

cost proposal team member involvement

Our understanding of the city's budget for this project is between \$50,000 and \$70,000. RDG would be pleased to tailor the scope of services and allocation of responsibilities among team members to closely match your needs and budget. In addition to the Key Personnel section in the original proposal, the table shows a distribution of tasks by team member.

TASKS	RDG Planning & Design								PPS	
	Pat	Cory	Lorin	Marty	Ryan	Scott	Mindy	Support	John P.	
PART 1: Involvement and Community Vision										\$20,539
1.0 Administration	•	•	•	•	•		•		•	
1.1 Steering Committee & Staff Meetings (8 SC + 12 staff)	•	•	•				•		•	
1.2 Website and Community Survey			•				•			
1.3 Public Engagement Campaign	•	•	•				•			
1.4 Visioning Workshop			•				•			
1.5 Focus Groups	•	•	•						•	
Deliverable: Community Vision Report			•				•			
PART 2: Windsor Heights Today										\$10,510
2.1 Population and demographic snapshot			•							
2.2 Community history and character		•	•	•						
2.3 Housing and development trends		•	•	•						
2.4 Land use inventory			•							
2.5 Economic Analysis		•	•						•	
2.6 Transportation issues and changes		•	•	•					•	
2.7 Community Amenities			•						•	
2.8 Infrastructure, energy, and utilities	•		•						•	
2.9 Environmental resources	•		•		•				•	
2.10 Hazard Mitigation	•		•		•				•	
Deliverable: Windsor Heights Today Report			•				•			
PART 3: Recommendations for the future										\$22,862
3.1 Land use and development character		•	•	•						
3.2 Walkability and balanced transportation		•	•	•					•	
3.3 Community identity and brand	•		•	•		•	•			•
3.4 Community amenities	•	•	•							•
3.5 Infrastructure, energy, and hazard planning.	•		•	•						•
3.6 Housing and neighborhood plan			•	•						•
3.7 Economic development		•	•	•						•
3.8 Supplemental Plans		•	•	•		•				•
3.9 Smart growth and sustainable policies	•	•	•							•
3.10 Intergovernmental collaboration and communication	•	•	•		•					•
Deliverables: Draft Comprehensive Plan & Future Land Use Plan			•				•			
PART 4: Implementation and code review										\$6,074
4.1 Zoning and subdivision ordinance review			•						•	
4.2 Capital improvements plan, financing, and prioritization	•	•	•						•	
4.3 Planning Commission/City Council workshop		•	•						•	
4.4 Community buy-in	•	•	•				•			
4.5 Compliance with Iowa Smart Planning Principles			•							
Deliverable: Final Comprehensive Plan			•				•			
Total										\$59,985

