

AGENDA



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Amended

SEPTEMBER 21, 2015 REGULAR BUSINESS MEETING AGENDA 6:00 P.M. COUNCIL CHAMBERS, 1133 66TH STREET WINDSOR HEIGHTS, IOWA 50324 (515) 279-3662

(Full detail and supporting documents for each item can be found at www.windsorheights.org If you do not have web / internet access, and would like the supporting documents and information, please call City Hall by 3:00 p.m. the day of the meeting and we will provide you a hard copy at the meeting)

- 1) **Call to Order/Roll Call/Pledge of Allegiance**
- 2) **Approval of the Agenda**
- 3) **Council Member Comments**
 - a) Board, Committee, Commission Updates
- 4) **Approval of the Minutes:**
 - a) August 17, 2015 Regular Council Meeting
- 5) **Public Comment.** This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes.)
 - a) **Registered Comment –**
- 6) **Approval of the Consent Agenda.**

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

 - a) August Treasurer's Report
 - b) Claims and Payroll
 - c) Authorization for Utility Liens if Necessary – DMWW (Solid Waste and Storm Water)
- 7) **Consideration of Water Rate Increase**, Des Moines Water Works Capital Improvement Fund – (\$1.00 / month)
- 8) **Consideration of Liquor License**, Maple Vape Class C(LC), Outdoor Service and Sunday Sales
- 9) **Consideration of Resolution No. 15-0955**, A Resolution Approving Submittal of the Annual Street Financial Report to the Iowa Department of Transportation
- 10) **Consideration of Resolution No. 15-0956**, A Resolution Authorizing a Rate of Pay for the City Administrator's Appointment of Elizabeth Riordan to the Parks and Special Events Coordinator
- 11) **Consideration of Resolution No. 15-0957**, A Resolution Authorizing Staff for the City of Windsor Heights to Apply for a Technical Assistance Grant through the EPA's Local Foods Local Places Program
- 12) **Consideration of Ordinance No. 15-05, Chapter 135 Excavations of Public Property**, An Ordinance Amending and Recreating the Code of Ordinances for the City of Windsor Heights, Iowa by Replacing the Entirety of Chapter 135, Street Excavation and Maintenance and Providing for the Amended Title of Excavation of Public Property - (3rd Reading)
- 13) **Consideration of Ordinance No. 15-06**, An Ordinance Amending and Recreating the Code of Ordinances for the City of Windsor Heights, Iowa by Replacing the entirety of Section 172.5, Fences and Repealing Section 155.05 – (1st Reading)
- 14) **Consideration of Updated Job Description**, Public Services Laborer
- 15) **Consideration of Response to RFQ for Trail Hub Feasibility Study**, PROS Consulting Proposal
- 16) **Consideration of Response to RFQ for Comprehensive Plan Update**, Selection of Consultant – (RDG or JEO)
- 17) **Discussion and Possible Action / Direction**, Colby's Apple Valley LLC TIF Incentive Request
- 18) **Consideration of Proposal for Engaging Third-Party Administrator (TPA)**, Partially Self-Funded Plan / COBRA / Flex
- 19) **Discussion and Possible Action on Verisight Study Update**, Compensation and Performance Pay
- 20) **Discussion and Possible Action on Mid American Agreement**, LED Installment Agreement

21) **Consideration of Staff Training Proposal, Harassment and Cultural Diversity – (ATW Training Solutions)**

22) **Discussion and Possible Action / Staff Direction, Washington Ave Sanitary Relief Sewer**

23) **Administrator Report**

- a) October 10/60 Fire Department Meeting
- b) Immanuel Pathways Ribbon Cutting and Open House – (Friday, September 25, 2015, 11 am – 1pm)
- c) Update Regarding Library Services

24) **Mayor’s Inquiries**

25) **Adjourn to 6:00pm on Monday October 5 2015, at Windsor Heights Council Chambers**

Mayor
Diana Willits

City Administrator
Brett Klein

Chief of Police & Fire Services
Dennis McDaniel

Council Members
Steve Peterson (Mayor Pro Tem)
Charlene Butz
Betty Glover
Dave Burgess
Tony Timm

Treasurer
Marcia Woodke

Director of Planning, Development and Marketing
Sheena Danzer

City Attorney
Matt Brick

Director Public Services
Doug Stone