



Windsor
Heights
the heart of it all

Amended

January 12, 2016, REGULAR BUSINESS MEETING AGENDA

**6:00 P.M. COUNCIL CHAMBERS, 1133 66TH STREET
WINDSOR HEIGHTS, IOWA 50324 (515) 279-3662**

(Full detail and supporting documents for each item can be found at www.windsorheights.org If you do not have web / internet access, and would like the supporting documents and information, please call City Hall by 3:00 p.m. the day of the meeting and we will provide you a hard copy at the meeting)

- 1) **Call to Order/Roll Call/Pledge of Allegiance**
- 2) **Approval of the Agenda**
- 3) **Council Member Comments**
 - a) Board, Committee, Commission Updates
- 4) **Approval of the Minutes:**
 - a) December 21, 2015 Regular Council Meeting
- 5) **Public Comment.** This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes.)
 - a) **Registered Comment** – Supervisor Robert Brownell, Polk County Update
- 6) **Public Hearing.**
 - a) Proposed Second Amended and Restated Urban Renewal Plan
- 7) **Approval of the Consent Agenda.**

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

 - a) Claims and Payroll
 - b) December's Treasurers Report
- 8) **Consideration of Liquor License Applications**
 - a) Class C Liquor License Renewal, Mustard's Restaurant
- 9) **Recognition and Certificate of Appreciation,** Eagle Scout Project, Scott O'Brien (Tennis Court Practice Board)
- 10) **Consideration of Resolution No. 16-0101,** A Resolution Naming Depositories for the City of Windsor Heights, Iowa
- 11) **Consideration of Resolution No. 16-0102,** A Resolution Approving the Polk County Joint E911 Service Board Appointment of City of Windsor Representative and Alternate
- 12) **Consideration of Resolution No. 16-0103,** A Resolution to Appoint a Member and Alternate Member(s) to the Polk County Emergency Management Commission
- 13) **Consideration of Resolution No. 16-104,** A Resolution Establishing a Development Review Schedule for the 2016 Calendar Year
- 14) **Consideration of Resolution No. 16-105,** A Resolution to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa, Designating such Area as Appropriate for Urban Renewal Projects; and Adopting the Second Amended and Restated Urban Renewal Plan
- 15) **Consideration of Ordinance No. 16-01,** An Ordinance Providing that General Property Taxes Levied and Collected Each Year on All Property Located Within the Second Amended and Restated Urban Renewal Area, in the City of Windsor Heights and Other Taxing Districts be Paid to a Special Fund for Costs Incurred by the City in Connection with the Second Amended and Restated Urban Renewal Area.
- 16) **Consider Approval of Pay Application,** Hickman/63rd Streetscape and Gateway Signage (Pay Application #2 / Final less Retainage)
Budget Impact: \$90,137.20
- 17) **Chamber of Commerce Update**
- 18) **Presentations from Consultant Finalists,** 75th Anniversary Celebration

19) **Consideration of Selection of Marketing and Special Events Consultant, 75th Anniversary Celebration and Events**

20) **Administrator Report**

- a) Strategic Planning
- b) Budget Update
- c) February 1 Council Meeting

21) **Mayor's Inquiries**

22) **Adjourn to 5:00pm on Tuesday February 1 2016, at Windsor Heights Council Chambers**

Mayor
Diana Willits

City Administrator
Brett Klein

Chief of Police & Fire Services
Dennis McDaniel

Council Members
Steve Peterson (Mayor Pro Tem)
Betty Glover
Tony Timm
Threase Harms
Zachary Bales-Henry

Treasurer
Marcia Woodke

Director Public Services
Doug Stone

Director of Planning, Development and Marketing
Sheena Nuetzman

City Attorney
Matt Brick