Fixed Fee Not-to-exceed



PAT BODDY, PE
Director
Facilitation



LORIN DITZLER, AICP
Management Team
Day-to-day contact



CORY SCOTT, AICP
Management Team
Markets and Macro Design



Marty Shukert, FAICP
Urban, Transportation, and
Housing Design



RYAN PETERSON, PLA
Environmental Systems
Water Resources



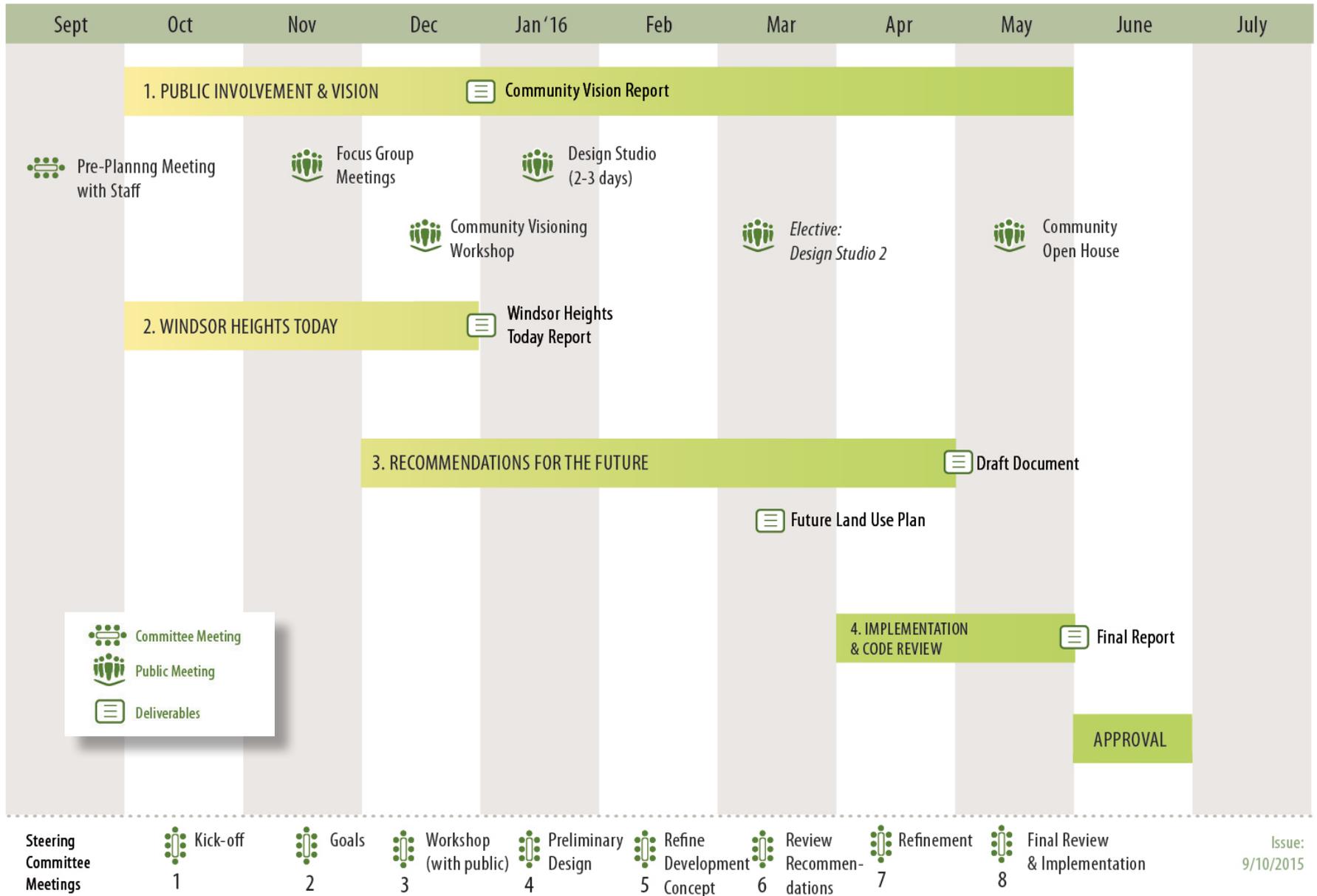
SCOTT CRAWFORD, PLA
Parks and Trails



MINDY INTHALANGSY
Identity and Branding



JOHN PETERSON, PE, AICP
Peterson Planning Strategies
Infrastructure &
Implementation



TIMELINE

Sep. 2015

Oct. 2015

Nov. 2015

Dec. 2015

Jan. 2016

Feb. 2016

Mar. 2016

Apr. 2016

May 2016

June 2016

Tasks

Kick-Off

Profile Windsor Heights

Envision Windsor Heights

Achieve Windsor Heights

Implement Windsor Heights

Documentation

Management and QA/QC

PROJECT TEAM ROLES

PROJECT TEAM MEMBERS	Management	Profile	Envision	Achieve	Implementation	Policy Review
Jeffrey B. Ray, AICP, Project Manager & Planner	■	■	■	■	■	■
Clinton Sloss, Lead Planner & Smart Growth		■	■	■	■	■
Kevin Andersen, Planning, Economic Development, & Funding		■	■	■	■	
Doug Bisson, AICP, ENV SP, Urban Design & Green Infrastructure	■		■	■	■	■
David Potter, Parks, Zoning, and Sustainable Policy		■	■	■	■	■
Michael Gilligan, City Facilities & GIS		■	■	■	■	
Tonya Carlson, Planning, GIS, & Streetscape		■	■	■	■	
Andy Gorman, PLA, ASLA, Urban Design & Streetscape			■			
Troy Henningson, CLA, LEED AP, Urban Design & Green Infrastructure			■			■
Justin Vogel, PE, Transportation & Green Infrastructure		■		■	■	■
Perry Gjersvik, PE, City Utilities & Green Infrastructure		■		■	■	
Jenifer Bates, PE, Trails				■	■	
Rick Allely, CEcD, Economic Development				■		

BUDGET

Phase	Fee
Project Kick-Off	\$890.00
Profile Windsor Heights	\$10,900.00
Envision Windsor Heights	\$21,242.00
Achieve Windsor Heights	\$12,900.00
Implement Windsor Heights	\$13,780.00
QA/QC and Public Hearings	\$6,740.00
Total	\$66,452.00