap which was designed by the University of Iowa art chair.

Timm: Bravo grant applications are out. Mayor Willits will attend the Bravo Meeting on March 22nd.

Glover: Special Events meeting defined responsibilities, Swaelu will handle 75th and Special Events will handle city events.

Harms: Metro Waste Authority updated their environmental policy. Metro Waste selected new firm to search for a new executive director. The information that was provided from the MPO watershed plan last meeting was very informative and we should post information about the creek at the park to alert the citizens about the levels in water.

Bales- Henry: No Comment

Approval of Minutes

Councilmember Peterson moved to approve the February 15, 2016 minutes; Councilmember Harms seconded approval. Motion passed unanimously on a roll call vote.

Public Comment. This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes)

Registered comment: Michael McCoy, Interim Executive Director for Metro Waste Authority and Leslie Irlbeck gave a presentation on the compost it program and the alternative direction it could go which be co-mingling garage and yard waste together to run year round.

Carole Tillotson- 1468 64th St- 55 households out of 65 on 64th St said no to sidewalks on 64th St.

Roger Maxwell-7803 College- we need sidewalks for the children

John Giblin- 1516 64th St- look into no parking on 64th St or a bike trail

Mike Draper-6525 Forest Ct- There is no bus service to Cowles. Cowles is the only public building that doesn't have sidewalk leading to it.

Olivia Fife-6410 Sunset Terrace- I walk to school with my brother and we need sidewalks to be safe

Bill Bishop-6459 Washington- I almost got hit by a car and being visual handicap it would be very helpful to stay safe.

Dan Brown- 6700 University-Kids need sidewalks to get to school, I saw three kids struggling in the winter to get to Cowles

Sean Oaks- 949 65th St- Nicer curb appeal from sidewalks

Kat Dickel-1007 64th St- Public safety issue and the safety of our children.

Dwight Taylor- 6434 Washington- Cowles located behind my house. The traffic on Washington is impossible during drop off/pick up times and my driveway is constantly blocked and used for turn arounds.

Andy- Del Matro- sidewalks should be looked at on 63rd

Sandy Davidson-1014 69th St- FEMA flood map. Will there be a protection in place for the area near the park?

Charles Williams- 1146 63rd

Consideration of Liquor License Applications, Class E Liquor License Hy-Vee and Special Class C Liquor License Hy-Vee Club Room. Councilmember Peterson moved to approve the licenses. Councilmember Glover seconded the approval. Motion passed unanimously on a roll call vote.

Approval of the Consent Agenda

Councilmember Peterson moved to approve the Consent Agenda; Councilmember Timm seconded approval. Motion passed unanimously on a roll call vote.

Public Hearing On Proposed Issuance of Not To Exceed \$4,700,000 General Obligation Refunding Bonds of the City. Councilmember Harms moved to approve to enter into public hearing; Councilmember Peterson seconded. Motion approved unanimously on a RC vote. Public Hearing opened at 7:26 p.m. No public comments were made. Councilmember Peterson made a motion to exit the public hearing. Councilmember Harms seconded. Motion approved unanimously on a roll call vote.

Public Hearing On Proposed Zoning Ordinance Amendment for the Addition of Citywide Design and Development Standards to Chapter 170 of the City Code Councilmember Harms moved to approve to enter into public hearing; Councilmember Timm seconded. Motion approved unanimously on a RC vote. Public Hearing opened at 7:29p.m. Four residents spoke on the design standards. See attached document from resident. Councilmember Peterson made a motion to exit the public hearing. Councilmember Glover seconded. Motion approved unanimously on a roll call vote.

Consideration of Resolution No. 16-0313, A Resolution Approving A Mailbox Damage Reimbursement Policy and Procedures Councilmember Peterson moved to approve the resolution; Councilmember Glover seconded the resolution. Motion passed unanimously on a roll call vote.

Consideration of Resolution No. 16-0314, A Resolution Adopting The Strategic Plan 2016 Update for the City of Windsor Heights, Iowa Councilmember Peterson moved to approve the resolution; Councilmember Timm seconded resolution. Motion passed unanimously on a roll call vote.

