

AGENDA



**DECEMBER 7, 2015, REGULAR BUSINESS MEETING AGENDA
6:00 P.M. COUNCIL CHAMBERS, 1133 66TH STREET
WINDSOR HEIGHTS, IOWA 50324 (515) 279-3662**

(Full detail and supporting documents for each item can be found at www.windsorheights.org If you do not have web / internet access, and would like the supporting documents and information, please call City Hall by 3:00 p.m. the day of the meeting and we will provide you a hard copy at the meeting)

- 1) **Call to Order/Roll Call/Pledge of Allegiance**
- 2) **Approval of the Agenda**
- 3) **Council Member Comments**
 - a) Board, Committee, Commission Updates
- 4) **Approval of the Minutes:**
 - a) November 16, 2015 Regular Council Meeting
- 5) **Public Comment.** This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes.)
 - a) **Registered Comment –**
- 6) **Approval of the Consent Agenda.**

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

 - a) Claims and Payroll
 - b) Approval of Tobacco Permit: Mediterranean Market
- 7) **Consideration of Liquor License Applications**
 - a) Hy-Vee Class C, December 4, Event for City of Windsor Heights – Ratifying Staff Approval Actions
- 8) **Consideration of Resolution No. 15-1269.** A Resolution Approving A 28E Agreement Between the Cities of Clive, Johnston, Urbandale, Waukee, West Des Moines and Windsor Heights for Regional Traffic Signal Operations Cooperation
- 9) **Consideration of Resolution No. 15-1270,** A Resolution Appointing Regular and Alternate Member Representatives to the Metropolitan Planning Organization (MPO) Including the Transportation Technical Committee for 2016
- 10) **Consideration of Resolution No. 15.1271,** A Resolution Setting Dates of a Consultation and Public Hearing on a Proposed Second Amended and Restated Urban Renewal Plan for the City of Windsor Heights
- 11) **Consider Approval of Pay Application,** Hickman / 63rd Streetscape and Gateway Signage (Pay Application #1)
- 12) **Consider Approval of Strategic Planning and Teamwork Facilitator,** Proposal from Institute of Public Affairs, Jeff Schott
- 13) **Consider Approval of City Engineer Appointment,** Selection of City Engineer
- 14) **Consider Approval of Purchase Request - AVI,** for Touch Screen Equipment Upgrade for the CEC
- 15) **Discussion and Possible Action (Update),** 75th Anniversary Consultant Process
- 16) **Chamber of Commerce Update**
- 17) **Administrator Report**
 - a) January Meetings – Strategic Planning

- b) December Training – Gatherings
- c) Council Budget Goals

18) **Mayor’s Inquiries**

19) **Adjourn to 6:00pm on Monday December 21 2015**, at Windsor Heights Council Chambers

Mayor
Diana Willits

City Administrator
Brett Klein

Chief of Police & Fire Services
Dennis McDaniel

Council Members
Steve Peterson (Mayor Pro Tem)
Charlene Butz
Betty Glover
Dave Burgess
Tony Timm

Treasurer
Marcia Woodke

Director Public Services
Doug Stone

Director of Planning, Development and Marketing
Sheena Nuetzman

City Attorney
Matt Brick