

Resolution No. 16-0103

A RESOLUTION TO APPOINT A MEMBER AND ALTERNATE MEMBER(S) TO THE POLK COUNTY EMERGENCY MANAGEMENT COMMISSION

WHEREAS, the county boards of supervisors and city councils in each county shall cooperate with the Iowa Homeland Security and Emergency Management Department to establish a local emergency management commission to carry out the provisions of Iowa code Chapter 29C; and

WHEREAS, the Commission shall be composed of a member of the board of supervisors, the sheriff, and the mayor from each city within the county; and

WHEREAS, a commission member may designate an alternate to represent the designated entity; and

WHEREAS, for any activity related to approval or amendment of the Commission's budget as addressed in Section 29C.17, Subsection 2, or Chapter 24 of the Code of Iowa, participation shall be by a commission member or a designated alternate that is an elected official from the same designated entity; and

WHEREAS, the commission members shall be the operational liaisons between their jurisdiction and the commission; and

WHEREAS, the commission shall meet regularly to determine the mission of its agency and program and provide direction for the delivery of the emergency management services of planning, administration, coordination, training, and support for local governments and their departments; and

WHEREAS, the commission shall coordinate emergency management services in the event of a disaster.

NOW, THEREFORE, BE IT RESOLVED, that the City of Windsor Heights appoints the City's Mayor, Diana Willits, as the City's Emergency Management Commission Member; and

BE IT FURTHER RESOLVED that the City of Windsor Heights appoints Mayor Pro Tem, Steve Peterson, as an Alternate Member for the City's representation on the Emergency Management Commission. Further, the Chief of Police and Fire Services shall continue to serve as the Windsor Heights' Commission staff representative with the Police Captain being the position alternate.

BE IT FURTHER RESOLVED, that the City Council hereby affirms that, in addition to authorizing the Staff Alternates and Mayor Pro-tem to act and vote on Commission matters (except for those relating to Iowa Code Chapter 24 and Iowa Code 29C.9 as described above) the Chief of Police and Fire Services is authorized to act as a signatory on behalf of the City on matters relating to the Commission By-Laws and to act as the City's representative on the Commission's Executive Committee.

BE IT FURTHER RESOLVED, that the Member, Alternate Member or staff representative attend the Commission meetings on behalf of the City of Windsor Heights.

Passed and Approved this 12th day of January, 2016

Diana Willits, Mayor

Attest: Brett Klein, City Administrator