

**MINUTES
WINDSOR HEIGHTS
BOARD OF ADJUSTMENT**

**August 19, 2015
5:30 p.m.**

**Council Chambers
1133 66th Street**

1. Call to Order/Roll Call

Dave Knau called the meeting to order at 5:30 p.m. Sara Walker, Kathy Warnsholz, Donna Markley and David Jenison in attendance; Planning Director, Sheena Nuetzman was also present.

2. Approval of the agenda

Warnsholz made a motion for approval of the agenda, seconded by Jenison. Voice vote passed unanimously.

3. Approval of July 15, 2015 Board of Adjustment Minutes

Jenison moved approval of the minutes, Markley seconded. Voice vote passed unanimously.

4. Public Hearing on CUP02-15; Conditional Use Permit for property at 6555 University Avenue for a bar and vapor shop, formally known as the Front Row.

Knau opened the public hearing at 5:32pm. Staff gave a background of the application that was outlined in the staff report.

Knau closed the public hearing at 5:36 pm. Markley made a motion to approve conditional use permit request #CUP02-15; Warnsholz seconded. Roll call vote; passed unanimously.

5. Adjourn

Jenison moved to adjourn at 5:39 pm; seconded by Markley. Voice vote passed unanimously.

Dave Knau, Chair

ATTEST:

Sheena Nuetzman, Planning Director