CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
December 21, 2015 - 6:00 p.m. City Hall

(RC=Roll Call Vote)

Mayor Willits the meeting to order at 6:00 p.m. Council members present: Steve Peterson, Dave Burgess, Betty Glover, Charlene Butz and Tony Timm.

Staff present: City Administrator Brett Klein, Chief Dennis McDaniel, Director of Planning and Zoning Sheena Nuetzman, Director of Public Services Doug Stone, Communications Coordinator/Deputy Clerk Jessica Vogel, and Lieutenant Kurth.

Approval of the Agenda
Councilmember Peterson moved to approve the agenda; Councilmember Butz seconded approval. Motion passed unanimously on a roll call vote.

Council Member Comments

Butz: Metro Waste update on Yard Waste -- there has been no decision and the Compost-it program will be in place for 2016. There is a new transfer station opening up Jan/Feb 2016. Thank You to the citizens of Windsor Height and the exceptional staff for the last eight years. Best wishes to the new and current council.
Peterson: No Comment
Timm: Thanks to Dave Burgess and Charlene Butz for their years on the council.
Burgess: Thank you for the last four years. Good luck to the new and current council.
Glover: The Fire Department monthly report is impressive. The response times are down and thank you to the fire department for all your hard work.

Approval of Minutes
Councilmember Peterson moved to approve the December 7, 2015 minutes; Councilmember Glover seconded approval. Motion passed. Councilmember Timm, Peterson, Burgess and Glover: Yes. Councilmember Butz abstains.

Public Comment. This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes
Registered comment: Dave Stone, Bravo of Greater Des Moines Update. Thank you for your partnership. Bravo provides grants to arts and culture. Bravo awarded 3.4 million in grants. Bravo has completed their strategic plan and will be finalizing the comprehensive plan.

Graduation - Badge Ceremony, Windsor Heights Fire Department Recruits. Chief McDaniel oversaw the ceremony for the six recruits in for Windsor Heights and two recruits for Norwalk. Lt. Kurth handed them their badges.

Approval of the Consent Agenda
Councilmember Peterson moved to approve the Consent Agenda; Councilmember Glover seconded approval. Motion passed unanimously on a roll call vote.

Consideration of Resolution No. 15-1272, A Resolution Appointing the Mayor's Appointees of City Council Members to the Board of the Metro Waste Authority
Councilmember Glover moved to approve the appointments, Councilmember Burgess seconded the appointments. Motion passed unanimously on a roll call vote.

Consideration of Resolution No. 15-1273, A Resolution Accepting Public Improvements – 2014 Paving Project Phase 3 Councilmember Burgess moved to approve the resolution; Councilmember Peterson seconded themotion. Motion passed unanimously on a roll call vote.

Consider Approval of Pay Application, 2014 Paving Phase 3 Final Pay Estimate No. 3 Councilmember Burgess moved to approve the resolution; Councilmember Butz seconded motion. Motion passed unanimously on a roll call vote.

Consideration of Committee Appointments, Approval of Mayor / Council Appointments – Staff Recommendations. Councilmember Burgess moved to approve the appointments as indicated on the committee listing compiled by staff; Councilmember Peterson seconded the appointments. Motion passed unanimously on a roll call vote.

Consider Approval of Pay Request, Storm Sewer Repair – Washington Avenue Councilmember Burgess moved to approve the pay application; Councilmember Butz seconded the motion. Motion passed unanimously on a roll call vote.

Chamber of Commerce Update. No Comment

Administrator Report
Strategic planning for the budget on January 16, 2016 9 AM- 3 PM
Mayor's Inquiries
Business Record article by Gretchen Tiegler on our fire department merger. Thank You Charlene and Dave for your service on the council.

Adjourn to 6:00pm on Tuesday, January 12, 2016, for the regular meeting of the City Council.
Councilmember Burgess moved to adjourn; Councilmember Butz seconded. Motion passed unanimously on a roll call vote at 6:38 p.m.

Diana Willtis, Mayor

ATTEST:

Jessica Vogel, Communication Coordinator/Deputy City Clerk