City of Windsor Heights
www.windsorheights.org

RESIDENTIAL TRADE PERMIT
Mechanical and Plumbing

PERMIT NO. _____

1145 66th Street, Suite 1 • Windsor Heights, Iowa 50324 • 515-279-3662 • Fax 515-279-3664

Date of Application: _____
Received by: _____
Review Date: _____

JOB ADDRESS	
Street Number/Name	
Owner/Tenant Name	
APPLICANT	
☐ **Individual/Homeowner**	☐ **Contractor/Company**
Name	
Address	
City/State/Zip	
Phone No.	
Contact Email Address	
State License No.	
SIGNATURE OF OWNER OR AGENT FOR OWNER	**DATE:**

Please describe the work you will be doing:

_____

_____

_____

ADDITIONAL ACKNOWLEDGMENTS:

- **Except as provided by law, where any work has been started prior to obtaining this permit, the regular fee shall be doubled.**
- **This permit shall expire if work has not commenced or has been abandoned for 120 days. A new permit will be required at a fee of 1/2 the original permit fee.**
- **ALL WORK MUST BE INSPECTED. It is the responsibility of the permitee to call for inspections. No work shall be concealed or covered until approved by the inspector.**
- **The permitee acknowledges they are proficient in the performance of the work covered by the permit.**
- **Any questions as to code requirements or practices shall be resolved prior to initiation of the project.**

PERMIT FEE SCHEDULE

MECHANICAL	No.	Fee
FLAT FEE	-	$55.00
Furnace or Heater		-
Appliance Vent		-
Boiler		-
Air Conditioner		-
Ventilation Fan		-
Hood		-
Gas Piping (per outlet)		-
Fireplace or Solid Fuel Burning Appliance		-
TOTAL	-	

PLUMBING	No.	Fee
FLAT FEE	-	$55.00
Street Excavation		$30.00
Sewer Service Line		-
Water Service Line		-
Storm Sewer Service Line		-
All Other Fixtures		-
Gas Piping		-
Backflow Preventer		
TOTAL	-	

To schedule an inspection, please call 515-225-8000. A 24 hour notice is needed.

☐ Payment Received Date: _____ Amount: $ _____

WHEN APPROVED BELOW THIS BECOMES YOUR PERMIT

ISSUED BY: _____ DATE: _____
BUILDING OFFICIAL