Consideration of Resolution No. 16-0315, A Resolution Approving Additional Projects to Include in the Polk County Multi-Jurisdictional Local Hazard Mitigation Plan for the City of Windsor Heights, Iowa Councilmember Peterson moved to approve the resolution; Councilmember Harms seconded the resolution. Motion passed unanimously on a roll call vote.

Consideration of Resolution No. 16-0316, A Resolution in Support of, and Encouraging the Iowa State Legislature to Enact Legislation That Would Legalize the Use of Cannabis for Medical Purposes for Patients Who Are Being Treated By A Licensed Physician. George Hanusa and Dave Furneaux spoke in favor of this resolution. Councilmember Timm moved to approve the resolution; Councilmember Glover seconded the resolution. Motion passed with Councilmember Peterson, Glover, Timm and Bales- Henry in approval and Councilmember Harms abstained.

Consideration of Resolution No. 16-0317, A Resolution Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$4,700,000 General Obligation Refunding Bonds Councilmember Peterson moved to approve the resolution. Councilmember Harms seconded the resolution. Motion passed unanimously on a roll call vote.

Consideration of Resolution No.16-0320, A Resolution Making Award of a Bid Through the Competitive Quotation Process for the 80th Street Footing Collector Drain and Authorizing the Mayor to Sign the Contract and All Necessary Documents Budget Impact: \$66,831 Councilmember Harms moved to approve the resolution. Councilmember Glover seconded the resolution. Motion passed unanimously on a roll call vote.

Ordinance No. 15-03, An Ordinance Amending and Recreating the Code of Ordinances for the City of Windsor Heights, Iowa, by Replacing the Entirety of Chapter 170, Hickman Corridor Overlay District, and Providing for the Amended Title of Development and Design Standards (1st reading). Councilmember Peterson moved to approve the first reading; Councilmember Glover seconded the first reading. Motion passed unanimously on a roll call vote.

Consider Approval of Updated Job Description, Fire Marshal. One resident had questions on the career ladder of the fire department. Councilmember Harms moved to approve the job description; Councilmember Peterson seconded the job description. Motion passed unanimously on a roll call vote.

Consider Approval of Updated Job Description, Seasonal Laborer Parks and Public Works Maintenance Councilmember Harms moved to approve the job description; Councilmember Peterson seconded the job description. Motion passed unanimously on a roll call vote.

Consider Approval of Pay Application, Hickman/63rd Streetscape and Gateway Signage (Pay Application #3 / Final less Retainage) Budget Impact: \$11,034.90 Councilmember Timm moved to approve the pay application; Councilmember Glover seconded the pay application. Motion passed unanimously on a roll call vote.

Consider Approval to Purchase Concrete Breaker, CIP Purchase – Public Works Budget Impact: \$7,397 Councilmember Peterson moved to approve the purchase; Councilmember Glover seconded the purchase. Motion passed unanimously on a roll call vote.

Consideration of Community and Events Center, Updated Guidelines and Rental Policy Agreement Councilmember Harms moved to approve guidelines and agreement. Councilmember Peterson seconded the guidelines and agreement. Motion passed unanimously on a roll call vote.

Consideration of Real Estate Exclusive Representation Agreement, NAI Optimum Councilmember Harms moved to approve agreement. Councilmember Peterson seconded the agreement. Motion passed unanimously on a roll call vote.

Consideration of Traffic Study, University Avenue Improvement Project Budget Impact: \$24,750 Councilmember Timm moved to approve the study; Councilmember Glover seconded the study Three residents said we should look at more days. Motion passed unanimously on a roll call vote.

Chamber of Commerce Update. No Comment

Administrator Report. No Comment

Mayor's Inquiries

Proclamation for Down Syndrome Awareness Day March 21,2016
Bike Tourism Conference in May

Adjourn to 6:00pm on Monday, April 18, 2016, for the regular meeting of the City Council.

Councilmember Peterson moved to adjourn; Councilmember Timm seconded. Motion passed unanimously on a roll call vote at 8:25 p.m.

Diana Willits, Mayor

ATTEST:

Jessica Vogel, Communication Coordinator/Deputy City Clerk