

CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
August 3, 2015 - 6:00 p.m. City Hall

(RC=Roll Call Vote)

Mayor Willits called the meeting to order at 6:00 p.m. Council members present: Steve Peterson, Charlene Butz, Dave Burgess, Tony Timm and Betty Glover.

Staff present: City Administrator Brett Klein, Chief Dennis McDaniel and Director of Planning and Zoning Sheena Nuetzman, Director of Public Services Doug Stone, and Intern Brandt Johnson

Approval of the Agenda

Councilmember Peterson moved to approve the agenda; Councilmember Timm seconded approval. Motion passed by voice vote unanimously.

Council Member Comments

Peterson: The Police Department National Night Out, with GiGi's Playhouse as the beneficiary, is tomorrow night August 4th. **Glover:** I attended the UWHSD meeting hoping for a resolution soon. I attended the Public Safety Meeting and Capt. Meyer provided a great presentation on ATE. **Butz:** I attended the UWHSD meeting as well and was appalled that the City knew since 1978/1979 that the pipe is too small as reported by Bob Veenstra. **Timm:** Bravo is in budget discussions, special meeting this Wednesday for approval. **Burgess:** I attended the UWHSD meeting and hope to have remedies soon to bring to Council.

Approval of Minutes

Councilmember Peterson moved to approve the July 20, 2015, minutes; Councilmember Glover seconded approval. Motion passed by voice vote passed unanimously.

Public Comment. This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes)

Approval of the Consent Agenda

Councilmember Butz moved to approve the Consent Agenda; Councilmember Glover seconded approval. Motion passed unanimously on a RC vote.

Consideration of Resolution No. 15-0853, A Resolution Approving an Amendment to the City Personnel Policy Manual Regarding the City's Return to Work /Light Duty Program) Councilmember Peterson moved to approve the amendment; Councilmember Glover seconded. Motion passed unanimously on a RC vote.

Consideration of Resolution No. 15-0854, A Resolution Approving Amendments to the City Personnel Policy Manual Regarding Medical Leave and PTO Accrual Maximum Councilmember Peterson moved to approve the amendment; Councilmember Butz seconded approval. Motion passed unanimously on RC vote.

Consideration of Ordinance No. 15-04, An Ordinance Amending and Recreating Chapter 6, of the Code of Ordinances for the City of Windsor Heights – (1st Reading)Councilmember Glover moved to approve amending and recreating Chapter 6, of the Code of Ordinances; Councilmember Burgess seconded approval. Motion passed unanimously. Councilmember Peterson made a motion to waive the 2nd and 3rd readings and pass. Councilmember Timm seconded. Motion passed unanimously on a RC vote

Consideration of Ordinance No. 15-05, An Ordinance Amending and Recreating Chapter 135, of the Code of Ordinances for the City of Windsor Heights – (1st Reading)Councilmember Peterson moved to approve the amendment and recreating of Chapter 135, Code of Ordinances; Councilmember Timm seconded approval. Motion passed unanimously on a RC vote.

Discussion and Possible Action Regarding Library Service, Metro Library Services Agreement

Councilmember Burgess made a motion for the City Administrator to discuss with Urbandale for contracting directly and solely with the city for library services, and then bring back to Council for action; Councilmember Timm seconded motion. Motion passed unanimously on a roll call vote.

Consider Approval of Property Mapping Proposal, Properties Adjacent to Walnut Creek Councilmember Burgess moved to approve the property mapping proposal; Councilmember Butz seconded approval. Motion passed unanimously on a roll call vote.

Consider Approval of Purchase Agreement Authorization, J and M Displays - Three Year Fireworks Agreement Councilmember Timm moved to approve the purchase agreement; Councilmember Peterson seconded approval. Motion passed unanimously on a roll call vote.

Administrator Report

- Urbandale- Windsor Heights Sanitary Sewer District Meeting- August Sanitary District Meeting will provide recommendations for resolving the issues around the area of Washington and 69th Street
- September 7th Council Meeting- We will not have a meeting on Monday September 7, 2015, Labor Day; if one is needed it can be held on the 8th of September or a special meeting on another day.

Mayor's Inquiries

- CVB- Our state charges less hotel tax than all others and we have a high ROI
- 10/60 Meeting Monday at 5 PM on EAB
- Ribbon cutting for Immanuel Pathways September 25, 2015 11- 1 PM
- GiGi's Run/Walk- August 29, 2015 at 9 AM, 5 K
- Friday August 7th Read, Bike, Run- Food and movie
- Aug 30th Ice Cream Social

Police department stats

Adjourn to 6:00pm on Monday, August 17, 2015, for the regular meeting of the City Council.

Councilmember Peterson moved to adjourn; Councilmember Burgess seconded. Motion passed unanimously on a RC vote.

Diana Willits, Mayor

ATTEST:

Brett Klein, City Administrator/Clerk