

CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
October 5, 2015 - 6:00 p.m. City Hall

(RC=Roll Call Vote)

Mayor Willits called the meeting to order at 6:02 p.m. Council members present: Charlene Butz, Dave Burgess, Tony Timm and Betty Glover were in attendance. Steve Peterson was absent.

Staff present: City Administrator Brett Klein, Chief Dennis McDaniel, Director of Public Services Doug Stone and Management Intern Brandt Johnson.

Approval of the Agenda

Councilmember Butz moved to approve the agenda without item #5; Councilmember Burgess seconded approval. Motion passed by voice vote unanimously.

Council Member Comments

Glover: Elizabeth, Jess and staff did a great job on Oktoberfest! The attendance was low but it was done well. Everyone enjoyed the activities and events. **Timm:** Councilmember Timm has no updates. **Peterson:** Not in attendance.

Butz: Kids had a lot of fun and a great time carving pumpkins at Oktoberfest. Thank you to the staff.

Burgess: The progress on the sewer needs to happen on Washington Ave and it sounds like we are getting closer to beginning construction.

Approval of Minutes

Councilmember Timm moved to approve the September 21, 2015, minutes; Councilmember Glover seconded approval. Motion passed by voice vote passed unanimously.

Public Comment. This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes)

John Thompson from 630 School St stated the approved minutes from September 21, 2015, on the library update had no information and would like to hear more information about it. Klein provided a summary in terms of the City exploring opportunities to keep costs down while still providing excellent library services.

Approval of the Consent Agenda

Councilmember Glover moved to approve the Consent Agenda; Councilmember Butz seconded approval. Motion passed unanimously on a RC vote.

Discussion and Possible Action Marketing and Re-Branding / 75th Anniversary Proposal, Presentation by Swaelu Media LLC (Kathryn Dickel) Kathryn Dickel from Swaelu provided a presentation and proposal for rebranding and marketing the City during the course of the 75-year anniversary. Councilmember Burgess said let's establish an enterprise fund for the 75th. George Hnusa wants to spend the money that is needed to do it (75th Anniversary) the right way. Angie Piziali stated the Windsor Heights Foundation will fully support. Charlene asked the foundation if that meant financially and Angie responded yes they will support financially. Threase Harms would like to engage our residents and is impressed the City is considering a large-scale marketing and rebranding initiative. Glover had some concerns regarding the costs and wanting to ensure the focus is on a celebration for our residents and businesses. Further discussion will be necessary at upcoming Council meetings.

Consideration of Resolution No. 15-1058, A Resolution Authorizing Deer Hunting by Contracted Building Inspector Jason Van Ausdall. Councilmember Burgess motioned to table the resolution until next meeting; Councilmember Butz seconded motion. Motion passed unanimously on a roll call vote.

Consideration of Ordinance No. 15-06, An Ordinance Amending and Recreating the Code of Ordinances for the City of Windsor Heights, Iowa by Replacing the entirety of Section 172.5, Fences and Repealing Section 155.05 – (2nd Reading) Councilmember Glover made a motion to approve the second reading of ordinance no.15-06; Councilmember Burgess seconded motion. Motion passed unanimously on a roll call vote.

Discussion Regarding Off Street Parking Requirements, Amending from a Minimum to a Maximum Philosophy

Donna Markley expressed concerns about the two vehicles per house residential change. Dennis Block expressed similar concerns as Donna Markley and that there is not enough parking anywhere and let's not eliminate any.

Discussion Regarding Ordinance Proposal, Building Demolition / Raze Entirety of Chapter 135, Street Excavation and Maintenance and Providing for the Amended Title of Excavation of Public Property. With no issues identified or stated, this will be on the next council meeting.

Consideration of Proposal, City Hall Security Cameras (Dakota Security) Councilmember Timm approved the proposal; Councilmember Butz seconded the proposal. Motion passed unanimously on a roll call vote.

Administrator Report

- Special Meeting- Tuesday October 27, 2015 at 6:00 PM for the future service delivery of fire / ems.
- Halloween Hours- Friday October 30, 2015 from 6 PM- 8PM

Mayor's Inquiries

- 10/60 Meeting October 12, 2015 at 5:15 PM- Fire Department

Adjourn to 6:00pm on Monday, October 19, 2015, for the regular meeting of the City Council.

Councilmember Burgess moved to adjourn; Councilmember Glover seconded. Motion passed unanimously on a RC vote at 7:25 p.m.

Diana Willits, Mayor

ATTEST:

Brett Klein, City Administrator/Clerk